



Town of Eastham

Annual Report 2018

*Cover photo taken at the Windmill Green
Courtesy of Gregory Plante, Eastham Police Officer*

REPORTS
of the
TOWN OFFICERS
of the
TOWN OF EASTHAM
for the year
2018

TOWN OF EASTHAM

INCORPORATED IN 1651

Population 2018 Town Census 4955

ELECTED OFFICIALS

SENATORS IN CONGRESS

Edward Markey	2020
Elizabeth Warren	2024

REPRESENTATIVES IN CONGRESS – Ninth Congressional District

William Keating	2020
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STATE SENATOR – Cape and Islands District

Julian Cyr	2021
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REPRESENTATIVES IN GENERAL COURT – Fourth Barnstable District

Sarah Peake	2020
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COUNTY COMMISSIONERS

Robert Bergstrom	2023
Mary Pat Flynn	2021
Ronald Beaty, Jr.	2021

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES

John Terence Gallagher	2020
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MODERATOR

Steven Cole	2020
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BOARD OF SELECTMEN

Wallace F. Adams II, Chair	2019
Alexander G. Cestaro	2019
Aimee J. Eckman, Clerk	2020
Martin F. McDonald, Vice-Chair	2020
Jamie Rivers	2021

TOWN CLERK

Susanne Fischer	2020
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LIBRARY TRUSTEES

Marilyn W. Ace	2021
Ignatus Alfano	2020
Sharon Krause	2019
Norma P. Marcellino, Chair	2019
Mary Shaw	2020

EASTHAM HOUSING AUTHORITY

Edward Brookshire, Governor's Appointee, Chair	INDEF
Gerald Cerasale	2023
James McMakin	2021
Mary Beth O'Shea	2022
Lisa Radke	2019

ELEMENTARY SCHOOL COMMITTEE

Ann Crozier	2019
Joanne Irish, Chair	2020
Judy Lindahl	2020
Mary Louise Sette	2021
Moirá Noonan-Kerry	2019

NAUSET REGIONAL SCHOOL COMMITTEE

Amy Handel	2021
Edward Brookshire	2019

APPOINTED OFFICIALS

AFFORDABLE HOUSING TRUST

Karen Burns	2019
Elizabeth Gawron	2020
Carol Martin	2019
Carolyn McPherson	2020
Bonnie Nuendel	2019

ANIMAL ADVISORY COMMITTEE

Joanne Baldauf	2018
Beverly Hobbs	2021
John Kelley	2019
Judy Sebastian	2021

BARNSTABLE COUNTY HOME CONSORTIUM ADVISORY COUNCIL

Paul Lagg	2019
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BARNSTABLE COUNTY HUMAN RIGHTS COMMITTEE

David Schropfer	INDEF
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BOARD OF ASSESSORS

Joanna Buffington	2020
Maureen Fagan	2021
Denise Kopasz, <i>Alternate</i>	2020
Alfred Sette	2020

BOARD OF CEMETERY COMMISSIONERS

Terri Rae Smith	2021
Sylvia Sullivan	2021
Roger Thurston	2019

BOARD OF HEALTH

Madeline V. Anderson	2019
Adele Blong	2020
Joanna Buffington	2021
Douglas Guey-Lee	2018
Ellen Lariviere	2021
James Taylor	2019

BOARD OF HIGHWAY SURVEYORS

Wallace F. Adams II	2019
Alexander G. Cestaro	2019
Aimee J. Eckman	2020
John F. Knight	2018
Martin F. McDonald	2020
William O'Shea	2018

1651 FOREST ADVISORY COMMITTEE

Deborah Abbott	2018
Saul Fisher	2021
Steven Gulrich	2020
Michael Harnett	2021
Steven LaBranche	2020
Henry Lind	2020

TOWN OF ORLEANS WATER QUALITY ADVISORY BOARD

Eastham Representative, Charles Harris	INDEF
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BOARD OF REGISTRARS

Maureen Andujar	2021
Audrey Bohannon	2021
Veronica Brocklebank	2018
Ann Crozier	2021
Susanne Fischer	INDEF
Cindy Nicholson	INDEF
Cathy Thomas	2021
Marcia Scholl	2021

CABLE T.V. LICENSE RENEWAL ADVISORY COMMITTEE

Tricia Ford	2020
Beverly Hobbs	2021
Denise Kopasz	2020
Walter Sebastian	2020
Dilys Smith	2018

CAPE & VINEYARD ELECTRIC UTILITY COOPERATIVE

Michael Lorenc	INDEF
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CAPE COD COMMISSION

Joyce Brookshire	2021
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CAPE COD COMMISSION:**REGIONAL BIKEWAYS AND PEDESTRIAN COMMITTEE****CAPE COD NATIONAL SEASHORE ADVISORY COMMITTEE**

Donald Nuendel, Principal	2019
Nat Goddard, <i>Alternate</i>	2019

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL

Glenn Olson	2019
Mike Sarcione	2020

CAPE COD REGIONAL TRANSPORTATION AUTHORITY

David Schropfer	INDEF
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CAPE COD WATER PROTECTION COLLABORATIVE

Jane Crowley	2020
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CAPE LIGHT COMPACT

Fred Fenlon

2020

CAPITAL PROJECTS COMMITTEE**Rock Harbor:**

Wallace F. Adams II, Board of Selectmen

INDEF

Thomas W. Gardner, Finance Committee

2021

Jacqueline W. Beebe, Town Administrator

INDEF

Police:

Arthur A. Autorino

2021

Jacqueline W. Beebe, Town Administrator

INDEF

Martin McDonald, Board of Selectmen

INDEF

Water:

Fred Guidi, Finance Committee

2021

Aimee Eckman, Board of Selectmen

INDEF

Jacqueline W. Beebe, Town Administrator

INDEF

CHARTER REVIEW COMMITTEE

Adele Blong

2020

Aimee Eckman

2020

Elizabeth Gawron

2020

Fred Guidi

2020

Kara Risk

2020

David Schropfer

2019

Peter Wade

2020

COMMUNITY PRESERVATION COMMITTEE

Edward Brookshire

2019

Josiah Holden Camp, Jr.

2021

Edmund Casarella

2020

Daniel Coppelman

2021

Sheila Filipowski

2019

Elizabeth Gawron

2020

L. Michael Hager

2018

W. Davis Hobbs

2021

Carolyn McPherson

2021

Peter Wade

2021

CONSERVATION COMMISSION

James Baughman

2020

Janet Benjamins

2021

Alexander G. Cestaro

2018

Thomas Durkin

2019

Sheila Filipowski

2021

Michael Harnett

2018

Steven LaBranche

2020

Karen Strauss

2020

COUNCIL ON AGING

Debra Albert	2021
Elizabeth Beard	2021
Lucile Cashin	2020
James Connor	2021
Carol DiBona	2021
Margaret Lynn	2018
Pauline McGaughey	2020
Richard Ramon	2020
William Salem	2020
Patricia Unish	2020
Stephanie Whalen	2019

CULTURAL COUNCIL

Elizabeth Barlow	2018
Joslyn Bonfini	2020
Felice Coral	2018
Kimberly Gill	2020
Brian LaValley	2020
Charles McVinney	2020
Johanna Schneider	2021

EASTHAM SHELLFISH & WATERWAYS ADVISORY COMMITTEE

Brendan Adams, <i>Alternate</i>	2021
Edward Cestaro	2021
David Howe, <i>Alternate</i>	2021
Robert McGaw	2019
James McGrath	2020
Lorraine Piver	2019
Scott Sebastian	2020
William Sprague	2019
Trent Sullivan	2020

EASTHAM 400 COMMEMORATION COMMITTEE

Beverly Hobbs	2021
Judith Parmelee	2021
James Russo	2021
George Ryan	2021
Sylvia Sullivan	2021

FINANCE COMMITTEE

Arthur Autorino	2019
Gerald Cerasale	2021
George Deptula	2020
Janna Drake	2018
Russ French	2019
Thomas Gardner	2020
Fred Guidi	2020
Richard Knight	2021
John Knox	2018
Mary Shaw	2020
Peter Wade	2021
Brendan Hamaty, Nauset HS Student Intern	

HARBOR PLANNING COMMITTEE

Peter Covell	2021
Jonathan Handel	2021
Christine Labranche	2021
Steven Labranche	2021
Steve Mague	2021
Christopher McPherson	2021

HISTORICAL COMMISSION

J. Holden Camp, Jr.	2021
Marie Forjan, Clerk	2021
Elizabeth Sandler	2021
Kathryn Sette	2018
Terri Rae Smith	2019
Joan Sullivan	2020
Syliva Sullivan	2021

HUMAN SERVICES ADVISORY BOARD

Kate Berg	2020
Marcia Bromley	2021
Felice Coral	2020
Estella Edmondson	2019
Joan Matern	2019
Dilys Jones Smith	2020

LOWER CAPE COMMUNITY ACCESS TELEVISION, INC.

Walter Sebastian	2020
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OLD TOWN CENTRE HISTORIC DISTRICT COMMISSION

Karen Boucher	2019
Sherida Cocchiola, <i>Alternate</i>	2018
Jane Fischer, Clerk	2018
Gail O'Keefe-Edsen	2018
James Cohn	2019

OPEN SPACE COMMITTEE

Karen G. Baker	2018
Joanna Buffington	2020
Robert Cook	2021
Saul Fisher	2021
Robert Gurney	2019
Michael Harnett	2018
Frances Lewis	2020
Peter Wade	2018

PLANNING BOARD

Arthur Autorino	2020
Daniel Coppelman	2018
W. Davis Hobbs, <i>Alternate</i>	2021
Denise Kopasz	2019
Joseph Manas	2019
Craig Nightingale	2020
Mark Stahl	2018
Peter Weston, <i>Alternate</i>	2021
Dwight Woodson	2021

RECREATION COMMISSION

Edmund Casserella	2020
Alexandra Davis	2020
Edward Jordan	2019
Christine LaBranche	2021
Robert A. LaBranche, Jr.	2018
Brent Warren	2019

RECYCLING COMMITTEE

Andrea Aldana	2018
Fred Guidi	2019
Scott Sebastian	2021
Lian Smith	2019
William Zajac	2018

SEARCH COMMITTEE

Ruth Gail Cohen	2020
George Deptula	2021
Jessica Dill	2020
Patricia Donovan	2019
Amy Hackworth	2021
Gloria Schropfer	2019
Dilys Jones Smith	2018

SOLARIZE MASS PLUS PROGRAM

Jerome E. Hequembourg, Jr.	2020
Michael Lorrenco	2020

STRATEGIC PLANNING STEERING COMMITTEE

Arthur Autorino	2020
Joanna Buffington	2021
Alexander Cestaro	2018
Michael Hackworth	2018
Scott Kerry	2020
Benton Niggel, Nauset High School Student, At Large Community	2020
Brian Ridgeway	2021
Mary Shaw	2020

VISITORS TOURISM & PROMOTION SERVICES BOARD

Edward Atwood	2018
Faith Casarella	2021
Prudence Kerry	2019
Barbara Komins	2021
Bonnie Nuendel	2021
Jim Russo	2019

WATER MANAGEMENT COMMITTEE

Adele Blong	2020
Suzanne Bryan	2018
Jeff Bumby	2018
Charles Harris	2018
Scott Lewis	2018
Patricia McDonald	2021
Mary Lou Roberts	2020

ZONING BOARD OF APPEALS

Robert Bruns	2020
Ralph Holcomb, <i>Alternate</i>	2018
Brian Ridgeway, <i>Alternate</i>	2021
Edward Schneiderhan	2021
Robert Sheldon	2019
Joanne Verlinden	2019
Stephen Wasby	2021

BOARD OF SELECTMEN AND TOWN ADMINISTRATOR

I am pleased to submit the 2018 annual report for the Town of Eastham on behalf of the Board of Selectmen and the Town Administrator. By charter, the Board of Selectmen is the chief policy and goal-setting body of the town. They are comprised of five (5) elected members and each year identify issues of town-wide importance that can be translated into operational goals or placed on the legislative warrant for town meeting's consideration and approval. The Board of Selectmen appoint a full-time town administrator to serve as the town's chief administrative officer and to manage the daily operations of the town on behalf of the board. For the past two years it has been my honor to serve the town as town administrator. Working on behalf of the Board of Selectmen and directing professional town staff, with significant assistance from dedicated volunteer boards and committee members, we make steady progress toward the completion of these goals for the town.

The Board of Selectmen underwent some significant transitions this year as we welcomed new Selectperson Jamie Rivers in May and long-time Selectman John Knight resigned his position in October. Al Cestaro was elected to fill his remaining term at a special election in December. We look forward to working with both Al and Jamie in the coming years and welcome the perspective they bring to deliberations.

This year we experienced staffing changes at town hall due to retirements. Despite the loss of some long-time employees, we continue to attract quality candidates and promote from within to grow the best team possible to meet our service needs. In the spring, we said good-bye to long-time Deputy Police Chief Ken Roderick, promoted Adam Bohannon into the deputy position and welcomed a new Town Treasurer/Collector, Susan Laak. The most recent addition is new Superintendent of Public Works/Town Engineer, Silvio Genao, P.E., who joined the team in the late fall.

This calendar year, we focused on several areas and critical goals for the town:

1. Increasing the Town's Financial Sustainability

We continue to maintain a goal this year of improving the town's reserve capacity in both the stabilization and reserve funds, and to set aside funds to address our OPEB liability. In the FY20 budget, we have built these reserves as "expenses" into the operating budget. We have achieved great progress this year on the BOS goal to increase non-property tax revenue options with the passage of the local option meals and marijuana taxes and the state's passage of a new short-term rental tax. The board has made a decision to direct these new revenues to reserves, OPEB liability and needed capital and wastewater projects. This will allow us to limit the burden on taxpayers by providing funding for capital inside of the levy limit and not relying solely on debt exclusions to fund all capital projects.

Assistant Town Administrator/Finance Director Michael Lorenzo has continued to build a financial team and add needed software and system improvements to our financial operations.

In 2019, we will continue these improvements and are completing a more strategic look at capital planning as well and working on an accurate five-

year financial forecast to ensure long-term sustainability of town services. I am very proud of the hard work that has gone into our financial planning and the implementation of some discipline in building reserves. Each year we are making steady progress in the right direction.

2. Increasing Affordable Housing Options:

- a. **Village at Nauset Green, formerly the Purcell property.** We broke ground in late August on the new 65-unit development and the construction is proceeding quickly despite the cold winter. The town also received an additional grant of \$100,000 from the DHCD to be used for infrastructure for the project.
- b. **Affordable Housing “HELP” Program.** Utilizing CPA funds, the Affordable Housing Trust created a new assistance program providing low interest/forgivable loans to qualified applicants for emergency home repairs.

3. Maintaining the Town’s Rural Character while Increasing its Vibrancy & Sustainability:

- a. **The Town-wide Strategic Plan.** Last year the Board of Selectmen appointed a strategic planning committee to begin working on a process to gather information from the community on their priorities and goals for town services. This new committee completed a survey, collected and assimilated all the data from another community survey and studies completed over the last five years, and held one community meeting to test assumptions. The committee will hold another public meeting shortly after annual town meeting, and should complete the plan in 2019. The completed plan, once approved by the Board of Selectmen, will be presented at town meeting.
- b. **The Harbor Planning Process.** The process began in 2018 with the award of a grant from the MA Seaport Council to develop a plan for Rock Harbor and town landings. The town has contracted with the Urban Harbors Institute to assist with this process that will be completed in 2019.
- c. **Progress on Community Development/Planning Initiatives.** Progress has continued throughout last year with:
 - i. **DCPC bylaw amendments.** Approved at special town meeting in October.
 - ii. **Marijuana bylaw.** Approved at annual town meeting, this bylaw allows the town to regulate the location of and set a maximum number of marijuana establishments allowed in the town. As of the end of the calendar year, we have entered into a community host agreement with one provider for a medical marijuana dispensary. Two retail proposals are moving through the state and local regulatory process in 2019. Per the bylaw, we have set a maximum of two retail establishments.

- iii. **Resiliency by Design.** This project began with a \$100,000 grant from the MA Department of Energy & Environmental Affairs. Architectural consultants developed designs for context-sensitive housing that accommodates higher density in the North Eastham Route 6 corridor.
- iv. **Route 6 Transportation Analysis & Complete Streets Program.** The Route 6 traffic study by the Cape Cod Commission was completed and a public session conducted this winter to get more feedback from the community. Simultaneously, the town is working with MassDOT on their Complete Streets Program. We received a \$25,000 grant to kick-start this initiative that we hope will qualify us for some state funding for bike and roadway improvements. The town's submitted plan was recently approved by MassDOT.
- v. **Community Branding & Way-Finding Initiative.** Funded by a \$15,000 DHCD grant from the Downtown Technical Assistance Program, a work group was assembled and is working with design consultants on preliminary ideas and concepts for various public uses and locations.

4. **Completing Capital/Infrastructure Projects:**

- a. **Town Water System.** Phase II proceeded smoothly this year. We are finishing contract 14 of the system, and at this point, are nearing the 50 percent completion mark for the total system. We continue to be ahead of schedule and under budget. As of this writing, we have connected more than 900 properties to the system and have 100 more pending. The town has also installed 208 fire hydrants that has dramatically improved our ability to protect property in the case of a fire. For more information on the system, please visit our website at: <http://easthamwaterproject.weebly.com>.
- b. **Rock Harbor.** Improvements approved at last year's town meeting are on schedule. We went out to bid for the new dock and float system that will be installed in the spring of 2019. We are applying for additional grant funds to help with the cost of the project, and will begin work on the new harbormaster shack in the fall.
- c. **Wastewater Capital-Salt Pond Drainage, Permeable Reactive Barrier & Pond Remediation.** All projects are moving forward. We are actively working on a design solution to the problem of drainage around Salt Pond and the need for treatment prior to release into the water body. We hope to be in the permitting/construction phase for this project in the winter of 2019/20. In 2018, monitoring wells were installed in the Salt Pond watershed and a shellfish feasibility study was completed. The testing and environmental permitting for permeable reactive barrier pilots have been continuing throughout the year and the pilot is scheduled for 2019. We have also developed a pond remediation strategy for Schoolhouse and Minister's Ponds and have begun treatment for phragmites this year. More pond remediation and wastewater studies are planned for 2019.

- d. **Police Station Renovation.** This project went out to bid in March 2019 and should be underway this fall.

5. Roads, Storm-water Improvements, Culvert Replacement:

- a. We have been working on upgrades to the storm water infrastructure at Cole Road/Herring Brook Beach Parking Lot, South Sunken Meadow and Park Street locations among others.
- b. We received USDA funds to assist with a replacement of the culvert for the Herring Run at Great Pond that will allow better fish passage and improve drainage on the road.
- c. We have been working with the National Park Service discussing possible alternate routes for Nauset Light Beach Road.

We are able to accomplish our goals now and in the future by working together and drawing on the commitment and depth of expertise in our community. I would like to take this opportunity to say thank you to the countless volunteers for their work on town boards and committees and for the support and advice we receive – this only makes for better results. In addition, my special thanks to Assistant Town Administrator/Finance Director Michael Lorenzo, and our dedicated department heads and town staff for their efforts on behalf of this community. Although I have mentioned only a few highlights, all our town departments work diligently every day to provide exceptional service to our community. I am grateful to the Board of Selectmen and all other town board and committee members for their support and encouragement as we move forward in 2019.

Best,

Jacqueline W. Beebe, Town Administrator

BOARD OF ASSESSORS

The Town of Eastham completed the Fiscal Year 2019 Interim Year Update as required by the state to achieve full and fair cash value assessments and was third in the state to receive final certification from the Department of Revenue. The median value of a single-family home as of the January 1, 2018 assessment date was approximately \$427,400 compared to \$412,600 the previous year. Utilizing those medians and the respective fiscal year's tax rates, the tax bill for the median single-family property rose \$81 from \$3,445 ($\$412,600 \times \$8.35 \text{ per } \$1,000$) to \$3,526 ($\$427,400 \times \$8.25 \text{ per thousand dollars}$).

The Town of Eastham had 6,362 taxable real estate parcels and 2,978 taxable personal property accounts as of January 1, 2018.

The Board of Selectmen held a public hearing on August 6, 2018 to determine the percentages of the tax levy to be borne by each class of property for FY'19. The board voted to adopt a single tax rate for all classes of property. The FY'19 tax rate is \$8.25 per \$1,000 of valuation, down \$.10 from FY'18.

To date the Board of Assessors acted on 98 tax exemption applications for veterans, the blind, seniors, hardship, paraplegic and for a surviving spouse of a police officer killed in the line of duty. The total tax exempted was \$76,170.03. These figures are expected to rise as the deadline for applications has now been extended to April 1st of each year. There were a total of eight applications for taxable real estate abatements for FY'19, which is less than one percent of the 6,362 taxable real estate parcels.

The assessing department continued the on-going 10-year cyclical inspection of properties as required by the State Department of Revenue as well as recollected the data for all properties with active building permits or sold during the past year. The board appreciates the continuing cooperation of all property owners in allowing interior and exterior access to their properties for the purpose of maintaining accurate property information.

The assessing department handled a large volume of requests for assistance and information and the board appreciates the professionalism and competence demonstrated by the staff: Belinda Eyestone, Principal Assessor, John Robertson, Assistant Assessor/Field Appraiser and Denise Kopasz, Assistant to the Assessor. They served the public by maintaining a high level of accuracy with critical data which insures credible and fair assessments.

The board thanks the Board of Selectmen, all town departments and the taxpayers for their support and understanding of the tax assessment process. The board also thanks our consultant Paul Kapinos and the staff at pk Assessment Systems and pk Valuation Group, whose professionalism and skill helps ensure the fairness and accuracy of our values.

Respectfully submitted,

Alfred J. Sette, Jr., Chairman

TAX RATE RECAPITULATION FISCAL YEAR 2019

I. TAX RATE SUMMARY

- la. Total amount to be raised (from IIE) \$33,161,436.58
- lb. Total estimated receipts and other revenue sources (from IIIE) \$8,851,449.00
- lc. Tax levy (IA minus IB) \$24,309,987.58
- ld. Distribution of Tax Rates and levies
Is this a recertification year? N

(a)	(b)	(c)	(d)	(e)	(f)
CLASS	LEVY PERCENTAGE (from LA-5)	IC above times each percent in column (b)	VALUATION by CLASS (from LA-5)	TAX RATES (c)/(d) x 1000	LEVY by CLASS (d) x (e)/1000
Residential	96.0773%	23,356,379.70	2,831,075,831.00	8.25	23,356,375.61
Open Space	0.000%	0.00	0		0
Commercial	2.6697%	649,003.74	78,667,839.00	8.25	649,009.67
Industrial	0.3230%	78,521.26	9,517,100.00	8.25	78,516.08
SUBTOTAL	99.0700%	—	2,919,260,770.00		24,083,901.36
Personal	.9300%	226,082.88	27,404,390.00	8.25	226,086.22
TOTAL	100.0000%	—	2,946,665,160.00		24,309,987.58

Eastham Board of Assessors

Alfred J. Sette Jr., Chair
Maureen Fagan, Co-Chair
Joanna Buffington
Denise Kopasz, Alternate

EASTHAM AFFORDABLE HOUSING TRUST

The Eastham Affordable Housing Trust charged with the express purpose of creating and preserving affordable housing in Eastham, was formed in 2008. Affordable housing means that the family pays no more than 30 percent of their income for housing. If they pay more they are considered “cost burdened”. The Trust has developed a small number of permanently affordable rental units on a scattered site basis. It also helps a number of families with monthly rental assistance and other programs.

Eastham has the lowest number of deed-restricted affordable homes of any town on Cape Cod. The Commonwealth requires that all towns work toward an affordable housing inventory that equals or exceeds 10 percent of all housing stock. Progress towards this 10 percent goal is tracked on the state’s Subsidized Housing Inventory (SHI). Eastham currently has 1.9 percent of its housing stock listed on the SHI.

Background from the Eastham Housing Production Plan:

- 32 percent of population (4,932) = 65 years or older
- 1.9 percent of year round units (2,632) are included on Subsidized Housing Inventory (SHI)
- 60 percent of dwellings are seasonal or second homes
- 56 percent of housing stock built between 1960 and 1990
- 13.3 percent of all residents claim a disability
- 14 percent of households earning less than \$25,000
- 35 percent of year round households are “cost burdened”

Who Benefits from Affordable Housing?

- Our residents:
 - Many households in need of affordable housing already live and work in Eastham.
- Our businesses:
 - Housing for existing local workforce
 - Attract and retain new employees
 - Households have more dispensable income to spend locally
- Our community:
 - Seniors can remain in our community
 - Younger residents can join our community
 - Greater opportunity for economic development

Housing Production Plan:

The Trust uses the town’s updated Housing Production Plan to inform decision-making. Adopted by the Selectmen and approved by the state in March 2016, the Trust uses the strategies and recommendations from the plan as a guide. The Trust has begun several initiatives aimed at increasing affordable housing options in the community and has conducted research and analysis with the goal of implementing these initiatives in the coming year. These initiatives include the following:

- Implementation of new housing programs designed to serve a broader base of the community and address the housing needs identified in the town’s Housing Production Plan. Examples: home repair loans, Lease to Own program, closing cost assistance.
- Re-allocation of previously approved Community Preservation Act funding to allow the Trust to broaden its range of housing programs.
- Implementation of a comprehensive public outreach and education plan.

Going forward, the Trust will work to implement these programs with the goal of increasing options for affordable housing in our community.

In May of 2017, town meeting voted to expand the programs under the auspices of the Trust. The Trust is in the process of developing and implementing the new housing programs designed to serve a broader base of the community and address the housing needs identified in the town's Housing Production Plan. The Housing Trust Fund can be used in support of the following activities: (Note that CPA funds must be used only for those purposes specified in the CPA as allowable activities, while the Trustees may use non-CPA funds for the programs offering a broader range of purposes that are consistent with the Declaration of Trust and the provisions of MGL Chapter 44, Section 55C).

1. PRESERVATION PROGRAMS

A. HOUSING PRESERVATION AND IMPROVEMENT ACTIVITIES – In certain instances, the Trustees may use funds to preserve affordability of private unsubsidized housing units and units already included in the town's Subsidized Housing Inventory (SHI) by providing funds for repairs necessary to enable residents to continue to reside in their homes.

CPA Allowable Activities: CPA funds may be used for repairs that are necessary to preserve affordable housing from injury, harm or destruction, which may include, but are not limited to, the following:

- Building envelope and site work to preserve the structural integrity of the homes
- Roof, siding and window replacements to assure the water tightness of the housing units
- Upgrading of dangerous electrical or plumbing systems
- Replacement of dangerous building systems that threaten the housing units
- Failed septic systems
- Installation of hard-wired smoke alarms, sprinklers and other building fire suppression systems
- Funds cannot be spent for maintenance or operating costs

Whether the Trustees will fund a particular project depends on the facts involved in each case, the amount of funds sought, the eligibility of persons seeking assistance, the necessity of the repairs, the funds available to the Trustees to support such programs, whether the homes were acquired or created originally with CPA funds and other factors. The Trustees may obtain deed restrictions on properties to ensure the future affordability of the homes. There is no guarantee of financial assistance.

2. SUPPORT PROGRAMS

A. LEASE TO OWN PROGRAM

Assistance provided to income eligible participants by leasing properties owned by the Trust with an option to purchase. The leases will include affordability restrictions and the properties shall be sold subject to affordable housing deed riders. CPA Allowable Activities: CPA funds may be used for the support of affordable housing, defined as including "programs that provide grants, loans, rental assistance, security deposits, interest-rate write downs or other forms of assistance directly to individuals and families who are eligible for community housing or to an entity that owns, operates or manages such housing, for the purpose of making housing affordable".

B. CLOSING COST ASSISTANCE PROGRAM

Trust assists income eligible buyers with closing costs/down payment to pass underwriting. CPA Allowable Activities: Grants, loans, rental assistance, interest-rate write downs or other assistance directly to individuals who are eligible for community housing for the purpose of making housing affordable.

C. RENTAL SUBSIDY PROGRAM

Provide monthly rent subsidy and financial counseling to income eligible program participants. CPA Allowable Activities: Grants, loans, rental assistance, interest-rate write downs or other assistance directly to individuals who are eligible for community housing for the purpose of making housing affordable.

3. CREATION PROGRAMS

A. RENTAL EXPANSION PROGRAM

- **New Construction Units** *Provide funding assistance to developers for construction of new affordable rentals with deed restrictions required for long-term affordability, if permitted under zoning.*
- **Accessory Dwelling Units** *Provide assistance to homeowners to create new accessory dwelling subject to affordable housing deed restrictions and zoning.*
- **Seasonal/Year Round Property Conversion** *Provide assistance to property owners to convert seasonal dwellings to year round affordable dwellings subject to deed restriction and zoning.*
- **Motel Conversion To Affordable Housing** *Provide assistance to property owners to convert existing motels to affordable units, if permitted under zoning, subject to affordable housing deed restrictions.*

Progress in 2018

- Revised AHT Declaration of Trust per town counsel to reflect recent changes in law
- Affordable Housing Trust Guidelines adopted and posted on town website
- Outer Cape Housing Peer Group started by Community Development Partnership
- Village at Nauset Green project approved and construction started for 65 units of affordable housing
- Guidelines and contract adopted for housing preservation program

The Eastham Affordable Housing Trust would like to thank Eastham's residents who support the creation and retention of affordable housing, including the Board of Selectmen, the Town Administrator, town employees and particularly the Eastham Community Preservation Committee.

Respectfully submitted,

Carolyn McPherson, Chair
Karen Burns
Aimee Eckman
Elizabeth Gawron
Bonnie Nuendel

ANIMAL ADVISORY COMMITTEE

The Animal Advisory Committee (AAC) was established to serve as a resource for the board of selectmen and the Town of Eastham on matters relating to animals, particularly situations involving potentially dangerous dogs. The AAC is comprised of individuals with experience in dog training, animal behavior and animal welfare. The committee works closely with the Eastham Police Department, particularly with the Animal Control Officer. The AAC is convened at the request of the board of selectmen, the town administrator or the Eastham Police Department.

No such requests were made during 2018.

In accordance with its charge, the AAC met quarterly in 2018.

The board would like to thank Joanne Baldauf for her nine years of service on the Animal Advisory Committee.

The officers of the AAC were elected as follows:

Judy G. Sebastian, Chair
Dr. John S. Kelley, Vice-Chair
Beverly Hobbs, Clerk

Respectfully submitted,

Judy G. Sebastian, Chair

BUILDING DEPARTMENT

In calendar year 2018, the Eastham Building Department completed its busiest year on record. In addition to our daily work of addressing inquiries to zoning, building and various other community concerns, the department issued 793 building permits, an increase of 12 percent over last year.

An overwhelming majority of the permits were for the improvement of existing structures and uses, although there still remains development of vacant land i.e. the Campbell-Purcell affordable housing project. Permits issued included:

New construction	45
Demolition	9
Additions/alterations	646
Solar installation	66
Sheet metal	27
Certificates of occupancy	68
Total receipts	\$272,741.57

I express my gratitude to Wally Adams, Wiring Inspector, and Scott Van Ryswood, Plumbing and Gas Inspector, the health and fire departments and all departments in town that assist us on a regular basis. I would especially like to thank Debbie Cohen, administrative assistant to the building department, for her energetic and intelligent assistance.

Respectfully submitted,

Thomas Wingard
Building Commissioner

PLUMBING AND GAS INSPECTOR

For the calendar year 2018, 253 plumbing permits and 352 gas permits were issued and 389 plumbing inspections and 608 gas inspections were conducted. Total receipts were \$61,045.00.

For the second full year of the municipal water service, an additional 273 plumbing permits were issued, \$22,680.00 was collected and 206 inspections were conducted.

Respectfully submitted,

Scott Van Ryswood
Plumbing and Gas Inspector

WIRING INSPECTOR

During the Calendar Year 2018, 543 wiring permits were issued and the following inspections were made:

Temporary	10
Service	89
Rough	171
Final	372
Other	198
Fire	15
Advisory	57
Code	43
Total Inspections	955

Total Receipts turned in by the wiring inspector were \$62,953.91.

Respectfully submitted,

Wallace Adams
Wiring Inspector

CABLE TV LICENSE RENEWAL ADVISORY COMMITTEE

The Cable License Renewal Advisory Committee reviews the existing license with our town cable television provider (currently Comcast) and makes recommendations for terms of the renewal of the contract. These terms include the length of the license, extension of the service area, upgrades, our local public access stations, service standards, performance reviews, revenue pass through, and possible expansion of service.

This is a board of five, currently with one vacancy.

Beverly Hobbs, Chair
Walter Sebastian, Vice Chair
Tricia Ford
Denise Kopasz

CAPE COD COMMISSION

About the Cape Cod Commission

The commission works toward maintaining a healthy balance between economic progress and environmental vitality. “Keeping a special place special,” describes the agency’s mission to protect the region’s unique qualities.

The 19-member appointed Cape Cod Commission board represents a wide spectrum of the region and provides oversight for a staff of approximately 40 professionals.

This report represents broad areas of the commission’s work and responsibilities, highlighting several specific projects and initiatives.

Eastham Representative

Joyce Brookshire

Administration

Kristy Senatori, Executive Director

Patty Daley, Deputy Director

Leadership Transition

After more than 10 years leading the Cape Cod Commission as executive director, Paul Niedzwiecki stepped down in February 2018 to become the first executive director of the Southfield Redevelopment Authority at the former Weymouth Naval Air Station. During his tenure, the regulatory agency evolved to become an organization focused on facilitating regional discussion on some of the most pressing issues facing Cape Cod, from wastewater management to housing needs to fully understanding the nature and challenges of its seasonal economy.

Deputy Director Kristy Senatori was elevated to the role of Acting Executive Director in March and appointed permanently in October 2018.

Regional Policy Plan Update

In December 2018, the Cape Cod Commission approved an updated Regional Policy Plan to be submitted to the Assembly of Delegates as an ordinance of Barnstable County. The Regional Policy Plan serves as a guide to the Cape Cod Commission’s planning and regulatory work and provides a framework for planning at the town level.

Through the Cape Cod Commission Act, the Commission is responsible for balancing the protection of the region’s resources with appropriate development and economic progress. One of the ways the commission does this is to provide a coherent set of goals, policies, and standards to guide planning and development on Cape Cod.

The plan provides a growth policy that supports the vision for the future of Cape Cod as a place of vibrant, sustainable, and healthy communities and a protected natural environment.

Final action on adoption of the Regional Policy Plan was expected in early 2019.

Eastham DCPC Implementing Regulations

In May 2018, Eastham Town Meeting adopted new zoning regulations for the Eastham Corridor Special District. These serve as the implementing regulations for the Eastham District of Critical Planning Concern adopted as a Barnstable County ordinance in 2017.

The new zoning applies to parcels located along Route 6 between Old Orchard Road and the Eastham-Wellfleet town line, the heart of the town's commercial district and the DCPC area.

The implementing regulations were developed by Eastham and Cape Cod Commission staff through a series of public workshops and joint work sessions with the Eastham Planning Board and the Zoning Board of Appeals. They are designed to better reflect Eastham's community character and desired scale for new development and to enhance opportunities for creation of affordable housing within the district.

Commission staff is working on a transportation model for the corridor that will provide a comprehensive approach to transportation management along the Route 6 corridor.

Housing Preference Study: Community Resiliency by Design

In collaboration with four Cape Cod communities – Barnstable, Eastham, Orleans and Falmouth – the Cape Cod Commission received funding from the Massachusetts Executive Office of Energy and Environmental Affairs to develop model housing designs for compact development in three different, but typical Cape Cod development patterns. The project focuses on compact design forms, allowing more units with fewer infrastructure demands while maintaining the character of the surrounding community.

The project is designed to engage the development community through a Developers Roundtable, providing development proforma, and developing a model concept form-based code regulation. Engaging practitioners in the visioning stages for compact development will allow stakeholders to share feedback, best practices, areas of need, and other knowledge that will assist in its implementation in the region.

capecodcommission.org/crbd

OneCape

The commission hosted its fifth regional summit in June 2018, focusing on wastewater and housing. The OneCape summit drew more than 300 attendees in two days to the Wequassett Resort in Harwich.

During the summit, a clear and consistent message was heard from state, local and regional leaders: Cape communities live up to the conference's name, speaking as one Cape on key issues. The design of this year's OneCape summit, hosted annually by the Cape Cod Commission, sought to reinforce that theme, inviting towns and community-based organizations to develop many of the sessions presented.

The summit focused broadly on environmental and economic themes with featured presentations on water quality, coastal resiliency, infrastructure planning, community design, and economic development across Cape Cod.

The OneCape award was presented to Paul Niedzwiecki, recognizing his work and accomplishments as the third executive director of the Cape Cod Commission.

Wastewater

The commission continued its implementation of the 208 Plan Update, which was certified and approved in 2015.

The commission's enabling regulations were amended through the county legislative process to allow changes to the review of local comprehensive wastewater management plans. The changes allow for staff-level review of such plans and sign-off by the executive director and are intended to provide a more efficient and timely review.

In June 2018, the Cape Cod Commission deemed the Pleasant Bay Targeted Watershed Management Plan (TWMP) consistent with the 208 Plan, issuing a letter to the four member communities and the Pleasant Bay Alliance. The plan development was coordinated by the Pleasant Bay Alliance and identifies nitrogen contributions by town and a schedule and adaptive management plan for reducing nitrogen to the Bay.

capecodcommission.org/208

Stormwater

The Cape Cod Commission was awarded \$50,000 to create a stormwater management coalition to help Cape communities meet stormwater management requirements.

The commission convened stormwater managers from all Cape towns beginning in fall 2017 to further define the role of the coalition and identify potential structures for a regional management entity.

Resilient Cape Cod

In early 2016, the National Oceanographic and Atmospheric Administration (NOAA) awarded a three-year, \$780,000 grant to the Cape Cod Commission and partners to develop a tool and public outreach program to investigate the environmental and socio-economic effects of local and regional coastal resiliency strategies.

The grant is funded through the NOAA's Regional Coastal Resilience Grant program, which supports regional-scale projects that enhance the resilience of coastal communities and economies to the effects of extreme weather, climate hazards, and changing ocean conditions.

A series of three stakeholder meetings were held between December 2017 and February 2018 in four sub regions that represent the major water bodies surrounding the Cape: Buzzards Bay, Cape Cod Bay, Nantucket Sound and Outer Cape (Atlantic Ocean and Cape Cod Bay). These meetings were designed to gather input on potential strategies to inform development of a web-based planning tool.

capecodcommission.org/resiliency

Blue Economy Grant

The Cape Cod Commission is partnering with the University of Massachusetts, Dartmouth, and the Southeastern Regional Planning & Economic Development District (SRPEDD), to strengthen the marine science and technology cluster on the Cape and the South Coast.

The U.S. Department of Commerce's Economic Development Administration (EDA) awarded a \$600,000 grant to UMass Dartmouth to support development of a formal Massachusetts Science and Technology Cluster Alliance.

Among other things, the project will fund a comprehensive study and analysis of the marine science and technology sectors to further job creation, business and industrial expansion, as well as exporting of goods.

Grant to Improve Water Quality Database

Restore America's Estuaries awarded a \$400,000 grant to the Cape Cod Commission and its partners – the Association to Preserve Cape Cod, Center for Coastal Studies, UMass Dartmouth School for Marine Science and Technology, Waquoit Bay National Estuarine Research Reserve, and Woods Hole Oceanographic Institute.

The 2018 Southeast New England Program (SNEP) Watershed Grant will go toward enhancing the regional water quality database to include additional data and tools to provide automated data analyses.

Regulatory

Through its Regulatory Program, the Cape Cod Commission reviews projects that present regional issues identified in the Act, including water quality, traffic flow, community character, affordable housing, open space, natural resources, and economic development as Developments of Regional Impact (DRIs).

Town of Eastham District of Critical Planning Concern, Implementation Consistency Decision, approved May 3, 2018.

Strategic Information Office

The Strategic Information Office (SIO) works with the Cape's 15 towns to identify technology-driven initiatives that could benefit from a regional approach. Past projects include the 2014 aerial flyover, Region Wide Area Network (RWAN), e-permitting and performance management software through OpenGov.

OpenGov

In partnership with participating towns, the commission launched a new cloud-based transparency and performance management platform in September 2017: OpenGov. Performance management software allows communities to track and measure financial accountability and set benchmarks. The public-facing side of the OpenGov platform also provides for transparency in how money is collected, allocated and spent. It allows participating towns to increase government accountability and improve access to important public information.

The information-sharing platform helps towns simplify budget planning, improve internal data management, and make important information easily accessible to residents, elected officials and administrators.

capecodcommission.org/opengov

Open Counter

The towns of Mashpee, Barnstable and Yarmouth launched an online tool to make local permitting and zoning analysis easier and more user friendly.

Working with each town, zoning laws were translated to provide user-friendly interfaces, allowing users to easily explore how town land use policies affect specific parcels.

The commission contracted with OpenCounter for a pilot program in these three contiguous towns.

capecodcommission.org/zoningportal

Cape Cod Water Protection Collaborative

In June 2017, the Barnstable County Board of Regional Commissioners and Assembly of Delegates approved an ordinance reestablishing the Cape Cod Water Protection Collaborative. Under the ordinance, the Cape Cod Commission was tasked to serve as administrative and technical staff to the collaborative.

The reformed collaborative serves as the advisory committee to the Section 208 Regional Water Quality Management Plan. In this role, the collaborative will review and advise on aspects of the 208 Plan and track towns as they move through implementation. The collaborative maintains its role in providing regional support for water quality initiatives, including technical assistance, legislative recommendations and establishment of the Regional Wastewater Management Plan, in conjunction with county staff.

Barnstable County Coastal Management Committee

The Barnstable County Coastal Management Committee (BCCMC) was established by the Board of Regional Commissioners to provide guidance on the protection, preservation, and use of Cape Cod's coastal resource areas.

The advisory group held its first meeting in October 2018. The Cape Cod Commission provides staff and administrative support for the committee. Among the broad areas of focus for the group are coastal resilience, fin and shellfish resources and habitats, education and outreach, dredging, regional sediment management, and marine and estuarine water quality.

Barnstable County Economic Development Council

The Barnstable County Economic Development Council (BCEDC) was established in January 2018 through an amended county ordinance approved by the Board of Regional Commissioners and Assembly of Delegates. With a restated mission and functions, the BCEDC is the successor to the Cape Cod Economic Development Council, which was established in 1998.

Cape Cod Commission staff administers the BCEDC, providing technical services and administrative support.

capecodcommission.org/bcedc

Cape Cod Transportation Improvement Plan

The Cape Cod Transportation Improvement Plan, or TIP, serves as a prioritized listing of roadway, bridge, and transit projects proposed for implementation during the next five federal fiscal years. The UPWP describes all significant transportation planning activities planned on Cape Cod over the 12-month period.

The 2018-2022 TIP allocated more than \$134.5 million in funded highway and transit project across Cape Cod. The 2018 Federal Fiscal Year spending allocated more than \$34.3 million. The 2019-2023 TIP, approved by the MPO May 2018, represents \$167.6 million in projects for those five years.

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school. CCRTHS students meet the same academic standards required by the state as our sending schools.

District Towns: Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet, Yarmouth

Mission Statement: Cape Cod Regional Technical High School will provide an opportunity to acquire high-quality technical, academic, and social skills, preparing our students for success in our changing world.

Strategic Objectives:

- 1.) Engage and retain students,
- 2.) Empower, develop and retain staff,
- 3.) Strengthen our identity as a premier technical high school,
- 4.) Increase students 21st century skill sets to succeed in a changing technological environment and global community,
- 5.) Enhance the CCRTHS image to attract students and improve community presence.

Enrollment: On October 1, 2018 we had 591 students enrolled in 17 different technical programs.

Operating Budget: For school year 2017-18 (FY18), total operating and capital budget was \$14,732,000. Formulation of the annual budget and town assessments are based on the previous school year's October 1 enrollment.

News on the New School Building Project: Once again, Cape Cod Regional Technical High School wishes to thank all 12 towns for approving our building project. We will be starting construction in December 2018 or January 2019. For more information go to: <http://www.capetech.us/domain/50>.

Town of Eastham: The Town of Eastham had 15 students enrolled at CCRTHS as of October 1, 2017. The assessment for Eastham in FY18 was \$291,987, based on the previous year's enrollment.

Highlights from Cape Cod Tech 2017-18 School Year

- Graduated 137 seniors in June 2018, three from Eastham.
- CCRTHS technical shops provide services to the public, allowing communities to realize significant savings of more than \$411,299 in total labor charges across 17 shops.
- Accolades go the school newspaper *Tech Talk* for winning numerous prestigious awards this year, including but not limited to: American Scholastic Press, Colombia Scholastics, Youth Journalism International, New England Scholastic Press Association, and the Massachusetts Press Association. The journalist students and instructor Scott Dalton deserve high praise.

- Through the generosity of Cape Cod community organizations, charities and family memorials, CCRTS presented 66 toolships and 79 scholarships to the graduating class of 2018 for a total of \$220,675.
- Thirty-Eight students received John and Abigail Adams Scholarships, two from Eastham.
- The National Technical Honor Society honored 57 students, three from Eastham.
- At the SkillsUSA District level competition, 91 students attended. Eighteen students medaled, one from Eastham. Medals won: four "Perfect Gold", four Gold, five Silver and five Bronze.
- At the SkillsUSA State level competition, 65 students attended and 16 students won medals, one from Eastham. Medals won: two Gold, four Silver and two delegate seats. Three students qualified to go on to the National Competition.
- At the 2018 Future Farmers of America (FFA) Massachusetts State Convention, eight Team Awards were received by 15 students. Awards included: 1st Place Reporters Scrapbook, 1st Place Turf Management, 2nd Place Agri-Science, 2nd Place Nursery Landscape, 3rd Place 11th Grade Skills Demonstration, 3rd Place Quiz Bowl Team, 3rd Place Floriculture, and also received the 100 percent Chapter Award.
- In Auto Collision, 150 jobs were performed for the public. Community outreach projects were completed for Cape Cod Cares for the Troops, U.S. Park Service, Town of Chatham and Girl Scouts. All juniors were successfully certified in OSHA and all seniors achieved Chapter 74 Auto Collision certification.
- The Auto Technology program is involved with national training programs that help students achieve certifications. Students competed in MA Auto Dealers Competition and SkillsUSA. Local car clubs presented demonstrations and many industry-related field trips were taken.
- The Carpentry Department follows the curriculum of the National Center for Construction Education & Research and participates in school-wide reading and writing initiatives. This year the shop had seven females enrolled and eight students on Co-Operative placements. All juniors and seniors completed OSHA certification.
- The Cosmetology program graduated all seniors and each passed the Cosmetology State Board Exam. Junior class students passed the Nail Technician State Board exam and OSHA certification. The program has integrated Chromebook, digital text books and appointment scheduling software into their curriculum. Community service included *The Wig Bank* and *Mannies for Nannies*.
- Culinary Arts trained and certified 10 students in ServSafe sanitation. Students learned Point of Sale software in The Cove Restaurant, created a Grab & Go menu, added themes to the buffet specials and were engaged in community events and food preparation for school district events.
- The Dental Assisting program is currently a two-year program for 11th and 12th grades. Five seniors graduated, all participated in four-week internships in local dental offices and achieved their MA Certification in Radiology. The program is well-respected in the dental community.

- Design & Visual Communication is a new name for the graphic arts program, having earned a new Chapter 74 certification with DESE. This involved more challenging curriculum by adding more web design and motion graphics to increase the caliber of course work.
- Early Childhood Education relied on their multiple training certifications to prepare their students. They attended numerous workshops and field trips related to working with children. This is the final year for this shop.
- The Electrical Department boasts a 96 percent attendance rate, a 50 percent increase in student participation in SkillsUSA competitions, and 11 juniors and seniors on Co-Operative Education placements in the local work force. The senior class salutatorian was an electrical shop student.
- The Engineering Technology Shop has phased in algebra two and calculus to their curriculum. Students were assigned to new equipment, received through a grant, to investigate and prepare user manuals and then present their work to their class.
- Health Technologies students had the highest grade point average of all shops. All juniors successfully passed their CNA. Seven students were placed in internships, three at Cape Cod Hospital, and two in pharmacy training with CVS evolving into gainful employment.
- The Horticulture program increased student participation in job shadowing, internships and Co-Operative Education placements. The program took advantage of the training opportunities of tree removal and replanting for the new building project as well as multiple community projects at Pleasant Bay Boating, Eddy Elementary School, Harwich Little League, Habitat for Humanity, and the Wellfleet Audubon Society.
- The HVAC program completed its implementation of a new online text and workbook and consistently used Google Classroom for teaching. For the second year in a row, HVAC was the first choice placement by ninth graders after exploring all shops.
- Marine Services integrated ABYC standards into their curriculum in order to provide their students with industry recognized certificates. All freshman successfully completed certification in boating safety.
- The Information Technology shop introduced their students to a new online robotics coding course and several educational gaming products. Sophomores and juniors worked in small groups. The curriculum for seniors was rigorous - 10 seniors earned 26 certificates.
- The Plumbing Department had two new teachers this year and added members to their advisory board. Thirteen students participated in Cooperative Education placements in local businesses, 10 seniors achieved Massachusetts Plumbing Board Tier 2 certification, and one senior was selected as the school's Vocational Student of the Year.
- The Welding Shop completed all work assignments during the year in a digit form using G-Suite. Efforts to improve attendance were very successful, as was retaining students. There was a positive shop environment during this final year of the welding program.

- The Cooperative Education program placed 88 junior and senior students with local businesses, enhancing their skills through co-op placements, internships or practicums. The program also sponsored a fifth annual Student Job Fair with the entire student body participating and 51 employers seeking to hire skilled employees.
- The Business Education/21st Century Learning department has enhanced their skill-building curriculum with customer service and active listening skills, ethical business practices, and a framework to rate the academic portions of the students' technical training. This department also hosted the sixth annual Credit for Life event sponsored by Cape Cod 5 Bank.
- The English Department's journalism class delivered an award-winning year for the student newspaper, *Tech Talk*, including: 1st Place, American Scholastic Press Association; Silver Medal, Columbia Scholastic Press; and numerous other prestigious awards. Advanced Placement (AP) courses continued in high demand and all students passed MCAS ELA.
- The Math Department successfully implemented an online pre-calculus course and an after school math lab during the year. Department members worked individually and collectively on the ability to teach problem solving skills within their lesson plans.
- The Athletic Department offered a "no-cut, no-fee" program in which all students can participate without fees. The following sports are offered: baseball, basketball, cheerleading, cross-country, football, golf, hockey, lacrosse, soccer, softball, tennis and volleyball.
- The Science Department increased the use of electronic formats, such as having students use Google sheets to record and analyze data. Teachers used Google Classroom to post and accept assignments/assessments, communicate with students and prepared test strategies for the MCAS Technology and Engineering, which ninth graders completed in June.
- The Social Studies Department completed its first year of an Advanced Placement (AP) government course. Both this course and AP history have even larger classes pre-registered for next year. Also the curriculum for Contemporary World Cultures was expanded to meet the challenges of the 2018 world. The criminal justice course offered mock trials and the department continued to focus on special activities to honor US veterans.
- The Spanish Department hosted a highly successful multicultural festival this year, which is anticipated to be an annual event.
- Special Education continued progress with using data collection to improve student academic achievement. The department also worked collaboratively to expand social emotional learning curriculum and strategies for all students - not just special education.

Please visit our website www.capetech.us for more information.

Respectfully submitted,

Glenn Olson

Michael Sarcione

Eastham Representatives to CCRTHS School Committee

CAPE LIGHT COMPACT

Cape Light Compact JPE is an intergovernmental organization consisting of the 21 towns on Cape Cod, Martha's Vineyard and Duke's County. The compact's mission is to serve our 205,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, and renewable competitive electricity supply.

Effective July 1, 2017, the Cape Light Compact reorganized and reconstituted itself as a joint powers entity pursuant to Massachusetts General Law Chapter 40 Section 4A1/2, becoming the first joint powers entity in Massachusetts. Reorganizing as a joint powers entity protects member towns from potential liabilities and mandates greater financial accountability through expanded reporting requirements to the Massachusetts Department of Revenue and member towns, and designation of treasury functions to an independent entity.

ENERGY EFFICIENCY

Through November, Cape Light Compact has reinvested more than \$899,000 of ratepayers' funds back into residents and businesses within the Town of Eastham, saving those 2,195 participants approximately \$219,000 annually on their energy bills. These energy efficiency funds are collected through the energy conservation surcharge on each Eversource customer's monthly electric bill.

The compact has programs available for homeowners, renters or property owners, income-eligible and businesses, including those who rent their business location and non-profits. To take advantage of these programs, please call 1-800-797-6699 to sign up for a free energy assessment for your home or business, or visit our website www.capelightcompact.org for more information and rebate offers.

POWER SUPPLY

During 2018, the compact's power supplier for all residential, commercial, and industrial customers was NextEra Energy Services of Massachusetts (NextEra). The compact is pleased that our residential price in 2018 was lower than Eversource's basic service residential, while also being 100 percent renewable.

Green aggregation means that 100 percent of the compact's power supply customers' electricity usage is matched with renewable energy certificates (RECs). Each REC represents the generation of 1,000 kilowatt hours of electricity produced by a renewable resource, such as wind or solar.

The compact's new program allows customers to support local renewable energy projects and future projects at an affordable rate, while still having no surprise fees each month and no contract. The compact is proud that, even while supporting renewables, pricing remained below Eversource's basic service price throughout 2018. Look at your electric bill. If you do not see Cape Light Compact or our supplier NextEra Energy Services under "Your Electric Supplier is", consider switching to the compact today. Give us a call at 1-800-381-9192 or visit our website www.capelightcompact.org for more information or to sign up.

CONSUMER ADVOCACY

Cape Light Compact has advocated for ratepayers of Cape Cod and Martha's Vineyard on energy issues at the state and local level since 1997. In 2018, the compact continued its focus on grid modernization, reviewing the plans submitted by the utilities in August 2015.

In December 2017, the DPU issued an order on Eversource's rate case, which was filed in January 2017. This was Eversource's first fully-litigated rate case since the 1980's. Rate case proceedings determine the charges that Eversource is allowed to impose on the distribution side of the electric bill, which affect all residents and businesses on Cape Cod and Martha's Vineyard. The compact was an active participant in this proceeding as well. The compact's concerns with the proposal were: (1) the proposal to increase customer charges and impose new demand charges, which decrease customers' ability to manage their bills; (2) the 10.5 percent return on equity sought by the company, which is higher than the national average for a regulated utility; (3) the proposal to shift approximately \$30 million per year of costs from Western MA customers (and Eastern MA commercial customers) on to Eastern MA residential customers, which includes the Cape and Vineyard. Unfortunately, the DPU approved increased customer charges and demand charges, a 10 percent rate of return, and the cost shift from Western MA and Eastern MA commercial customers on to Eastern MA residential customers. However, the participation of the compact and other interveners resulted in a lower approved customer charge than Eversource proposed, a rejection of consolidated Transition charges (saving Cape & Vineyard customers approx. \$8M/year), and rejection of the consolidation of commercial and industrial rate classes which would have had steep bill impacts for some Cape & Vineyard customers. Since the December 2017 Order, the department has opened two related proceedings that the compact is participating in regarding performance metrics and the Monthly Minimum Reliability Charge (MMRC) outreach and education plan. Additionally, the compact filed an amicus brief with the MA Supreme Judicial Court (SJC), supporting other parties' appeals of the approved return on equity rate and MMRC. The SJC has not ruled on the appeals as of December 2018.

Cape Light Compact also participated in regulatory proceedings at the DPU related to the retail electric market, pushing for policies that promote a competitive power supply market while ensuring common-sense protections for consumers.

For more information on these efforts and the decisions, please visit www.capelightcompact.org/consumer-advocacy.

Respectfully submitted,

Fred Fenlon, Eastham Representative

BOARD OF CEMETERY COMMISSIONERS

The Board of Cemetery Commissioners is responsible for the care of the two town-owned historic cemeteries. The Cove Burying Ground, which is the older of the two, is located on the State Highway (US Route 6). The Bridge Road Cemetery is located on Samoset Road, 300 yards south of the intersection with Route 6.

The board welcomed Sylvia Sullivan as a new member, filling the vacancy created by the previous year's resignation. Robert Carlson continues to volunteer and give substantial amounts of his time painting fence rails and preparing information packets to leave at the cemetery entrances.

While no further burials are permitted in either cemetery, the Board of Selectmen has approved regulations prepared by the Board of Cemetery Commissioners regarding the dispersal of the ashes of human remains on cemetery surfaces. Both cemeteries continue to receive visits by relatives and persons interested in the history of the establishment of Eastham.

The board is once again appreciative of the cooperation and efforts of Martin Mickle and the members of the Town of Eastham Department of Public Works for mowing and removing broken tree limbs. Both cemeteries are open to all for respectful visits.

Respectfully submitted,

Roger T. Thurston, Chairman

CHARTER REVIEW COMMITTEE

The seven member Charter Review Committee was appointed by the Town Moderator, as required by state law, to review the existing Town of Eastham Charter.

The charge to the committee is to review all sections of the charter in preparation for the state-required 10-year review by an annual town meeting in a year ending in zero, thus the review must occur no later than the 2020 annual town meeting.

The committee is conducting interviews with town counsel, the town administrator, department heads and town citizens among others to determine if the charter should be amended, or improvements, changes or deletions should be made in existing regulations. Citizens are encouraged to inform the committee of their recommendations or opinions at committee meetings.

Meetings are open to the public and televised on Channel 22.

Committee members:

Adele Blong

Aimee Eckman

Elizabeth Gawron

Fred Guidi

Kara Risk, Secretary

David Schropfer, Chair

Peter Wade, Vice Chair

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (CPC) was established by vote of the December 2004 Special Town Meeting to adopt the provisions of the Massachusetts Community Preservation Act (CPA), MGL Chapter 44B. The CPA is funded by a three percent local property tax surcharge and a state reimbursement from Registry of Deeds revenue. Funds are used to support open space, historic preservation, affordable housing, and outdoor recreation projects in the Town of Eastham.

Funds not expended in a given year are available for future projects. For the fiscal year ending June 30, 2018, CPA local tax revenues were \$697,302 and the state reimbursement was \$147,616. As of November 30, 2018, the encumbered balance for the projects approved by Town Meeting was \$454,995 and there was \$725,526 available for future projects.

Projects approved for funding at the May 2018 Annual Town Meeting:

- A grant to the Eastham Affordable Housing Trust to support housing assistance programs overseen by the trust, \$250,000
- A grant to the Cape Community Housing Partnership to help fund the “Cape Housing Institute,” an educational program about housing issues for local officials and town committee members, \$15,000
- A grant to Pennrose Properties, LLC to help fund the construction of The Village at Nauset Green, a 65-unit affordable housing development in North Eastham, \$450,000
- Historic preservation work on the Eastham Windmill, \$60,000
- Debt service for open space land purchases: 700 Dyer Prince Road, \$202,593-final payment, and the Upper Boat Meadow Conservation Area, \$77,000
- A grant to Nauset Fellowship, Inc. for historic preservation work at the Chapel in the Pines, \$99,000
- Restoration and improvement of the recreational facilities at the “Field of Dreams” located at the rear of town hall, \$71,000
- A grant to the Eastham Historical Society for preservation work at the Swift-Daley Museum complex on Route 6 located next to the Eastham Post Office, \$40,000
- The purchase of 1.623 acres of open space at 390 Locust Road, which abuts both the bike path and 8.9 acres of previously acquired town-owned open space, \$250,000

The CPC is currently evaluating applications for FY2020 projects and will make recommendations to Town Meeting in May 2019.

Respectfully submitted,

Dan Coppelman and Peter Wade, Co-Chairs

CONSERVATION COMMISSION

The Conservation Commission has four main accountabilities. It is tasked with promoting and developing the town's natural resources and protecting its watershed resources, managing town-owned conservation lands, administering and enforcing Massachusetts General Law Chapter 131, Section 40 (Wetlands Protection Act) under the oversight of the Massachusetts Department of Environmental Protection (DEP), and interpreting, through the issuance of regulations, administering and enforcing the Town of Eastham Wetlands Protection By-Law, Article 34, 1980 to protect the wetland resources within the Town of Eastham. It discharges these accountabilities in partnership with various town committees and professional staff.

The commission's time and attention is primarily focused on the administration and enforcement of the Wetlands Protection Act and the town by-law. It reviews and holds public hearings on applications for permits to conduct activities within the commission's jurisdiction. That jurisdiction includes the wetland resource itself, plus a buffer zone extending 100 feet, or 200 feet in the case of a river, and encompasses activities ranging from new home construction to coastal erosion remediation measures and vegetation management. When violations of the Wetlands Protection Act or the town by-law come to its attention, the commission may issue an enforcement order pursuant to the by-law. Its practice is to act directly under the town by-law. The commission's decisions under the Wetlands Protection Act are appealed to the DEP; those under the by-law are appealed to Superior Court. The commission's regulatory activity during 2018 is summarized in the table below.

Also in 2018, the commission provided property owners and contractors with greater certainty as to the commission's expectations by promulgating new regulations under the town by-law concerning land management activities and enforcement of regulations and incorporated all of the wetlands regulations into one document for ease of use. In order to educate the public regarding invasive plants, the commissioners created and distributed educational materials, reached out to the public at Windmill Weekend, and recorded an informational video about Japanese Knotweed for Lower Cape TV that is also posted on the town's website.

In addition to pursuing four by-law violations and issuing two enforcement orders, the Conservation Commission received and processed the following filings:

Notices of Intent:	29	Extension Permits:	21
Amended Order:	6	Administrative Review:	64
Certificates of Compliance:	37	Determination of Applicability:	75

Respectfully submitted,

James Baughman
Conservation Commission Chair

COUNCIL ON AGING (AKA) EASTHAM SENIOR CENTER

Established in 1974, our mission is to promote the well-being and independence of adults aged 59 and older. The Eastham Senior Center provides multi-purpose programs (health, educational, social, and recreational), as well as supportive daycare, transportation, and outreach for this purpose. Our continuing goal as a community resource is to maintain and enhance a quality independent lifestyle for our senior population by meeting their current and future needs.

The Eastham Senior Center, an active and welcoming place for adults 59 and older, is a vibrant and supportive place to help its member's age strong. No matter your age, its offerings, designed to enhance the quality of life for dynamic older adults, provides a variety of activities, support and advocacy to its members, as well as to families and caregivers. The Senior Center staff, Dorothy Burritt, Director, Cindy Dunham, Outreach Coordinator, and Monica Keefe-Hess, Administrative Assistant/Program Coordinator, work daily with the community to increase programs and services to meet the needs of Eastham's growing 59 and older population, which makes up approximately 57 percent of Eastham's year-round population.

Building a strong community is a main objective for the Senior Center, and its staff encourages involvement and shared experiences at every age. For example, in April the center hosted a historical talk by Eastham's Town Miller, Jim Owens. After the program, attendees and staff helped celebrate Jim's 90th birthday. He enjoyed the day and shared that it was one of his best birthdays. In October, in partnership with the Cape Cod Children's Place, the center hosted a free multigenerational dinner for families and seniors. The dinner offered a shared experience for different generations to build on community support and involvement. More than 60 people, ages two to 95, attended and enjoyed the event. In December, the Senior Center staff hosted a reassurance luncheon with the support of the Friends of the Eastham Council on Aging (FECO), fire and police departments as well as other community partners. The event brought together more than 25 volunteers, comprised of Eastham residents and town employees, to serve more than 60 seniors, ages 60-97.

The Senior Center team had a productive and rewarding year and was able to support its mission through the coordination of health, educational, social, and recreational activities, serving approximately 863 different seniors 12,550 separate times. Programs offered included music, drama, films, speakers and intergenerational activities, including a multigenerational choir and cookie club with school-aged children. Classes offered were in art, cooking, music, computers – FECOA funded six refurbished computers – crafts, games, gardening and more. Fitness classes included aerobics, chair exercises, move with music, yoga and Tai Chi.

To help further support residents to remain active and healthy, on-call paid drivers Gerard Boucher, George Civita, Paul Flaherty, Kathy Gill, Paul Langlois, Alan Larson, Bob Nazarian, Jeffrey Nogas and Bill Salem, as well as volunteers, provided more than 1,300 rides to medical appointments, local/Hyannis destinations, social outings, local shelters in emergencies, programs at the center and more. Funding for the driver's salaries is through a combination of town funds, formula grant money from the Commonwealth of Massachusetts and the FECOA.

For many homebound residents and those in need, support services offered through outreach-helped seniors maintain a good quality of life as well as to stay safe and healthy in their homes. Outreach assistance included, but is not limited to, home

services, educational, nutritional and health-focused programs. Outreach partnered seniors with the right resources to help initiate care plans, support aging goals, meet their needs and offer peer and intergenerational connections and support.

In addition, Senior Center staff and approximately 85 volunteers, who contributed roughly 3,742 hours, offered support with AARP Tax-Aide income tax preparation, elder law, notary services, SHINE/medical insurance counseling, filing tax abatements, fuel assistance, SNAP, and other entitlement program applications. A licensed social worker offered free mini-counseling sessions and a Veterans Officer offered support services to veterans/families. The estimated dollar amount these services saved Eastham seniors was more than a half million dollars.

The outreach program extends to help caregivers in their essential and often difficult role by offering support and respite. A bi-monthly caregiver support group is available at the Senior Center. There is also a social day program, co-located with the Senior Center that provides respite for caregivers as well as a safe, structured non-medical environment for those that are socially impaired or suffer from cognitive impairment. The staff, Kathy Gill, Program Chef, Brianna LePage, Day Center Manager, James Small, Day Center Program Aide and Elder Services Mature Workers Frank Massa and Carole Roberts, provide two meals a day as well as facilitate daily activities such as gentle exercises, creative and educational activities, music therapy, community interaction and peer support. The Outreach Coordinator helps enroll clients and the Senior Center Director leads the day-to-day operations.

When a private organization cut funding for many social day program clients, the FECOA began a scholarship to help those in need. The FECOA also provides additional financial assistance to the Senior Center whenever the Board of Directors of the COA makes a request. Major sources of revenue are the all-volunteer Thrift Shop on the corner of Oak and Massasoit roads, donations through Amazon Smile, member dues and private donations. The Senior Center is a better place because of the “Friends” generosity.

The Senior Center achieved the goal to align existing services to better meet the needs of its members. The staff is thankful for the support of the community and is actively working towards becoming age-friendly – the idea is to have a well-designed, livable community to promote health and sustain economic growth and to make it happier and healthier for residents of *all ages*. The work of the Senior Center staff cannot happen without the help of volunteers, board members, community partners, the “Friends” group and all those served. Please stop in for a visit to learn about all its offerings. The Eastham Senior Center is a place for all to age strong.

Respectfully submitted by Council On Aging Board of Directors,

Elizabeth Beard, Chair
Deborah Albert
Lucile Cashin
James Connor
Carol DiBona
Margaret Lynn
Pauline McGaughey
Richard Ramon
William Salem
Patricia Unish
Stephanie Whalen

CULTURAL COUNCIL

Mission

The mission of the Eastham Cultural Council is to promote excellence, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for all Eastham residents.

The council pursues this mission through a combination of grants, services, and advocacy for cultural organizations, schools, communities, and artists.

The council serves as a community catalyst for projects and collaborations that address cultural needs. Working with the Eastham municipality the council builds relationships that can be beneficial in many ways, including advocating the arts and culture in the community.

Fundraising

The Eastham Cultural Council conducts annual fundraisers to provide additional funds for granting or supporting council programming. The Eastham Cultural Council raises money to support community projects that are not dependent on state funds, including the annual Hands on the Arts Festival.

Arts Education

Through various programs and partners we serve thousands of children and teens in the arts, humanities and interpretive sciences throughout the town of Eastham and local communities. These programs help children and young adults to perform better academically, develop essential workforce skills and become productive members of our community.

Eastham Municipality

The Eastham Cultural Council is a municipal entity comprised of volunteers appointed by the towns' elected officials and falling under the guidelines of the Massachusetts Cultural Council.

In 2018, the council received and distributed grant monies totaling \$6,400 from the state to support local arts and humanities programs. The Eastham Cultural Council will distribute \$12,000 for grants in 2019.

In addition, the Eastham Cultural Council is working on plans for the 2019 Hands on the Arts Festival, currently scheduled for Saturday, June 15 and Sunday, June 16, 2019 from 10 am to 5 pm on the Windmill Green. Volunteers and new members are always needed and welcomed.

Respectfully,

Brian LaValley, Chair

EASTHAM ELEMENTARY SCHOOL

A Beacon Shining Brightly Building Community, Practicing Empathy, Celebrating Individuality, Inspiring Possibility

The positive school climate and culture at Eastham Elementary is a perfect environment for students to attain academic proficiency and to realize their full social and personal potential. The teaching staff, the supportive families, and the administration work collaboratively to sustain this growth year after year. This past school year was no exception, and the following reports of accomplishments are but a glimpse of all the amazing experiences that happen every day, in every classroom.

Our current enrollment remains stable and allows for smaller class sizes. Research supports that reducing class size has shown to increase student learning and narrow achievement gaps. At Eastham Elementary, students receive more individual attention and support while working in an environment of high expectations.

Pre-K	K	1st	2nd	3rd	4th	5th
16	26	28	29	25	27	24
Total				M=90	F=85	175

STUDENT LEARNING

Science

Eastham Elementary's talented staff is committed to designing and implementing a student centered, engaging curriculum to meet individual student strengths, weaknesses, and interests.

Our resident expert in science education and the Massachusetts Science and Technology/Engineering Curriculum Framework, Maggie Brown works collaboratively with the K-5 staff to develop and implement a world-class science experience for all Eastham Elementary students including our preschool students.

Mrs. Brown and our K-5 staff utilize the natural resources of Cape Cod with purposeful field trips, resident field experts, and incorporates hands-on, project based learning to make the NGS Standards come alive.

The following is just a glimpse of some of the grade level field trips:

- Our 5th grade students participate in a yearlong study of the Salt Pond and First Encounter biotic and abiotic environments.
- Our 3rd grade students participate in an extensive study with the National Seashore investigating Vernal Pools.
- The 4th grade collaborates with the National Seashore to study weathering and erosion with visits to Doane Rock and Nauset Light Beach. The 4TH grade
- The Audubon Naturalists come for all grades with a focus on 1ST grade (habitats) and 4th grade (oyster reefs and oysters)

- This past year our 4th grade students worked closely with Bob Wells, a local entrepreneur and farmer to plant turnip seeds in late spring and as 5TH graders, harvested the turnips in the fall.

Literacy

Our Wonders literacy initiative is in its' fifth year of implementation and teachers are impressed with the challenging expectations of the unit themes, as well as the resources for meeting individual needs.

To further support literacy growth and development:

- Grade level literacy team meetings are held three times each year to discuss student growth
- Teamworks leveled reading groups meet each day to receive small group instruction in addition to classroom instruction as outlined in the Nauset Tiered System of Support (NTSS)
- Standards-based writing prompts, rubrics, and holistic scoring using grade specific writing benchmarks have been used to inform individual instruction
- Tina Escher, the Title I coordinator plans and schedules academic support in both reading and math for Grades 1-5. She also facilitates the literacy team meetings.

Math

Our math program/resource is in its' fifth year of implementation. Teachers and students are experiencing tremendous growth and understanding of the 8 math practices.

Our district math coordinator Tracey Deegan continues to provide professional development for grade level teachers. This year professional learning communities were established for teachers in grades K-2 and 3-5 to meet and share their math teaching experiences.

Technology

Ms. Menza (Tech Integration Coordinator) worked closely with teachers providing support and curriculum focused project ideas. This past year, through the generosity of the Town of Eastham, we were able to purchase 40 new iPads which gave us a 1:1 ratio in grades 3-5. The student research and presentation projects were enhanced using Google slides.

The Arts

- Art teacher Molly Driscoll, Music teacher Eileen Poitras, and instrumental teacher Chuck Hollander-Essig bring the arts to life at Eastham Elementary
- **Kindergarten** explores Eric Carle, Wassily Kandinsky, Tools of the Mind Themes
- **First Grade** investigates Eric Carle, Vincent van Gogh, Claude Monet / Impressionism, Gustav Klimt
- **Second Grade** explores Piet Mondrian, Vincent van Gogh, Henri Matisse, Analogous Colors

- **Third Grade** studies Frida Kahlo, Wayne Thiebaud / “Pop- Art”, Joan Miro / Surrealism, Georgia O’Keeffe
- **Fourth Grade** investigates drawing techniques, value scale, Vincent van Gogh, Jim Dine, Pablo Picasso / Cubism, self portraits
- **Fifth Grade** studies Color Theory, Vincent van Gogh Alexander Calder / kinetic sculpture, Andy Warhol, Edward Hopper
- In the music room children perform, create, and respond to each one of the elements of music: pitch, rhythm, form, harmony, texture, history/style, and tone color (timbre) *MusicWorks! Every day*: program in partnership with the Cape Cod Symphony

Building School Community

- Responsive Classroom – social emotional curriculum that is the foundation for teaching and practicing compassion, respect, and responsibility
- Kids Fitness Challenge and field day
- Before school BOKS (Bring Our Kids Success) workout
- Arts Night: Exhibition of student art and musical performances
- Community Building Events: family breakfasts; classroom plays and presentation; Walk to School Day, Veteran’s Day remembrance, Memorial Day presentation and walk, Field Day family picnics, Regular visits to the Eastham Council on Aging for an inter-generational sing-along, Community Friends week
- Transition activities for incoming kindergarten students (registration parent orientation, screening, bus ride, and meet the teacher)
- Transition activities for fifth grade students moving to the Nauset Regional Middle School
- Morning classical music, student lead Pledge of Allegiance and announcements
- KABOOM after school activities and enrichment
- Cross-grade peer modeling activities e.g. All School Morning Meeting
- Whole school celebrations and events e.g.: One-School-One Book; Community Readers; Read Across America; Vocabulary Parade; monthly all –school morning meetings
- Students are recognized by their teachers each month at the All-School meetings with special Beacon Awards.

Parent / Community Involvement

Educating the children of Eastham takes the collaborative efforts of an entire community! Our parents group works tirelessly to enrich our student experience:

- Eastham Elementary School Parents Group; fundraising; enrichment; family events.

- Community Friends spend time in classrooms during American Education Week in November
- Community Read-Aloud program
- Cultural Programs sponsored by EESPG
- Student Parent Handbook, monthly EES Newsletter, lunch menu and activity calendar, classroom newsletters, teacher web-pages and teacher email blasts
- Eastham Elementary School web page
- Use of the Blackboard Connect program to facilitate school/parent communication
- Fourth and Fifth Grade students visit the Eastham Council on Aging to sing and interact with our residents
- Traditional Community Memorial Day Assembly and march
- Community service initiatives. This year our students and staff raised hundreds of dollars for storm relief efforts
- Open House format including a curriculum overview presentation in each classroom
- Grade specific curriculum nights for students and parent(s).

Respectfully submitted,

William H. Crosby Principal
Eastham Elementary

EASTHAM ELEMENTARY SCHOOL COMMITTEE

“The Eastham Elementary School community continues to be a beacon shining brightly to help and support our children as they navigate the challenges of a rigorous curriculum and cope with social/emotional issues, all while providing them with rich, engaging learning experiences.”

The Eastham Elementary School Committee has the responsibility and is committed to continuing the vision, mission, goals and strategies of our school system. These are set forth to focus on providing the very best educational experiences to all of our students. In doing so, the committee has worked together with administration, teachers, parents, and community members to establish a sound and fiscally responsible budget that reflects funding to support the current program at Eastham Elementary School and finding the balance between the towns’ fiscal guidelines and the educational needs of our students. This is the primary role of the school committee.

Our policy subcommittee representative has brought to our committee meetings all new policies and changes to existing policies to be discussed and voted on. These policies are reflective of the fact that the school committee has oversight of and responsibility for the school, the direction in which the system must go, and establish criteria to determine if its goals and policies are being met.

Our school committee representative on the district’s transportation subcommittee worked tirelessly for the past two years to evaluate all of our transportation costs and research new and more effective cost-saving proposals. We are pleased to be working with the Cape Cod Collaborative in providing our large bus service to the district, procuring 28 propane-fueled buses, assisting in the redrafting of bus routes and the number of buses necessary to transport our students, along with anticipated future cost savings.

Other areas of accomplishment are:

- Evaluate the performance of the superintendent
- Review and approve the annual School Improvement Plan
- Review and approve the EES Parent Group’s upcoming activities and fundraisers
- Monthly review of the EES expenditure report
- Updates on school enrollment and projections for the future
- Review of Next-Generation MCAS results
- Promoting the benefits of a public school system to the community
- Take part in MASC (Massachusetts Association of School Committees) yearly conference which provides and encourages resources for school committee professional development programs that will enable school leaders to have the knowledge and skills required to provide effective policy leadership for the school

- Involvement in community outreach, i.e. Council On Aging activities, visiting classrooms during American Education Week
- Collaborate with other elementary schools in our Union 54 regarding our local concerns, issues, updates and information
- Collaborate with Nauset Regional Committee regarding all district updates and information
- Work to ensure that necessary funds are appropriated for the district and that a balance is maintained between needs and resources in the distribution of available monies.

Respectfully submitted,

Joanne Irish, Chair
Moirá Noonan-Kerry, Vice Chair
Ann Crozier
Judy Lindahl
Mary Lou Sette

EASTHAM 400 COMMEMORATIVE COMMITTEE

The following is a review of the progress of the Eastham 400 Commemorative Committee with a peek of the scope of work that lies ahead.

The Eastham 400 Commemorative Committee (E400) has closed out 2018 with some very impressive accomplishments.

- The Board of Selectmen formed a town committee based on the concept of our charge.
- The Board of Selectmen sponsored a funding article on the town warrant for \$10,000 that was approved at the May 7, 2018 Annual Town Meeting. Town Clerk, Susanne Fischer will oversee the management of these funds.
- Debra DeJonker-Berry, Director of the Eastham Public Library is a driving force behind the E400 effort and instrumental in providing programming, outreach and grant research.
- Rights to the domain, EasthamTheFirstEncounter.com, has been secured by the Eastham Chamber of Commerce for E400's use to develop a website.
- To date, the Board of Selectmen approved the following volunteers to the E400: Beverly Hobbs, Judy Parmelee, Jim Russo, Tom Ryan, and Sylvia Sullivan.
- Several residents, community groups, state and local advisors representing a broad range of organizations and interests have also been actively serving and instrumental to telling the story of the First Encounter.
- On August 14, 2018, the Eastham Chamber signed the Plymouth 400 Organizational Partnership to share with Eastham organizations.
- The E400 approved a logo designed by Chris Kelly.
- Eastham was recognized as a major participant of the commemoration of the quadri-centennial at Governor Baker's press conference at the State House on August 27, 2018.
- At the E400 meeting on September 24, 2018 the committee elected Jim Russo as Chair, Judy Parmelee as Secretary, and Tom Ryan as Vice Chair.
- The multi-dimensional exhibit, "Our Story" 400 Years of Wampanoag History has been scheduled to be installed at the Eastham Public Library for the month of December 2020.
- On December 8, 2018 the E400 held a press conference at the site of the First Encounter.
- On December 17, 2018 the Board of Selectmen voted to sign the Plymouth 400 Organizational Partnership Agreement for the Town.
- Selectperson Jamie Rivers volunteered to be our liaison to the Board of Selectmen and will help provide an expanded perspective on how we can deliver our story.

- We have had complete access to the Town Administrator, Jacqui Beebe, to discuss funding requirements and the location of a memorial.
- A variety of programming that plays to all age groups and levels of interest for the eighteen months leading up to December 2020 is being developed.

Respectfully submitted,

Jim Russo, Chair

FINANCE COMMITTEE

The primary focus of the Finance Committee is to give its recommendations and comments on articles in the annual town meeting warrant, as required by the town charter. As part of that process, the committee reviewed the annual budget, advised the Board of Selectmen, and included its votes in the warrant.

A secondary role of the Finance Committee is oversight of significant capital projects with a representative on each capital projects committee as required by the town charter. Our representatives have been active in all discussions and decisions taken on the renovation of the police station, the renovation project for Nauset Regional High School, the town-wide water project and the strategic planning project.

In addition, the Finance Committee has provided analysis and advice on numerous finance, accounting and related operational matters referred by the Board of Selectmen and Town Administrator, and as identified by the committee as requiring the attention of town officials. Finance, accounting, and related operational matters include but are not limited to:

- Sources of new income, including the meals' tax, short-term rental tax and marijuana sales taxes;
- Opportunities to reduce costs associated with school choice;
- Examination of fees and revenues for town services and use of town resources;
- Improvement of the town's bond rating;
- Increase public awareness of implementation and benefits of the town water project;
- Funding plan and sources of the town's long-term liability for retiree benefits, primarily retiree health benefits; and,
- Adjusting public financial reports to be more instructive to the public.

The committee keeps abreast of ongoing activities and their possible financial impacts on the town and Eastham taxpayers.

Respectfully submitted,

Jerry Cerasale, Chair
Art Autorino, Vice Chair
Mary Shaw, Clerk
Russ French
Fred Guidi
Peter Wade
Tom Gardner
Rick Knight
George Deptula
Brendan Hamaty, Student Intern

FIRE DEPARTMENT

The Eastham Fire Department provides a professional level of emergency medical care, fire suppression, fire prevention, hazard mitigation, and safety education to the citizens and visitors of the Town of Eastham. It is the mission of this department to provide the best possible level of service utilizing the resources provided by our community.

This past year was exceptionally busy for the Eastham Fire Department. The great summer weather and the large volume of people visiting and traveling through Eastham combined with the nor'easter storms of last winter and spring all contributed to the increase in emergency incidents – approximately 376 over last year. The addition of four Firefighter/EMT/Paramedics, hired using a federal grant, combined with funding from the town, helped to handle the increase in emergency incident responses. These new Firefighter/EMT/Paramedic positions allowed the department to respond to second and third simultaneous requests for emergency response by providing additional station coverage and staffing at the station, ready to respond. I would once again like to thank the taxpayers for supporting these new positions last year at town meeting.

The new Deputy Fire Chief, Dan Keane, has been very busy performing building inspections, fire prevention training/education, and code enforcement throughout the town, both at the residential and commercial level. This coming year the deputy has been tasked with upgrading the department computer system to allow for mobile computers in all apparatus and ambulances. These new mobile computers will provide needed emergency response information, directions, hydrant locations, patient medical information, and other critical information related to the incident response. Having this critical information during an emergency response could mean the difference between life or death or a small fire becoming a large fire.

In March of this year, the department received a new Forestry/Emergency Response Firefighting vehicle built by BFX Fire Apparatus of Texas. This vehicle was approved at last year's town meeting. The new emergency response vehicle will replace a 1991 government surplus vehicle that was in need of major repairs due to its age. The new Forestry/Emergency Response vehicle will be used to fight forest/brush fires and be utilized as an emergency response vehicle during extreme weather conditions such as blizzards, high wind or high water conditions. I would like to thank Captain Charles Frazier for his help with the design and purchasing of this vehicle. The department also received a 2.5 ton military truck from government surplus this year. This truck has all-wheel drive and is high off the ground, allowing it to be used in high water rescues during storm events.

Starting January and continuing through the spring and into the summer months, Eastham Fire Department personnel will be providing training for the Stop the Bleed Program to town employees, residents, and visitors. This program provides training to non-medically trained civilians who may encounter someone seriously bleeding. With the use of a tourniquet and direct pressure to stop bleeding, someone's life can be saved. The training takes approximately two hours. Please check the department website at www.eastham-ma.gov/fire-department or call the department at 508-255-2324 for information about the next available class.

The Eastham Fire Department, in conjunction with the Eastham Council on Aging, provides home fire safety and fall prevention training for the seniors in our community. Home safety visits are available to our seniors. During these visits, smoke detectors and carbon monoxide detectors are checked and the rest of the house checked for safety issues. I would like to thank Firefighter/Paramedic Rachel Topal and Firefighter/Paramedic Barbara Francke for providing the training and the home inspections. Additionally, every home is required to have working smoke detectors and carbon monoxide detectors along with house numbers visible from the street.

Two years ago the Town of Eastham was notified the ISO rating (Insurance Service Office Rating) for the town had been lowered from a nine to a four in the areas of the town now protected by municipal fire hydrants. The lower rating helps reduce the cost of homeowner insurance rates with many insurance companies. With the continued expansion of the municipal water system, additional homeowners should see a reduced cost in their homeowner insurance. These new hydrants greatly enhance the capability for effective firefighting operations for the Eastham Fire Department and make the community a safer place to live.

In closing, I would like to thank all the members of the Eastham Fire Department, Deputy Chief Keane, Eastham Board of Selectmen and Finance Committee members, Town Administrator Jacqueline Beebe, Assistant Town Administrator Michael Lorenzo, all Eastham town employees, and all the residents of Eastham for their support during my past three years as fire chief. The members of the Eastham Fire Department wish to thank the citizens and visitors of Eastham for their continued support throughout the years. We will continue to work closely with all town departments to provide the best possible service to the community. The Firefighter/EMT/ Paramedics of Eastham are committed to providing the highest level of emergency medical care, fire protection, and hazard mitigation for the citizens and visitors of this community.

Respectfully submitted,

Chief Kent J. Farrenkopf

2018 Incident Statistics

• Fire Incidents	24
• Rescue/EMS Incidents	1443
• Hazardous Condition Incidents	178
• Other Assistance Rendered	560
• Total Emergency Incidents	2205
• Inspections/Code Enforcement	366
• Public Education Activities	89

1651 FOREST ADVISORY COMMITTEE

In 2018 the Forest Advisory Committee worked together with the Friends of the Eastham 1651 Arboretum and the Natural Resources Department to provide oversight of the continuing Forest Project in Wiley Park. Efforts this year included additional work on a more efficient cloud-based data entry system with an improved inventory protocol, the building of an updated species list, and two planting events coordinated and carried out by the Friends.

Henry Lind, of the Advisory Committee, has continued his work with Town Planner Paul Lagg on a new tablet-based data entry portal for an updated planting inventory. Progress has been good, but the committee is on a search for a more reliably accurate GPS locator that will tie in well with the recording device. Recent plantings have been entered into the program and soon it should be possible to generate new planting summaries and informative species mapping. Improvements will include upgraded GPS positioning for each specimen and more accurate mapping. We are also continuing our experimentation using a fungal root dip in hopes of increasing a plant's ability to absorb moisture and nutrients.

The Friends of the Eastham 1651 Arboretum had a busy 2018 greeting many interested visitors to their booth at Windmill Weekend, continuing invasive maintenance in the park and two plantings in the southeast quadrant of Wiley Park – wavy hair-grass followed in the fall with fifteen sassafras trees.

The Forest Advisory Committee wishes to thank Debbie Abbot, who is rotating off the committee for her many years of helpful and inspirational service. We also wish to offer our thanks to Paul Lagg for his continued assistance in the implementation of this forest project.

Respectfully submitted,

Michael Harnett, Chair

HARBOR PLANNING COMMITTEE

The 10 member Harbor Planning Committee, established by the Board of Selectmen in November, is charged with assisting in the development of Eastham's first Harbor Plan. Committee members represent a variety of backgrounds including shellfish, recreation, commercial business and zoning.

Funded by the MA Seaport Economic Council, the Harbor Plan will identify key elements of our landings and waterways that will need attention for the next several years and includes infrastructure, policy needs, climate adaptations and waterways management. The plan, due to be completed in late 2019, will be based on stakeholder input throughout the development process. Several public meetings and forums will be held in 2019.

Respectfully submitted,

Shana Brogan

BOARD OF HEALTH

The mission of the Board of Health (BOH) is to protect, promote and sustain the public and environmental health of the Town of Eastham, accomplished in 2018 with the dedicated efforts of the town health agent and staff and guided by local and state regulations. The board continues to monitor and address new and changing health-related issues as they occur in Eastham, advocating for a safe environment, reduction of known health risks, and for the promotion of known preventive health measures.

Following the update in 2017 of town regulations for Title V requirements – considering all Eastham land parcels as the same as “nitrogen sensitive” due to the continued deterioration of our surface ponds and estuaries (in large part due to septic system effluent) – the board has been working through the entire document in 2018 to simplify, update, and organize health regulations to make them more user-friendly.

The board held 12 regular formal meetings in 2018, responding to requests for variances and reviewing numerous septic system proposals to support increasing requests for renovations and expansions of existing properties. The board continues to attempt to balance protecting the safety of our aquifer, estuaries, and fresh and saltwater recreational waters, while being responsive to the needs of property owners. The BOH also conducted eight workshops with presentations by experts addressing issues, including tick-borne diseases, new septic system technology and alternative pond remediation treatments. The BOH also supported the following activities carried out by the Town of Eastham Health Department:

- Influenza vaccine clinics
- Wastewater planning. Eastham is a designated Waste Management Agency
- Massachusetts Estuary Program (MEP): Water testing in Nauset Estuary with Orleans and CCNSS
- Pond water quality testing
- Landfill Project: Environmental investigation continues to define the extent and magnitude of the plume with expansion of the well sampling program and installation of permanent monitoring wells at four locations
- Inspections: Housing, restaurants, beach testing and pools (see statistics)
- Host Choke Saver training/certification and ServSafe training/certification for local food establishment employees
- Representation on the Animal Regulatory Work group
- Representation on the Strategic Planning Committee.

The Board of Health would like to thank Mr. Doug Guey-Lee for his tenure, and welcome back Vicky Anderson to the Board.

Respectfully submitted,

Dr. Joanna Buffington, Chair

EASTHAM BOARD OF HEALTH STATISTICS

(Calendar Year 2018)

License/Permit/Inspection Type	#	Total Fee Amount
Septic Installer/Hauler	56	\$5600.00
Refuse Hauler	6	\$600.00
Motel/Cottage Colony/Inn	30	\$6000.00
Food Establishment	59	\$5500.00
Milk and Cream	9	\$450.00
Manufacture Ice Cream	6	\$300.00
Swimming Pool/Whirl Pool	19	\$1900.00
Tobacco	7	\$700
Perc Tests	62	\$6200.00
Septic Permits	112	\$11200.00
Well Permits	23	\$1150.00
BOH Variance Requests	15	\$750
BOH Review Requests	33	\$1650.00
Certificate of Compliance for Realty Transfers	6	\$150.00
Camps	2	\$200.00
Temporary Food Permits	\$125.00	
Abutters List	23	\$575.00
BOH FINES	\$225.00	
Inspections for Septic Permits		
Title V Septic Report Review	166	\$8300.00
Hotel/Motel/Cottage Colony Inspections	30	
Food Establishment Inspections	152	
Swimming Pool Inspections	48	
Walk Through Inspections	46	
Rental Inspections	103	
Bathing Beach Samples Taken	288	
Septic Reminder Postcards sent	2482	
Rental Certificate	1078	\$80850.00
Total Fees Collected		\$132,425.00

Respectively submitted,

Jane Crowley, M.S., R.S.
Eastham Health Agent

HISTORICAL COMMISSION

The Eastham Historical Commission held eight regular meetings in 2018. One workshop, four site visits and two public hearings for demolition requests also took place. In addition, a joint meeting with the Olde Town Centre Historic District Commission took place.

As in 2017, the Eastham Historical Commission's work focused on the creation of a master index of all historic homes surveyed so far. A hard copy of this index, maintained at the Eastham Public Library, will be posted on the town's website in the near future.

The commission is required by state mandate to identify all Eastham homes that are seventy-five years old or older. All property owners of these homes wishing to apply for a demolition permit must participate in a review session with the EHC. It may take up to eighteen months for the review process to be completed and for a demolition permit granted.

In 2018, the EHC's George Abbott Preservation Award was presented to the owners of 10 Dyer Prince Road: Ms. Dana A. Paradis and Mr. Guido Domke. They have done a magnificent job restoring the antique barn and are in the process of restoring the main house.

The Eastham Historical Commission wishes to thank the town's administrative offices, assessor's office, tax office and building department for all the assistance given to help complete the commission's many tasks.

Respectfully submitted,

J. Holden Camp Jr., Chairman

EASTHAM HOUSING AUTHORITY

The Eastham Housing Authority owns and manages 12 duplex units and one single-family dwelling in the Town of Eastham and, under contract, continues to utilize the management services of the Orleans Housing Authority.

The Eastham Housing Authority is actively searching for suitable housing opportunities and supports the town and its efforts to create more affordable housing.

Respectfully submitted,

Edward Brookshire
Jerry Cerasale
Lisa Radke
James McMakin
MaryBeth O'Shea

HUMAN SERVICES ADVISORY COMMITTEE

The Human Services Advisory Committee has been in service to the Town of Eastham since 1992. It is currently comprised of the following six members: Dilys Smith, Marcia Bromley, Felice Coral, Joan Matern, Stella Edmondson and Kate Berg, who serves as chair. The committee meets weekly during the fall, beginning in mid-October and ending in the beginning of January. The committee needs, and would welcome, an additional member to begin in the fall of 2019. Any interested Eastham residents should fill out a volunteer form available on the town website.

The Human Services Advisory Committee's role is to accept and review all funding requests from area human service providers, to evaluate their programs in view of the community needs, and to recommend to the Select Board and Town Administrator specific grant amounts for each request within a specified overall budget. The committee considers the merits of these requests through an application review, interviews/ presentations at weekly meetings and/or site visits to the agencies by committee members. The final funding amount is determined at town meeting in May, when the citizens of Eastham approve the annual town budget.

For FY2020, the committee has considered applications from 17 agencies that provide a wide variety of important services to the residents of Eastham. We are confident all of them deserve the town's support so that they may continue to serve the needs of our residents.

Respectfully submitted,

Kate Berg

PUBLIC LIBRARY

~ For Every Chapter of Your Life! ~

The Eastham Public Library's collection consists of 54,586 books, magazines, large print, audio books and DVDs for all ages and is a member of the CLAMS network making additional material readily available through daily delivery. Library staff and volunteers strive to ensure that waiting lists on popular materials are short, and offer an "always available" express collection during the busier months. A temporary library card is available online or patrons may register in person. The monthly BookPage with reviews of new and upcoming books is available or patrons may sign up for the weekly online newsletter, Wowbrary.

Three thousand eighty-seven Eastham residents have CLAMS library cards. The library card opens digital doors to many types of collections including e-books, e-audio books, e-magazines, newspapers, including the Cape Cod Times and New York Times, and the Consumer Reports website. Eastham is a historically important community and much of the town's historical material is available digitally through the library website. This year, the library worked with the Nauset School system and the Boston Public Library to digitize the high school yearbooks, Nauset Tides.

Our library is now open 45 hours per week, including Sundays. This year, our building was one of six libraries in the United States to receive a Library Building Award from the American Institute of Architects and the American Library Association. Our award-winning library is very spacious and has comfortable seating ranging from traditional reading chairs to swiveling armchairs. In the summer, patrons enjoy the peaceful Reading Garden, and in the winter, the study carrels by the pond. Patrons enjoy perusing books year-round in the Friends of the Library's on-going book sale located in the historic VIS (Village Improvement Society) Library Room.

Wi-Fi is available throughout the library, as well as outside, and all the meeting rooms are equipped with a projector or smart pc, conference phones and hearing-impaired equipment. The library also offers equipment for those dealing with sight loss. Computer stations (including Mac's), laptops, Google Chromebooks, and iPads (in the Children's Room) as well as printing, faxing and scanning services are also available.

The library (and its generator) provided a "port in the storm" during two weeks in March when winter weather and resulting power failures brought community members to the library to enjoy the warmth and camaraderie of library staff, volunteers, emergency management personnel and neighbors as the numbers reflect below:

Saturday, March 3:	499
Sunday, March 4:	237
Tuesday, March 14:	176
Wednesday, March 15:	578

Programs, ranging from music, art exhibits, author talks, movies, displays and programs on every topic imaginable are regularly scheduled. Notable programs this year included talks by Bob Staake and Nathaniel Philbrick; An Art Scramble and community-oriented "Painting in Retirement" exhibits; NPR's "From the Top" Classical Roadshow; a One Book One Town (Lauren Wolk's "Wolf Hollow) culminating with a community dance at the Elks Lodge; workshops with the resulting giant puppets appearing in the Windmill Weekend Parade; and, of course, the Eastham Turnip Festival. Community groups book

library-meeting spaces as well as work with library staff to offer unique programs. The program calendar is online on our website www.easthamlibrary.org and through our weekly e-newsletter Wowbrary. The library offers jigsaw puzzles to take home or work on in at the library in front of the fireplace. Patrons also come in each week to pick up a copy of the latest crossword puzzle.

In addition, year-round on a rainy day, if the kids need a break from the beach or need a little winter warmth and comfort, a trip to the library's Youth Services department is the perfect destination. The Children's Room on the Pond is bursting with print and non-print materials – books, music, movies, magazines, kits, puzzles, parenting books, grandparent boxes, MOBY (My Own Backyard) backpack kits, and much more. There is a wonderful play space for the little ones, a separate room for the tweens and teens, many programs to enjoy and wonderful views for all to appreciate. A visit to the Youth Services department is sure to put a smile on your face.

The Eastham Library Building Fund continues to fund furniture and equipment for the new library and the Friends of the Library support all the wonderful library programs year-round. There are many opportunities to get involved by joining and volunteering through the Friends of the Library, helping with the Turnip Festival, weeding our gardens, and much more.

Library Statistics for FY18:

Hours open per week: 45 (including Sundays)

Staff: 5 full-time, 2 part-time, 4 floaters

Holdings (books, videos, audio, magazines, newspapers, museum passes, downloadable formats, databases): 54,586

Electronic holdings: e-Books 57,554, e-Audio 10,872

Circulation: 101,549

Registered borrowers: 7,902

Registered borrowers who are Eastham residents: 3,087

Interlibrary loans sent out: 16,544

Interlibrary loans received: 11,613

People (door) count: 104,599

Programs: 908 (includes community use of meeting space)

Attendance at programs: 13,169

Volunteers: 64

Volunteer hours contributed: 6,304

Children who participated in Summer Reading Program: 247

Respectfully submitted,

Mimi Ace, Trustee

Al Alfano, Trustee

Sharon Krause, Trustee

Norma Marcellino, Trustee

Mary Shaw, Trustee

Debra DeJonker-Berry, Library Director

NATURAL RESOURCES

The Natural Resources Department includes the department manager, shellfish constable, harbormaster, two deputy natural resources officers and an administrative assistant. The department oversees and manages four primary areas: conservation, harbors and waterways, shellfish, and land management. The department provides staff support to the Town of Eastham Conservation Commission, Open Space Committee, Shellfish and Waterways Committee, and the 1651 Forest Advisory Committee.

Harbor and Waterways

Oversight and management of the harbor and waterways includes permitting for moorings, waiting lists, Rock Harbor dockage, natural resource management and planning, maintenance of town landings, dock and pier repair and construction, and setting and hauling of aids to navigation.

- **Harbor Planning Project:** The department was awarded \$80,000 from the Seaport Economic Council to develop a Harbor and Waterways Management Plan for the town. The town solicited the services of a consultant and awarded a contract to Urban Harbors Institute of UMass Boston to facilitate the development of the plan. The department formed the Harbor Planning Committee to provide input and recommendations during the process. Several meetings will be held in 2019 and the plan is expected to be completed by December of 2019.
- **Great Pond Culvert Replacement Project:** The town was awarded grant funding from the US Department of Agriculture through the Natural Resources Conservation Service (NRCS) to replace a historic fish passageway and restore a pond connection from Great to Deborah's Pond as well as storm-water improvements to prevent pollution from entering the waterways. The town contracted with the Woods Hole Group and a kick-off meeting held in November 2018. Project design plans are due in early 2019.
- **Rock Harbor Dock Replacement Project:** At the May town meeting, voters approved funding to replace the docks and float system at Rock Harbor as well as construct a small harbormaster building with septic system. Project plans were drafted and approved by the Conservation Commission and the project was ready for bids in December.

Vessel storage areas continued to quickly reach capacity with Great Pond storage reaching capacity within two days. All storage locations were filled with 111 permits issued within two weeks. New kayak racks were constructed for several areas. A new 'No Wake' area was established in Nauset Marsh due to the increased use of Cable Creek as an access to Nauset Inlet this year.

Rock Harbor had full occupancy of all 48 slips. Two slips were issued to individuals on the wait list. Thirty-seven permits were issued for the two transient slips throughout the season with strong interest in the early and late season. One-hundred and seven individuals are on the waiting list for dockage.

We continued the second year of the mail-in mooring permit renewal program and included a new mooring inspection form. Three-hundred and six mooring permits for Nauset Marsh, Cape Cod Bay and Great Pond were issued, as well as 12 transient permits. The department conducted several compliance checks to ensure proper mooring registration and identification and removed several hazardous and derelict moorings.

Shellfish & Propagation

In the spring, 352 bushels of quahogs were relayed from Taunton and planted in the Salt Pond River, Town Cove, and Hemenway Landing. Two-hundred and fifty thousand quahog seed 1.5 millimeters in size were grown out at the Salt Pond beginning in the early summer and broadcast throughout Nauset Marsh in the fall. New propagation efforts were initiated this year through the development of a remote-set program, which included placement of 100 oyster bags at South Sunken Meadow in July. Twenty thousand oysters were grown throughout the spring and summer to three inches and greater in the Salt Pond. In November, our annual Oyster Sunday event continued, where 120 visitors attended and a total of 89 permits were checked on the first day. A *learn to shellfish* program this summer was held in coordination with the recreation department. Throughout the season, numerous bushels of blue mussels were brought in from the Nauset inlet area to the Hemenway area for recreational harvesting. On April 5, Salt Pond, Nauset Marsh and Town Cove were closed to shell fishing due to red tide. Four heavy rain events led to the state temporary closing shell fishing in all areas in Eastham for several days.

Aquaculture

The department worked with several aquaculture licensees on Cape Cod Bay and Nausea Marsh through the permitting and licensing process for their shellfish grants. Vibrio compliance checks were conducted to ensure safe shellfish harvesting though proper icing, shading and tagging. Throughout the season, grant areas were monitored for loose gear, ATV use and plover habitat patrol requirements. This year the department began a formalized inspection of all shellfish grants and worked with grant holders to remove old and abandoned gear. Staff attended several meetings with the Shellfish and Waterways Advisory Committee to revise and update aquaculture regulations adopted by the Board of Selectmen in December.

1,880 shellfish permits were issued in 2018. The following is a breakdown:

Resident:	879	Commercial:	117
Resident senior:	556	Senior commercial:	21
Non-resident:	49	Visitor One-Week:	258

Land Management

The department continued land management efforts in order to restore and maintain habitat and control invasive species. A fire fuel reduction burn was completed in the winter at Wiley Park with the assistance of the Fire Corps. Also with the assistance of AmeriCorps, more than 2,000 pounds of marine debris was removed from town landings. Sturdy beach fencing was constructed and installed to protect eroding coastal banks at the South Sunken Meadow and Thumpertown beaches that were completely damaged by a January ice event. In addition, to preserve coastal beach areas, beach grass was planted at nearly all town beaches. A series of nor'easters in March resulted in numerous downed trees in the area of the bridge at

Bridge Pond and Great Pond at Wiley Park that needed removal. Numerous other trees also came down at the Upper Boat Meadow Conservation Area. Dave Johnson of the department was awarded Service Partner of the Year from AmeriCorps.

Several days of invasive vegetation removal were completed with AmeriCorps. The department also maintained the walking trails throughout the year and cleared fallen trees and debris at Wiley Park, Upper Boat Meadow, Sandy Meadow and Cottontail Acres conservation areas. Pitch pine management continued in the late fall with four full days of work at the property with AmeriCorps. Bridge Pond and Herring Pond water levels remained high due to significant rainfall events. Thank you to the volunteers supported by the Association to Preserve Cape Cod that spent many mornings counting fish that migrated into the ponds.

AmeriCorps Cape Cod

We wish to thank AmeriCorps Cape Cod for their assistance on many projects this year. We also completed the individual placement program with a member whose service resulted in certifying five vernal pools. We also welcomed a new member in the fall to develop conservation restriction baseline reports in partnership with the Eastham Conservation Foundation.

Staffing

Kim St. Aubin, our administrative assistant, transitioned to the Water Department in May. In July, we welcomed Amy Blakesley to fill the position. These programs and projects were made possible by the hard work and dedication of the Natural Resources Department staff:

Nicole Paine, Shellfish Constable/Sr. Natural Resources Officer
Ryan Nolan, Harbormaster/Sr. Natural Resources Officer
David Johnson, Deputy Natural Resources Officer
Mike O'Connor, Deputy Natural Resources Officer
Amy Blakesley, Administrative Assistant

We thank the Department of Public Works for their flexibility and assistance on many projects throughout the year as well as the Recreation Department and all the residents, departments and agencies that we have worked with throughout the year.

Respectfully submitted,

Shana Brogan
Department Manager
Conservation Agent

OLDE TOWN CENTRE HISTORIC DISTRICT COMMISSION

The Olde Town Centre Historic District was formed under the provisions of Chapter 40C of the Massachusetts General Laws, as amended by Chapter 168, Acts of 1975 by-law adopted at the Eastham Town Meeting in 1986.

The Olde Town Centre Historic District Commission's purpose is to review all new construction, reconstruction, alterations, movements and demolitions of all exterior architectural features of buildings and structures within the Olde Town Centre Historic District, which are visible from any public street, public way or public park. This also includes changes to outbuildings, fences, walls and some signs.

Commission members Jane Fischer's and Gail O'Keefe-Edson's terms ended in 2018. I would like to thank both Jane and Gail for their service and also to encourage interested town residents to volunteer to serve on this committee.

One application for existing home renovations and additions was approved by the commission in 2018, as follows:

Case No. OTC. 2018-1, April 25, 2018: Paul R. Murzyn, owner of 210 Locust Road, sought a Certificate of Appropriateness under the Olde Town Centre Historic District Commission by-law to construct a storage shed with siding, roofing and details similar to existing adjacent structures. The certificate was approved.

Respectfully submitted,

James Cohen, Chair

OPEN SPACE COMMITTEE

Town Meeting approved the purchase of the property at 390 Locust Road – a 1.6-acre parcel of open space/wildlife habitat adjacent to the Walters property, north of Locust Road. This purchase will also help to preserve a vernal pool on an adjacent property.

The Open Space Committee has submitted an application to the Community Preservation Committee for the purchase of a parcel for water supply protection.

The development of criteria for Prioritization for Future Land Purchases is 75 percent completed and should be finalized during 2019.

Improvements continue to the Sandy Meadow property. AmeriCorps and town staff have worked to maintain the site's important central open grassland/heathland habitat by removing pitch pines and invasive alien species such as honeysuckle, and oriental bittersweet.

The OSC continues to work with the Natural Resources Department through Shana Brogan to establish and implement an Invasive Species Control Plan. Invasive species, such as oriental bittersweet, honeysuckle and autumn olive have been removed from Dyer Prentice Road and the Cottontail Conservation area with the help of AmeriCorps.

The committee would like to thank Peter Wade, Mike Harnett and Karen Baker for their service to OSC. They will be missed. We welcome Saul Fisher, Karen Strauss and Frances Lewis to the committee.

Finally, we would like to thank those volunteers who help us throughout the year, keeping our trails open, safe, and free of debris.

Respectfully submitted,

Robert Guernsey, Chair

PLANNING BOARD

The following information summarizes the activities of the Eastham Planning Board for 2018.

The Planning Board acted on 25 applications, distributed as follows:

- Residential Site Plan Approvals, 19
- Commercial Site Plan Approval (Special Permits), 3
- Waivers, 2
- Accessory dwelling unit Special Permit, 1

Regular business items included site plan reviews, subdivisions, ANR plans and by-law development. In addition to regularly scheduled meetings, the Planning Board also held work sessions focused on improving the clarity of our zoning bylaws. Working with the Cape Cod Commission, local businesses, boards, and residents, the DCPC (District of Critical Planning Concern) bylaws were developed, submitted, proposed and passed at the Town of Eastham Annual Town Meeting. In late fall, modifications to the DCPC were proposed and accepted at a Special Town Meeting. These were necessary in order to clarify and simplify a number of items in the original DCPC bylaw. Zoning regulations on marijuana (medical, retail, and cultivation) establishments were developed, and passed at town meeting. Permitting for our first medical marijuana facility was also approved.

For the first time, in a long time, the Planning Board reached full board membership: seven full and two alternate members. However, late in the year Dan Coppelman, long-time member and chair of the board, and Marc Stahl, also a long time member, left the board. Dan's term was up and Marc moved from Eastham. The board thanks them both for their years of service. We also welcomed a new member to the board, W. Davis Hobbs as an alternate, and Peter Weston was elevated to full member from alternate. This leaves two positions, one full and one alternate, open at the end of 2018. Achieving a full board will be one of our goals in 2019.

The Planning Board is comprised of an excellent team of concerned and talented Eastham resident volunteers who are truly interested in helping develop our community. These volunteers are supported, supplemented, and guided by the enthusiastic and highly competent staff of the town's Planning Department.

Respectfully submitted,

Art Autorino, Chair
Denise Kopasz, Vice Chair
Joe Manas, Clerk
Dwight Woodson
Craig Nightingale
Peter Weston
W. Davis Hobbs

PLANNING DEPARTMENT

The Planning Department provides staff support to the following boards and committees:

- Planning Board
- Zoning Board of Appeals
- Community Preservation Committee
- Eastham Affordable Housing Trust
- Strategic Planning Committee
- Historical Commission
- Old Town Center Historic Commission
- Barnstable County HOME Consortium

Planning staff regularly attends monthly meetings, hearings and workshops to assist the boards and committees in carrying out their assigned charges. Staff provides reports and performs research and analysis on various subjects.

The Planning Department has been using the following goals to implement a comprehensive planning program:

1. Promote Traditional Village Style Development in North Eastham
2. Improve Traffic Safety along Route 6
3. Support/Improve Local Economy and Community Character & Resiliency
4. Improve Affordable Housing Opportunities

In addition to day-to-day operations, there are eight major planning initiatives currently underway. All of these initiatives are interrelated and they all share components that connect to the four main goals listed above.

1. DCPC Zoning Bylaws
2. Route 6 Traffic Analysis
3. Community Branding & Way-Finding
4. Community Resiliency by Design
5. Complete Streets
6. Route 6/Nauset Rd Intersection Improvements
7. Municipal Vulnerability Preparedness (MVP)
8. Strategic Planning Initiative

1. DCPC ZONING BYLAWS

The bylaws were adopted at the May 2018 Annual Town Meeting. Minor modifications were adopted at the October 2018 Special Town Meeting.

2. ROUTE 6 TRANSPORTATION ANALYSIS

Town staff is working with the Cape Cod Commission to complete a transportation analysis of the Route 6 corridor in Eastham. This analysis will provide current and projected traffic data and will also provide alternative roadway configuration options. Coupled with the DCPC zoning changes and the evolving nature of redevelopment in North Eastham, this traffic model will provide the baseline data necessary to start engaging with MassDOT about improvements to Route 6. Summer traffic counts were conducted at the end of July 2018.

Next Steps: The town will schedule public information sessions and solicit feedback on proposed recommendations beginning in early 2019.

3. COMMUNITY RESILIENCY BY DESIGN

Eastham, Orleans, Falmouth and the Cape Cod Commission received funding from the Massachusetts Executive Office of Energy and Environmental Affairs to develop model housing designs for compact development patterns. The study will focus on how best to design higher density housing while maintaining the character of the community. The project will seek public input and engage a developers' roundtable, providing development pro forma, and a model regulation. The project will allow stakeholders to share feedback, best practices, areas of need, and other knowledge that will assist in implementation across the Cape. The focus areas include:

- Eastham: Route 6 Corridor
- Orleans: Village Center Redevelopment and Infill
- Falmouth: Davis Straights Commercial Redevelopment and Infill

Next Steps: The project team is analyzing feedback from the last public session. A follow-up session and final report will be scheduled in Spring 2019.

4. MARKETING/BRANDING & WAY-FINDING PROJECT

The town applied for and received a grant to procure professional consulting services to create a comprehensive branding and marketing plan to enhance community character and strengthen local business connections to our local historic, cultural and environmental assets. This effort relates to one of the recommendations in the 2017 Technical Assistance Report.

Next Steps: An ad hoc project team comprised of staff and citizens is developing proposed concepts. Public input will be solicited in Spring 2019.

5. COMPLETE STREETS

The Town of Eastham joined the MassDOT Complete Streets program to address the mobility needs of all users of local roadways (pedestrians, cyclists, drivers, persons with disabilities and transit riders). This program provides construction funding (up to \$400,000). In 2017 the Board of Selectmen adopted a Complete Streets Policy. The town is currently working with the Cape Cod Commission to draft a Prioritization Plan that will rank local roadways that lack adequate infrastructure. The Prioritization Plan will be coupled with our Pavement Management Plan and will allow the town to look comprehensively at its road network prioritizing projects and adapting to field conditions where other projects such as water installation provide opportunities for coordination.

Next steps: Final preparation on the Prioritization Plan is underway. Once approved by the MassDOT, the Town can seek construction funds for prioritized projects.

6. ROUTE 6 / NAUSET ROAD / WAMPUM LANE INTERSECTION IMPROVEMENTS

In October 2017, a Road Safety Audit was performed for the intersection of Route 6, Nauset Road and Wampum Lane. Representatives from the town, CCC and MassDOT participated in a site visit. The Audit Report provided a list of options to address various safety issues.

Funding Source for Audit Report:	NA
Completion Date of Audit:	October 2017

Next Steps: Coordinate with MassDOT for inclusion on the regional Transportation Improvement Project list.

7. MUNICIPAL VULNERABILITY PREPAREDNESS PLANNING (MVP)

Eastham received a \$25,000 grant from the Executive Office of Energy & Environmental Affairs to undertake planning and preparation for climate change impacts and community resilience to environmental hazards. The MVP grant program provides funding to support towns to complete a comprehensive baseline climate change vulnerability assessment and develop prioritized action items for dealing with natural hazards. Town staff and community stakeholders will work with a state certified MVP provider to identify existing and future vulnerabilities and strengths, develop action items to address vulnerabilities and identify opportunities to reduce risks and build resilience. This project will result in a final “Hazard Mitigation Plan” that is required by state agencies and FEMA in order to qualify for most state and federal grant programs, in particular FEMA and Homeland Security grants for public safety and infrastructure related projects.

Next Steps: Public workshops scheduled for January 2019. Update local hazard Mitigation Plan 2019.

8. STRATEGIC PLAN

The Strategic Planning Committee is coordinating a strategic planning process to identify local priorities that will guide and focus town actions over the next five years and provide a framework for updating the Local Comprehensive Plan. Town staff is working with the committee and with a professional consultant to prepare the strategic plan and to facilitate an interactive process that engages town officials and community members. Eastham town officials, volunteers, residents, and businesses have been actively planning many facets of the community over the last decade. This strategic planning process is not starting from scratch but is building on the robust collection of previously completed planning work.

Next Steps:

The schedule for completing the Strategic Plan is roughly eight months, begun in October 2018 and wrapping up in June 2019. The planning process consists of four phases:

1. Data Analysis of Key Town Reports
2. Report and Test Findings with Town Committees and Boards
3. Public Forums and Community Outreach
4. Plan Preparation and Presentation of Results

I would like to thank all of my colleagues who work for the Town of Eastham. Their assistance and support in a variety of areas is greatly appreciated. Also, very special thanks to Administrative Assistant Debbie Cohen for her hard work and assistance overseeing the day-to-day operations of the Planning Department and of the multiple boards and committees to which the department provides assistance. I would also like to express my gratitude to the volunteers who serve on the boards and committees for their hard work and dedication to the community.

Respectfully submitted,

Paul Lagg
Town Planner

POLICE DEPARTMENT

The year of 2018 was a year of major personnel changes for the Eastham Police Department. In April, the department said goodbye to long time officer, Sgt. Brian Savin after 22 years of dedicated service. Filling his vacancy was Officer Richard Pellegrino who transferred laterally from the Orleans Police Department. Filling the Sergeant role left by Sgt. Savin was Officer Josh Adams. In July Deputy Chief Ken Roderick retired from the department after a 37 year career. Sgt. Adam Bohannon was promoted to Deputy Chief to fill the position vacated by Deputy Chief Roderick and Officer Reid Booth was promoted to Sergeant. Sergeant Gus Schnitzer was reassigned to a Detective position that was vacated by Deputy Chief Bohannon. With the vacancy in patrol Officer Ryan Melia transferred laterally from the Orleans Police department. Two new officers were sworn in during the months of May and July. Officers Jake McGrath in May and Officer Brendan Cronin in July. They are both at the 22 week Plymouth Police Academy and will be graduating in February of 2019.

Our water main installation project and traffic related issues pertaining to the project were still in progress, although, much of the work to major roadways has already been completed. Much of the work is now focused on side roads and residential hookups. We continue to strive for keeping the related congestion and delays to a minimum as we complete the fourth year of this project.

We continue to look for ways to communicate with our residents and visitors. Our Facebook page continues to provide our “followers” with up to date information relating to incidents and other activities that the department is involved with daily. Our social media program through Facebook and Twitter continues to grow and emphasizes our commitment to excellent customer service and communication to our residents through increased communication through these forums. The CODE RED software program, initiated in 2015, allows for town wide notifications through the web-based program. The program works wonders to assist with preemptive notifications regarding detours in town, due to the water project, as well as other major town events. The program is administered by the Police Department and allows residents to register their cell phones and email address by going to the police or town website and look for the CODE RED logo. This program continues to be a great tool for communicating with all residents at once and provides all our residents important information as needed on a town wide basis.

Traffic and traffic related issues continued as a primary mission for the department. We continue to pursue traffic safety grants awarded through the State of Massachusetts Office of Highway Safety. Several state grants were awarded to our department to pursue drunken driving enforcement, seatbelt use, as well as all other general traffic violations.

The Eastham Police Department also received grants for improvement of our 911 Communications Center. The 911 Training and Incentive grants assists with continued improvements and upgrades to our emergency dispatch center including Emergency Medical Dispatch and increased training and career development. This year we expanded our 911 service and now direct cellular calls straight to our 911 dispatchers, which will enhance our response time to calls.

In November of 2018 we were also awarded a \$20k grant, through The

Commonwealth of Massachusetts Executive Office of Public Safety, for the purpose of strengthening security at the Eastham Police Department building. We will spend this awarded money, during the months of January and February 2019, to expand electronic access control, as well as the surveillance camera systems both inside and outside of the Eastham Police Facility.

The Eastham Police continue to be active in community outreach programs such as the Neighborhood Watch Program which is a part of "Triad", a coalition of our Eastham Council on aging and Eastham Public Safety (Police & Fire / Rescue). Sergeant Adams continues to meet and lead this group with resident Kimberly Inman along with other volunteers who assist with this program. To date the community is divided into eight regions with 93 Block Captains. The Block Captains represent over 2,150 residences in town. If interested in the Neighborhood Watch Program, please contact Sergeant Josh Adams.

Due to the recent increase of opiate use Cape wide, we continue to work with Gosnold to provide outreach services to those individuals and families affected by this addictive drug. If looking for assistance and outreach, residents should contact Sergeants Adams, Officer Williams or contact Gosnold directly and ask for their outreach counselor.

In addition to assistance through Gosnold, we have initiated a new program in coordination with Cape and Islands NAMI (National Alliance on Mental Illness). Through the efforts of NAMI, many of our officers are specially trained to offer residents in crisis, proper services and advocacy. We will provide this special training, known as CCIT training, to all of our officers over the next several years as we are finding more and more individuals in need of the services and resources that NAMI provides.

We continue our commitment to assign an officer as the School Resource Officer for the Nauset Regional High School. This is a jointly funded between the Nauset School District and the Town of Eastham. This year we have assigned Officer Carrie DeAngelo to this role. Officer DeAngelo does an outstanding job in working with school officials to deal with police related issues in the schools, provides education on laws, drug awareness and the dangers of alcohol abuse. She also works to create a positive relationship with the young people of the region by forging day-to-day personal relationships between the police and the youth. These relationships promote a better understanding of the police role in the community and include wonderful programs such as "Shop with a Cop" and the "Toys for Tots." In addition, she assists with general school safety issues and assists with the organization of the emergency lockdown drills as well as assists school administration with general emergency planning. In addition to Officer DeAngelo, Sgt. Schnitzer continues to represent our community in chairing the Nauset School District Emergency Operations Safety Committee. Within that role, Sgt. Schnitzer continues in a leadership role as he works with representatives from the other Nauset communities as they constantly review our emergency operational plans. This past year we expanded the use of the CRISIS GO "APP" to all Nauset Staff, which will assist greatly during both drills and emergencies. This program is funded by the Nauset District. We continue to work tirelessly to assure our students are kept safe.

This fall we conducted yet another session of our Citizen Police Academy where we had 15 participants. Each of the 11 weeks of the CPA the students are exposed

to another area of policing as instructed and demonstrated by the officers of the department. The Citizen Police Academy is presented each fall beginning in September and has been very successful.

Other community programs include our daily reassurance program for those Eastham seniors who want daily communication with our department to assure their wellbeing. Each day those signed up for the program speak to one of our dispatchers to assure they are “ok”. If we do not hear from them, an officer will check on their wellbeing. This year, each of the individuals who were signed up were invited to a holiday luncheon where Police, Fire and Council on Aging staff served lunch. We also provide child safety seat installation assistance for proper installation of child safety seats in all vehicles. We were again awarded a grant to allow us to provide safety seats for those families in need. Sergeant Josh Adams and Officer Andi Williams are specially trained in these installations and will assist any resident with the proper installation of these life saving child seats as well as the allocation for those who qualify. Last year we assisted with 19 installations. Sergeant Adams or Officer Williams can be reached at our regular number for an appointment.

The department also offers the checking of vacant houses with the program “Operation Housecheck.” Any resident who is interested in having their vacant home checked by the Police Department may sign up for this service on our website or by calling us at our regular number. This service is typically utilized during the winter off-season when many homes are vacant.

Other services and programs can be acquired through our website @ **eastham-ma.gov** and click on Emergency Services.

I look forward to continuing our dedicated and committed service to the Town of Eastham in 2019 “In Partnership with Our Community.”

Respectfully submitted,

Edward V. Kulhawik
Chief of Police

**TOWN REPORT 2018 FOR POLICE DEPARTMENT
COMPLAINTS RECEIVED AND/OR INVESTIGATIONS
AND SERVICES PROVIDED**

Assault	2
Arson	0
Assault/Deadly Weapon	2
Assault/Battery	7
Attempted Burglary	0
Burglary/Force/Non-Force	14
Burglar Alarms	283
Larceny/Forgery/Fraud	95
Larceny/Motor Vehicle	0
Unauthorized Use/MV	0
Identity Theft	10
Counterfeiting/Forgery	0
Vandalism	9
Weapons Violation	0
Sex Offense	5
Narcotics Violation	3
Narcotics Investigation	4
Protective Custody	15
Harassment	30
Trespassing	2
Missing Person	13
Lost/Found Property	222
Town Bylaw Violation	27
Dead Body/Death	6
Suicide	1
Illegal Trash Disposal	7
Warrant	18
Suspicious Incident	239
Civil Dispute	84
Domestic	72
209A Violation	5
209 A Service	48
Abandoned Motor Vehicle	3
Miscellaneous Traffic	92
Hazard	128
Minor Accident	67
Animal Complaint/Investigation	457
Summons Served	36
House Check	260
Business Check	3838
Directed Deterrents	4330
Lock Out	56
Escort	8
Fingerprint Person	20
Noise Complaint	89
Assist Resident	301

Assist to Police Dept.	205
Assist Motorist	15
Transportation.	23
Message Delivery	11
Assist to Motorist	15
Disabled Motor Vehicle.	125
Reassurance Check	154
Well Being Check	188
Suspicious MV	94
Miscellaneous.	75
School Incident.	28
School Services	74
Assist Fire Dept. / Rescue	1365

MAJOR VEHICLE INCIDENTS

Motor Vehicle Stops	3366
Major Motor Vehicle Crashes Major	132
Motor Vehicle Initiated Arrests	88
OUI	21

911 Call Volume.	2404
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TRAFFIC ENFORCEMENT

Motor Vehicle Warnings	576
Civil Infractions/Complaints	189

FIREARMS PERMITS

FID Cards	2
LTC	139
Dealer Permits	1

PUBLIC WORKS

During Fiscal Year 2018, the Department of Public Works continued to provide the best possible services to the residents of Eastham by responding to the needs of our community while protecting the character that makes our town unique. This report will provide a summary of the work done by the department, its accomplishments and our plans for the near future.

The Department of Public Works continued to provide assistance to the various departments and residents of Eastham through our activities, including but not limited to, the following:

- *Managing the town's Transfer Station*

Our courteous staff assisted more than 5,000 registered users who brought in excess of:

- 3,000 tons of municipal solid waste
- 700 tons of construction and demolition materials
- 150 tons of cardboard
- 38 tons of mattresses
- 70 tons of newspaper
- 175 tons of mixed paper
- 70 tons of plastics
- 190 tons of glass
- 20 tons of aluminum cans
- 270 tons of metal
- 40 tons of cathode ray tubes and electronics

The challenges created by the volatility of the recyclables market provided us with an opportunity to review our operations and be more efficient. This review allowed us to use the most beneficial vendors accepting recyclable materials and offset our disposal costs as much as possible. Our plans are to continue to pursue innovative and efficient ways to run our operations, to work closely with our Recycling Committee, and to create new programs that benefit our residents.

- *Maintaining and upgrading our valuable infrastructure*

One of the department's biggest fiduciary responsibilities is to protect the investments made throughout the years to our public infrastructure. Our buildings and public works are key to bettering our quality of life and providing our residents with a multitude of services that make modern life possible. Some of the strides we made in this category are:

Resurfacing, patching and placing berms on various roads, such as Old Orchard Road and Kingsbury Beach Road

- Maintaining our gravel roads, such as Hay Road and Nauset Light Beach Road
- Installation of storm-water structures at Herring Brook Road
- Marking crosswalks and stop bars at various locations town-wide
- Revamping & maintaining the irrigation systems at the Field of Dreams
- Performing various repairs to vehicles and equipment

Our goals for the upcoming year include: continue to repair our roadway/storm water assets in known trouble spots; complete the design of storm-water upgrades to Cole Road; alternate route of access/egress for the residents of Nauset Light Beach Road; and create a comprehensive five-year Capital Improvements Plan to upgrade and maintain all our town-owned buildings.

- *Assisting Public Safety and the preservation of our natural resources*

Due to the effects of the rise in sea level, and our location on Cape Cod, our natural resources need our constant attention and continued maintenance. Programmatic maintenance of beaches, culverts, outfalls and recreational areas not only helps us to responsibly enjoy the beauty our town has to offer, but it also prepares our community to better handle storm events. Some of our achievements for this past year include:

- Implementing good housekeeping practices in our municipal operations. Our staff continued to sweep our streets and clean our catch basins in order to meet the requirements of the NPDES Permit
- Assisting Public Safety during winter storm Riley, carrying out a town-wide storm debris cleanup in its aftermath, and assisting in the associated FEMA reimbursement process
- Continuing snow & ice operations on 53 miles of public ways, plowing 40 private ways, Nauset High School and all town-owned parking lots
- Trash removal and beach nourishment to protect our publicly-funded beach parking lots
- Replaced damaged culvert and pipe at creek on Shurtleff Road/Campground Beach
- Repainted all marking at all beach parking lots

Our upcoming goals include:

- Establishing maintenance plans for parking lots, trails and other environmentally-sensitive infrastructure that is vital to our community
- Assisting our natural resource and health departments with upgrades to the Great Pond culvert and storm-water upgrades to improve the water quality of Salt Pond
- Updating our snow fighting techniques to alleviate the impact on the environment and be more fiscally efficient
- Continue attending maintenance and safety training related to our job tasks in order to comply with requirements of the Massachusetts Department of Labor Standards.

I would like to thank our staff for the work during FY2018 in providing these services to our town: Martin Mickle, Brian Holmes, Jeffrey Peters, Ronald Simmons, Scott Santos, Charles Young, Barry Clifford, James Goodrich and Stephen Herbstreit.

I would also like to thank the community in general for your continual support of your Department of Public Works.

Respectfully submitted,

Silvio Genao, P.E.
Superintendent of Public Works

RECREATION COMMISSION

The Mission Statement of the Town of Eastham Recreation and Beach Department is to provide and promote year-round activities and programs that enhance the quality of life of its participants.

Winter 2018 got under way with K-12 grade basketball, indoor tennis, indoor soccer, drama and fun Fridays. On a February early dismissal day, Nauset Regional Middle School students went to the Cape Codder Wave Pool in Hyannis for swimming and a pizza lunch with the department. February school vacation week was packed with events: free family ice-skating at the Charles Moore Arena, a trip to Fair Haven for an afternoon of roller-skating and pizza lunch, and a trip to the Orleans bowling alley, pizza lunch and an afternoon movie. The Recreation Department and the Council on Aging sponsored Wicked Fun Games for ages five plus.

Spring kicked off with the Annual Egg Hunt in partnership with the Orleans-Eastham Elks. More than 3,000 eggs were found. Candy, toys, and donated gift certificates from Arnold and Wendy's were among the prizes. Spring programs included t-ball, t-ball tots; grade two baseball, softball, walk 2 read, fishing and jump rope. The second annual father and son-fishing derby was held Father's Day weekend and continues to be a hit. On a March early dismissal day, Eastham Elementary School students went to Fair Haven for an afternoon of roller-skating and pizza lunch with the department.

Summer began with the annual kick-off dinner at Arnolds. Summer programs included summer rec, swim lessons, swim team, swim meets, co-ed basketball, pick-up adult basketball, flag football, clamming classes, stand-up paddleboard, guided historical bike rides, beach volleyball, beach chess and checkers, yoga on the beach, karaoke on the green and the beach tug-of-war contest. New summer programs for children included pickleball clinics, tennis, rugby camp and ultimate Frisbee. New summer programs for adults included pickleball clinics and Zumba on the beach. Also new were movie nights on the Field of Dreams, and drop-in coloring on the Windmill Green. The department has a summer staff of 40 plus that work at the beaches and windmill, sticker office, lifeguard and swim instruct at the pond and supervise children at summer rec.

Fall commenced with our soccer, field hockey, and beach club and bike and hike programs. Flag football came back for a second year and was very successful. A new adult pick-up basketball program on the renovated basketball court was implemented. The 12th Annual Thanksgiving Rubber Duck Race in November was a success and prizes included turkeys and pies. This event could not go on without the continual support of Jeff Cobak from Stop and Shop. The Eastham Elementary School had two early dismissal days in November. For the first, the department took children to Ten Pin Eatery in Hyannis for an afternoon of bowling, laser tag and arcade play. For the second, the department took children to Fair Haven for roller-skating and pizza lunch.

In the interim between Thanksgiving and the December holidays, the department and the COA offered a Cookies, Crafts and More program for Eastham Elementary students and seniors alike. On December 1, in conjunction with the town's holiday events, and to kick off basketball season, the department offered basketball clinics for K-6 grade children. The department also decorated and opened the Eastham

Windmill to offer a photo shoot with Santa. Open gym basketball on Sundays at the EES Gym for K-12 students and adults was implemented in December – the department is operating programs seven days a week. The year ended with fun events and programs during school vacation week: The annual Candy Guessing Contest, the annual Free Family Skate, an afternoon of bowling, pizza and a movie, and a Parents' Night Out which allowed parents to have a night out while their children made gingerbread houses, had pizza and watched a holiday movie at the COA with the recreation staff.

The department hired Jacob Congel as a year-round Recreation Program Coordinator. Jake has worked for many summers as the Eastham Summer Recreation Playground Program Director. Welcome Jake!

Field of Dreams Project:

In June 2018, a Grand Opening ribbon-cutting ceremony took place to formalize the completion of the first phase of the Field of Dreams project. Many residents and their children turned out to celebrate.

Construction of this first phase began in October 2017 and improvements include a newly renovated basketball court, two new pickleball courts, a shade shelter, a new playground, and an improved parking area. There are also lights for the courts and playground. Since the rehabilitation, on any given day of the week from morning until night, many residents, visitors and their families can be seen enjoying the courts and playground.

Phase II of the Field of Dreams project is now underway. This phase includes irrigation system repair and improvements, upgrading the dugouts for ADA compliance, installation and replacement of two aging storage sheds, fence repair and landscaping. This phase is slated for completion Spring 2019.

Thank you:

To the volunteer coaches, chaperones, and instructors
To the players and participants
To parents, guardians, friends and fans
To Eastham Elementary School, NRMS and NRHS
To all the local businesses

We thank you for your support and appreciate your dedication – not all of our programs and events would be as successful without you!

Respectfully submitted,

Edmund Casarella, Chair
Christine LaBranche
Alexandra Davis
Brent Warren
Edward Jordan

RECYCLING COMMITTEE

The Eastham Recycling Committee continues to work with the town to promote recycling as well as educate town residents on the various ways they can do so at the Eastham Transfer Station. We will continue to research ways to lower carting and tipping amounts in order to reduce costs for our town and its residents.

With the help of the Eastham Department of Public Works, the Recycling Committee designed and distributed an educational mailer regarding the recycling of textiles in our town: specifically how we can keep these items out of our waste stream, reducing our carting costs for solid waste, and saving our town money.

The committee worked on updating transfer station signage as well as the design and distribution of our annual transfer station brochure with information about new disposal options and costs.

Working with liaisons from the Eastham Swap Shop, the Recycling Committee aided the Department of Public Works in researching the feasibility of potential upgrades for the Swap Shop building infrastructure.

The Recycling Committee looks forward to working with the town in 2019. We are always looking for new members to join our committee.

Respectfully submitted,

Scott Sebastian, Chair

SEARCH COMMITTEE

The Search Committee is charged with facilitating the process of filling openings on Eastham's committees, boards and commissions. The committee provides public information about openings, reviews applications, arranges applicant interviews with a panel consisting of the chair of the relevant committee, the Board of Selectman liaison to that committee, and a Search Committee representative and sends an appointment recommendation to the Board of Selectmen.

The committee used the following means to provide information to citizens about Eastham committees and openings:

- Staffed an information table for recruitment purposes at the May, October, and December meetings of the Nauset Newcomers. Set up a display of materials and application forms at town meeting, at town hall on election day and the special election on December 11 and staffed a table at the Eastham Library on Windmill Weekend and at the Turnip Festival.
- Distributed our three-fold flyer providing short descriptions of Eastham committees at town hall, the Eastham post offices, library, and the Eastham Superette.
- Sent three articles for the Eastham page of the *Cape Codder* newspaper announcing committee openings and one providing a description and application information for the new Harbor Management Committee.
- Sent information to all committee chairs regarding the role of the Search Committee and enlisting the cooperation of the committee in recruiting.

There were 51 appointments and reappointments in 2018 to Eastham's committees, commissions, and boards.

Respectfully submitted,

Jessica Dill, Committee Chair
Gloria Schropfer, Vice Chair
Patricia Donovan, Clerk
Amy Hackworth,
Ruth Gail Cohen
George Deptula
Dilys Smith

SHELLFISH AND WATERWAYS ADVISORY COMMITTEE

The Committee's Charge:

The committee shall serve as a resource to work to preserve and enhance shellfish populations and habitat resources in order to maintain and improve a sustainable fishery and aquaculture industry, and give recommendations for public waterways, coastal and shellfish projects, policies and rules and regulations which may have an impact on the protection of ecologically and economically important resources, and advise the Board of Selectmen relative thereto.

The committee's major project was the revision of the Eastham Aquaculture License Regulations. To encourage shellfish production, the town grants licenses to Eastham and Orleans residents covering designated town-controlled intertidal areas in Nauset Marsh and Cape Cod Bay for the purpose of farming shellfish – mainly oysters – as well as licenses to farm shellfish on privately owned tidelands in Eastham.

The committee began in October 2017 and at monthly meetings thereafter, we considered the effects of the existing aquaculture regulations, the need for changes, the impacts of possible changes, and the drafting of revised regulations to implement the changes. The revised regulations were submitted to the Board of Selectmen in December 2018 and approved at a public hearing. We believe the revised regulations now address more comprehensively the issues and add clarity to the policies and rules. The committee intends to monitor the implementation of the new regulations and collect suggested changes to improve the regulations.

The committee will be considering how changes to Eastham's harbors and boat landing areas might improve the use of those resources, as well as other matters affecting Eastham's waterways. The meetings are public and we welcome suggestions from the public.

Respectively submitted,

Robert E. McGaw, Chair
Trent Sullivan, Vice Chair
Scott Sebastian, Clerk
Edward Cestaro
James McGrath
Lorraine A. Piver
William D. Sprague
Brendan Adams, Alternate
David Howe, Alternate

STRATEGIC PLANNING

The Strategic Planning Committee was established in 2017 by the Eastham Board of Selectman. The committee's mission: to develop a strategic plan for the Town of Eastham that identifies those projects critical to the long-term success of the community. The committee consists of representatives from each of the town boards as well as a business and a high school representative.

By reviewing all the previous work done in the community by various organizations, boards, local entities and consultants, the committee developed a strategic vision identifying three keys areas for concentration:

- Community Character
- Environment
- Local Economy

The committee then developed a straw man list of goals for each of those areas and strategies to achieve those goals. Working with Town Administrator Jacqui Beebe, a survey was developed and promulgated across the town and residents to test the straw man. Three-hundred fifty-six responses were received. Working with Town Planner Paul Lagg, a consulting group was hired to pull together all the responses from that survey and previous surveys and analyze the results against the vision we had developed. The resulting correlation was very good.

In 2019, after working with the consultants, we will present our findings to all local boards and the public to get their support. From the results of those meetings, the committee will then develop a list of projects to achieve the vision. We would like to initiate a short list – three to four – projects that are achievable in relatively short time frames and will have demonstrable successes. When one projects is complete, we will initiate a new one. Any identified projects that are longer term will be considered separately.

The committee would like to thank Jacqui Beebe, Paul Lagg and Executive Assistant Laurie Gillespie-Lee. Without their support, we would not have been able to achieve these goals.

- Art Autorino (Planning Board), Vice Chair
- Mary Shaw (Fincom), Clerk
- Al Cestaro (Conservation Commission)
- Scott Kerry (Local Business Representative)
- Joanna Buffington (Board of Health)
- Brian Ridgeway (Zoning Board of Appeals)
- Ben Niggel (Student Representative)

SUPERINTENDENT OF SCHOOLS

Eastham Elementary School is *committed to building relationships and believes that treating people with kindness and respect is the foundation of our society.* Staff at Eastham Elementary practice habits of empathy and show the importance of giving children regular opportunities to be kind and considerate with the understanding that these traits can be developed and improved. Children are involved in the Responsive Classroom that practices compassion, respect and responsibility. Students practice self-awareness and self-regulation strategies as part of their social emotional awareness. A new Spider Climbing Structure for the playground was purchased and older pieces of playground equipment removed. Students enjoy physical activity outside and also participate in walk-to-school days to promote health and wellness. The Eastham Parent Group funded many field trips for students and we thank them for their continued efforts providing children with innumerable educational experiences outside of the classroom.

Nauset Regional Middle School welcomed a new Assistant Principal, Julie Kobold. Julie is a former Nauset graduate and former teacher at Nauset Regional High School in Advanced Placement studies. MCAS results showed that Nauset Regional Middle School students scored higher than the state average in ELA and math. Eighth grade students performed above state average in science as well. At the NRMS, MakerSpace laser cutters have been installed allowing completing rapid prototyping in our engineering and design curriculum. The middle school held its fourth annual three-week STEAM program during the month of August and was very well attended. The music program continues to bring accolades to the school with gold medals for orchestra, band, chorus and jazz chorus at the New England Middle School Great East Festival.

Nauset Regional High School welcomed a new principal, Chris Ellsasser. Chris is a former Nauset graduate and no stranger to the lower cape. His extensive experience and expertise in the field of education will only enhance the success that Nauset students and families have come to know. He will also play a major role, along with the Building Committee, in looking at a new building renovation project that will envision learning in the year 2050! What will education look like for our children's children and how do we meet the needs of our communities in the future? This is a very exciting time for Nauset Regional High School and we thank you for your unwavering support when it comes to our children's education. Our website will be continually updated with news of the building project, so please visit it often to see how the project unfolds. Our Program of Studies, which has a wide variety of course selections and our exceptional teachers, provides an education for students that is second to none.

After many years of research and in keeping with our roof guarantee, solar panels have been installed on the roof of N Building to assist with lowering electrical costs. Our schools maintenance departments have been working to replace lights with LED fixtures. The old lamps had a life expectancy of 1500 hours; the new lamps have a life expectancy of 50,000 hours. We keep trying to find ways to cut our costs and save our taxpayers dollars. Leasing propane-fueled buses from the Cape Cod Collaborative has also been a cost-saving initiative. Through the time and efforts of a tireless Transportation Subcommittee, ways were found for the district to save money

and be more efficient with our bus transportation. A Nauset student created the Nauset Tree Project to offset the Nauset Regional School District's carbon footprint through the planting of 250 Eastern White Pine trees. Once the trees have matured, they will provide an annual energy offset benefit of \$780. Nauset will continue to work with partners to reduce energy costs, be more environmentally aware and protect this special place that is our community.

Community weeks are held throughout the district at various times of the year. I encourage you to make an appointment to arrange for a visit and witness the teaching and learning that is happening in our schools. Innovative instruction, project-based learning, technology integration and other new curriculums are featured every day in our teaching and learning environments.

Social Emotional Learning is a major focus for our schools heightening our awareness to the stress and anxiety our students are feeling. A student risk survey was completed by students in grades 3-12 and the district moved forward with curriculums for social and emotional health: Second Step in Grades K-8 and Botvin in Grades 9-12. Keeping our children healthy and safe is our greatest concern.

Security continues to be paramount for our schools using *Crisis Go* and we continue to be more efficient in our emergency response through security drills and updating our technology. Visitor registration software using Raptor Technology is in place at all of our schools. We thank the police and firefighters for their support of our schools by helping with drills or attending parent trainings on the Crisis Go app.

The district continues to look at the school calendar with a subcommittee comprised of community members, teachers, parents and administrators to develop several options for the calendar moving forward. These calendar options will be shared with parents, staff, community members and the school committee for feedback and discussion before any long-term decisions are made.

In my fourth year as Superintendent, I continue to look at all systems and ways that the district can help itself financially. Improving student learning for all students is my focus and I continue to assist administration and staff in this goal. I thank the school committees, the parents and the community for their constant support for education in our communities. I am honored and privileged to be the superintendent of the Nauset Public Schools. My door is always open and I look forward to hearing your thoughts and ideas.

Thomas M. Conrad
Superintendent, Nauset Public Schools

TOWN CLERK

This year brought many changes to the Town Clerk's office. In January, we welcomed Linda Sassi as administrative assistant to the town clerk. The rental program moved into the Health Department and the following became the responsibilities of this office: Board of Selectmen licensing, including Common Victualler, Liquor, Entertainment and Car Dealerships; tracking all town committee appointments and ethics compliance; meeting room schedules; posting meeting notices, agendas and minutes; and compiling the annual town report. Kudos to Assistant Town Clerk Cindy Nicholson and Linda for working hard to make the transitions as smooth as possible.

In addition to the May Annual Town Meeting and Election, the September State Primary, the November State Election with early voting, a special town meeting and special town election were held in October and December respectfully. Many thanks to the wardens, registrars, poll workers and town clerk staff who made a tough schedule work.

At the Annual Town Election on May 15, Eastham voters elected the following: Jamie Marie Rivers, Board of Selectmen; Amy Handel, Nauset Regional School Committee; Mary Lou Sette, Elementary School Committee; Gerald E. Cerasale, Housing Authority and Marilyn Ace, Library Trustee. Voters also approved the four ballot questions. Three-hundred fifty-three voters attended the Annual Town Meeting held on May 7 in the Nauset Regional High School Gymnasium.

Two-hundred twenty-six voters attended the special town meeting, held at the Nauset Regional High School auditorium on October 15, 2018. All articles were approved except for the creation of an elected Board of Water Commissioners. A question regarding payment for the town's share of asbestos removal from the Tri-Town Septage Treatment Plant in Orleans was also approved.

The special town election on December 11, 2018, called to fill the vacated term of John Knight who resigned in September, had 607 voters cast their ballot. There were 4,313 voters registered for this election. Alexander Cestaro received 503 votes; Linda Burt received 162.

For the second time Eastham was number one in the state for the highest percentage of registered voters to vote early in the state elections. This is indicative of the level of commitment Eastham voters have always presented. The November 6, 2018 State Election brought 3,307 voters to the polls or 76.76 percent of the registered voters – 1,545 or 46.7 percent of those voters voted early. At the September 4, 2018 State Primary, 1,217 or 28.8 percent of voters registered for this election headed to the polls.

In 2018, the Town Clerk's office issued 1,014 dog licenses, five household kennel licenses and one commercial kennel license, 152 business licenses, 67 yard sale and 10 raffle permits, processed 395 parking tickets, 60 by-law violations, the town census and voter registration lists. The town's population reached 4,955 in 2018 and 21 births, 41 marriages and 71 deaths were recorded.

Notes from the Past

One hundred years ago, in 1918, Eastham had 131 registered voters, and 146 houses, 82 horses, 83 cows and 1,835 fowl assessed. Ten gallons of gas cost the town \$3.00, 1½ tons of coal for the hall, \$18.10. Road, bridges and snow expense was \$712.73. There were 11 births, 5 marriages, 11 deaths and 30 dog licenses issued. The moderator's salary was \$5.00.

The Spanish Flu closed the library for about six weeks and 52 boys, 58 girls, ages five to 16, attended school. Manual training in school required boys to build two birdhouses.

In 1818, eight marriages were recorded, including those of Herman Linnel and Hannah Walker in May and Isiah Higgins and Anna Doane in November.

Resignations

Debbie Abbott	1651 Forest Advisory Committee
Edward Atwood	Eastham Visitors and Tourism Board
Karen Baker	Open Space Committee
Joseph Bayne	Cape and Vineyard Electric Cooperative
Janna Drake	Finance Committee
Doug Guey-Lee	Board of Health
Michael Hackworth	Finance Committee
Ralph Holcomb	Alternate, Zoning Board of Appeals
John F. Knight	Board of Selectmen
Carol Martin	Affordable Housing Trust
Dilys Jones Smith	Cable T.V. License Renewal Advisory Committee
	Search Committee
Marc Stahl	Planning Board

Respectfully submitted,

Susanne Fischer
Town Clerk

PROCLAMATION SUICIDE PREVENTION WEEK

WHEREAS, in the United States, one person dies by suicide every 12 minutes and 121 people die by suicide each day; and

WHEREAS, 20 veterans die by suicide each day; and

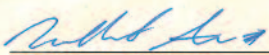
WHEREAS, suicide is the second leading cause of death for Massachusetts residents ages 15-44 and the suicide rate on the Cape and Islands is 1.4 times higher than the State average; and

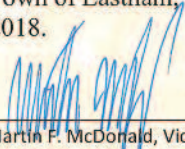
WHEREAS, suicide is a tragic and disruptive event for families and communities ~ it is estimated that annually, there are 6.3 million suicide loss survivors who have lost a loved one to suicide; and

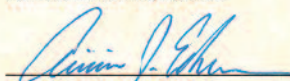
WHEREAS, suicide is a public health issue and a community concern, and through increased education and awareness of the issue a great number of suicides can be prevented;

THEREFORE, we do hereby officially designate the week of September 09 - 15, 2018 as "*SUICIDE PREVENTION WEEK*" in the Town of Eastham, MA, Barnstable County.

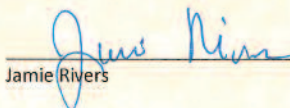
IN WITNESS THEREOF, the Eastham Board of Selectmen have hereunto set our hands and caused the Official Seal of the Town of Eastham, in Massachusetts to be affixed this 20h day of August in the year 2018.


Wallace F. Adams, II, Chair


Martin F. McDonald, Vice Chair


Aimée J. Eckman, Clerk


John F. Knight


Jamie Rivers

TOWN OF EASTHAM ANNUAL TOWN MEETING, MAY 7, 2018

**TOWN OF EASTHAM
ANNUAL TOWN MEETING WARRANT
WITH FINANCE COMMITTEE REPORT AND RECOMMENDATIONS**

**TOWN MEETING
MAY 7, 2018
7:00 P.M.
NAUSET REGIONAL HIGH SCHOOL GYMNASIUM
100 Cable Road, North Eastham, MA**

**ANNUAL TOWN ELECTION
MAY 15, 2018
POLLS OPEN 7:00 A.M. - 8:00 P.M.
EASTHAM TOWN HALL
2500 STATE HIGHWAY
EASTHAM, MA**

**Special Pre-Town Meeting for Presentation/Discussion of Articles
Wednesday, April 25, 2018
6:00 P.M.
Eastham Public Library**

Please bring this warrant to Town Meeting

Warrant also available on the town website www.eastham-ma.gov

TOWN OF EASTHAM ANNUAL TOWN MEETING, MAY 7, 2018

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TOWN OF EASTHAM ANNUAL TOWN MEETING, MAY 7, 2018

TOWN OF EASTHAM ANNUAL TOWN MEETING WARRANT

Commonwealth of Massachusetts
Barnstable, ss. ~

To: Either of the Constables of the Town of Eastham
In the County of Barnstable

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Elections and Town affairs to meet at the Nauset Regional High School Gymnasium, Monday, the seventh day of May, Two Thousand and Eighteen, at Seven o'clock in the evening, then and there to act on the following articles in this Warrant and to meet in the Eastham Town Hall at 7:00 a.m. Tuesday, the fifteenth day of May next, then and there to elect the following Town Officers:

Board of Selectmen	One three-year term (Vote for one)
Library Trustee	One three-year term (Vote for one)
Housing Authority	One five-year term (Vote for one)
Elementary School Committee	One three-year term (Vote for one)
Nauset Regional School Committee	One three-year term (vote for one)

and to act on the following questions:

QUESTION 1

Shall the Town of Eastham be allowed to exempt from the provisions of proposition two and one half, so called, the amount required to pay for the bonds issued for costs associated with continuation of the wastewater engineering and testing for alternative systems for Salt Pond remediation, a grant match for the Salt Pond drainage improvements, and to mitigate the effects of pollution on Schoolhouse and Minister's Pond, including all costs incidental or related thereto?

TOWN OF EASTHAM ANNUAL TOWN MEETING, MAY 7, 2018

QUESTION 2

Shall the Town of Eastham be allowed to exempt from the provisions of proposition two and one-half, so-called, the amount required to pay for the bonds issued for costs associated with the Rock Harbor Improvement Plan - Phase I, including replacement, construction and improvements to the Rock Harbor Marina area, docks, pilings, floats, the Harbormaster building, parking, improved access to commercial docks, water, electrical, all related engineering and permitting costs, and all other costs incidental and related thereto?

QUESTION 3

Shall the Town of Eastham be allowed to exempt from the provisions of proposition two and one-half, so-called, the amount required to pay for the bonds issued for costs associated with replacement of the police station roof and renovation of the locker rooms, kitchen, and training rooms, and all architectural and planning costs related to this renovation, and all other costs incidental or related thereto?

QUESTION 4

Shall the Town of Eastham be allowed to exempt from the provisions of proposition two and one-half, so called, the amount required to pay for the bonds issued for costs associated with funding the engineering study and obtaining permits to dredge Nauset Estuary, including all costs incidental and related thereto?

POLLS OPEN 7:00 A.M. AND CLOSE AT 8:00 P.M

TOWN OF EASTHAM ANNUAL TOWN MEETING, MAY 7, 2018

REPORT OF THE FINANCE COMMITTEE

The role of the Eastham Finance Committee under our Town Charter is to provide recommendations to the citizens of the Town on articles and questions presented in the Town Warrant. The committee considers each warrant question and article carefully, seeking and receiving input from appropriate committees, consultants, departments, and interested parties before discussing each issue and reaching our conclusions. We encourage the public to attend our meetings, which are posted on the Town's website and in the Town Clerk's office.

The items in this year's warrant which the Finance Committee thought it appropriate to bring to the taxpayer's attention includes line item 44 within Article 12 (the Municipal Operating Budget), and Articles 15, 16, 17, 24, 25, 26 & 39. Additionally, Article 7 deserves special mention.

Article 7 (vote 6-0-0 for approval) concerns the Town's stabilization fund, which is used for emergencies, tax stabilization, and the improvement of the Town's overall bond ratings. Town administration has set a goal to achieve a balance of \$1,000,000 in the fund and the team has made excellent progress in reaching that goal. The fund has increased from \$57,000 at the end of FY17 to a current balance of \$407,000. Great work!

Article 12, line item 44, which relates to Assessments for the Nauset Regional School System and is associated with air conditioning at the middle school auditorium, was rejected by the committee (vote 3-4-0). It was felt that the utilization of school funds for expenses not associated with the education of students was inappropriate.

Articles for Wastewater, Article 15, (vote 7-0-0 for approval), Rock Harbor, Article 16, (vote 5-2-0 for approval) and the Police Station, Article 17, (vote 6-1-0 for approval) are all capital expenditure items which require a proposition 2 ½ debt exclusion. The committee felt these were all worthwhile projects, but is concerned relative to the amount of additional debt that will be incurred by them over and above existing financing for the library, town water project, and upcoming liabilities for the new Cape Cod Tech School and Nauset High School projects. At \$470,000 for Wastewater, \$1,300,000 for Rock Harbor and \$600,000 for the Police Station, annual property taxes could increase by an estimated \$10, \$28, and \$12 respectively (estimates are based on \$400,000 median home value with a 10-year borrowing assumption) and we wanted citizens to be aware of the potential impact.

Minimizing tax increase is a primary goal of town administration and the Finance Committee. Articles 24, 25 & 26 (all voted 7-0-0 for approval) are revenue generating articles and important in that endeavor. Article 24, Marijuana Tax, is expected to generate revenues of 3% on the total sales price of recreational use marijuana. Though we don't have an estimate of what sales will be, we believe this will be a significant amount of money. Article 25, Meals Tax, is projected to generate \$130,000 per year in additional revenue and Article 26, Property Leasing, \$80,000-\$100,000 per year.

TOWN OF EASTHAM ANNUAL TOWN MEETING, MAY 7, 2018

Article 39 relates to the dredging of the Nauset Estuary. The Finance Committee is supportive of this project and the needs of the local fishing industry but voted 1-6-0 against supporting this project at the funding level requested. We would be amenable to voting for it at a lesser monetary amount.

Respectfully Submitted,

Gerald Cerasale, Chair
Arthur Autorino, Vice Chair
Peter Wade
Russ French
Tom Gardner
John Knox
Fred Guidi
Jana Drake
Mary Shaw
Brendan Hamaty, Student Intern

ARTICLE 1 (GREENHEAD FLY CONTROL)

To see if the Town will vote to raise and appropriate or transfer from available funds **\$2,400** for Greenhead Fly Control as authorized by G.L. C.252 §24, and authorize the Town Treasurer to pay said appropriation into the State Treasury; or take any action relative thereto.

By Board of Selectmen

Summary:

This is a standard article to appropriate money to pay the Town's share of the Greenhead Fly Control Program.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

(Majority vote required)

ARTICLE 2 (DEP LIABILITY)

To see if the Town will vote to assume liability in the manner provided by Sections 29 and 29A of Chapter 91 of the General Laws, as most recently amended for all damages that may be incurred by the Department of Environmental Protection of Massachusetts for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshore and shores along a beach, in accordance with Section 11 of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth of Massachusetts; or take any action relative thereto.

By Board of Selectmen

Summary:

All Massachusetts municipalities indemnify the DEP for work in the local communities with this standard article.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

(Majority vote required)

ARTICLE 3 (NAUSET REGIONAL SCHOOL FUNDING AGREEMENT)

To see if the Town will vote to accept the provisions of G. L. C.71, §16B, which would reallocate the sum of member towns' contributions to the Nauset Regional School District in accordance with the Regional Agreement rather than the Education Reform Formula, so-called; for fiscal year 2020; or take any action relative thereto.

By Nauset Regional School Committee

Summary:

This article will apportion the Nauset Regional School Assessments for FY20 to the four member towns based on their proportionate enrollment within the school district. This is the method provided within the Regional School District Agreement approved by the four towns establishing the Nauset Regional School District, and has been applied in each of the last ten years by town meeting vote.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

(Majority vote required)

ARTICLE 4 (VISITORS SERVICES BOARD)

To see if the town will vote to appropriate and transfer the sum of **\$12,000** from Fiscal Year 17 Hotel Motel Excise Tax (free cash so called), in accordance with Annual Town Meeting Article 26, May 4, 1998, to the Eastham Promotions Fund to be expended by the Visitors Services Board on the following items: Landscaping, lighting, holiday decorations and general improvements on Windmill Green, Flower Island support, Summer concerts; or take any action relative thereto.

By Visitors Tourism & Promotion Services Board

Summary:

This is an annual article to fund activities of the Visitors Services Board to enhance and promote tourism in the Town including the summer concert series and other events.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

(Majority vote required)

ARTICLE 5 (CHAMBER OF COMMERCE GRANT)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$16,000** to be given to the Eastham Chamber of Commerce as a grant to help support operations of the Information Booth; or take any action relative thereto.

By Board of Selectman/Chamber of Commerce

Summary:

Annually the Town has supported a grant to the Chamber of Commerce to assist in paying for the operation of the Information Booth. This money is used primarily for staff salaries. The Town continues to provide maintenance services and utilities to this town owned property.

BOARD OF SELECTMEN RECOMMENDATION: 4-0-1

FINANCE COMMITTEE RECOMMENDATION: 6-0

(Majority vote required)

ARTICLE 6 (OPEB TRUST RESERVE)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$50,000** to the Trust Fund for Other Post-Employment Benefits (OPEB) as provided under Chapter 40, Section 5B of the General Laws to be reserved for appropriation for the purpose of funding future post-employment benefits, other than pensions; or take any action relative thereto.

By Board of Selectmen

Summary:

This article seeks to appropriate funds to add to the trust fund reserved for future post-employment benefit costs (OPEB), which was established by Town meeting in May 2014. The current balance in the account is **\$152,821**. The Town has joined with other municipalities in a Plymouth County Municipal Trust that manages and invests the funds deposited by all participants.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

(Majority vote required)

ARTICLE 7 (STABILIZATION FUND)

To see if the Town will vote to transfer from available funds the sum of \$50,000 to the Stabilization Fund, established under Massachusetts General Laws, Chapter 40, Section 5B; or take any action relative thereto.

By Board of Selectmen

Summary:

This article seeks to set aside money into the Stabilization Fund or savings account for the Town. The fund had \$57,000 at the end of FY17 and currently has \$407,000. The goal of the Board of Selectmen and Town Administrator is to continue to request transfers into this fund until it reaches a minimum of \$1,000,000 in order to have funds available for emergencies, future tax rate stabilization, and a better bond rating. This is a restricted reserve fund. In order to spend money from this reserve fund Town Meeting must authorize the expenditure by a 2/3 vote.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

(Majority vote required)

ARTICLE 8 (FY18 TRANSFERS)

To see if the Town will vote to transfer from available funds and appropriate \$150,000 to various accounts for meeting the remaining expenses for Fiscal Year 2018; or take any action relative thereto.

By Board of Selectmen

Summary:

This article authorizes fund transfers to cover anticipated shortfalls in specific line items of the current year budget. The motion made at Town Meeting will identify all of the actual transfer amounts and define the purpose of each.

BOARD OF SELECTMEN RECOMMENDATION: *Vote waiting for final transfer needs & amounts*

FINANCE COMMITTEE RECOMMENDATION: 7-0

(Majority vote required)

ARTICLE 9 (ELECTED OFFICIALS SALARIES)

To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Section 108, Chapter 41, General Laws, as amended, and to raise and appropriate or transfer from available funds the following sums of money for salaries:

Moderator	\$ 500
Town Clerk	\$72,835
Selectmen (5) 2,500 each	\$12,500
Total	\$85,835

or take any action relative thereto.

By Elected Officials

Summary:

The Town Clerk salary has been adjusted by a cost of living increase/step raise similar to union and non-union staff this year. All other salaries in this article are level funded.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

(Majority vote required)

ARTICLE 10 (TOWN CLERK POSITION)

To see if the Town will vote pursuant to the provisions of G.L. c.43B, §10 to amend the Town of Eastham Home Rule Charter to change the position of Town Clerk from elected to appointed, as follows:

1. Delete §C3-8C which currently provides: "A Town Clerk shall be elected for a term of three years at an annual Town election"; and renumber the remaining sections of Chapter 3 accordingly.
 2. Revise §C4-4 by inserting the underlined text, as follows: "The Town Administrator shall appoint, on the basis of merit and fitness alone, and may remove, except as otherwise provided by General Laws, this Charter, personnel bylaws, or collective bargaining agreements that may be applicable, a Town Clerk, Town Treasurer/Collector, a Police Chief, a Fire Chief, a Town Accountant, and all other department heads, officers, subordinates and employees, full- and part-time"
 3. Insert as a new §C8-2 the following transitional provision: "Upon the effective date of the amendments to the Town Charter approved under Article 11 of the 2018 Annual Town Meeting, the position of elected Town Clerk shall be abolished and the term of the elected incumbent terminated; provided, however, that the incumbent elected town clerk then holding office shall serve as the first appointed town clerk for a period equivalent to remainder of the elected term or said clerk's sooner resignation, retirement or removal for cause. Thereafter, the Town Clerk shall be appointed by the Town Administrator pursuant to §C4-4 of the Charter.
- Or to take any further action relative thereto.

By Board of Selectmen

Summary:

This article if accepted, will change the Town Clerk position from an elected to an appointed position. The appointment would be made by the Town Administrator as are other department heads in the Town. This provision would not take effect until the expiration of the term of the current Town Clerk. This article is similar to one that changed the Treasurer/Collector from an elected to an appointed position in 2010.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

(2/3 Majority vote required)

ARTICLE 11 (400 COMMEMORATION COMMITTEE)

To see if the Town will vote to transfer from available funds the sum of **\$10,000** to assist Eastham 400 Commemoration Committee (Eastham 2020 Committee) in preparing programs, purchasing supplies, printing, and carrying out duties related to the planning and fund raising for the commemoration of the 400th anniversary of the first landing; and further that said funds shall be authorized to be spent by the Town Clerk acting as Town liaison; or to take any action relative thereto.

By Board of Selectmen

Summary:

The Town would like to join the other Outer Cape Towns in planning for the 400th year commemoration of the first encounter/landing. As Eastham has a very special role to play in this historical event, we would like to work with the Chamber and larger community to create and host programs that are informative, educational, and also respectful of the Native American experience.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

(Majority vote required)

ARTICLE 12 (OPERATING BUDGET)

To see if the Town will vote to act on the operating budget, including recommendations and reports of the Selectmen, Finance Committee and other Town Officials, and to see if the Town will vote to raise and appropriate or transfer from receipts reserved, and other available funds and accounts, the sum of **\$28,394,826**

and further to transfer from the dog receipts reserved (free cash so called) the additional sum of **\$2,500** to the Library, line item 65; or take any action relative thereto.

By Board of Selectmen

Summary:

Article 12 contains the operating expenses for all the municipal departments including all three schools, (Eastham Elementary, Cape Cod Regional Technical High School, and the Nauset Regional School District).

- ✓ It does not require an override;
- ✓ It provides for the continuation of current service levels;
- ✓ It provides enhanced service levels in public safety (both fire and police) the recreation department (new position) and human services (new program);
- ✓ It creates a new service category in the budget for water system operations;
- ✓ It continues to support the Selectmen's goal of strengthening the Town's reserves and financial capacity.

The Town's operating budget totaled \$ 27,040,843 in FY18. This year it is presented at \$28,394,826, an increase of \$1,353,983 or 5.1%. This includes the debt service payments for the new water system and other capital projects and 25% of the cost of the four new firefighters. There are also new services included in this growth, such as water operations \$340,869, which shows as expense in this budget but will be off-set by corresponding revenue from users. Overall the system should be self-sustaining and potentially create revenue for the operating budget in future years. In addition, in Culture and Recreation, we have added expenses for the new library as well as an additional new position for the recreation department. The \$25,000 new expense in Human Services is a shared program with the Towns of Truro and Wellfleet to provide case management services to residents struggling with significant unmet needs. The "Navigator Program" will provide assistance to difficult-to-reach residents who are experiencing crisis. This year the program was funded using the Timothy Smith Trust Fund, and this will be the first year in the operating budget. Currently 22 Eastham residents are receiving services through this program.

The school budgets as a whole reflect an overall increase of 3.1%. The Eastham Elementary School budget increased by 2.45% and Nauset Regional School by 2.6%, also with a favorable assessment compared to the other District Schools, which helped the budget this year. However, Eastham enrollment for Cape Cod Tech increased by several students causing the Tech assessment to increase by \$162,832 or 5.6%, more than expected.

The budget, as presented, includes the continuation of all programs and services at their current levels. It provides for educational services as requested by all three school departments, and adds support for water system operations and additional fire and police services. As is noted, the overall goal is to temper the larger increases with corresponding restraint whenever possible in order to keep the overall budget amount stable and within the framework of existing revenues. We understand that the rising debt is placing a burden on residents and are actively seeking any new revenue sources. Some are described in later articles in this warrant and will assist us in off-setting that debt, so that programs and services can continue at expected levels for the community without new taxation.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: *See detail of Article 12 on following pages*
(Majority vote required)

DETAIL OF ARTICLE 12

LINE #	GENERAL GOVERNMENT	FY18 APPROVED BUDGET	FY19 SELECTMEN'S BUDGET	FIN COMM REC
1	SELECTMEN/TN ADMINISTRATOR OFFICE SALARY	346,338	262,192	7-0
2	SELECTMEN/TOWN ADMINISTRATOR EXPENSE	16,100	14,345	7-0
3	FINANCE OFFICE	-	-	7-0
4	FINANCE OFFICE SALARY	-	139,345	7-0
5	RESERVE FUND	65,000	95,000	7-0
6	TOWN ACCOUNTANT OFFICE SALARY	182,421	159,261	7-0
7	TOWN ACCOUNTANT EXPENSE	34,570	41,320	7-0
8	ASSESSOR OFFICE SALARY	174,993	182,060	7-0
9	ASSESSOR EXPENSE	38,750	40,045	7-0
10	ASSESSOR EXPENSE CAPITAL	6,897	6,897	7-0
11	TREASURER/COLLECTOR OFFICE SALARY	207,251	197,359	7-0
12	TREASURER/COLLECTOR EXPENSE	8,030	11,420	7-0
13	LEGAL SERVICES EXPENSE	80,000	80,000	7-0
14	IT DEPARTMENT SALARY	137,192	148,382	7-0
15	IT DEPARTMENT EXPENSE	189,634	149,632	7-0
16	TAX TITLE EXPENSE	7,000	7,000	7-0
17	CENTRAL PURCHASING SUPPLY & SERVICE	112,000	112,000	7-0
18	TOWN CLERK/ELECTIONS OFFICE SALARY	105,391	106,262	7-0
19	TOWN CLERK /ELECTIONS EXPENSE	9,727	10,515	7-0
20	NATURAL RESOURCES/CONSERVATION SALARY	317,670	362,749	7-0
21	NATURAL RESOURCES/CONSERVATION EXPENSE	27,165	29,665	7-0
22	NATURAL RESOURCES/CONSERVATION CAPITAL	-	14,571	7-0
23	ENVIRONMENTAL PLANNING/ HOUSING/GIS	93,376	101,576	7-0
24	ENVIRONMENTAL PLNG/ HSG/GIS EXPENSE	2,965	4,365	7-0
25	MUNICIPAL BUILDINGS SALARY	156,459	117,114	7-0
26	MUNICIPAL BUILDINGS EXPENSE	77,120	77,323	7-0
27	ENERGY FUELS EXPENSE	263,040	275,240	7-0
28	ENGINEERING & SUPPORT SERVICES EXPENSE	30,000	20,000	7-0
		\$ 2,689,089	\$ 2,765,639	2.85%
PUBLIC SAFETY & INSPECTIONAL SERVICES				
29	POLICE SALARY	1,609,986	1,700,744	6-1
30	POLICE EXPENSE	158,894	176,868	7-0
31	POLICE CAPITAL	13,656	-	7-0
32	FIRE SALARY	1,961,360	2,213,503	6-1

33	FIRE EXPENSE	139,189	165,239	7-0
34	FIRE CAPITAL EXPENSE	272,570	30,453	7-0
35	DISPATCHING SALARY	316,398	372,757	7-0
36	DISPATCHING EXPENSE	2,700	2,700	7-0
37	BUILDING/PLMBG/ELEC INSPECTION SALARY	274,913	289,065	7-0
38	BUILDING INSPECTION EXPENSE	4,435	5,830	7-0
39	BUILDING INSPECTION CAPITAL	6,828	6,897	7-0
40	EMERGENCY MANAGEMENT EXPENSE (CIVIL DEFENSE)	100	100	7-0
41	TREE WARDEN EXPENSE/DUTCH ELM/INSECT PEST	7,590	7,590	7-0
		\$ 4,768,619	\$ 4,971,746	4.26%

EDUCATIONAL SERVICES

42	ELEMENTARY SCHOOL OPERATIONS	3,501,799	3,587,473	7-0
43	NAUSET REGION CAPITAL ASSESSMENT	53,169	51,400	3-4
44	NAUSET REGION OPERATING ASSESSMENT	4,723,844	4,748,673	7-0
45	CAPE COD REGIONAL TECHNICAL SCHOOL	291,987	454,819	7-0
		\$ 8,570,799	\$ 8,842,365	3.17%

PUBLIC WORKS & SANITATION

46	GENERAL MAINTENANCE SALARY	518,262	554,504	7-0
47	GENERAL MAINTENANCE EXPENSE	169,587	169,587	7-0
48	GENERAL MAINTENANCE CAPITAL	43,811	118,865	7-0
49	SNOW & SANDING EXPENDITURES	83,132	83,132	7-0
50	STREET LIGHTING EXPENSE	7,600	7,600	7-0
51	WASTE COLLECTION & DISPOSAL SALARY	191,181	221,854	7-0
52	WASTE COLLECTION & DISPOSAL EXPENSE	787,684	587,684	7-0
53	WATER OPERATIONS SALARY	-	50,869	7-0
54	WATER OPERATIONS EXPENSE	-	290,000	7-0
		\$ 1,801,257	\$ 2,084,094	15.70%

HEALTH & HUMAN SERVICES

55	VETERANS' GRAVE OFFICER	75	75	7-0
56	PUBLIC HEALTH SALARY	191,552	203,363	7-0
57	PUBLIC HEALTH EXPENSE	24,620	25,620	7-0
58	INSPECTION OF ANIMALS EXPENSE	250	250	7-0
59	COUNCIL ON AGING SALARIES	221,656	242,790	7-0
60	COUNCIL ON AGING EXPENSE	19,897	26,824	7-0
61	VETERANS' SERVICES - EXPENSE	20,053	20,053	7-0
62	VETERANS' SERVICES - BENEFITS	9,000	17,000	7-0
63	HUMAN SERVICES AGENCIES	71,000	97,800	7-0
		\$ 558,104	\$ 633,775	13.56%

CULTURE & RECREATION

64	LIBRARY SALARY	301,772	338,123	7-0
65	LIBRARY EXPENSE	85,935	125,230	7-0
66	BEACH & RECREATION SALARY	279,907	336,939	6-0-1
67	BEACH & RECREATION EXPENSE	85,952	86,722	7-0
68	BEACH & RECREATION CAPITAL	-	5,095	7-0
		\$ 753,566	\$ 892,109	18.38%

DEBT & BANKING SERVICES

69	LIBRARY BOND	225,000	225,000	7-0
70	INTEREST EXPENSE (LONG/SHORT TERM)	1,225,167	1,343,000	7-0
71	TAX ANTICIPATION NOTES/BANS	10,000	10,000	7-0
72	SEPTIC BETTERMENT LOANS	20,400	20,400	7-0
73	PURCELL LAND PURCHASE	45,000	50,000	7-0
74	EASTHAM ELEMENTARY SCHOOL RENOVATION	395,000	390,000	7-0
75	MUNICIPAL WATER - GO BOND (1)	395,000	395,000	7-0
76	MUNICIPAL WATER - GO BOND (2)	-	113,000	7-0
77	MUNICIPAL WATER (1)	576,133	592,000	7-0
78	MUNICIPAL WATER (2)	51,801	54,000	7-0
79	MUNICIPAL WATER (3)	233,833	240,000	7-0
80	MUNICIPAL WATER USDA (1)	-	26,000	7-0
81	BANS PRINCIPAL ROCK HARBOR/WATER	194,418	-	7-0
82	ROCK HARBOR - GO BONDS	-	72,000	7-0
83	BANK AGENT PAYING FEES & CHARGES	121,128	76,000	7-0
		\$ 3,492,880	\$ 3,606,400	3.25%

OTHER EXPENSES (GENERAL GOVERNMENT)

84	EMPLOYEE BENEFITS/TRAINING	13,500	16,500	7-0
85	BARN. COUNTY RETIREMENT ASSESSMENT	1,487,129	1,559,905	7-0
86	TOWN INSURANCE - UNEMPLOYMENT EXPENSE	20,000	20,000	7-0
87	TOWN INSURANCE - EMPLOYEE EXPENSE HEALTH	2,520,000	2,635,794	7-0
88	TOWN INSURANCE - TOWN PROTECTION (PROP & LIAB)	365,900	366,500	7-0
		\$ 4,406,529	\$ 4,598,699	4.36%
TOTAL		\$ 27,040,842	\$ 28,394,826	5.01%

ARTICLE 13 (FY19 CAPITAL ACQUISITION)

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$788,000 to purchase the following capital items, make improvements to capital facilities as listed below; or take any action relative thereto.

By Board of Selectmen

Summary:

Article 13 represents the Capital Plan for the coming year, covering all departments and the Eastham Elementary School and includes vehicles, technology upgrades, and improvements to municipal buildings. Each year town departments, including the elementary school, work with the Town Administrator to prioritize items from the five-year plan, and recommend them for funding in the current budget cycle. Article 13 details the capital needs for the coming year, and is the acquisition article for those items. The plan as presented continues our investment in improving IT services, replaces vehicles and provides necessary maintenance to town buildings. It also highlights three separate projects that are recommended for funding in future articles in this warrant: Rock Harbor Improvement Plan, renovation of the police station including a new roof, and a wastewater article that will fund continued exploration of alternative wastewater systems, pond remediation, and a new storm water system for the Salt Pond area.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0 except lines 9, 29 & 38. See Articles 16, 17 & 15 for specific votes.

(Majority vote required)

DETAIL OF ARTICLE 13

FY19 CAPITAL ARTICLE

ARTICLE 13

ITEM	DEPARTMENT/CAPITAL ITEM	FY19 BUDGET	FUNDING SOURCE
DATA PROCESSING			
1	COMPUTER HARDWARE/SPECIALIZED SOFTWARE	\$25,000	F
2	VIDEO EQUIPMENT UPGRADES/DIGITAL CAMERAS	\$5,000	F
3	MOBILE COMPUTING & TABLET ACQUISITION/REPLACEMENTS	\$3,000	F
4	WIRELESS UPGRADE TOWN HALL	\$12,500	F
5	SOFTWARE UPGRADES /CLOUD APPLICATIONS	\$15,000	F
6	COMPUTER REPLACEMENT (4 COMPUTERS - COA)	\$5,000	F
7	REPLACE PLOTTER/SCANNER(S)	\$10,000	F
SUBTOTAL		\$75,500	
COA/ADULT DAYCARE			
8	VAN REPLACEMENT	\$10,000	F
SUBTOTAL		\$10,000	
HARBOR IMPROVEMENTS			
9	ROCK HARBOR IMPROVEMENTS	\$1,300,000	D
SUBTOTAL		\$1,300,000	

MUNICIPAL BUILDINGS EQUIPMENT			
10	COPIERS/POSTAGE METERS	\$15,000	F
	SUBTOTAL	\$15,000	
MUNICIPAL BUILDINGS IMPROVEMENTS			
ALL BUILDINGS			
11	PROJECT CONTINGENCY: MAJOR REPAIRS, PAINTING ETC.	\$45,000	F
REC BLDG			
12	FURNISHINGS	\$10,000	F
COA			
13	ROOF REPLACEMENT	\$30,000	F
14	PLUMBING REPAIRS	\$10,000	F
	SUBTOTAL	\$95,000	
SCHOOL			
15	GROUNDS MAINTENANCE - DRAINAGE/FENCING	\$6,000	F
16	BUILDING MAINTENANCE/IMPROVEMENTS	\$25,000	F
17	SOUNDPROOF CAFÉ/MUSIC ROOM	\$13,000	F
18	PORTABLE/SLIDE OUT STAGE IN GYM	\$25,000	F
19	KITCHEN REFRIGERATOR REPLACEMENT	\$6,000	F
	SUBTOTAL	\$75,000	
BEACHES/RECREATION			
20	UPGRADE/ADA BATH HOUSES	\$15,000	F
21	NEW BATHHOUSE FIRST ENCOUNTER (PLAN DEVELOPMENT)	\$25,000	F
	SUBTOTAL	\$40,000	
DPW			
22	ORDINARY ROAD M & R (NOT CHAP 90)	\$50,000	F
23	REPLACE/ADD RECYCLING COMPACTOR	\$20,000	F
24	LOADER REPLACEMENT (544) (LEASE)	\$40,000	F
25	UPGRADE TRUCK SCALE (REFURBISH)	\$25,000	F
26	PLOW PUSHER FOR BOB CAT LOADER FOR LIBRARY	\$7,000	F
27	TOWNWIDE SIGN REPLACEMENT PROGRAM	\$26,500	F
27	STAIRS - SUNKEN MEADOW/SALT WORKS (FEMA 30K)	\$50,000	F
	SUBTOTAL	\$218,500	
POLICE			
28	UNMARKED ADMIN VEHICLE 4X4 (3 YR LEASE)	\$14,000	F
29	BUILDING RENOVATION (Training, Locker Rm, Kitchen)	\$600,000	D
	SUBTOTAL	\$614,000	
FIRE			
30	REPLACE FORRESTRY/SPEC HAZTRUCK (91) & EQUIP (2 YEAR LEASE)	\$100,000	A
31	THERMAL IMAGER	\$20,000	A
32	COMPUTER SOFTWARE ENHANCEMENTS	\$20,000	A
33	MOBILE/DESKTOP COMPUTER HARDWARE ENHANCEMENT/ADDITIONS	\$20,000	A
RESCUE/MEDICAL EQUIP UPGRADE/REPLACEMENT			
34	JAWS/AIR BAGS/ EXTRACTION EQUIPMENT	\$10,000	A
35	RADIO REPLACEMENT/UPGRADES	\$35,000	A
	SUBTOTAL	\$205,000	

MISC			
36	RESOURCE LAND MANAGEMENT PLANS	\$15,000	F
37	LAND ACQUISITION (OPEN SPACE, RECREATION, MAINTENANCE)	\$25,000	F
38	WASTE WATER/208 SOLUTIONS/POND REMEDIATION (DEBT EXCLUSIONS)	\$470,000	D
SUBTOTAL		\$510,000	

TOTAL CAPITAL EXPENSES	\$3,158,000
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(KEY)	
F = FREE CASH	583,000
SF = SPECIAL FUND	-
A = AMBULANCE RECEIPTS	205,000
D = CAPITAL DEBT EXCLUSION	2,370,000
TOTAL	3,158,000

ARTICLE 14 (FIVE YEAR CAPITAL PLAN)

To see if the Town will, in accordance with Chapter 6-6A of the Eastham Home Rule Charter, vote to accept the Capital Improvement Plan for FY20-FY24 as printed below; or take any action relative thereto.

By Board of Selectmen

Summary:

The five-year Capital Plan, covering all departments and the Eastham Elementary School includes vehicles, technology upgrades, and improvements to municipal buildings. Each year town departments, including the elementary school, submit items for inclusion on the five-year plan, and are reviewed and placed on the plan. The current year's plan we call the acquisition article, and this is shown as article 13 and represents the items the town will purchase or invest in for the coming fiscal year. Article 14 details the current five-year plan and includes such items as: continuation of Rock Harbor Improvement Plan, equipment and vehicle replacements that come due for town departments, large maintenance items for town buildings such as replacing HVAC systems or roofs, road and storm water maintenance. Some new items that have been placed on the plan for future years are a possible small building for the recreation department, road repair costs and expenses anticipated for wastewater mitigation. All amounts and items shown in the five-year capital improvement plan are estimates and subject to review, refinement, additions, and deletions at each town meeting where the plan is authorized.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

(Majority vote required)

FIVE YEAR CAPITAL PLAN (FY20-FY24)

DEPARTMENT/CAPITAL ITEM		FY19	FY20	FY21	FY22	FY23	FY24
DATA PROCESSING							
1	COMPUTER HARDWARE/SPECIALIZED SOFTWARE	\$25,000 F	\$25,000 F		\$25,000 F		\$25,000 F
2	SERVER UPGRADES/NETWORK ENHANCEMENTS			\$15,000 F		\$15,000 F	
3	FIBER OPTIC CABLE/OPEN CAPS CONNECTION				\$10,000 F		
4	VIDEO EQUIPMENT UPGRADES/DIGITAL CAMERAS					\$5,000 CT	
5	LASER/ETCH UPGRADES/EXPANSION	\$5,000 F		\$5,000 CT			
6	REPLACE PLOTTER/SCANNER(S)				\$20,000 F		
7	MOBILE COMPUTING & TABLET ACQUISITION/REPLACEMENTS	\$10,000 F			\$12,000 F		\$8,000 F
8	WIRELESS UPGRADE TOWN HALL	\$3,000 F		\$5,000 F			
9	SOFTWARE UPGRADES /CLOUD APPLICATIONS	\$12,500 F	\$12,500 F				
10	COMPUTER REPLACEMENT (4 COMPUTERS - CQA)	\$15,000 F	\$15,000 F		\$15,000 F		\$15,000 F
		\$5,000 F					
LIBRARY REQUESTS							
11	UPGRADE & PUBLIC PC (50% OF THE COST)		\$5,000 F				
12	UPGRADE CIRCULATION PC (50% OF THE COST)		\$5,000 F				\$5,000 F
13	UPGRADE STAFF PC (50% OF THE COST)		\$5,000 F				\$5,000 F
14	UPGRADE CHILDREN STAFF PC (50% OF THE COST)		\$5,000 F				\$5,000 F
15	UPDATE WIRELESS ACCESS POINTS & NETWORK EQUIPMENT		\$5,000 F				\$5,000 F
TOWN VIDEO SERVICES							
16	UPGRADE OF BROADCAST PKG SYSTEM (FROM ANALOG TO DIGITAL)		\$69,812 F				
17	UPGRADE OF PA SYSTEM IN EARLE ROOM & SMALL MTG ROOM			\$3,500 F			
18	75" SMART MONITOR FOR SMALL MEETING ROOM			\$6,000 F			
	SUBTOTAL	\$75,500	\$127,812	\$94,500	\$82,000	\$25,000	\$68,000
CON/ADULT DAYCARE							
19	VAN REPLACEMENT	\$10,000 F					
	SUBTOTAL	\$10,000	\$0	\$36,000 F/HST	\$0	\$38,000 F/HST	\$0
ASSESSING/INSPECTION VEHICLES							
20	DATA COLLECTOR VEHICLE				\$10,000 F		
21	PLANNER/INSPECTOR VEHICLE			\$0	\$20,000	\$0	\$0
	SUBTOTAL	\$0	\$0	\$0	\$30,000 F		
NATURAL RESOURCES							
22	4X4 PICK UP TRUCK		\$15,000 F				\$15,000 F
23	4X4 PICK UP TRUCK						
24	SAND DRIFT FENCE - VARIOUS LOCATIONS			\$35,500 F		\$38,000 F	
25	BOAT MOTOR 130HP/50HP					\$50,000 F	
26	EQUIPMENT CHAINSAWS/PRESSURE WASHER			\$15,000 F			
27	HERRING RUN GATE & IMPROVEMENTS			\$2,500 F			
28	TRAILER FOR CAROLINA SHIFF			\$2,000 F	\$15,000 F		

FIVE YEAR CAPITAL PLAN (FY20-FY24)

DEPARTMENT/CAPITAL ITEM	FY19	FY20	FY21	FY22	FY23	FY24
29 PORTABLE GPS			\$2,500 F			
30 KUBOTA TRACTOR TRAILER REPLACEMENT				\$7,500 F		
		\$15,000	\$57,500	\$92,500	\$88,000	\$15,000
SUBTOTAL	\$0					
HARBOR IMPROVEMENTS						
31 DREDGE ROCK HARBOR/DOCK WALKWAY IMPROVEMENTS	\$1,300,000 D		\$2,500,000 D			
	\$1,300,000	\$0	\$2,500,000	\$0	\$0	\$0
SUBTOTAL						
MUNICIPAL BUILDINGS EQUIPMENT						
32 VACUUM/CARPET CLEANERS/ LADDERS			\$2,000 F			\$2,000 F
33 VAN REPLACEMENT		\$9,5,000 F		\$92,215 F		\$92,215 F
34 COPIERS/POSTAGE METERS	\$15,000 F				\$20,000 F	
35 FLOOR MACHINE/SNOW BLOWER			\$1,400 F			
	\$15,000	\$23,000	\$3,000	\$92,215	\$20,000	\$94,215
SUBTOTAL						
MUNICIPAL BUILDINGS IMPROVEMENTS						
ALL BUILDINGS						
36 PROJECT CONTINGENCY: MAJOR REPAIRS: PAINTING ETC.	\$45,000 F	\$50,000 F	\$50,000 F	\$50,000 F	\$50,000 F	\$50,000 F
TOWN HALL						
37 GREEN ENERGY ENHANCEMENTS						
38 MECHANICAL SYSTEMS OVERHAUL		\$50,000 F	\$20,000 F	\$45,000 F		
39 REPLACE VAULT A/C UNITS		\$10,000 F				
40 REPLACE CIRCULATOR PUMPS						
41 REPLACE HOT WATER TANK			\$10,000 F		\$50,000 F	
42 REPLACE EXISTING A/C UNITS			\$3,000 F			
43 REPLACE REPAIR ROOF		\$50,000 F			\$50,000 F	
INFO/MILL						
44 WINDMILL/INFO/ANCIENT CEMETERIES/RACKETT PORTABLES		\$7,000 F				
REC BLDG						
45 FURNISHINGS	\$10,000 F					
COA						
46 RENOVATION/EXPANSION: HEAT/AIR COND/ SENIOR CENTER				\$93,000,000 D		
47 ROOF REPLACEMENT	\$50,000 F					
48 INTERIOR/EXTERIOR PAINTING REPAIRS	\$15,000 F					
49 PLUMBING REPAIRS	\$10,000 F					
DPW/NR						
50 COPIER REPLACEMENT			\$5,000 F			
51 AIR/HEATING SYSTEM OVERHAUL/REPLACE						
52 EXTERIOR MAINTENANCE - STUCCO DPW BLDG				\$10,000 F		
53 EXPAND DPW GARAGE SPACE/INTERIOR RENOVATION		\$2,300,000 D	\$20,000 F		\$25,000 F	
54 NR BLDG PAINT EXTERIOR					\$15,000 F	
POLICE						
55 REPLACE HOT WATER TANK			\$3,000 F			
56 REPLACE 2 OF 4 AIR HANDLING UNITS				\$11,000 F		

FIVE YEAR CAPITAL PLAN (FY20-FY24)

DEPARTMENT/CAPITAL ITEM	FY19	FY20	FY21	FY22	FY23	FY24
57 KITCHEN/LOCKER RM/TRAINING RM UPGRADES	\$500,000 D					
58 INTERIOR/EXTERIOR PAINTING					\$3,000 F	
59 GARAGE DOOR REPLACEMENT					\$20,000 F	
60 ROOF/GUTTERS/ PATIO/EXTERIOR WORK	\$100,000 D				\$10,000 F	
61 FIRE						
62 BUILDING MAINTENANCE (VARIOUS ITEMS BLDG 10+ YRS OLD)		\$25,000 F				
63 PAINTING INTERIOR/EXTERIOR		\$20,000 A				
64 HEATING/COOLING ALL MECHANICAL SYSTEM OVERHAUL				\$25,000 A		
65 REPLACE ROOF				\$60,000 A		
66 INTERIOR FINISHES					\$40,000 A	
LIBRARY						
67 NEW BUILDING MAINTENANCE (14+ YEARS OLD)					\$45,000 F	
SUBTOTAL	\$695,000	\$1,707,000	\$131,000	\$120,000	\$300,000	\$50,000
SCHOOL						
67 ROUTINE PAINTING ROTATION		\$5,000 F	\$5,000 F		\$5,000 F	
68 REPLACE PLAYGROUND/BASKETBALL COURT SURFACE				\$10,000 F		
69 GROUNDS MAINTENANCE - DRAINAGE/FENCING	\$6,000 F				\$2,000 F	
70 GYM FLOOR REFINISHING			\$15,000 F			
71 COMPUTER HARDWARE/REPLACEMENTS/UPGRADES		\$25,000 F		\$25,000 F		\$25,000 F
72 BUILDING MAINTENANCE/IMPROVEMENTS	\$25,000 F		\$25,000 F		\$25,000 F	
73 SEPTIC IMPROVEMENTS				\$50,000 F		
74 PHONE SYSTEM UPGRADE		\$75,000 F				
75 SOUNDPROOF CAFE/MUSIC ROOM	\$11,000 F					
76 REPLACE CAFE TABLES			\$5,000 F			
77 GYM ELECTRIC BACKSTOP				\$8,000 F		\$1,000 F
78 PORTABLE WIRELESS SOUND SYSTEM						
79 PORTABLE SLIDE OUT STAGE IN GYM	\$25,000 F					
80 CAFE FLOOR EPOXY			\$5,000 F			
81 MAIN CORRIDOR TILE REPLACEMENT		\$10,000 F				\$5,000 F
82 CLASSROOM TILE REPLACEMENT		\$4,000 F		\$20,000 F		\$5,000 F
83 REPLACE CARPET MUSIC/LIBRARY ROOM						\$5,000 F
84 REPLACE/UPGRADE CLOCK - COMPUTERIZED						\$5,000 F
85 HVAC OVERHAUL/REPLACE				\$20,000 F		
86 INDOOR/OUTDOOR LIGHTING REPLACE/UPGRADE		\$7,000 F				
87 BOOSTER WATER HEATER/KITCHEN			\$1,500 F			
88 KITCHEN REFRIGERATOR REPLACEMENT	\$6,000 F					
89 GENERATOR						
SUBTOTAL	\$75,000	\$326,000	\$40,500	\$113,000	\$72,000	\$10,000
BEACHES/RECREATION						
90 UPGRADE/ADA BATH HOUSES						
91 PARKING LOT REPAIRS (VARIOUS LOCATIONS)	\$15,000 F	\$20,000 F				
92 ADA BEACH CHAIR		\$10,000 F		\$10,000 F		

FIVE YEAR CAPITAL PLAN (FY20-FY24)

DEPARTMENT/CAPITAL ITEM	FY19	FY20	FY21	FY22	FY23	FY24
93 4 X 2 TRUCK			\$32,000 F			
94 B-BALL RESURFACE/BASEBALL BACKSTOP REPL/FENCING					\$35,000 F	
95 PICKLEBALL COURTS (NEW ACTIVITY)			\$90,000 F			
96 BEACH GATE SHACKS			\$30,000 F			
97 WALKWAYS/CURB MAIN FENCING/MOB MAT EXTEND			\$20,000 F	\$20,000 F		
98 REPLACE SOFT BALL SHEDS (2)				\$35,000 F		
99 OUTDOOR SHOWERS @ WILEY PARK/COOKS BROOK, ETC		\$50,000 F				
100 NEW BATHHOUSE FIRST ENCOUNTER	\$25,000 F	\$750,000 D				
101 COLOR COPIER		\$7,000 F				
SUBTOTAL	\$40,000	\$837,000	\$164,500	\$65,000	\$35,000	\$0
DPW						
103 SMALL DUMP TRUCK			\$50,000 F			\$50,000 T
104 LARGE DUMP TRUCK (2 TRUCKS)				\$400,000 T		
105 PICKUP TRUCKS					\$40,000 F	
106 ORDINARY ROAD M & R (NOT CHAP 90)	\$50,000 F	\$700,000 T	\$750,000 T	\$300,000 T	\$300,000 T	\$500,000 T
107 NEW TRASH TRAILERS			\$120,000 T			\$65,000 F
108 REPLACE/ADD RECYCLING COMPACTOR	\$20,000 F	\$40,000 F	\$40,000 F	\$40,000 F	\$40,000 F	\$80,000 F
109 LOADER REPLACEMENT (34)	\$20,000 F	\$40,000 F	\$40,000 F	\$40,000 F	\$40,000 F	
110 TWO (2) 40 YARD OPEN TOP ROLL OFF CONTAINERS			\$8,000 F		\$8,000 F	
111 STORM DRAIN UPGRADE/IMPROVEMENT/REPLACEMENTS		\$80,000 F		\$90,000 F		
112 MOWER REPLACEMENTS (2 mowers)		\$20,000 F	\$30,000 F			
113 SWEEPER REPLACEMENT (FIVE YEAR LEASE, \$150K)		\$50,000 F	\$50,000 F		\$95,000 F	
114 STATIONARY AIR COMPRESSOR				\$10,000 F		
115 "MINI" EXCAVATOR		\$35,000 F				
116 TRANSFER STATION TRUCKS		\$225,000 F			\$75,000 F	
117 UPGRADE TRUCK SCALE	\$25,000 F					
118 PLOWS	\$7,000 F			\$7,000 F		
119 ROAD CONSTRUCTION EQUIPMENT		\$13,500 F				\$20,000 F
120 FUEL SYSTEM UPGRADE			\$25,000 F			
121 GROUNDING ELECTRICAL AT DPW/NATURAL RESOURCES				\$15,000 F		
122 TOWNWIDE SIGN REPLACEMENT PROGRAM	\$16,500 F	\$26,566 F	\$26,565 F	\$16,565 F	\$26,565 F	
123 WINDMILL EXTERIOR REPAIRS (CPC REQUEST)		\$50,000 F				
124 STAIR REPLACEMENT	\$50,000 F					
125 PARKING LOTS		\$50,000 F	\$50,000 F	\$50,000 F	\$30,000 F	\$50,000 F
SUBTOTAL	\$218,500	\$870,066	\$659,565	\$974,565	\$774,565	\$765,000
POLICE						
126 DEFIBRILLATORS REPLACEMENT		\$7,000 T				
127 UNARMED ADMIN VEHICLE 4X4(3 YR LEASE)	\$14,000 F	\$14,000 F	\$14,000 F	\$14,000 F	\$14,000 F	\$14,000 F
128 CRUISER w video		\$36,000 T	\$36,000 T	\$37,000 T	\$37,000 T	\$38,000 T
129 CRUISER		\$96,000 T	\$96,000 T	\$97,000 T	\$97,000 T	\$98,000 T
130 REPLACE (800mm) PORTABLE RADIOS/ DISPATCH CONSOLES			\$51,696 F			

FIVE YEAR CAPITAL PLAN (FY20-FY24)

DEPARTMENT/CAPITAL ITEM	FY19	FY20	FY21	FY22	FY23	FY24
FIRE						
131 LAS TOP COMPUTER IN CAR REPLACEMENT (4)						
132 BULLET PROOF VEST REPLACEMENT (ALL)		\$20,000 F		\$25,000 F		
133 NEW SPEED TRAILER		\$6,000 F		\$8,000 F		
134 RADAR EQUIPMENT UPGRADE/REPLACEMENT						
135 DIGITAL VIDEO FOR CRUISERS			\$40,000 F			
136 TASER REPLACEMENTS						
137 HANDGUN REPLACEMENT						
138 BUILDING VIDEO SURVEILLANCE EQUIP UPGRADE			\$15,000 F			
139 PORTABLE VIDEO					\$70,000 F	\$15,000 F
140 BUILDING RENOVATION (IN MUNICIPAL BUILDINGS)		\$600,000 D			\$80,202 F	
SUBTOTAL	\$14,000	\$718,000	\$672,606	\$121,000	\$188,202	\$105,000
FIRE						
141 SERVICE AMBULANCE (CHS BUY TWO SAME TIME) 3YR LEASE)						
142 POWERLOAD STRETCHERS					\$250,000 A	\$250,000 A
143 LADDER TRUCK (5 YEAR LEASE \$1 MILLION)						
144 SQUAD 1 REPLACEMENT (TRUCK 160)			\$200,000 A		\$200,000 A	\$200,500 A
145 ADMINISTRATIVE VEHICLE (DEP/CHIEF) REPLACE 2 @ 40K EA		\$34,000 A			\$50,000 A	
146 REPLACE FORRISTRY/SPEC HAZ TRUCK (95') & EQUIP	\$100,000 A	\$100,000 A				
147 UPGRADE/ REPLACE AIR PACKS - 4.5.	\$20,000 A	\$20,000 A				\$10,000 A
148 THERMAL IMAGER					\$10,000 A	
149 UPGRADE AND REPLACE TURNOUT GEAR (AS NEEDED)						
150 HYDRANT SYS SPECIAL EQUIPMENT			\$30,000 A		\$10,000 A	
151 REPLACE GAS METER		\$5,000 A				
152 COMPUTER SOFTWARE ENHANCEMENTS	\$20,000 A			\$5,000 A		
153 MOBILE/DESKTOP COMPUTER HARDWARE ENHANCEMENT/ADDS	\$20,000 A		\$10,000 A	\$20,000 A		
154 FIRE SUPPRESSION UPGRADES/REPLACEMENT/FOAM		\$5,000 A		\$3,000 A	\$20,000 A	\$3,000 A
RESCUE/MEDICAL EQUIP UPGRADE/REPLACEMENT						
155 CARDIAC MONITORS (2) (AED)		\$75,000 A				
156 JAWS/AIR BAGS EXTRACTION EQUIPMENT	\$10,000 A		\$40,000 A			
157 SPECIALTY GEAR		\$10,000 A			\$10,000 A	
158 RADIO REPLACEMENT/UPGRADES	\$15,000 A				\$38,000 A	
159 FIRE HOSE (VARIOUS SIZES) CONTINUOUS REPL		\$20,000 A		\$20,000 A		
160 REPLACE ENGINE PUMPER (5YR LEASE)						
SUBTOTAL	\$205,000	\$260,000	\$390,000	\$560,000	\$548,000	\$150,000 A
MISC						
161 RESOURCE LAND MANAGEMENT PLANS						
162 LONG RANGE PLAN IMPLEMENTATION ASSISTANCE	\$15,000 F			\$25,000 F		
163 LAND ACQUISITION/OPEN SPACE, RECREATION, MAINTENANCE)	\$25,000 F	\$25,000 F				
164 LAND ACQUISITION/ HOUSING/ AFFORDABLE HOUSING PURCHASES				\$75,000 F	\$75,000 T	
165 COASTAL EROSION PLANNING/MITIGATION		\$50,000 F			\$50,000 T	
166 ALTERNATIVE/ GREEN ENERGY INITIATIVES				\$50,000 F		
167 FRESH WATER/ POND STUDIES - REMEDIATION	\$20,000 D	\$100,000 T				

FIVE YEAR CAPITAL PLAN (FY20-FY24)

DEPARTMENT/CAPITAL ITEM	FY19	FY20	FY21	FY22	FY23	FY24
168 WASTE WATER/ZOB SOLUTIONS (DEBT EXCLUSIONS)	\$450,000 D	\$850,000 D	\$1,200,000 D	\$1,200,000 D	\$1,200,000 D	
SUBTOTAL	\$550,000	\$1,625,000	\$1,225,000	\$1,325,000	\$1,325,000	\$0
TOTAL CAPITAL EXPENSES	\$3,158,000	\$5,711,378	\$5,844,661	\$6,550,280	\$3,413,767	\$1,703,215
(KEY)						
F = FREE CASH	\$583,000	\$1,372,378	\$1,331,661	\$ 981,280	\$883,767	\$462,215
SF = SPECIAL FUND	-	-	-	-	-	-
C = COMMUNITY PRESERVATION FUND	-	-	-	-	-	-
NET - HUMAN SERVICES GIFT FUND	-	-	\$36,000	-	\$38,000	-
A = AMBULANCE RECEIPTS	\$205,000	\$260,000	\$320,000	\$645,000	\$888,000	\$615,000
EX = BOAT EXCISE	-	-	-	-	-	-
T = TAX LEVY	-	\$795,000	\$452,000	\$774,000	\$699,000	\$616,000
D = CAPITAL DEBT EXCLUSION	\$3,370,000	\$3,700,000	\$5,700,000	\$4,200,000	\$2,200,000	-
CT = CABLE TV REVENUE	-	-	\$5,000	-	\$5,000	-
TOTAL	\$3,158,000	\$5,711,378	\$5,844,661	\$6,550,280	\$3,413,767	\$1,703,215

ARTICLE 15 (WASTEWATER)

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of \$ 470,000 for costs associated with continuation of the wastewater engineering and study for alternative systems for Salt Pond remediation, a grant match for the Salt Pond drainage improvements; and to mitigate the effects of pollution on Schoolhouse and Minister's Pond, including all costs incidental or related thereto; and further that such appropriation shall not take effect until after a positive vote to exempt from the limitation on taxes under G.L. c59 §21C (proposition 2 ½ so called); or take any action relative thereto.

By Board of Selectmen

Summary:

The Town has developed a five-year plan to address continuing wastewater needs and planning to comply with the 208 Plan. The plan addresses the need for denitrification of our resource areas (Salt Pond, Nauset Estuary, and Rock Harbor) and ponds without a traditional sewer system. In addition, this year we are fortunate to have the possibility of a large grant of \$750,000 to install drainage systems that will prevent storm water runoff into Salt Pond. However, the grant requires a 25% or \$250,000 match from the Town which is included in the \$470,000 for the article. Acceptance of this article will allow the Town to continue its engineering and planning efforts to address alternative technologies such as permeable reactive barriers and the use of shellfish for wastewater mitigation at Salt Pond, begin remedial efforts in Schoolhouse and Minister's Ponds, and complete the essential drainage project.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

(2/3 Majority vote required)

ARTICLE 16 (ROCK HARBOR)

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds, the sum of \$ 1,300,000 for costs associated with the Rock Harbor Improvement Plan - Phase I, including replacement, construction and improvements to the Rock Harbor Marina area, docks, pilings, floats, the Harbormaster building, parking, improved access to commercial docks, water, electrical, all related engineering and permitting costs, and all other costs incidental and related thereto; and further that such appropriation shall not take effect until after a positive vote to exempt from the limitation on taxes under G.L. c59 §21C (proposition 2 ½ so called); or take any action relative thereto.

By Board of Selectmen

Summary:

The Eastham portion of Rock Harbor has been an underutilized resource for residents, boaters, and recreational/commercial fishermen of the Town for many years. In 2010 the Town completed a study for the improvement of Rock Harbor, but it was not brought forward to Town Meeting. Repairs and dock replacements have been continuously deferred until the complete plan was approved by Town Meeting and are long overdue. Acceptance of this article will allow the Town to move forward with improvements to the Harbor area including: complete dock & pier replacement, improving parking and accessibility, creating a small Harbormaster building, and improving access to the commercial dock area. If approved, permitting and design will continue and dock, pier and float replacement will occur beginning in spring of 2019.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 5-2

(2/3 Majority vote required)

ARTICLE 17 (POLICE STATION)

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of \$600,000 for costs associated with replacement of the police station roof and renovation of the locker rooms, kitchen, and training rooms, and all architectural and planning costs related to this renovation and all other costs incidental or related thereto; and further that such appropriation shall not take effect until after a positive vote to exempt from the limitation on taxes under G.L. c59 §21C (proposition 2 ½ so called); or take any action relative thereto.

By Board of Selectmen

Summary:

The Eastham Police Station is in need of upgrades and repairs. The entire roof needs replacement, the interior basement locker and equipment rooms have been damaged by water, and the upstairs kitchen and training rooms need renovation. This is not a complete renovation of the building, but will provide the maintenance and refurbishment necessary to refresh the building. This is a single capital expenditure and once complete will allow the building to continue to be used for many years to come.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-1

(2/3 Majority vote required)

ARTICLE 18 - ZONING

~~Strikethrough~~ = Language proposed for deletion

Underline = Language proposed for inclusion

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION IX INTENSITY REGULATIONS, SUBSECTION D.5 RESIDENTIAL LOT INTENSITY** as follows:

4. Any proposed addition to or expansion of an existing dwelling or accessory structure in District F: Seashore District must submit an application to the Eastham Planning Board under Section XIV – Site Plan Approval – Residential, if the addition or expansion exceeds ~~100~~ 200 square feet.

5. Any project resulting in an increase of 200 square feet or less of site coverage, as defined in Section III of the Eastham Zoning Bylaw, shall be exempt from Site Plan Approval – Residential. No more than one (1) exemption shall be granted within a five (5) year period.

or take any action relative thereto.

By Eastham Planning Board

Summary:

This article will streamline the regulatory permitting process for property owners wishing to add accessory buildings such as a storage shed to their property.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

PLANNING BOARD RECOMMENDATION: 7-0

(2/3 Majority vote required)

ARTICLE 19 - ZONING

~~Strikethrough~~ = Language proposed for deletion

Underline = Language proposed for inclusion

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION V USES, ALL DISTRICTS** as follows:

ALL DISTRICTS:

- Municipal uses are allowed by-right
- Commercial Communications Towers are allowed only on Town owned land.
- Special Permits may be granted for any use not specifically permitted but which is consistent with the intent of the zoning district characteristics as expressed in Section 3 of this By-Law.

or take any action relative thereto.

By Eastham Planning Board

Summary:

This article will permit Municipal uses within all zoning districts.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

PLANNING BOARD RECOMMENDATION: 7-0

(2/3 Majority vote required)

ARTICLE 20 - ZONING

~~Strikethrough~~ = Language proposed for deletion

Underline = Language proposed for inclusion

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION III – DEFINITIONS** by deleting the following:

~~HEIGHT, BUILDING—The vertical distance from the grade plane to the highest point of a gable, hip or gambrel roof and the highest point of the coping of a flat roof, but excluding chimneys, cupolas, flagpoles or other similar and customary appurtenances.~~
or take any action relative thereto.

By Eastham Planning Board

Summary:

This article will delete one of two definitions for Building Height currently in the Zoning Bylaw. This definition is less comprehensive than the remaining definition and does not provide adequate information to properly interpret the term.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

PLANNING BOARD RECOMMENDATION: 7-0

(2/3 Majority vote required)

ARTICLE 21 - ZONING

~~Strikethrough~~ = Language proposed for deletion

Underline = Language proposed for inclusion

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION XII ADMINISTRATION** as follows:

~~C. Construction or operations under a building or special permit shall conform to any subsequent amendment or the ordinance or by-laws unless the use or construction is commenced within a period of not more than six (6) months after the issuance of the permit and in cases involving construction, unless such construction is continued through to completion as continuously and expeditiously as is reasonable.~~

D. All special permits and variances shall lapse one (1) year three (3) years from date of issue unless construction or operation under said permit has commenced. All rights authorized by a variance shall be exercised within one (1) year of the date of grant of such variance. If a matter is under court appeal, a special permit or variance shall be deemed issued on the date that a final court determination enters in the case.

And also amend

SECTION XIII – SITE PLAN APPROVAL – SPECIAL PERMIT as follows:

H. ENFORCEMENT

1. Any special permit with site plan approval issued under this section shall lapse within ~~two years~~ three (3) years if a substantial use thereof ~~has not sooner commenced or, in the case of a permit for construction, if construction has not begun by such date.~~ completion of the requirements of the Site Plan has not taken place. Such permit may be extended for reasonable cause.

By Eastham Planning Board

Summary:

The content in Section C is superseded by the State Building Code. Deleting this section from the local zoning bylaw will reduce confusion between regulations. The proposed amendments to Section D and Section H, will bring Eastham's local Zoning Bylaw into compliance with the corresponding State statute under Massachusetts General Laws Chapter 40A.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

PLANNING BOARD RECOMMENDATION: 7-0

(2/3 Majority vote required)

ARTICLE 22 - ZONING **EASTHAM CORRIDOR SPECIAL DISTRICT**

To see if Town Meeting will vote to amend the Eastham Zoning Bylaw by deleting Section V. District I - North Eastham Overlay in its entirety and replacing it with the following new section which shall be numbered Section V.I – Eastham Corridor Special District.

DISTRICT I - EASTHAM CORRIDOR SPECIAL DISTRICT

A. STATUTORY AUTHORITY

On November 1, 2017, the Barnstable County Assembly of Delegates adopted Barnstable Ordinance 17-12 and designated the district shown on a map labeled "Town of Eastham – Proposed DCPC August 2017" ("DCPC Map") as District of Critical Planning Concern ("DCPC"), pursuant to Section 11 of the Cape Cod Commission Act (St. 1989, c.716, as amended) ("CCCA") and pursuant to CCCA Section 11(d), the Town adopted these implementing regulations to regulate the DCPC which shall be known as the Eastham Corridor Special District.

B. PURPOSE

The purpose of the Eastham Corridor Special District, as designated in Barnstable County Ordinance 17-12, is to enhance and protect the character of Eastham's commercial areas, encourage mixed-use development,

support and enhance the economy in North Eastham, improve bicyclist and pedestrian safety and access along the Route 6 corridor, minimize traffic conflicts and improve access management throughout the District, expand opportunities for creation of affordable housing, and adopt best management practices to manage nutrients discharged through stormwater within the District.

C. APPLICABILITY

1. District Boundaries

The provisions of this Section shall apply within the Eastham Corridor Special District (ECSD), as shown on the DCPD Map [and as shown in more detail on a map entitled "Eastham Corridor Special District" Map dated May 7, 2018].

2. Neighborhood Districts

For the purpose of this zoning bylaw, the Eastham Corridor Special District is divided into the following neighborhood zoning districts:

Core Commercial District (CC)

The purpose of the Core Commercial District is to create a compact, vibrant commercial center at Route 6 and Brackett Road that contains small-scale commercial uses consistent with the neighborhood character and with interconnections between properties to facilitate convenient pedestrian and bicycle access and circulation. Buildings shall have small setbacks to the street, and no parking shall be allowed in front yards. The Core Commercial District has a commercial focus but also allows for accessory residential units.

Office/Residential District (O/R)

The purpose of the Office/Residential District is to allow a mix of residential and compatible low intensity commercial uses in a walkable, residential scale neighborhood. All development will follow traditional residential patterns. No direct access to Route 6 shall be allowed from lots in Office/Residential District in order to improve safety and to limit curb cuts on the highway.

Transition Commercial District (TC)

The purpose of the Transition Commercial District is to allow for small-scale commercial and residential uses on the Route 6 corridor outside of the Core Commercial area, with greater setbacks from Route 6, landscape treatments, and minimal visibility of parked cars, while maintaining pedestrian scale development and accessibility. A single curb cut shall provide access to Route 6 from lots in the Transition Commercial District in order to improve safety and limit curb cuts on the highway.

Limited Commercial District (LC)

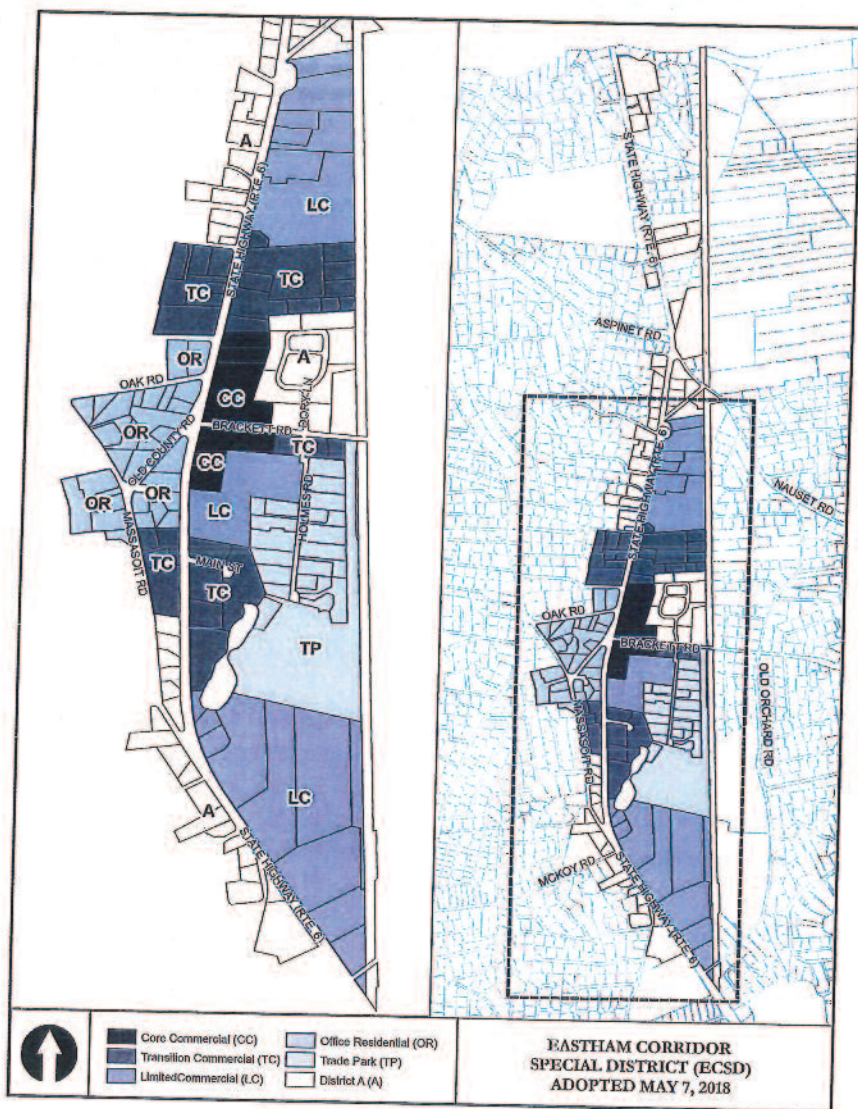
The purpose of the Limited Commercial District is to allow for a predominantly residential area with low-intensity commercial uses on Route 6 well outside the Commercial Core, maintaining pedestrian scale development and accessibility, and avoiding creation of hazards or congestion. A single curb cut access to Route 6 shall be provide access to Route 6 from lots in the Limited Commercial District in order to improve safety and limit curb cuts on the highway.

Trade Park (TP)

The purpose of the Trade Park District is to support the industrial and trade needs of the community, providing an appropriate location off of Route 6 for businesses in the building trades and similar industries.

District A (Residential Uses)

A residential district of single-family and two-family dwellings. A portion of District A is located within the ECSD and pre-dates establishment of the ECSD. This Section does not establish new zoning for District A. *(For District A zoning regulation see Sections V and IX. Site Plan Approval for residential uses within the ECSD where required under Section IX, shall fall under Eastham Zoning Bylaw Section XIV Site Plan Approval Residential).*



3. Relationship to Other Regulations

The provisions in this Section (Section V, District I - Eastham Corridor Special District) apply to all development within the Eastham Corridor Special District. Other sections of the Town of Eastham

Zoning Bylaw also apply within this special district, except that where this Section conflicts with or differs from other sections of the Eastham Zoning Bylaw, this Section shall control.

D. SPECIAL PERMIT GRANTING AUTHORITY AND SITE PLAN REVIEW

1. The Planning Board shall be the Special Permit Granting Authority (SPGA) for Special Permits within the Eastham Corridor Special District.
2. The Town Planner shall be the Planning Board's designee for conducting Minor Site Plan Approval within the Eastham Corridor Special District. The Planning Board shall be responsible for conducting Major Site Plan Approval in the Eastham Corridor Special District.

E. DEFINITIONS

As used in the ECSD, the following terms shall have the meanings indicated:

Accessory Use or Building – A use or structure which is customarily incidental to and subordinate in area, extent, and purpose to that of the principal structure or use and shall be located on the same lot therewith. If such use or structure occupies more than 40% of the floor area occupied by the principal structure or use or more than 50% of the lot area occupied by the principal structure or use, it shall no longer be considered accessory.

Accessory Dwelling Unit (ADU) – A dwelling unit incorporated within or attached to a principal use on the same lot, which ADU shall be clearly subordinate in size to that principal use.

Formula Business – A retail business, restaurant, or other food service establishment which does or is required by contractual or other arrangement such as a franchise to maintain two (2) or more of the following items:

1. Standardized (formula) array of services and/or merchandise, trademark, or logo;
2. Standardized exterior architecture, décor, or color scheme;
3. Standardized signage;

and these features are the same as or substantially the same as ten (10) or more such establishments, regardless of ownership or location.

Frontage Building - The building that abuts the front yard, front lot line, exterior (street-facing) side yard, or exterior side lot line. Corner buildings shall have two frontages.

Front Yard – A space extending the full width of the lot between the front line of the nearest building wall or structure and the front lot line. On corner lots or lots with frontage on two roadways, the front yard shall extend along the frontage on both streets.

Change of Use – A change in the nature or purpose of a use for a developed site.

Gross Floor Area (GFA) – The sum of the area of all floors within the perimeter of a building, located either above or below ground level. Gross floor area shall be expressed in square feet and measured from the exterior face of the exterior walls, or the centerline of shared walls. It shall include mezzanines and attics without deduction for hallways, stairways, elevator shafts, mechanical rooms, closets, thickness of walls, columns, projections, or other similar features. Crawl spaces for plumbing, wiring, or other mechanical infrastructure or for storage and in all cases not designed for human occupancy shall not count towards Gross Floor Area. Outdoor areas used for storage, sales, service and display shall also be included in the total Gross Floor Area.

Interconnection – A shared access way among properties to reduce the number of curb cuts, driveways and vehicle maneuvers on adjacent roadways.

Pocket Park/Pedestrian Plaza – Landscaped and/or hardscaped area with benches, bike rack, landscaping and special pavement treatment.

Principal Use or Building – A primary use on a lot or a building on a lot on which the primary use is located. (See also Accessory Use or Building).

Setback – The required distance between every structure and the lot lines of the lot on which it is located.

Vegetated Buffer – A combination of mixed hardwood and evergreen trees and shrub plantings designed to provide screening of development from adjacent roadways. Pedestrian amenities such as sidewalks may be located within the vegetated buffer where appropriate.

F. ECSD USE REGULATIONS

1. Allowed Uses

In the following ECSD Table of Use Regulations, uses that are permitted by right in the district are designated by the letter (Y). Uses that may be permitted by special permit in the district are designated by the letter (SP). Uses designated (X) are not permitted in the district.

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
PRINCIPAL USES					
AGRICULTURE					
Farm	X	Y	Y	Y	Y
Plant nursery, other horticulture or floriculture	X	Y	Y	Y	Y
RESIDENTIAL					
Assisted living residence, with or without independent living	X	X	Y	Y	Y
Single-family dwelling	X	X	X	Y	Y
Two-family or duplex dwelling	X	X	X	Y	Y
Apartments and townhouses	X	X	Y	Y	Y
COMMERCIAL					
Antique, Craft, and Gift shops	Y	X	Y	Y	Y
Adult entertainment	X	SP	X	X	X
Animal hospital or veterinary office	X	X	Y	Y	X
Art gallery	Y	X	Y	Y	Y
Auction house	X	Y	X	X	X
Automotive repair, service	X	Y	X	X	X
Bakery, wholesale	Y	Y	Y	X	X
Bank	Y	X	Y	Y	Y
Barber shop, beauty salon	Y	X	Y	Y	Y
Boat building, repair, storage	X	Y	X	X	X
Cinema, movie theater	SP	X	Y	X	X
Contractor's yard	X	Y	X	X	X
Dry cleaning, laundromat	Y	X	Y	X	X
Fitness center, gym	Y	X	Y	X	Y
Food Truck	SP	SP	SP	SP	SP
Formula Business	SP	X	SP	X	X
Hospice care facility	X	X	Y	SP	Y
Hotel, Inn, Motel, Hostel	X	X	X	X	X
Industry, light	X	Y	X	X	X
Junk Yard	X	SP	X	X	X
Kennel, commercial (not defined)	X	X	Y	Y	Y
Nursing or convalescent facility	X	X	Y	Y	Y
Professional offices	Y	X	Y	Y	Y
Publishing and/or printing establishment	X	Y	X	X	X
Rental, automobile, truck, trailer	X	Y	X	X	X
Rental, boat, fishing gear	X	Y	X	X	X
Restaurant ≤3,000 sf GFA	Y	X	Y	SP	SP
Restaurant >3,000 sf GFA	SP	X	SP	X	X
Retail sales/service, ≤3,000 sf GFA	Y	X	Y	Y	X
Retail sales/service, >3,000 sf GFA	SP	X	SP	X	X
Resort and conference center	X	X	X	X	X
Service and repair, non- automotive (carpentry, electrical,	X	Y	X	X	SP

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
plumbing, etc.)					
Spa resort	X	X	X	X	Y
Studio, artist dance, photography	Y	Y	Y	Y	Y
INDUSTRIAL					
Concrete batching plant	X	SP	X	X	X
Manufacturing, assembling, processing, packaging	X	Y	X	X	X
Plumbing, electrical, carpentry	X	Y	X	X	X
Warehousing, Rental, and bulk storage	X	Y	X	X	X
Wastewater Effluent disposal	X	SP	X	X	X
Wind, Solar, Energy Facility (other than private)	X	SP	X	X	X
GOVERNMENT, CULTURAL, INSTITUTIONAL					
Conservation, open space land	X	X	Y	Y	Y
Municipal use	Y	Y	Y	Y	Y
Museum	Y	Y	Y	X	X
Public use, other	Y	X	Y	X	Y
Recreation, passive	Y	X	Y	Y	Y
ACCESSORY USES					
COMMERCIAL					
Antique, craft, and gift shops	Y	Y	Y	Y	Y
Barber shop, beauty salon	Y	X	Y	Y	Y
Office	Y	X	Y	Y	Y
Retail complementary to principal use	Y	Y	Y	X	Y
Service trades	X	Y	X	X	X
RESIDENTIAL					
Affordable Dwelling unit	Y	Y	Y	Y	Y
Apartment located above permitted commercial use	Y	Y	Y	Y	Y
Single-family	Y	X	Y	Y	Y
Two-family or duplex dwelling	Y	X	Y	Y	Y
Apartments and townhouses	Y	X	Y	Y	Y
Bed and breakfast	X	X	X	Y	Y
Family daycare, licensed per G. L. c. 15D, §1A.	Y	X	Y	Y	Y
Farm stand, non-exempt per G. L. c. 40A, §3Y.	SP	X	Y	SP	SP
Home Occupation	Y	X	Y	Y	Y

2. Continuation

Any lawfully established lot, structure or use existing at the time of the adoption of this Section that does not conform to the provisions of the Eastham Corridor Special District shall be allowed to continue.

3. Change, Alteration, Expansion of Non-Conforming Structures and Uses

Notwithstanding the provisions of G.L. Chapter 40A, and Section VI of the Eastham Zoning Bylaw, lawfully established structures and uses in existence as of May 7, 2018 that do not conform to the ECSD District Wide Development Standards may be changed, altered or expanded in accordance the following procedures:

a. Minor Site Plan Review

A pre-existing, non-conforming structure or use may change or expand up to 250 square feet of gross floor area through Minor Site Plan Review in accordance with Section V, District I, subsection H.3.a, Minor Site Plan Review, provided that the following criteria are determined to be met:

1. The property shall have no more than one defined curb cut onto Route 6 and shall not propose additional Route 6 curb cuts;
2. A landscape buffer of at least 20 feet in depth exists and shall be maintained on the subject property along its road frontage;
3. No additional parking or pavement shall be proposed in the lot's Front Yard area.
4. Any change or expansion shall comply with all dimensional standards in the ECSD.

b. Major Site Plan Review

A pre-existing, non-conforming structure or use may change or expand up to 1,000 square feet of gross floor area in accordance with Section V, District I, subsection H.3.b, Major Site Plan Review, provided that the following criteria are determined to be met:

1. The property shall have no more than one defined curb cut onto Route 6 or shall provide an interconnection to an adjacent property to limit future curb cuts onto Route 6;
2. A landscape buffer of at least 20 feet in depth wide exists or will be provided and shall be maintained on the subject property along its road frontage;
3. The amount of parking in the Front Yard area shall be reduced; and
4. Any change or expansion shall comply with all dimensional standards in the ECSD

c. Special Permit

A pre-existing, non-conforming structure or use that proposes to change or expand more than 1,000 square feet of gross floor area requires a Special Permit in accordance with Section V, District I, subsection K, ECSD Site Plan Special Permit. The change or expansion shall comply with all dimensional standards in the ECSD, including building setback, parking location, maximum building footprint, façade variation, landscaping, and Route 6 access.

4. Use Limitations

- a. Special Permits may be granted for uses not specifically permitted but which is consistent with the intent of the zoning district characteristics as expressed in Section V.(I) of this bylaw.
- b. Drive-throughs are prohibited, except for banks.

G. ECSD DISTRICT WIDE DEVELOPMENT STANDARDS

The following standards shall apply to all development within the district. The Planning Board (SPGA) or in the case of Minor Site Plan Approval, the Planning Board's designee, shall use the standards as criteria for consideration of Major and Minor Site Plan Approvals and Special Permit approval.

1. Dimensional Standards

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Minimum Lot Size	20,000 sf	40,000 sf	40,000 sf	40,000 sf	40,000 sf
Minimum Frontage Building Setback	20' on Route 6 5' on Brackett Rd	25'	25'	25'	25'
Maximum Frontage Building Setback	30' on Route 6 15' on Brackett Rd	NA	50'	50'	
Side Setback	10' on Route 6 0'-15' on Brackett Rd	10'	10'	10'	10'
Rear Setback	10'	10'	10'	10'	10'
Parking Setback	At least 20' behind front building facade	10'	At least 20' behind front building facade	At least 20' behind front building facade	At least 20' behind front building facade
Maximum Individual Building Footprint	3,000 sf in front of lot; 8,000 sf if located behind frontage buildings	10,000 sf	3,000 sf in front of lot; 8,000 sf if located behind frontage buildings	2,000 sf in front of lot; 5,000 sf if located behind frontage buildings	3,000 sf in front of lot; 8,000 sf if located behind frontage buildings
Maximum Total Building Coverage	50%	50%	30%	30%	30%
Maximum Lot Coverage	80%	80%	80%	65%	65%
Maximum Building Height	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.
Gross Floor Area on 2 nd Floor	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Facade Variation	5' setback or projection every 40'		5' setback or projection every 40'	5' setback or projection every 40'	5' setback or projection every 40'
Pocket Park/Pedestrian Plaza	50 sf per development site				
Landscaping	Street trees 1 every 35' 3" min. caliper; landscaping required in front yard area	Minimum 10' wide vegetated buffer	Minimum 25' wide vegetated buffer	Minimum 25' wide vegetated buffer	Minimum 25' wide vegetated buffer
Parking Lot Landscaping	100 sf every 10 spaces	100 sf every 10 spaces	100 sf every 10 spaces	100 sf every 10 spaces	100 sf every 10 spaces
Route 6 Access	Only one Route 6 curb cut allowed		Only one Route 6 curb cut allowed	No Route 6 access allowed; must use secondary road access	Only one Route 6 curb cut allowed

2. Parking, Driveway, Vehicular and Pedestrian Access Standards

- a. All driveway and parking areas shall be visually buffered from all streets by placing them behind frontage buildings and through the use of berms or natural features and/or plantings, using materials that shall maintain a minimum of 50% of their effectiveness year-round. All driveway and parking areas shall be visually buffered from adjoining residential uses by one or more of the following: earthen berms, fencing, and plantings, using materials that shall maintain a minimum of 75% of their effectiveness year round. Visual buffers shall be designed, placed and maintained to reduce light from vehicular headlights from reaching onto adjoining streets and other properties.
- b. A portion of the required parking may be accommodated on access drives within the project area, provided such parking does not interfere with sight lines to pedestrian or vehicular access routes, directional signage, or interfere with vehicular access/egress in any area.
- c. Landscaped islands shall be designed with consideration given to the need for shade, pedestrian access where appropriate, snow storage, and the need to soften the appearance of large paved areas.
- d. Parking areas may consist of either pervious hard surfaces or impervious surfaces, provided that provisions acceptable to the Planning Board to manage surface water runoff. The Planning Board may allow up to 10% of the required parking to be constructed in an alternative paver which incorporates the use of grass or a "grass on gravel" system to allow for greater permeability and an appearance more characteristic of open space/courtyard features, to be used exclusively for overflow parking beyond that normally needed to service the uses on site. The location of such spaces should be in peripheral areas of the parking facility where they can enhance the appearance of adjoining open space and not be in a location where they would be in daily use or

overlap with pedestrian activity.

- e. Parking areas shall be lighted to provide adequate visibility for use in the dark without adversely impacting adjacent uses or parcels and shall conform to Lighting Standards in subsection G.9.
- f. Off-street parking spaces may be laid out in a perpendicular, angled, or parallel alignment provided adequate access is provided for vehicles to enter and leave the spaces, pedestrians to enter and leave the vehicles, and service and emergency vehicles to access the drives, parking areas, and buildings.
- g. Perpendicular or angled parking spaces shall not be less than 9 feet wide by 18 feet in depth. However, at the discretion of the Planning Board, up to 5% of the required parking spaces may be accommodated using a layout of an 8-foot width by a 17-foot depth. Such spaces shall be identified by a sign mounted at a height of not less than 5 feet or more than 8 feet indicating the space is for a subcompact car only. In no case shall parallel parking spaces be less than 8 feet in width (depth) and 22 feet in length.
- h. Driveways which can be shared for more than one use are encouraged, provided the Planning Board determines that sharing does not limit adequate service or emergency access at any time or serve as the only route of vehicular access to a project.
- i. Customer and residential pedestrian access areas shall include a combination of walkways and landscaping. Such pedestrian access shall be provided from the streets providing frontage and/or access for the project as well as the drives and parking areas within the project. Pedestrian access routes shall be laid out to minimize conflict with vehicular routes, and where the two cross, the pedestrian route shall be clearly marked on the vehicular surface and when appropriate, with signage. Pedestrian access routes shall be lighted to provide adequate visibility for use in the dark without adversely impacting adjacent uses or parcels.

3. General Parking Requirements

Off-street parking spaces in the amounts specified in Table of Parking Requirements shall be provided for each use, unless an alternate amount is approved through Site Plan Review or by Special Permit, in accordance with subsections I, J, and K, Minor and Major Site Plan Review Procedures, and Special Permit Review Procedures.

TABLE OF PARKING REQUIREMENTS		
Spaces per 1,000 sf		
Land Use	Maximum	Minimum
Retail	3	2
General Office	4	2
Hotel, Motel, Lodgings	1 space per sleeping room	1 space per sleeping room
Medical Office	4	3
Restaurant	1 space per 4 seats	1 space per 4 seats
Coffee shop/cafe	1 space per 2 seats	1 space per 3 seats
Personal Services Establishment	3	2

Industrial	2.5	1.5
Social, Fraternal Organizations	4	3
Churches, places of worship	1 space per 3 seats	1 space per 5 seats
All other uses	3 or other amount, as determined by the Planning Board based on the character of the use proposed	2 or other amount, as determined by the Planning Board based on the character of the use proposed

a. Waiver Requests

Applicants may seek a waiver from the Planning Board and the Planning Board shall have the authority through Site Plan Review to reduce the minimum number of parking spaces required or to exceed the maximum amount by up to 10%. Applicants seeking to exceed the maximum amount by more than 10% of the requirement shall obtain Special Permit approval from the Planning Board.

b. Shared Parking

The number of parking spaces required may be reduced for shared parking at the discretion of the Planning Board provided such reduction does not shift a demand for parking onto public streets or any areas not equipped to handle such activity.

1. Shared On-Site Parking

To implement shared on-site parking between two or more uses, the applicant shall provide expert analyses as part of Site Plan Review to demonstrate that proposed uses are either competing or non-competing and the applicant shall pay for peer review, as and if required by the Planning Board.

2. Non-competing Uses

In mixed-use developments, applicants may propose a reduction in parking requirements based on an analysis of peak demands for non-competing uses. Up to 50% of the requirements for the predominant use may be waived by the Planning Board if the applicant can demonstrate that the peak demands for two uses do not overlap. An applicant may use the latest peak demand analyses published by the Institute of Traffic Engineers (ITE) or other source acceptable to the Planning Board and the Board may require peer review of the information provided.

3. Competing Uses

In a mixed-use development, an applicant may propose a reduction in parking requirements where peak demands do overlap. In these cases, the Planning Board shall have the authority, but not the obligation, to reduce the parking requirements of the predominant use by up to 30%.

4. In consideration of a request to share parking, the Planning Board shall require that an applicant shall provide evidence that satisfies the Board that the following conditions are satisfied:

- (a) The shared parking is sufficient to adequately service the adjoining uses without leaving either in a deficit of spaces needed;
- (b) The shared parking has well defined pedestrian access to both uses;
- (c) There is a legally binding and permanent agreement, executed by all parties to be served and recorded, which permits vehicular and pedestrian access to and from all the parcels involved; this agreement must be in place, and a copy provided to the Building Inspector before issuance of an Occupancy Permit.

4. Building Design Standards

- a. Variation in the overall architectural design, including set-backs and projections in the building facades, changes in roof ridge and eave height, and incorporation of porches, display windows and entrances that are pedestrian-scale and compatible with the small-scale character of Eastham shall be included in all new construction. All building facades that abut public streets should have characteristics similar to the primary façade. Applicants may refer to the Cape Cod Commission's Technical Bulletins "Designing the Future to Honor the Past: Design Guidelines for Cape Cod" and "Contextual Design on Cape Cod: Design Guidelines for Large Scale Development" for design guidance.
- b. All roof mounted mechanical equipment must be enclosed to reduce the noise of operation and eliminate visibility of such equipment from the equivalent of an adjoining second floor level. In no case shall roof mounted equipment or the accompanying enclosures exceed a height of 6 feet above, or occupy, with the exception of photovoltaic and associated solar energy systems, more than 30% of the area of the roof surface.
- c. Buildings with traditionally sloped roofs are preferred, and those with a pitch of at least 7/12 are allowed greater maximum building height than flat-roofed structures.
- d. Exterior building facades shall incorporate traditional building materials such as wood shingle or clapboard siding, or shall use composite materials that approximate or reference traditional siding materials.
- e. Building orientation, layout, and configuration shall be designed to provide adequate light and air for the proposed and adjoining buildings.

5. Internal Roadways, Walkways, Paths and Parking Area Standards

- a. Internal roadways shall be designed to provide for safety; visual appeal; separation of vehicular, bicycle and pedestrian traffic; convenient connectivity within and without the site; and maximum access to the various amenities and facilities on the site and to pathways on adjacent sites. All internal roadways, walkways, paths and parking areas shall be maintained by the owner or an association of unit owners, as applicable.

6. Drainage and Storm Water Management Standards

- a. Stormwater for all roadways, driveways and parking areas shall be managed and infiltrated on site, close to the source, to minimize runoff and maximize water quality treatment. Stormwater water quality treatment shall be consistent with 310 CMR and the Massachusetts Stormwater Management Handbook to attain 80-percent total suspended solids removal and to reduce nutrients. All designs shall provide for at least 44-percent total suspended solids removal prior to

discharge into structured infiltration systems.

- b. Stormwater design for the first inch of stormwater flow from all roadways, driveways and parking areas shall use biofiltration practices including, but not limited to, vegetated swales and filter strips, constructed wetlands, tree box filters, bio-retention areas and rain gardens for treatment of stormwater runoff. Bioretention areas shall be constructed in accordance with the Massachusetts Storm Water Management Volume One: Stormwater Policy Handbook March 1997.

7. Landscape Plan and Buffering Standards

- a. No clear-cutting shall be permitted, except as necessary and incidental to development activities under an approved site plan. Required buffers shall maintain existing vegetation and topography to the greatest extent possible. Where additional planting is required to meet the landscaping standards in the ECSD Dimensional Table, new planting shall consist of mixed hardwood and evergreen trees, with associated shrubs and groundcovers, planted to provide full screening within three years of planting. All development shall submit a maintenance agreement for a minimum of three growing seasons to insure vegetation is properly established. Any planting that does not survive for three years shall be replaced. Where, appropriate, pedestrian and bicycle accommodations may be installed within the landscape buffer. Applicants may refer to the Cape Cod Commission's website Design Resources page for guidance in meeting these standards.

8. Service Access, Including Deliveries and Trash Removal Standards

- a. Provisions shall be made for service vehicles to access the site and building so as not to obstruct pedestrian and vehicular access by residents, commercial patrons and emergency providers. All trash receptacles and areas to be used by service and delivery vehicles shall be visually and, to the extent reasonably practicable, acoustically buffered from adjoining residences by one or more of the following: earthen berms, fencing, and/or planting. Any relief granted shall be conditioned to require trash removal at sufficient frequency, especially during summer months, so as to mitigate odor and pest control issues. Any visual screening shall maintain a minimum of 75% of its effectiveness year-round. No service vehicle shall be allowed to have an engine idling for more than ten minutes unless it is necessary for the service being provided (for example: tree trimming, power washing, refrigeration, etc.).

9. Lighting Standards

Lighting shall be shielded such that peak candle power is at an angle of 75 degrees or less from vertical, and have a maximum luminaire mounting height of 30 feet, and a maximum off-site overspill of 1.0 foot-candles.

10. Formula Business Review Criteria

The purpose and intent of the Formula Business review criteria shall be to regulate the visual features and address the adverse aesthetic impact of nationwide, standardized businesses on the visual character of Eastham. The visual impact of formula based businesses would have a negative impact on the Town's distinctive Cape Cod character, which is critical to the Town's tourist-based economy and its status as a "Cape Cod vacation destination" and enhances the quality of life for residents. Formula Businesses which are identifiable through exterior arrangements (signs/colors/symbols and design and arrangement of structures and similar arrangements that visually identify the business as a chain or formula business) shall require Special Permit authorization from the Planning Board to ensure that the exterior arrangements in the ECSD shall not detract from Eastham's individuality and community character. In addition to Special Permit approval criteria provided in Subsection K.4 of

this bylaw, the Planning Board shall take the following additional criteria into consideration when reviewing an application for Formula Business:

- a. The extent to which the exterior arrangements of the Formula Business would be compatible with and reflect the aesthetic appearance and individuality of the ECSD;
- b. The extent to which the exterior arrangements of the Formula Business that are typically used for the business at other locations outside of the ECSD have been proposed to be modified.

H. ECSD REVIEW PROCEDURES

1. Purpose

- a. Minor and Major Site Plan Review

The purpose of Site Plan Review is to provide for comprehensive review of proposed development in the ECSD that could impact the visual character, natural resources, and traffic circulation of the area. Site Plan Review shall be a process that allows the Planning Board or its designee to ensure that proposed development satisfies the requirements of Section V, District I.

- b. Special Permit Site Plan Review

The purpose of Special Permit review is to ensure that new development and redevelopment which may have significant impacts upon ECSD or the Town of Eastham is designed in a manner that minimizes adverse impacts, in accordance with Chapter 40A of the Massachusetts General Laws.

2. Types of Review

- a. Residential uses within the ECSD shall fall under Eastham Zoning Bylaw Section XIV Site Plan Approval Residential.
- b. The following types of development require approval by the Planning Board or its designee prior

MINOR SITE PLAN Planning Board Designee Approval	MAJOR SITE PLAN Planning Board Approval	SITE PLAN SPECIAL PERMIT Planning Board Approval
<ul style="list-style-type: none"> Exterior construction, expansion or alteration of structure(s) less than or equal to 500 sf GFA, OR Additional Site Coverage of less than or equal to 500 sf, OR 	<ul style="list-style-type: none"> Exterior construction or expansion of structure(s) resulting in an increase between 501 – 3000 sf GFA, OR Increase greater than 500 sf of additional site coverage, OR Change of Use, 	<ul style="list-style-type: none"> Exterior construction or expansion of structure(s) resulting in an increase greater than 3000 sf GFA, OR Use requiring a Special Permit per Table of Uses, OR Formula Business

to issuance of a building permit. **For changes, alterations, expansion of pre-existing non-conforming structures and uses also reference Section V, District I, subsection F.3.**

<ul style="list-style-type: none"> • Creation of 1- 4 additional parking spaces, and the parking is not located in front of lot, OR 	<ul style="list-style-type: none"> • Creation of 5 -10 additional parking spaces, OR • Changes to site access, pattern of pedestrian and/or vehicular movement within the site or in relation to adjacent properties or streets, including interconnection(s) between adjacent lots, OR 	<ul style="list-style-type: none"> • New curb cut onto Route 6, OR • Creation of greater than 10 additional parking spaces, OR • Creation of new or change to existing Route 6 access, OR
<ul style="list-style-type: none"> • 1 new interior Accessory Dwelling Unit 	<ul style="list-style-type: none"> • 2-3 new interior Accessory Dwelling Units (no change to building footprint), OR • 1-3 new dwelling units, principal or accessory use. 	<ul style="list-style-type: none"> • 4 or more new dwelling units, principal or accessory use, OR
		<ul style="list-style-type: none"> • Outside display of devices, goods or other objects for sale, rent or for the promotion of the business outside, if kept in place after daily business hours

3. Site Plan Review Approval

a. Minor Site Plan Approval

The Planning Board's designee, without a public hearing, shall issue a written determination for Minor Site Plan approval upon a determination that all of the requirements listed in Section V, District I, subsection G, ECSD District Wide Development Standards, have been satisfied.

b. Major Site Plan Approval

Major Site Plan approval shall be granted upon a favorable vote of a majority of the Planning Board and a public hearing shall be required.

- c. Site Plan Special Permit Approval.** Approval shall be granted only upon a favorable vote of a super-majority of the Planning Board following a public hearing.
- d. In granting Major Site Plan Review Approval, or Special Permit Approval, the Planning Board may impose reasonable conditions as may be necessary or appropriate to:**
1. Enforce compliance with substantive requirements of the Eastham Zoning Bylaw, unless waived.
 2. Protect the health, safety, convenience, and general welfare of the inhabitants of the Town of Eastham.

4. Disapproval

The Planning Board or its designee in the case of a Minor Site Plan review may deny approval of a site plan for a use allowed by right only on the grounds that the application materials or plan contents required under this Section V, District I, 2.b have not been submitted and/or were not submitted at the appropriate time.

5. Conditions

Among its conditions, the Board or in the case of Minor Site Plan, its designee may require the provision of adequate security by the applicant, in such form and amount as may be determined by the Board. This security is to ensure the satisfactory completion of all improvements required by site plan approval. The Planning Board may also require a formal commitment to future compliance, including a monitoring program post-permit issuance for compliance purposes for a time specified in the site plan approval, including restrictive covenants which shall be recorded before any building permit issues.

6. Approval Lapse

Site Plan and Special Permit Approval shall lapse three (3) years from the date of issuance unless construction or operation under the approval has commenced.

I. ECSD MINOR SITE PLAN PROCEDURES

1. Preliminary Meeting

Applicants are encouraged to schedule a preliminary meeting with Town Staff at which time the level of review may be determined. Such preliminary reviews may help identify general approaches and allow for exploration of potential problems at an early stage. Sketches, which need not be professionally prepared, are intended to initiate the discussion and do not need to show all of the

information required for a formal site plan application. The applicant should contact the Town Planner to schedule a preliminary review with Town staff.

2. Minor Site Plan Application Filing

Each application for Minor Site Plan Approval shall be filed by the petitioner with the Planning Department.

- a. Each application shall be accompanied by the required fee:
 1. The fee schedule is listed in the Planning Board Regulations.
 2. The applicant will bear the costs of any outside planning or engineering consultant requested by the Planning Board or its designee.
- b. A complete filing for Minor Site Plan Approval shall include the following items:
 1. A completed application for Minor Site Plan Review.
 2. A letter of denial and/or zoning determination from the Building Commissioner.
 3. A site plan which may be prepared by the applicant. However, the Planning Board or designee may require the submission of additional information and/or may require information be prepared by a licensed professional if it is determined that such information is necessary to make an informed decision. All site plans shall be prepared using an appropriate scale and be based upon reliable datum, suitable for the content of the topic covered on the sheet and shall include the following:
 - (a) The location and boundaries of the lot, adjacent street/ways,
 - (b) Existing and proposed structures,
 - (c) The existing and proposed location of loading areas, driveways, walkways, access and egress points, and the location and number of parking spaces,
 - (d) The location for exterior components on the site such as refuse containers, benches, mechanical components etc.
 - (e) The location and description of existing signs and the location and a sketch of proposed signs with dimensions.

3. Minor Site Plan Application Review

The Planning Board or its designee, in coordination with pertinent Town staff, shall review the application for compliance with the standards set forth in this section as well as all pertinent State and local regulations. The Planning Board or its designee may approve an application subject to such reasonable conditions as may be necessary or appropriate to:

- a. Enforce compliance with the pertinent requirements of the Eastham Zoning Bylaw.
- b. Protect the health, safety, convenience, and general welfare of the inhabitants of the Town of Eastham.

4. Minor Site Plan Decision

The Planning Board or its designee, after completing review of the minor site plan, shall file a written decision not later than 45 days of receipt of a completed application in the office of the Town Clerk, and notify the applicant of the decision. The required time limits for the filing of such decision may be extended by written agreement of the applicant and the designee, and a copy of such agreement must be filed in the office of the Town Clerk. Failure by the designee to act in the 45-day period shall be considered approval of the minor site plan. The applicant who seeks such approval because of the failure of the designee to act in the time prescribed shall notify the Town Clerk, in writing, within 14

days from the expiration of said 45 days or extended time.

Appeal of Minor Site Plan Decision

- Any person aggrieved by a decision of the designee on a minor site plan may appeal said decision to the Town of Eastham Planning Board. Such appeal must be filed with the Board within 20 days of the filing of the designee's decision with the Town Clerk.
- Any person aggrieved by a decision of the Planning Board on a Minor Site Plan may appeal said decision to the Town of Eastham Zoning Board of Appeals. Such appeal must be filed with the Zoning Board of Appeals within 20 days of the filing of the Planning Board's decision with the Town Clerk, and, only thereafter to a court of competent jurisdiction under MGL c. 40A, Section 17.

J. ECSD MAJOR SITE PLAN PROCEDURES

1. Preliminary Meeting

Applicants are encouraged to schedule a preliminary meeting with the Planning Board prior to a formal filing. Such preliminary reviews may help identify general approaches and allow for exploration of potential problems at an early stage. Sketches, which need not be professionally prepared, are intended to initiate the discussion and do not need to show all of the information required for a formal site plan application.

2. Waiver of Major Site Plan Review.

When meeting with the Planning Board for a preliminary review, the Board may vote to waive the applicant's need to submit an application for site plan review and/or waive certain submission requirements. The applicant must contact the Town Planner to schedule a preliminary review with the Planning Board.

3. Major Site Plan Application Filing

Each application for Major Site Plan shall be filed by the petitioner with the Town Clerk including the date and time of filing certified by the Town Clerk.

- a. Each application shall be accompanied by the required fee:
 1. The fee schedule is listed in the Planning Board Regulations.
 2. The applicant will bear the costs of any outside planning or engineering consultant requested by the Planning Board.
- b. A complete filing for Major Site Plan Approval shall include the following items:
 1. A completed application for Major Site Plan Approval/Special Permit
 2. A letter of denial and/or zoning determination from the Building Commissioner.
 3. Site plan(s) prepared by a Registered Professional Land Surveyor or Registered Professional Civil Engineer or both if required. All site plans shall be prepared at a defined scale suitable for the content of the topic covered on the sheet and shall include the following:
 - (a) The location and boundaries of the lot, adjacent street/ways and a list showing names and addresses of direct abutters and abutters to the abutters within 300 feet,
 - (b) Existing and proposed topography showing 2 foot contours, identifying the datum (i.e., "benchmark") used and significant land features, natural and man-made, including, but

not limited to, the location of wetlands, streams, bodies of water, drainage swales and areas subject to flooding,

- (c) Existing and proposed structures, including dimensions and all elevations,
 - (d) The existing and proposed location of loading areas, driveways, walkways, access and egress points, and the location and number of parking spaces,
 - (e) The location and description of all proposed on site wells, water supply systems, storm drainage systems, utilities, sites for enclosed refuse containers and location and capacity of septic systems,
 - (f) Proposed landscape plan showing the location and description of screening, fencing, plantings, significant trees and finished grade contours,
 - (g) The location and description of existing signs and the location and a sketch of proposed signs,
 - (h) The location and description of existing and proposed open space or recreation areas,
 - (i) A lighting plan showing existing and proposed exterior lighting, including building and ground lighting,
 - (j) A plan for the control of sedimentation and erosion if applicable,
 - (k) All easements, restrictions and covenants,
 - (l) A traffic study if required by the Planning Board.
- c. The Planning Board or designee may require additional information prepared by a licensed professional if it is determined that such information is necessary to make an informed decision.

4. Major Site Plan Application Review

- a. The Planning Board shall forward any application for Major Site Plan or Special Permit to the Health Agent, DPW Director, Building Commissioner, Conservation Agent, Police Chief and Fire Chief for their advisory review and written comments. Failure to respond within 30 days shall indicate presume approval by said agency. All recommendations to the Planning Board must be in writing. Failure of Boards to make recommendations prior to the date of the scheduled hearing shall be deemed to be acceptance of the plan.
- b. The Planning Board shall consolidate its site plan review and special permit procedures for proposals that require both Site Plan Approval and Special Permit authorizations.
- c. An application for a building permit to perform any of the activities listed under Section V.I.H.2, ECSD Review Procedures allowed as-of-right shall be accompanied by an approved site plan.
- d. No deviation from an approved Major Site Plan shall be permitted without a modification thereof by site plan amendment, which shall be reviewed and approved by a majority vote of the Planning Board, unless waived.
- e. No building permit or certificate of occupancy shall be issued by the Building Commissioner without written approval of the Major Site Plan from the Planning Board, or unless sixty-five (65) days lapse after the date of submittal of the Major Site Plan without a public hearing or within 90 days elapse from the close of the public hearing with action by the Planning board or unless evidence of a waiver by the Planning Board is provided. A site plan application for a use allowed by right may only be denied if the Planning Board finds that it does not comply with the provisions of Section V.I or other applicable provisions of the Zoning Bylaw or that it lacks sufficient information to make such a finding.

5. Major Site Plan Decisions

The Planning Board, under the standards set forth here, reviews Major Site Plans and Special Permits. The Planning Board shall hold a public hearing including notice to all abutters, within sixty-five (65)

days of receipt of the completed submission and shall make a decision within ninety (90) days of the opening of the public hearing. The required time limits for the filing of such decision may be extended by written agreement of the applicant and the designee, and a copy of such agreement must be filed in the office of the Town Clerk. Failure by the designee to act in the sixty-five-day period is considered approval of the Major Site Plan. The applicant who seeks such approval because of the failure of the designee to act in the time prescribed must notify the Town Clerk, in writing, within 14 days from the expiration of said 65 days or extended time.

6. Appeal of Major Site Plan Decision

- Any person aggrieved by the decision of the Planning Board on a Major Site Plan may appeal said decision to the Town of Eastham Zoning Board of Appeals within 20 days of filing the decision with the Town Clerk, and only thereafter to a court of competent jurisdiction under MGL c. 40A, Section 17.

K. ECSD SITE PLAN SPECIAL PERMIT PROCEDURES

1. Applicability

Development that requires a Site Plan Review Special Permit authorization in accordance with ECSD Use Table of this bylaw shall submit an application for Site Plan Special Permit approval. Special Permit authorization requires a vote of approval by a super majority of the Planning Board following a public hearing.

2. Application Filing and Contents

An application for Site Plan Review Special Permit shall follow the procedures provided in Section V, District I, subsection J.2.

3. Special Permit Application Review

The Planning Board shall conduct review of Site Plan Review Special Permit applications in accordance with General Law Chapter 40A, Section 9 and shall follow the procedures provided in subsection J.3 (a)-(f) of this bylaw, which require a public hearing, with notice, and approval only upon supermajority vote.

4. Special Permit Approval Criteria

The Planning Board shall grant a Special Permit upon the written determination, as applicable, that the adverse effects of the proposed use shall not outweigh its beneficial impacts to the public interest, the town and the neighborhood, in view of the particular characteristics of the site, and of the proposal in relation to that site. In addition to any other specific factors that may be set forth in this Bylaw, the determination shall include consideration of each of the following:

- (a) Impacts on economic or community needs;
- (b) Traffic flow and safety concerns, including Route 6 access limitations and preference for shared curb cuts with adjacent uses, including provision of sidewalks and pedestrian amenities, and including no parking in front yard setback area;
- (c) Adequacy of utilities and other public services;
- (d) Impacts on neighborhood character, including all dimensional requirements and including landscape buffers along Route 6;
- (e) Impacts on the natural environment; and
- (f) Fiscal impacts, including impacts on town services, the tax base and employment.

The Planning Board shall also make such further findings as may be otherwise required by this Bylaw and may impose such additional reasonable conditions, safeguards and limitations as it deems appropriate to protect the surrounding neighborhood including, but not limited to, imposition of reasonable requirements greater than the minimums set forth in this Bylaw to address specific facts and circumstances identified in the decision and provided that the increase in minimums shall not exceed 15% (e.g., 15% increase in parking or landscaping buffer). A Special Permit shall lapse if a substantial use thereof has not sooner commenced, or, in the case of a permit for construction, if construction has not commenced (except for good cause) within three (3) years from the date of grant thereof.

5. Special Permit Final Action

The Planning Board's final action shall consist of either:

- (a) A written denial of the application stating the reasons for such denial when filed with the Town Clerk's Office; or
- (b) The issuance of the Site Plan Special Permit subject to any conditions, modifications, and restrictions as the Planning Board may deem necessary, in accordance with subsection K.4, when filed with the Town Clerk's Office.

6. Special Permit Appeals

- Any person aggrieved by a decision of the Planning Board on a Site Plan Review Special Permit may appeal said decision to a court of competent jurisdiction under MGL c. 40A, Section 17.

L. SEVERABILITY

If any provision of this Bylaw is held invalid by a court of competent jurisdiction, the validity of the remaining portions of the Bylaw shall not be affected thereby.

Or to take any other action relative thereto.

By Eastham Planning Board

Summary:

In response to growing concern over the increased level of development along Route 6 the Board of Selectmen nominated portions of North Eastham as a District of Critical Planning Concern (DCPC). The DCPC was designated by the Barnstable County Assembly of Delegates on November 1, 2017. The designation of the DCPC requires that the Town develop new zoning regulations to govern development and other land uses within the DCPC area. The zoning regulations proposed in this article are based on input received from the public over the last several months. The goals of the proposed regulations are to protect and enhance community character, improve economic development, affordable housing and traffic safety in a comprehensive manner that reflects the desires and values of the community.

PLANNING BOARD RECOMMENDATION: 7-0

BOARD OF SELECTMEN RECOMMENDATION: 4-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

(2/3 Majority vote required)

ARTICLE 23- ZONING
RETAIL MARIJUANA REGULATIONS

To see if the Town will vote to amend the Eastham Zoning Bylaw by adding the following new section:

SECTION XXIII - MARIJUANA REGULATIONS

A. PURPOSE

The purpose of the marijuana bylaw is to provide for the placement of Recreational Marijuana Establishments ("RME") and Medical Marijuana Treatment Centers ("MMTC") in accordance with An Act To Ensure Safe Access to Marijuana, c.55 of the Acts of 2017 (the "Act"), and all regulations which have or may be issued by the Department of Public Health and the Cannabis Control Commission, including, but not limited to 105 CMR 725.00 and 935 CMR 500.00, in locations suitable for such uses, which will minimize adverse impacts of RMEs and MMTCs on adjacent properties, residential neighborhoods, schools, playgrounds and other locations where minors congregate by regulating the siting, design, placement, security, and removal of such uses.

B. DEFINITIONS

Any term not specifically defined herein shall have the meaning as defined in MGL c.94I, §1 and 105 CMR 725.00 implementing an Act for the Humanitarian Medical Use of Marijuana and MGL c.94G, §1 and the Cannabis Control Commission Regulations 935 CMR 500.00 governing Adult Use Marijuana, as such statutes and regulations may from time to time be amended.

1. "Recreational Marijuana Establishment" ("RME") shall mean a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business as defined in MGL c.94G, §1 or the Cannabis Control Commission Regulations 935 CMR 500.00.
2. "Marijuana Retailer" shall mean an entity licensed by the Cannabis Control Commission to purchase and deliver recreational marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer recreational marijuana and marijuana products to marijuana establishments and to consumers, as defined in MGL c.94G, §1 and the Cannabis Control Commission Regulations 935 CMR 500.00 governing Adult Use Marijuana.
3. "Medical Marijuana Treatment Center Dispensary/Retail" (MMTCDR) shall mean an entity registered by the Department of Public Health or the Cannabis Control Commission that acquires, transfers, transports, sells, distributes, dispenses, or administers medical use marijuana, products containing medical use marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers.
4. "Medical Marijuana Treatment Center Cultivation/Processing" (MMTCCP) shall mean an entity registered by the Department of Public Health or the Cannabis Control Commission that cultivates, possesses, transfers, transports and/or processes medical use marijuana or products containing medical use marijuana and related supplies to qualifying Medical Marijuana Treatment Center Dispensary/Retail.

C. ELIGIBILITY

USE	ZONING DISTRICT
Marijuana Cultivator	Trade Park
Marijuana Product Manufacturer	Trade Park
Independent Testing Laboratory	Trade Park
Marijuana Retailer	Core, Transition Commercial
Medical Marijuana Treatment Center Dispensary/Retail(MMTCDR)	Core, Transition Commercial
Medical Marijuana Treatment Center Cultivation/Processing (MMTCCP)	Trade Park
Other Licensed Recreational Marijuana Establishment	Trade Park

1. RMEs shall conform to 935 CMR 500.000: Adult Use of Marijuana, in addition to any requirements herein.
2. MMTCs shall conform to 105 CMR 725.000: Implementation of an Act for the Humanitarian Medical Use of Marijuana, and any regulations which may be subsequently issued by the Cannabis Control Commission, as well as any requirements herein.
3. A Special Permit is required for all RMEs and MMTCs. The special permit granting authority shall be the Planning Board.
4. A Special Permit granted under this section shall have a term limited to the duration of the applicant's ownership or lease of the premises for an RME or MMTC, as licensed by the applicable Massachusetts licensing authority. Any new license for an existing RME or MMTC location or transfer of an existing license to a new owner of an RME or MMTC shall require a new Special Permit pursuant to the Eastham zoning bylaws.

D. APPLICABILITY OF REGULATIONS

1. The cultivation, production, processing, manufacturing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of marijuana is prohibited unless licensed by all applicable Massachusetts licensing authorities and permitted as a RME or MMTC under this section.
2. The number of any type of RMEs shall be limited to not more than two (2) of the same type of RMEs in Eastham.
3. On-site consumption of marijuana products at RMEs or MMTCs, as either a primary or accessory use, shall be prohibited unless permitted by a local ballot initiative process, as allowed by MGL 94G §3(b). The prohibition on on-site social consumption shall include private social clubs or any other establishment which allows for social consumption of marijuana or marijuana products on the premises, regardless of whether the product is sold to consumers on site.

4. Hours of operation for Recreational Marijuana Retailers and Medical Marijuana Treatment Centers shall not exceed the Alcoholic Beverages Control Commission (ABCC) maximum hours of operation for liquor licenses not to be drunk on premises pursuant to MGL 138 §15, but may be limited by conditions of the special permit.

E. GENERAL REQUIREMENTS

1. No RME or MMTC shall be located within 500 feet, as measured from each lot line of the subject lot, of the following pre-existing uses: K-12 educational use; childcare center; public park; playground; or children's camp.
2. Applicants for an RME or MMTC shall provide the licensing agent's approved security plan to the Police Chief and Fire Chief prior to the granting of a Special Permit.
3. An approved Host Community Agreement shall be required prior to the granting of a Special Permit for a RME or MMTC.

Or take any action relative thereto.

By Eastham Planning Board

Summary:

The Massachusetts Cannabis Control Commission will begin accepting applications for marijuana establishments, including: cultivators, retailers, product manufacturers, independent testing laboratories, and any other licensed marijuana establishment on April 1, 2018. The Town must adopt local zoning regulations in order to exert local control over the time, place, and manner in which these uses will be permitted in Eastham. Further, Massachusetts General Law Ch. 94G, Section 3 allows Towns to impose certain limitations on the number of establishments that may be permitted. The zoning articles developed by the Planning Board recognize these uses under the bylaw, identifies the zoning districts where they may be allowed by special permit, and imposes limitations on the number of establishments that may be allowed. A negative vote on this article will leave the Town without local zoning to regulate these uses. In the case of a negative vote, there will be no local limitation on the number of these uses permitted in Eastham, and the time, place and manner in which they may be permitted or located. Acceptance of this article will establish the core and transitional commercial area as the retail district and limit the number of establishments allowed to two.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

PLANNING BOARD RECOMMENDATION: 7-0

(2/3 Majority vote required)

ARTICLE 24 (Marijuana Tax)

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 64N, Section 3(a), as recently amended by Section 13 of Chapter 55 of the Acts of 2017, and to authorize the Town to impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other than a marijuana establishment, at the rate of 3 percent of the total sales price received by the marijuana retailer as a consideration for the sale of marijuana or marijuana products; or to take any other action relative thereto.

By Board of Selectmen

Summary:

Along with the legislation that legalizes and regulates the sale of marijuana, there will be a sales tax imposed by the State of Massachusetts on retail sale of marijuana. If the Town accepts this article, we will be able to

add a 3% tax to the amount being collected by the State for any local store. This will create a new, non-property tax revenue stream for the Town.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE: RECOMMENDATION: 7-1

(Majority vote required)

ARTICLE 25 (MEALS TAX)

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 64L, Section 2(a) and to impose a local sales tax upon the sale of restaurant meals of .75 percent of gross receipts; or take any other action relative thereto.

By Board of Selectmen

Summary:

The State imposes a meals tax for food & drink sold by restaurants. If the Town accepts this article, we will be able to add .75% to the current State Meals Tax. Local restaurants are already collecting the tax for the State and this will add to the amount, but not create any new burden for the restaurant. This local option tax has been accepted by every other Cape Cod town except Eastham. Our estimated revenue from this small tax will be \$130,000 per year. This will create a new, non-property tax revenue stream for the Town.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE: RECOMMENDATION: 7-0

(Majority vote required)

ARTICLE 26 (PERMISSION TO LEASE TOWN PROPERTY)

To see if the Town will vote to transfer the care, custody, management, and control of the parcel of land identified as Map 8, Parcel 120, located at 255 Old Orchard Road, consisting of approximately 18.738 acres, from the Town Treasurer currently held for tax title purposes or from any other town board or officer having custody of the land, to the Board of Selectmen to be held for general municipal purposes and for the purpose of leasing; and further to authorize the Board of Selectmen to enter into a lease of said parcel of land for a term not to exceed twenty years, for energy storage purposes; and to further authorize the Board of selectmen to grant any easements that may be necessary in connection with said lease; or to take any other action relative thereto.

By Board of Selectmen

Summary:

The Town may have the opportunity to lease ½ acre or less of town property at the landfill and adjacent to the power lines, to a private or non-profit corporation for an installation of batteries that will collect energy from the grid and sell it back at peak demand times. The batteries will be in climate controlled storage containers in a fenced/secured area. The town will have no responsibility of the establishment or maintenance of the technology. The Town would have a lease agreement for the land and receive monetary compensation similar to the cell tower leases.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE: RECOMMENDATION: 7-0

(2/3 Majority vote required)

ARTICLE 27/GENERAL BYLAW/ANIMALS

~~Strikethrough~~ = Language proposed for deletion

Underline = Language proposed for inclusion

To see if the Town will vote to amend the Eastham General Bylaw **ARTICLE II, CHAPTER 17, ANIMALS**, as follows:

1. Add a new Section 17-9(D), to provide as follows:

D. No person shall chain or tether a dog or confine a dog outside in the Town of Eastham, except as permitted in Massachusetts General Laws, Chapter 140, Section 174E, as may be amended from time-to-time.

2. Delete Section 17-2 in its entirety.

3. In Section 17-9(C), delete the portion shown in strikethrough below:

All dog owners, keepers or persons having control of a dog are responsible for immediately removing and disposing of, in a sanitary manner, all solid wastes produced by said dog on any property, other than the property of the dog owner. There shall be a zero tolerance policy towards the non-removal of solid dog waste; no written warning shall be given. ~~Any person who violates this provision of this bylaw shall be subject to the following penalties in addition to any other available penalty or remedy at law or in equity:~~

~~(1) First offense: \$50~~

~~(2) Second and subsequent offenses: \$100.~~

4. In Section 17-13, delete the existing language and replace it with the following:

§17-13. Violations and Penalties.

- A. The Animal Control Officer or any police officer of the Town shall be empowered to enforce provisions of this Bylaw.
- B. In addition to the remedies set forth in this Bylaw and in GL c. 140, §§136A to 174E, inclusive, including but not limited to GL c. 140, §157A, or any other applicable provision of law, this Chapter may be enforced through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L. c. 40, §21D. If non-criminal disposition is elected, then any person who violates any provision of this Chapter shall be subject to the following penalties:

First Offense:	\$50 fine
Second Offense:	\$100 fine
Third Offense:	\$200 fine
Fourth and Subsequent Offense:	\$300 fine

- C. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense. A separate offense is not limited to an offense within a calendar year from the first offense.

- D. The Town may enforce this Chapter or enjoin violations thereof through any lawful process, and the election of one remedy shall not preclude enforcement through any other lawful means.

Or take any other action relative thereto.

Summary:

This article seeks to adopt recently enacted provisions of the General Laws which prohibit the chaining or tethering of dogs or their confinement outside, except under certain circumstances set forth in the statute. This article also seeks to consolidate into a single section the enforcement and penalty provisions for all

violations of Chapter 17 of the bylaws relating to animal control, clarifies the available enforcement mechanisms and increases the possible fines for third and subsequent offenses. If we do not adopt this provision of the State law, our animal control officer will not be able to enforce the provision.

BOARD OF SELECTMEN RECOMMENDATION: 4-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

(Majority Vote Required)

ARTICLE 28 (CPA REVENUE ALLOCATIONS)

To see if the Town will vote to appropriate and transfer, pursuant to the provisions of G.L. C44B (6) from the FY19 estimated community preservation revenues to reserves in the following amounts:

\$83,501 open space purposes, **\$83,501** historic preservation purposes **\$83,501** affordable housing purposes, **\$83,501** active recreation purposes and **\$501,002** to the FY18 Community Preservation budgeted reserve for appropriation, for a total of **\$835,006** as recommended by the Community Preservation Committee; or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

This annual article seeks to set aside 10% of the estimated community preservation revenue for open space, historic resources, and affordable community housing, and active recreation, with the remaining estimated revenue reserved for appropriation as required by G.L. Chapter 44B (6).

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

COMMUNITY PRESERVATION COMMITTEE: 8-0

(Majority vote required)

ARTICLE 29 (CPA ADMINISTRATIVE EXPENSES)

To see if the Town will vote to transfer and appropriate \$ 41,750 from the Community Preservation Undesignated Fund Balance as allowed by law to cover administrative support expenses; or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

This article transfers \$41,750 of Community Preservation Funds to the CPA committee for administrative purposes. The State Legislation permits up to five percent (5%) of all funds may be used for that purpose. Any unused funds each year revert to the Community Preservation Fund Balance.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

COMMUNITY PRESERVATION COMMITTEE: 8-0

(Majority vote required)

ARTICLE 30 (CPA DEBT PAYMENT)

To see if the Town will vote to transfer the sum of **\$279,593** from the Community Preservation Undesignated Fund Balance for the purpose of paying debt payments for the following land acquisitions: Dyer Prince (Harris) Land Purchase **\$202,593** and the Aschettino Land Purchase **\$77,000**; or take any action relative thereto.

By Town Accountant/Community Preservation Committee

Summary:

These are yearly debt payments for open space purchases approved at prior Town Meetings. The State

Legislation allows for the principal and interest debt payments to be funded through the Community Preservation Fund, but requires that a separate article be voted each year of the long term debt payment.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

COMMUNITY PRESERVATION COMMITTEE: 8-0

(Majority vote required)

ARTICLE 31 (CPA AFFORDABLE HOUSING EASTHAM AFFORDABLE HOUSING TRUST)

To see if the Town will vote to transfer the sum of \$250,000 from the Community Preservation undesignated fund balance to the Eastham Affordable Housing Trust in support of housing assistance programs which may include a Rental Subsidy Program, a Housing Preservation Program, a Lease to Own Program and a Closing Cost Assistance Program or other programs deemed appropriate by the Eastham Affordable Housing Trust. Housing units created under any of the current and proposed affordable housing assistance programs would be subject to such terms and conditions which the Eastham Affordable Housing Trust may require, in order to ensure the long term viability of affordable housing units; or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

This article will allow the Eastham Affordable Housing Trust to implement several housing assistance programs designed to meet current and future demands for assistance identified in the 2016 Eastham Housing Production Plan. The proposed programs are based on successful models utilized in neighboring communities. The overarching goal of these programs is to provide housing assistance to a broad base of the community.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

COMMUNITY PRESERVATION COMMITTEE: 8-0

(Majority vote required)

ARTICLE 32 (CPA - AFFORDABLE HOUSING CAPE HOUSING INSTITUTE)

To see if the Town will vote to transfer the sum of \$15,000 from Community Preservation undesignated fund balance to The Cape Community Housing Partnership for the purposes of funding the "Cape Housing Institute"; or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary: The Cape Housing Institute delivers training programs to build public support for affordable housing and equip low and moderate income residents, businesses, community leaders, and local elected and appointed officials with the knowledge and skills to support the creation of more year-round housing.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

COMMUNITY PRESERVATION COMMITTEE: 8-0

(Majority vote required)

ARTICLE 33 (CPA AFFORDABLE HOUSING CAMPBELL - PURCELL COMMUNITY HOUSING DEVELOPMENT)

To see if the Town will vote to transfer the sum of \$450,000 from Community Preservation Affordable Housing Reserves and/or undesignated fund balance to Pennrose Properties LLC to assist in funding the construction of the "Campbell-Purcell Community Housing Development" a 65-unit affordable rental housing development located at 4300 State Highway, Eastham, MA and further to authorize the Board of Selectmen to

enter into a grant agreement with Pennrose Properties, LLC, which agreement shall require that Pennrose Properties, LLC, grant to the Town an affordable housing restriction on said property meeting the requirements of G.L. c. 184, Sections 31-33; or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

The proposed "Campbell-Purcell Community Housing Development" will create 65 rental units including 15 units set aside for moderate income families earning up to 120% of Area Median Income (AMI). The remaining units will be reserved for households with incomes up to 60% of AMI. The units created by this development will provide a much needed supply of affordable housing to the community. The development has received a Comprehensive Permit from the Eastham Zoning Board of Appeals and has received funding from the Massachusetts Department of Housing and Community Development. This article will provide the funding necessary to complete the project approved by the Board of Selectmen and permitted by the Zoning Board.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 5-1

COMMUNITY PRESERVATION COMMITTEE: 8-0

(Majority vote required)

ARTICLE 34 (CPA HISTORIC PRESERVATION EASTHAM WINDMILL)

To see if the Town will vote to transfer the sum of \$60,000 from Community Preservation Historic Preservation Reserve for expenditure under the direction of the Board of Selectmen for the purpose of preserving the Eastham Windmill; or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

This article will provide funding to make necessary repairs to the Eastham Windmill. The Windmill was built in approximately 1680 and has been at its present location for 200 years. It is one of the most significant landmarks in the community and is a proud symbol of Eastham's history and heritage. The repairs will help preserve a vital town asset that contributes to the character of the community and is a major tourist attraction that draws visitors to Eastham which in turn helps support our local economy.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

COMMUNITY PRESERVATION COMMITTEE: 8-0

(Majority vote required)

ARTICLE 35 (CPA HISTORIC PRESERVATION CHAPEL IN THE PINES)

To see if the Town will vote to transfer the sum of \$99,000 from Community Preservation Historic Preservation Reserve and/or Undesignated Fund Balance as a grant to the Nauset Fellowship, a nonprofit corporation, for the purpose of restoring and preserving the historical structure located on its property at 220 Samoset Road known as the "Chapel in the Pines"; and further to authorize the Board of Selectmen to enter into a grant agreement with said Nauset Fellowship, which agreement shall require that said Nauset Fellowship grant to the town an historic preservation restriction on said property meeting the requirements of G.L. c. 184 and upon such other terms and conditions as the Town Administrator shall deem appropriate; or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

This article will provide funding to continue the restoration and preservation of one of the oldest and most historic properties in Eastham. The Chapel in the Pines is listed for eligibility on the National Register of Historic Places. The project is intended to restore and maintain the historic appearance of the Chapel. The

project will also improve handicapped access, ensuring that the facility is fully accessible for all members of the community. The Nauset Fellowship has raised over \$65,000 in support of this project and will seek to offset the use of CPC funding through additional fundraising efforts.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

COMMUNITY PRESERVATION COMMITTEE: 8-0

(Majority vote required)

ARTICLE 36 (CPA ACTIVE RECREATION FIELD OF DREAMS PHASE 2)

To see if the Town will vote to transfer the sum of \$71,000 from Community Preservation Active Recreation Reserve and/or Undesignated Fund Balance, for expenditure under the direction of the Board of Selectmen for the construction of new recreational facilities or the repair of existing recreational facilities located at the Field of Dreams (rear of Town Hall); or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

The Field of Dreams is the Town's primary recreation facility. It provides multiple recreation activities for all age groups. The funds allocated in this article would be used to construct new storage sheds, install accessible dugouts for the baseball/softball fields, repair the irrigation system, and install new fencing and landscaping. The Eastham Recreation Commission has endorsed the proposal.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

COMMUNITY PRESERVATION COMMITTEE: 7-0

(Majority vote required)

ARTICLE 37 (CPA HISTORIC PRESERVATION RANLETT TOOL MUSEUM)

To see if the Town will vote to transfer the sum of \$40,000 from Community Preservation Historic Preservation Reserves, to be expended as a grant to the Eastham Historical Society, a non-profit corporation, for the purpose of preserving a structure on its property at 2375 Route 6, known as the "Ranlett Tool Museum"; and further to authorize the Board of Selectmen to enter into a grant agreement with said Eastham Historical Society, which agreement shall require that said Eastham Historical Society grant to the town an historic preservation restriction on said property meeting the requirements of G.L. c. 184 and upon such other terms and conditions as the Town Administrator shall deem appropriate or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

This article will provide funding to make necessary repairs to the Ranlett Tool Museum. The museum houses a collection of historically significant artifacts. The building is constructed in the manner of early American farm barns and is part of the Swift-Daley historical complex which provides valuable insight to life in Eastham's past.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 5-1

COMMUNITY PRESERVATION COMMITTEE: 8-0

(Majority vote required)

ARTICLE 38 (CPA OPEN SPACE LAND ACQUISITION 390 LOCUST ROAD

To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, purchase or eminent domain, a fee simple interest or less in, a parcel of land containing 1.623 acres, more or less, located at 390 Locust Road, Eastham and more particularly described in a deed dated October 17, 1969, recorded with the Barnstable County Registry of Deeds in Book 1453, Page 305 and shown as Lot 8B on a plan of land entitled "Plan of Land in Eastham being a division of Lot 8 as shown in Plan Book, 233 Page. 17 made for the *Estate of Julia C. Possel*," a copy of which is on file with the Eastham Town Clerk, to be held under the care, custody, management and control of the Eastham Conservation Commission for open space, conservation and passive recreation purposes, under such terms and conditions as the Board of Selectmen may impose; and as funding therefore to appropriate the sum of no more than **\$250,000** for the acquisition and other related costs associated therewith from the Community Preservation Open Space Reserve, said sum shall be reduced by the amount of any grants or gifts received pursuant to the provision of G.L. c.44B, sec. 11, G.L. c.44, sec.7 or any other enabling authority; and further to authorize the Board of Selectmen to grant to the Trustees of the Eastham Conservation Foundation, a perpetual conservation restriction on the property in accordance with the provisions of G.L. c.44B, sec.12 and G.L. c.184, sec.31-33; and further to authorize the Board of Selectmen and the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts or any other grant programs; or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

This parcel has a high natural resource value, with vegetation consisting of mature native forest and portions of two vernal pools and their adjacent uplands. It is a buildable lot, which is currently for sale. The parcel is part of a "core habitat area", identified by MA Natural Heritage and Endangered Species Program (HHESP) as necessary to protect rare wildlife species and their habitats. It also directly abuts an existing 8.9-acre parcel of Town-owned open space and the Bike Path corridor. Its purchase would make the scenic and conservation value of them all collectively greater. If not purchased by the Town, it will be cleared for access and buildings, and the natural value and function of the vernal ponds and uplands degraded. Purchasing this parcel for conservation purposes will help protect wildlife habitat, groundwater resources and the Bike Path experience. This purchase will be made with CPA funds allocated for open space and will not involve any borrowing or additional taxes. In addition, private donations will be sought through the Eastham Conservation Foundation to potentially reduce the amount of CPA funds needed to complete the purchase.

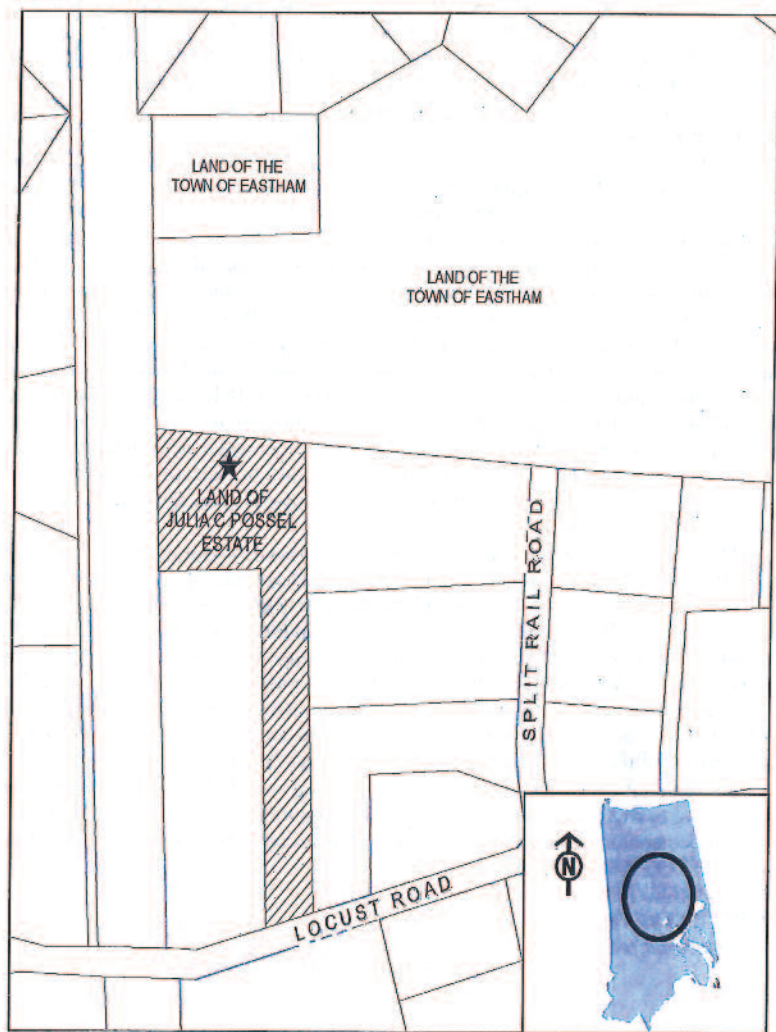
BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

COMMUNITY PRESERVATION COMMITTEE: 7-0

(Majority vote required)

(map on next page)



ARTICLE 39 (ENGINEERING/PERMITTING TO DREDGE NAUSET ESTUARY)

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$200,000, more or less, for the purpose of funding the engineering study and obtaining permits to dredge Nauset Estuary, including all costs incidental and related thereto; provided that said appropriation of funds shall be contingent on a positive vote to exempt the amount from the limitation on taxes under G.L. c. 59 Section 21C (proposition 2 ½ so called); or take any action relative thereto.

BY PETITION

SUMMARY BY PETITIONER

The Nauset Estuary is a body of water we share with the Town of Orleans. The amount of sediment that has filled in Nauset Estuary is impacting safe navigation. Dredging the Nauset Estuary was a past practice. The policy to abandon this method of maintain the Nauset waterway has created a risk to all boaters. This \$200,000, more or less, will be used to acquire permits and complete the engineering study with the Town of Orleans, who is currently invested in this project.

SUMMARY (Town's position): The total amount of money needed for this study and permitting process is estimated at \$410,000. The Town of Orleans has authorized \$336,000 for this purpose at their Town Meeting and entered into a contract with the Woods Hole Group to complete the study, engineering and permitting for the project.

BOARD OF SELECTMEN RECOMMENDATION: *Reserved to Town Meeting*

FINANCE COMMITTEE: RECOMMENDATION: 1-7 (*See report note on page 6*)
(4/5 Majority vote required)

ARTICLE 40 (UNIFORMITY OF TOWN RECORDS)

To see if the Town will vote to require that, by Town Meeting 2019, Town Administration will reconcile all property records to assure that property descriptions between the various town departments are in agreement. Additionally, that processes are established and implemented to assure that they remain in agreement.

BY PETITION

SUMMARY BY PETITIONER:

Differences in a real property's records (which describe a property's characteristics) between various town departments (particularly Assessing and Health) put both current Eastham and potential Eastham residents at financial risk as they may make improvement or purchase decisions with erroneous information. Additionally, these differences put the town at risk for significant costs due to legal actions that can be brought by individuals that have received erroneous property information. This article attempts to eliminate these risks by assuring the documents within the town are consistent.

SUMMARY (from Town Administration): While we understand that it is frustrating that public records do not always agree, there are several factors that prevent us from the kind of reconciliation ordered in this article. Most primary, the MA State codes that control building, sanitation, housing and assessing vary in definitions and requirements. In order for assessing records to be 100% accurate, all property owners would need to allow town staff to inspect the interior of their homes every 5 years, and realistically there can be changes between inspections. While we request interior inspection, many homeowners do not respond or deny access. This means Assessing Staff measures and inspects based on exterior inspection and existing floor plans. Property descriptions in the town files, especially building and health, change over time. It is important to keep the entire history of the property in the file, so this means that there may be plans for a 2 bedroom that grows into a three bedroom, and septic plans that are for a three bedroom but the lot size only allows a 2 bedroom. It is very often not a simple matter and takes time to sort out. We do not always want to demand engineered or architect drawn plans for simple building project, so have a variety of types of drawings and plans and as-built plans that vary in quality. Town staff is always trying to reconcile records and has some

ability to do this upon a property transfer, failure of a septic system, housing complaint or other regulatory issue, but unfortunately, we need to continue to rely on the efforts of homeowners, realtors, and developers/installers to provide correct information to the Town (so that records are accurate) and convey accurate information to their clients/buyers. For FY19, we are continuing to place more records on-line and develop uniform software that shares information. We have invested in town-wide GIS systems, and by the end of next year, building, water and health records will be on the same searchable platform. The plan is to add to this data base each year. I will direct staff to assess the cost/resources needed to create a process by which we can actively keep records in agreement and also educate homeowners, buyers and sellers on where to look and what to look for in making decisions about what can/cannot be done to a property. We are more than willing to work with the petitioner in addressing these concerns.

BOARD OF SELECTMEN RECOMMENDATION: 4-1

FINANCE COMMITTEE: RECOMMENDATION: 6-0

(Majority vote required)


ARTICLE 41

To see if the Town will accept the published reports of the Town officers as printed and made available to the public in the 2018 Town of Eastham Annual Report, and to hear any unpublished reports of committees and to do or act on anything which may legally come before this meeting.

You are directed to serve this Warrant by posting attested copies thereof at the Post Office in Eastham and North Eastham fourteen days at least before the date of holding said meeting.

Hereof, fail not and make due return of this Warrant and your doings thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hands and seals this 20th day of April in the year of our Lord, Two Thousand and eighteen.


William O'Shea, Chair


Wallace F. Adams, Vice Chair


Martin McDonald


Aimée Eckman


John F. Knight, Clerk

BOARD OF SELECTMEN

Greetings:

In a pursuance of the conditions of the foregoing warrant, I have posted attested copies, one each at the Post Office in Eastham and North Eastham fourteen days before time of said meeting.

Constable



A True Copy Attest:



Sue Fischer, Town Clerk

PROCEDURES FOR TOWN MEETING

In accordance with Section C2-8. B of the Eastham Town Charter, the following procedures will be followed:

1. A registered voter wishing to speak at Town Meeting shall proceed to one of the microphones. Once recognized the voter shall give his or her name and address, speak to the question for not more than three minutes, and shall not speak again until all those wishing to speak thereon have done so. Persons making articles and demonstrations are exceptions to this rule.
2. Non-voters who wish to address Town Meeting and have identified themselves in advance to the Moderator may only speak if permitted by majority consent of voters.
3. Registered voters will be seated first. Additional seating for non-voters may be available only after the Town Clerk has determined that there are an adequate number of seats for all registered voters in attendance. **Voters who sit in the Non-Voter Section cannot vote.**
4. Discussion on each article shall terminate when no one wishes to speak or the discussion becomes redundant in the opinion of the Moderator or a motion to call the question is approved.
5. Votes may be taken by voice (Majority to be determined by the Moderator), by a show of hands or by electronic devices. Articles requiring a 2/3 vote will be by hand count or electronic device count, at the Moderator's discretion, unless unanimous. If seven Town Meeting members question a voice vote, the Moderator may then choose an alternative counting method.
6. An article may be reconsidered on the same day, no more than sixty (60) minutes from the time the vote on such article is declared by the Moderator. The Town Clerk's minutes shall record such times.
7. TOWN MEETING TIME, A Handbook of Parliamentary Law, Third Edition, 2001, is the Eastham Town Meeting parliamentary handbook.

The only persons allowed in the foyer at Town Meeting will be Registrars, Checkers and voters.
Persons with handouts of any nature must be outside the building or in a designated area.

**PLEASE BE COURTEOUS
ALLOW EACH SPEAKER TO PRESENT THEIR IDEAS WITHOUT INTERRUPTION.**

Minutes for the Annual Town Meeting held May 7, 2018

Pursuant to the provisions of the foregoing warrant, the voters assembled at the Nauset Regional High School Gymnasium to vote on the following articles with actions as noted. The Moderator called the meeting to order at 7:02 p.m. with a quorum of 209 voters present.

Articles 1 through 9.

A motion was made and seconded by the Board of Selectmen to approve Articles 1-9 as printed in the warrant, and that the sum of \$2,400 be raised and appropriated for Article 1; that the sum of \$12,000 be transferred from free cash for Article 4; that the sum of \$16,000 be transferred from free cash for Article 5; that the sum of \$50,000 be transferred from free cash for Article 6; that the sum of \$50,000 be transferred from free cash for Article 7; that the following transfers be made from free cash to FY18 Article 12 for Article 8: \$5,000 to Treasurer Office Salaries; \$6,100 to Town Clerk Office Salaries; \$1,500 to Planning Office Expense Account; \$1,500 to Bank Charges Expense Account; \$2,000 to Treasurer Office Expense Account; \$3,000 to Data Processing Expense Account; \$10,000 to Fire Department Expense Account; \$10,000 to Central Purchasing Expense Account; \$30,000 to Municipal Buildings Expense Account; \$30,000 to Bulk Fuel Expense Account; \$34,200 to Debt Service Expense Account; and \$16,700 to Finance Committee Reserve Fund; and that \$85,835 be raised and appropriated for Article 9 and so that the articles read as follows:

Article 1. To raise and appropriate from available funds **\$2,400** for Greenhead Fly Control as authorized by G.L. C.252 §24, and authorize the Town Treasurer to pay said appropriation into the State Treasury.

Article 2. To assume liability in the manner provided by Sections 29 and 29A of Chapter 91 of the General Laws, as most recently amended for all damages that may be incurred by the Department of Environmental Protection of Massachusetts for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshore and shores along a beach, in accordance with Section 11 of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth of Massachusetts.

Article 3. To accept the provisions of M. G. L. C.71, §16B, which would reallocate the sum of member towns' funding obligation for the Nauset Regional School District in accordance with the Regional Agreement rather than the Education Reform Formula, so-called; for fiscal year 2020.

Article 4. To transfer from free cash **\$12,000** to the Visitors Service Board in accordance with Annual Town Meeting Article 26, May 4, 1998, to be expended by the Visitors Services Board on the following items: Landscaping, lighting, holiday decorations and general improvements on Windmill Green, Flower Island support, Summer concerts.

Article 5. To transfer from Free Cash \$16,000 to be given to the Eastham Chamber of Commerce as a grant to help support operations of the Information Booth.

Article 6. To transfer from Free Cash \$50,000 to add to the OPEB Trust as provided under Chapter 40, Section 5B of the General Laws to be reserved for appropriation for the purpose of funding future post-employment benefits, other than pensions.

Article 7. To transfer from Free Cash \$50,000 to the Stabilization Fund, established under Massachusetts General Laws, Chapter 40, Section 5B.

Article 8. To transfer from Free Cash the sum of \$150,000 to be apportioned as follows to the May 2017 Annual Town Meeting Article 12; \$5,000 to Treasurer Office Salaries; \$6,100 to Town Clerk Office Salaries; \$1,500 to Planning Office Expense Account; \$1,500 to Bank Charges Expense Account; \$2,000 to Treasurer Office Expense Account; \$3,000 to Data Processing Expense Account; \$10,000 to Fire Department Expense Account; \$10,000 to Central Purchasing Expense Account; \$30,000 to Municipal Buildings Expense Account; \$30,000 to Bulk Fuel Expense Account; \$34,200 to Debt Service Expense Account; and \$16,700 to Finance Committee Reserve Fund.

Article 9. To fix the salary and compensation of all elected officials of the Town as provided by M.G.L. Chapter 41 Section 108, as amended, and further to raise and appropriate \$85,835 for the following positions:

Moderator	\$ 500
Town Clerk	\$72,835
Selectmen (5) 2,500 each	\$12,500
Total	\$85,835

Articles 1-9 Passed – majority vote declared by Moderator
Count: 323 Yes 11 No

Article 10. A motion was made and seconded by the Board of Selectmen pursuant to the provisions of M.G.L. Chapter 43B Section 10, to amend the Town of Eastham Home Rule Charter, to change the position of town clerk from elected to appointed, as follows:

1. Delete §C3-8C which currently provides: “A Town Clerk shall be elected for a term of three years at an annual Town election”; and renumber the remaining sections of Chapter 3 accordingly.
2. Revise §C4-4 by inserting the underlined text, as follows: “The Town Administrator shall appoint, on the basis of merit and fitness alone, and may remove, except as otherwise provided by General Laws, this Charter, personnel bylaws, or collective bargaining agreements that may be applicable, a Town Clerk, Town Treasurer/Collector, a Police Chief, a Fire Chief, a Town Accountant, and all other department heads, officers, subordinates and employees, full- and part-time”
3. Insert as a new §C8-2 the following transitional provision: “Upon the effective date of the amendments to the Town Charter approved under Article 11 of the 2018 Annual Town Meeting,

the position of elected Town Clerk shall be abolished and the term of the elected incumbent terminated; provided, however, that the incumbent elected town clerk then holding office shall serve as the first appointed town clerk for a period equivalent to remainder of the elected term or said clerk's sooner resignation, retirement or removal for cause. Thereafter, the Town Clerk shall be appointed by the Town Administrator pursuant to §C4-4 of the Charter.

Motion failed to pass by 2/3 majority
Count: 71 Yes 266 No

Article 11. A motion was made and seconded by the Board of Selectmen to transfer from Free Cash the sum of **\$10,000** to assist Eastham 400 Commemoration Committee (Eastham 2020 Committee) in preparing programs, purchasing supplies, printing, and carrying out duties related to the planning and fund raising for the commemoration of the 400th anniversary of the first landing; and further that said funds shall be authorized to be spent by the Town Clerk acting as Town liaison.

Passed – majority vote declared by Moderator
Count: 325 Yes 16 No

Article 12. A motion was made and seconded by the Board of Selectmen to set the operating budget at **\$28,394,826** as printed in the warrant, and to meet this expenditure, to raise and appropriate and use estimated receipts totaling **\$28,006,426**; and transfer from the ambulance receipts reserved account **\$270,000** to Line 32 Fire Salaries; transfer from the Septic Loan Betterment Account **\$20,400** to Line 72 Septic Betterment Loan; transfer from the Windmill receipts reserved account **\$2,000** to Line 67 Beach & Recreation Expense; transfer from the Government Media Access Account **\$90,000** to Line 14 IT Department Salary; transfer from the Waterway Improvement Account **\$6,000** to Line 20 Natural Resources Salary, and further transfer from Free Cash (dog receipts) an additional **\$2,500** to Line 65, Library Expense.

Passed – majority vote declared by Moderator
Count: 317 Yes 16 No

Article 13. A motion was made and seconded by the Board of Selectmen to appropriate **\$788,000** and to meet this appropriation, transfer from Free Cash **\$583,000** and transfer from the Ambulance Receipts Reserved Account **\$205,000** for the purposes of acquiring the items and undertaking the improvements as printed in the warrant, except for the Salt Pond Remediation, the Rock Harbor Improvement Plan and the Police Station Renovation which will be the subject of separate motions under articles 15, 16 and 17.

Passed – majority vote declared by Moderator
Count: 321 Yes 18 No

Article 14. A motion was made and seconded by the Board of Selectmen to move in accordance with the requirements of the Town of Eastham Home Rule Charter Section 6-6A to accept the Capital Improvement Plan for FY20-FY24, as printed in the warrant, except for the removal of line 140.

Passed – majority vote declared by Moderator
Count: 327 Yes 14 No

Article 15. A motion was made and seconded by the Board of Selectmen to appropriate the sum of **\$470,000** for costs associated with the wastewater engineering and study for alternative systems for Salt Pond remediation, to provide for a grant match for Route 6/Salt Pond draining improvements and to mitigate the effects of pollution in Schoolhouse and Minister's Ponds; including all costs incidental and related thereto; and that to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow \$470,000 and to issue bonds and notes therefor pursuant to M.G.L. Chapter 44, Sections 7 or 8 or any other enabling authority; provided, however, that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2 and ½ debt exclusion vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Passed – 2/3 majority vote declared by Moderator
Count: 327 Yes 17 No

Article 16. A motion was made and seconded by the Board of Selectmen to appropriate the sum of **\$1,300,000** for costs associated with the Rock Harbor Improvement Plan, phase I including replacement, construction and improvements to the Rock Harbor Marina area docks, pilings, floats, the Harbormaster building, parking, improved access to commercial docks, water and electrical, all related engineering & permitting costs; including all costs incidental and related thereto; and that to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow \$1,300,000 and to issue bonds and notes therefor pursuant to M.G.L. Chapter 44, Sections 7 or 8 or any other enabling authority; provided, however, that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2 and ½ debt exclusion vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Passed – 2/3 majority vote declared by Moderator
Count: 261 Yes 80 No

Article 17. A motion was made and seconded by the Board of Selectmen to appropriate the sum of **\$600,000** for costs associated with the replacement of the police station roof and renovation of the locker rooms, kitchen, training rooms, bathrooms and all related architectural, engineering and permitting costs related to this renovation and all other costs incidental or related thereto; and that to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow \$600,000 and to issue bonds and notes therefor pursuant to General Laws Chapter 44, sections 7 or 8 or any other enabling authority; provided, however, that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2 and ½ debt exclusion vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Passed – 2/3 majority vote declared by Moderator
Count: 305 Yes 36 No

Articles 18, 19, 20, 21 – A motion was made and seconded by the Board of Selectmen to amend the Eastham Zoning bylaws; **Section IX Intensity Regulations, Subsection D.5 Residential Lot Intensity**, as printed in the warrant in Article 18; **Section V Uses, All Districts** as printed in the warrant in Article 19; **Section III -Definitions** by deleting the language, as printed in the warrant in Article 20; and **Section XII-Administration, and Section XIII-Site Plan Approval-Special Permit** as printed in the warrant in Article 21. The articles to read as follows:

Article 18. To amend the Eastham Zoning Bylaw, **Section IX Intensity Regulations, Subsection D.5 Residential Lot Intensity** as follows:

~~Strikethrough~~ = Language proposed for deletion
Underline = Language proposed for inclusion

4. Any proposed addition to or expansion of an existing dwelling or accessory structure in District F: Seashore District must submit an application to the Eastham Planning Board under Section XIV – Site Plan Approval – Residential, if the addition or expansion exceeds ~~400~~ 200 square feet.

5. Any project resulting in an increase of 200 square feet or less of site coverage, as defined in Section III of the Eastham Zoning Bylaw, shall be exempt from Site Plan Approval – Residential. No more than one (1) exemption shall be granted within a five (5) year period.

Article 19. To amend the Eastham Zoning Bylaw, **Section V Uses, All Districts** as follows:

~~Strikethrough~~ = Language proposed for deletion

Underline = Language proposed for inclusion

ALL DISTRICTS:

- Municipal uses are allowed by-right
- Commercial Communications Towers are allowed only on Town owned land.
- Special Permits may be granted for any use not specifically permitted but which is consistent with the intent of the zoning district characteristics as expressed in Section 3 of this By-Law.

Article 20. To amend the Eastham Zoning Bylaw, **Section III -Definitions** by deleting the language, as follows:

~~Strikethrough~~ = Language proposed for deletion

Underline = Language proposed for inclusion

~~HEIGHT, BUILDING—The vertical distance from the grade plane to the highest point of a gable, hip or gambrel roof and the highest point of the coping of a flat roof, but excluding chimneys, cupolas, flagpoles or other similar and customary appurtenances.~~

Article 21. To amend the Eastham Zoning Bylaw, **Section XII-Administration and Section XIII Site Plan Approval-Special Permit** as follows:

~~Strikethrough~~ = Language proposed for deletion

Underline = Language proposed for inclusion

~~C. Construction or operations under a building or special permit shall conform to any subsequent amendment or the ordinance or by-laws unless the use or construction is commenced within a period of not more than six (6) months after the issuance of the permit and in cases involving construction, unless such construction is continued through to completion as continuously and expeditiously as is reasonable.~~

D. All special permits and variances shall lapse ~~one (1) year~~ three (3) years from date of issue unless construction or operation under said permit has commenced. All rights authorized by a variance shall be exercised within one (1) year of the date of grant of such variance. If a matter is under court appeal, a special permit or variance shall be deemed issued on the date that a final court determination enters in the case.

And also amend

SECTION XIII – SITE PLAN APPROVAL – SPECIAL PERMIT as follows:

H. ENFORCEMENT

1. Any special permit with site plan approval issued under this section shall lapse within ~~two years~~ three (3) years if a substantial use thereof has not sooner commenced or, in the case of a permit for construction, if construction has not begun by such date, completion of the requirements of the Site Plan has not taken place. Such permit may be extended for reasonable cause.

Articles 18, 19, 20, 21 Passed – 2/3 majority vote declared by Moderator
Count: 306 Yes 21 No

Article 22. A motion was made and seconded by the Board of Selectmen to amend the Eastham Zoning Bylaw by *deleting Section V District I- North Eastham Overlay in its entirety* and replacing it with a new section **District V. I-Eastham Corridor Special District** as follows:

DISTRICT I - EASTHAM CORRIDOR SPECIAL DISTRICT

A. STATUTORY AUTHORITY

On November 1, 2017, the Barnstable County Assembly of Delegates adopted Barnstable Ordinance 17-12 and designated the district shown on a map labeled “Town of Eastham – Proposed DCPC August 2017” (“DCPC Map”) as District of Critical Planning Concern (“DCPC”), pursuant to Section 11 of the Cape Cod Commission Act (St. 1989, c.716, as amended)(“CCCA”) and pursuant to CCCA Section 11(d), the Town adopted these implementing regulations to regulate the DCPC which shall be known as the Eastham Corridor Special District.

B. PURPOSE

The purpose of the Eastham Corridor Special District, as designated in Barnstable County Ordinance 17-12, is to enhance and protect the character of Eastham’s commercial areas, encourage mixed-use development, support and enhance the economy in North Eastham, improve bicyclist and pedestrian safety and access along the Route 6 corridor, minimize traffic conflicts and improve access management throughout the District, expand opportunities for creation of affordable housing, and adopt best management practices to manage nutrients discharged through stormwater within the District.

C. APPLICABILITY

1. District Boundaries

The provisions of this Section shall apply within the Eastham Corridor Special District (ECSD), as shown on the DCPD Map [and as shown in more detail on a map entitled “Eastham Corridor Special District” Map dated May 7, 2018].

2. Neighborhood Districts

For the purpose of this zoning bylaw, the Eastham Corridor Special District is divided into the following neighborhood zoning districts:

Core Commercial District (CC)

The purpose of the Core Commercial District is to create a compact, vibrant commercial center at Route 6 and Brackett Road that contains small-scale commercial uses consistent with the neighborhood character and with interconnections between properties to facilitate convenient pedestrian and bicycle access and circulation. Buildings shall have small setbacks to the street, and no parking shall be allowed in front yards. The Core Commercial District has a commercial focus but also allows for accessory residential units.

Office/Residential District (O/R)

The purpose of the Office/Residential District is to allow a mix of residential and compatible low intensity commercial uses in a walkable, residential scale neighborhood. All development will follow traditional residential patterns. No direct access to Route 6 shall be allowed from lots in Office/Residential District in order to improve safety and to limit curb cuts on the highway.

Transition Commercial District (TC)

The purpose of the Transition Commercial District is to allow for small-scale commercial and residential uses on the Route 6 corridor outside of the Core Commercial area, with greater setbacks from Route 6, landscape treatments, and minimal visibility of parked cars, while maintaining pedestrian scale development and accessibility. A single curb cut shall provide access to Route 6 from lots in the Transition Commercial District in order to improve safety and limit curb cuts on the highway.

Limited Commercial District (LC)

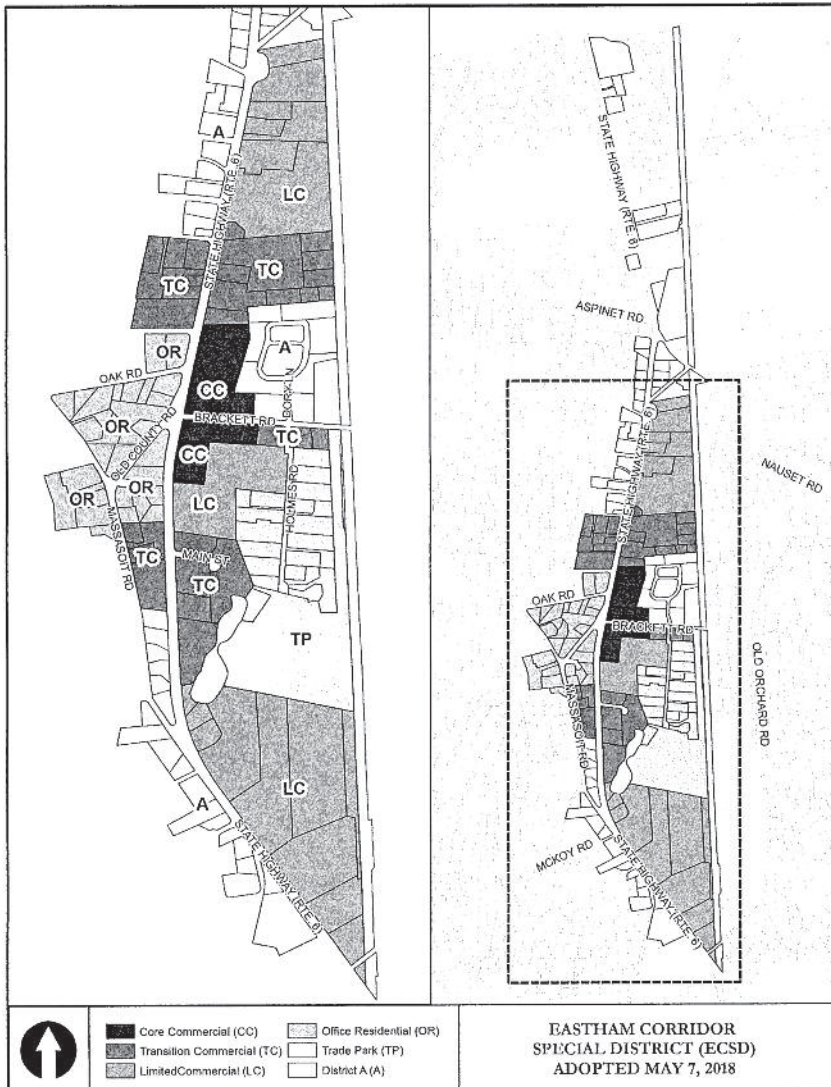
The purpose of the Limited Commercial District is to allow for a predominantly residential area with low-intensity commercial uses on Route 6 well outside the Commercial Core, maintaining pedestrian scale development and accessibility, and avoiding creation of hazards or congestion. A single curb cut access to Route 6 shall be provide access to Route 6 from lots in the Limited Commercial District in order to improve safety and limit curb cuts on the highway.

Trade Park (TP)

The purpose of the Trade Park District is to support the industrial and trade needs of the community, providing an appropriate location off of Route 6 for businesses in the building trades and similar industries.

District A (Residential Uses)

A residential district of single-family and two-family dwellings. A portion of District A is located within the ECSD and pre-dates establishment of the ECSD. This Section does not establish new zoning for District A. *(For District A zoning regulation see Sections V and IX. Site Plan Approval for residential uses within the ECSD where required under Section IX, shall fall under Eastham Zoning Bylaw Section XIV Site Plan Approval Residential).*



3. Relationship to Other Regulations

The provisions in this Section (Section V, District I - Eastham Corridor Special District) apply to all development within the Eastham Corridor Special District. Other sections of the Town of Eastham Zoning Bylaw also apply within this special district, except that where this Section conflicts with or differs from other sections of the Eastham Zoning Bylaw, this Section shall control.

D. SPECIAL PERMIT GRANTING AUTHORITY AND SITE PLAN REVIEW

1. The Planning Board shall be the Special Permit Granting Authority (SPGA) for Special Permits within the Eastham Corridor Special District.
2. The Town Planner shall be the Planning Board's designee for conducting Minor Site Plan Approval within the Eastham Corridor Special District. The Planning Board shall be responsible for conducting Major Site Plan Approval in the Eastham Corridor Special District.

E. DEFINITIONS

As used in the ECSD, the following terms shall have the meanings indicated:

Accessory Use or Building – A use or structure which is customarily incidental to and subordinate in area, extent, and purpose to that of the principal structure or use and shall be located on the same lot therewith. If such use or structure occupies more than 40% of the floor area occupied by the principal structure or use or more than 50% of the lot area occupied by the principal structure or use, it shall no longer be considered accessory.

Accessory Dwelling Unit (ADU) – A dwelling unit incorporated within or attached to a principal use on the same lot, which ADU shall be clearly subordinate in size to that principal use.

Formula Business – A retail business, restaurant, or other food service establishment which does or is required by contractual or other arrangement such as a franchise to maintain two (2) or more of the following items:

1. Standardized (formula) array of services and/or merchandise, trademark, or logo;
2. Standardized exterior architecture, décor, or color scheme;
3. Standardized signage;

and these features are the same as or substantially the same as ten (10) or more such establishments, regardless of ownership or location.

Frontage Building - The building that abuts the front yard, front lot line, exterior (street-facing) side yard, or exterior side lot line. Corner buildings shall have two frontages.

Front Yard – A space extending the full width of the lot between the front line of the nearest building wall or structure and the front lot line. On corner lots or lots with frontage on two roadways, the front yard shall extend along the frontage on both streets.

Change of Use – A change in the nature or purpose of a use for a developed site.

Gross Floor Area (GFA) – The sum of the area of all floors within the perimeter of a building, located either above or below ground level. Gross floor area shall be expressed in square feet and measured from the exterior face of the exterior walls, or the centerline of shared walls. It shall include mezzanines and attics without deduction for hallways, stairways, elevator shafts, mechanical rooms, closets, thickness of walls, columns, projections, or other similar features. Crawl spaces for plumbing, wiring, or other mechanical infrastructure or for storage and in all cases not designed for human occupancy shall not count towards Gross Floor Area. Outdoor areas used for storage, sales, service and display shall also be included in the total Gross Floor Area.

Interconnection – A shared access way among properties to reduce the number of curb cuts, driveways and vehicle maneuvers on adjacent roadways.

Pocket Park/Pedestrian Plaza – Landscaped and/or hardscaped area with benches, bike rack, landscaping and special pavement treatment.

Principal Use or Building – A primary use on a lot or a building on a lot on which the primary use is located. (See also Accessory Use or Building).

Setback – The required distance between every structure and the lot lines of the lot on which it is located.

Vegetated Buffer – A combination of mixed hardwood and evergreen trees and shrub plantings designed to provide screening of development from adjacent roadways. Pedestrian amenities such as sidewalks may be located within the vegetated buffer where appropriate.

F. ECSD USE REGULATIONS

1. Allowed Uses

In the following ECSD Table of Use Regulations, uses that are permitted by right in the district are designated by the letter (Y). Uses that may be permitted by special permit in the district are designated by the letter (SP). Uses designated (X) are not permitted in the district.

	CORE COMMER CIAL	TRADE PARK	TRANSIT ON COMMER CIAL	OFFICE/ RESIDEN TIAL	LIMITED COMMER CIAL
PRINCIPAL USES					
AGRICULTURE					
Farm	X	Y	Y	Y	Y
Plant nursery, other horticulture or floriculture	X	Y	Y	Y	Y
RESIDENTIAL					

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Assisted living residence, with or without independent living	X	X	Y	Y	Y
Single-family dwelling	X	X	X	Y	Y
Two-family or duplex dwelling	X	X	X	Y	Y
Apartments and townhouses	X	X	Y	Y	Y
COMMERCIAL					
Antique, Craft, and Gift shops	Y	X	Y	Y	Y
Adult entertainment	X	SP	X	X	X
Animal hospital or veterinary office	X	X	Y	Y	X
Art gallery	Y	X	Y	Y	Y
Auction house	X	Y	X	X	X
Automotive repair, service	X	Y	X	X	X
Bakery, wholesale	Y	Y	Y	X	X
Bank	Y	X	Y	Y	Y
Barber shop, beauty salon	Y	X	Y	Y	Y
Boat building, repair, storage	X	Y	X	X	X
Cinema, movie theater	SP	X	Y	X	X
Contractor's yard	X	Y	X	X	X
Dry cleaning, laundromat	Y	X	Y	X	X
Fitness center, gym	Y	X	Y	X	Y
Food Truck	SP	SP	SP	SP	SP
Formula Business	SP	X	SP	X	X
Hospice care facility	X	X	Y	SP	Y
Hotel, Inn, Motel, Hostel	X	X	X	X	X
Industry, light	X	Y	X	X	X
Junk Yard	X	SP	X	X	X
Kennel, commercial (not defined)	X	X	Y	Y	Y
Nursing or convalescent facility	X	X	Y	Y	Y
Professional offices	Y	X	Y	Y	Y
Publishing and/or printing establishment	X	Y	X	X	X
Rental, automobile, truck, trailer	X	Y	X	X	X
Rental, boat, fishing gear	X	Y	X	X	X
Restaurant ≤3,000 sf GFA	Y	X	Y	SP	SP

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Restaurant >3,000 sf GFA	SP	X	SP	X	X
Retail sales/service, ≤3,000 sf GFA	Y	X	Y	Y	X
Retail sales/service, >3,000 sf GFA	SP	X	SP	X	X
Resort and conference center	X	X	X	X	X
Service and repair, non-automotive (carpentry, electrical, plumbing, etc.)	X	Y	X	X	SP
Spa resort	X	X	X	X	Y
Studio, artist dance, photography	Y	Y	Y	Y	Y
INDUSTRIAL					
Concrete batching plant	X	SP	X	X	X
Manufacturing, assembling, processing, packaging	X	Y	X	X	X
Plumbing, electrical, carpentry	X	Y	X	X	X
Warehousing, Rental, and bulk storage	X	Y	X	X	X
Wastewater Effluent disposal	X	SP	X	X	X
Wind, Solar, Energy Facility (other than private)	X	SP	X	X	X
GOVERNMENT, CULTURAL, INSTITUTIONAL					
Conservation, open space land	X	X	Y	Y	Y
Municipal use	Y	Y	Y	Y	Y
Museum	Y	Y	Y	X	X
Public use, other	Y	X	Y	X	Y
Recreation, passive	Y	X	Y	Y	Y
ACCESSORY USES					
COMMERCIAL					
Antique, craft, and gift shops	Y	Y	Y	Y	Y
Barber shop, beauty salon	Y	X	Y	Y	Y
Office	Y	X	Y	Y	Y
Retail complementary to principal use	Y	Y	Y	X	Y
Service trades	X	Y	X	X	X
RESIDENTIAL					
Affordable Dwelling unit	Y	Y	Y	Y	Y

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Apartment located above permitted commercial use	Y	Y	Y	Y	Y
Single-family	Y	X	Y	Y	Y
Two-family or duplex dwelling	Y	X	Y	Y	Y
Apartments and townhouses	Y	X	Y	Y	Y
Bed and breakfast	X	X	X	Y	Y
Family daycare, licensed per G. L. c. 15D, §1A.	Y	X	Y	Y	Y
Farm stand, non-exempt per G. L. c. 40A, §3Y.	SP	X	Y	SP	SP
Home Occupation	Y	X	Y	Y	Y

2. Continuation

Any lawfully established lot, structure or use existing at the time of the adoption of this Section that does not conform to the provisions of the Eastham Corridor Special District shall be allowed to continue.

3. Change, Alteration, Expansion of Non-Conforming Structures and Uses

Notwithstanding the provisions of G.L Chapter 40A, and Section VI of the Eastham Zoning Bylaw, lawfully established structures and uses in existence as of May 7, 2018 that do not conform to the ECSD District Wide Development Standards may be changed, altered or expanded in accordance the following procedures:

a. Minor Site Plan Review

A pre-existing, non-conforming structure or use may change or expand up to 250 square feet of gross floor area through Minor Site Plan Review in accordance with Section V, District I, subsection H.3.a, Minor Site Plan Review, provided that the following criteria are determined to be met:

1. The property shall have no more than one defined curb cut onto Route 6 and shall not propose additional Route 6 curb cuts;
2. A landscape buffer of at least 20 feet in depth exists and shall be maintained on the subject property along its road frontage;
3. No additional parking or pavement shall be proposed in the lot's Front Yard area.
4. Any change or expansion shall comply with all dimensional standards in the ECSD.

b. Major Site Plan Review

A pre-existing, non-conforming structure or use may change or expand up to 1,000 square feet of gross floor area in accordance with Section V, District I, subsection

H.3.b, Major Site Plan Review, provided that the following criteria are determined to be met:

1. The property shall have no more than one defined curb cut onto Route 6 or shall provide an interconnection to an adjacent property to limit future curb cuts onto Route 6;
2. A landscape buffer of at least 20 feet in depth wide exists or will be provided and shall be maintained on the subject property along its road frontage;
3. The amount of parking in the Front Yard area shall be reduced; and
4. Any change or expansion shall comply with all dimensional standards in the ECSD

c. Special Permit

A pre-existing, non-conforming structure or use that proposes to change or expand more than 1,000 square feet of gross floor area requires a Special Permit in accordance with Section V, District I, subsection K, ECSD Site Plan Special Permit. The change or expansion shall comply with all dimensional standards in the ECSD, including building setback, parking location, maximum building footprint, façade variation, landscaping, and Route 6 access.

4. Use Limitations

- a. Special Permits may be granted for uses not specifically permitted but which is consistent with the intent of the zoning district characteristics as expressed in Section V.(I) of this bylaw.
- b. Drive-throughs are prohibited, except for banks.

G. ECSD DISTRICT WIDE DEVELOPMENT STANDARDS

The following standards shall apply to all development within the district. The Planning Board (SPGA) or in the case of Minor Site Plan Approval, the Planning Board's designee, shall use the standards as criteria for consideration of Major and Minor Site Plan Approvals and Special Permit approval.

1. Dimensional Standards

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Minimum Lot Size	20,000 sf	40,000 sf	40,000 sf	40,000 sf	40,000 sf
Minimum Frontage Building Setback	20' on Route 6 5' on Brackett Rd	25'	25'	25'	25'

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Maximum Frontage Building Setback	30' on Route 6 15' on Brackett Rd	NA	50'	50'	
Side Setback	10' on Route 6 0'-15' on Brackett Rd	10'	10'	10'	10'
Rear Setback	10'	10'	10'	10'	10'
Parking Setback	At least 20' behind front building facade	10'	At least 20' behind front building facade	At least 20' behind front building facade	At least 20' behind front building facade
Maximum Individual Building Footprint	3,000 sf in front of lot; 8,000 sf if located behind frontage buildings	10,000 sf	3,000 sf in front of lot; 8,000 sf if located behind frontage buildings	2,000 sf in front of lot; 5,000 sf if located behind frontage buildings	3,000 sf in front of lot; 8,000 sf if located behind frontage buildings
Maximum Total Building Coverage	50%	50%	30%	30%	30%
Maximum Lot Coverage	80%	80%	80%	65%	65%
Maximum Building Height	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Gross Floor Area on 2 nd Floor	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area
Facade Variation	5' setback or projection every 40'		5' setback or projection every 40'	5' setback or projection every 40'	5' setback or projection every 40'
Pocket Park/Pedestrian Plaza	50 sf per development site				
Landscaping	Street trees 1 every 35' 3" min. caliper; landscaping required in front yard area	Minimum 10' wide vegetated buffer	Minimum 25' wide vegetated buffer	Minimum 25' wide vegetated buffer	Minimum 25' wide vegetated buffer
Parking Lot Landscaping	100 sf every 10 spaces	100 sf every 10 spaces	100 sf every 10 spaces	100 sf every 10 spaces	100 sf every 10 spaces
Route 6 Access	Only one Route 6 curb cut allowed		Only one Route 6 curb cut allowed	No Route 6 access allowed; must use secondary road access	Only one Route 6 curb cut allowed

2. Parking, Driveway, Vehicular and Pedestrian Access Standards

- All driveway and parking areas shall be visually buffered from all streets by placing them behind frontage buildings and through the use of berms or natural features and/or plantings, using materials that shall maintain a minimum of 50% of their effectiveness year-round. All driveway and parking areas shall be visually buffered from adjoining residential uses by one or more of the following: earthen berms, fencing, and plantings, using materials that shall maintain a minimum of 75% of their effectiveness year round. Visual buffers shall be designed, placed and maintained to reduce light from vehicular headlights from reaching onto adjoining streets and other properties.

- b. A portion of the required parking may be accommodated on access drives within the project area, provided such parking does not interfere with sight lines to pedestrian or vehicular access routes, directional signage, or interfere with vehicular access/egress in any area.
- c. Landscaped islands shall be designed with consideration given to the need for shade, pedestrian access where appropriate, snow storage, and the need to soften the appearance of large paved areas.
- d. Parking areas may consist of either pervious hard surfaces or impervious surfaces, provided that provisions acceptable to the Planning Board to manage surface water runoff. The Planning Board may allow up to 10% of the required parking to be constructed in an alternative paver which incorporates the use of grass or a "grass on gravel" system to allow for greater permeability and an appearance more characteristic of open space/courtyard features, to be used exclusively for overflow parking beyond that normally needed to service the uses on site. The location of such spaces should be in peripheral areas of the parking facility where they can enhance the appearance of adjoining open space and not be in a location where they would be in daily use or overlap with pedestrian activity.
- e. Parking areas shall be lighted to provide adequate visibility for use in the dark without adversely impacting adjacent uses or parcels and shall conform to Lighting Standards in subsection G.9.
- f. Off-street parking spaces may be laid out in a perpendicular, angled, or parallel alignment provided adequate access is provided for vehicles to enter and leave the spaces, pedestrians to enter and leave the vehicles, and service and emergency vehicles to access the drives, parking areas, and buildings.
- g. Perpendicular or angled parking spaces shall not be less than 9 feet wide by 18 feet in depth. However, at the discretion of the Planning Board, up to 5% of the required parking spaces may be accommodated using a layout of an 8-foot width by a 17-foot depth. Such spaces shall be identified by a sign mounted at a height of not less than 5 feet or more than 8 feet indicating the space is for a subcompact car only. In no case shall parallel parking spaces be less than 8 feet in width (depth) and 22 feet in length.
- h. Driveways which can be shared for more than one use are encouraged, provided the Planning Board determines that sharing does not limit adequate service or emergency access at any time or serve as the only route of vehicular access to a project.
- i. Customer and residential pedestrian access areas shall include a combination of walkways and landscaping. Such pedestrian access shall be provided from the streets providing frontage and/or access for the project as well as the drives and parking areas within the project. Pedestrian access routes shall be laid out to minimize conflict with vehicular routes, and where the two cross, the pedestrian route shall be clearly marked on the vehicular surface and when appropriate, with signage. Pedestrian

access routes shall be lighted to provide adequate visibility for use in the dark without adversely impacting adjacent uses or parcels.

3. General Parking Requirements

Off-street parking spaces in the amounts specified in Table of Parking Requirements shall be provided for each use, unless an alternate amount is approved through Site Plan Review or by Special Permit, in accordance with subsections I, J, and K, Minor and Major Site Plan Review Procedures, and Special Permit Review Procedures.

TABLE OF PARKING REQUIREMENTS		
Spaces per 1,000 sf		
Land Use	Maximum	Minimum
Retail	3	2
General Office	4	2
Hotel, Motel, Lodgings	1 space per sleeping room	1 space per sleeping room
Medical Office	4	3
Restaurant	1 space per 4 seats	1 space per 4 seats
Coffee shop/cafe	1 space per 2 seats	1 space per 3 seats
Personal Services Establishment	3	2
Industrial	2.5	1.5
Social, Fraternal Organizations	4	3
Churches, places of worship	1 space per 3 seats	1 space per 5 seats
All other uses	3 or other amount, as determined by the Planning Board based on the character of the use proposed	2 or other amount, as determined by the Planning Board based on the character of the use proposed

a. Waiver Requests

Applicants may seek a waiver from the Planning Board and the Planning Board shall have the authority through Site Plan Review to reduce the minimum number of parking spaces required or to exceed the maximum amount by up to 10%. Applicants seeking to exceed the maximum amount by more than 10% of the requirement shall obtain Special Permit approval from the Planning Board.

b. Shared Parking

The number of parking spaces required may be reduced for shared parking at the discretion of the Planning Board provided such reduction does not shift a demand for parking onto public streets or any areas not equipped to handle such activity.

1. Shared On-Site Parking

To implement shared on-site parking between two or more uses, the applicant shall provide expert analyses as part of Site Plan Review to demonstrate that proposed uses are either competing or non-competing and the applicant shall pay for peer review, as and if required by the Planning Board.

2. Non-competing Uses

In mixed-use developments, applicants may propose a reduction in parking requirements based on an analysis of peak demands for non-competing uses. Up to 50% of the requirements for the predominant use may be waived by the Planning Board if the applicant can demonstrate that the peak demands for two uses do not overlap. An applicant may use the latest peak demand analyses published by the Institute of Traffic Engineers (ITE) or other source acceptable to the Planning Board and the Board may require peer review of the information provided.

3. Competing Uses

In a mixed-use development, an applicant may propose a reduction in parking requirements where peak demands do overlap. In these cases, the Planning Board shall have the authority, but not the obligation, to reduce the parking requirements of the predominant use by up to 30%.

4. In consideration of a request to share parking, the Planning Board shall require that an applicant shall provide evidence that satisfies the Board that the following conditions are satisfied:

- (a) The shared parking is sufficient to adequately service the adjoining uses without leaving either in a deficit of spaces needed;
- (b) The shared parking has well defined pedestrian access to both uses;
- (c) There is a legally binding and permanent agreement, executed by all parties to be served and recorded, which permits vehicular and pedestrian access to and from all the parcels involved; this agreement must be in place, and a copy provided to the Building Inspector before issuance of an Occupancy Permit.

4. Building Design Standards

- a. Variation in the overall architectural design, including set-backs and projections in the building facades, changes in roof ridge and eave height, and incorporation of porches, display windows and entrances that are pedestrian-scale and compatible with the small-scale character of Eastham shall be included in all new construction. All building facades that abut public streets should have characteristics similar to the primary façade. Applicants may refer to the Cape Cod Commission's Technical Bulletins "Designing the Future to Honor the Past: Design Guidelines for Cape Cod" and "Contextual Design on Cape Cod: Design Guidelines for Large Scale Development" for design guidance.

- b. All roof mounted mechanical equipment must be enclosed to reduce the noise of operation and eliminate visibility of such equipment from the equivalent of an adjoining second floor level. In no case shall roof mounted equipment or the accompanying enclosures exceed a height of 6 feet above, or occupy, with the exception of photovoltaic and associated solar energy systems, more than 30% of the area of the roof surface.
 - c. Buildings with traditionally sloped roofs are preferred, and those with a pitch of at least 7/12 are allowed greater maximum building height than flat-roofed structures.
 - d. Exterior building facades shall incorporate traditional building materials such as wood shingle or clapboard siding, or shall use composite materials that approximate or reference traditional siding materials.
 - e. Building orientation, layout, and configuration shall be designed to provide adequate light and air for the proposed and adjoining buildings.
- 5. Internal Roadways, Walkways, Paths and Parking Area Standards**
- a. Internal roadways shall be designed to provide for safety; visual appeal; separation of vehicular, bicycle and pedestrian traffic; convenient connectivity within and without the site; and maximum access to the various amenities and facilities on the site and to pathways on adjacent sites. All internal roadways, walkways, paths and parking areas shall be maintained by the owner or an association of unit owners, as applicable.
- 6. Drainage and Storm Water Management Standards**
- a. Stormwater for all roadways, driveways and parking areas shall be managed and infiltrated on site, close to the source, to minimize runoff and maximize water quality treatment. Stormwater water quality treatment shall be consistent with 310 CMR and the Massachusetts Stormwater Management Handbook to attain 80-percent total suspended solids removal and to reduce nutrients. All designs shall provide for at least 44-percent total suspended solids removal prior to discharge into structured infiltration systems.
 - b. Stormwater design for the first inch of stormwater flow from all roadways, driveways and parking areas shall use biofiltration practices including, but not limited to, vegetated swales and filter strips, constructed wetlands, tree box filters, bio-retention areas and rain gardens for treatment of stormwater runoff. Bioretention areas shall be constructed in accordance with the Massachusetts Storm Water Management Volume One: Stormwater Policy Handbook March 1997.
- 7. Landscape Plan and Buffering Standards**
- a. No clear-cutting shall be permitted, except as necessary and incidental to development activities under an approved site plan. Required buffers shall maintain existing vegetation and topography to the greatest extent possible. Where additional planting is required to meet the landscaping standards in the ECSD Dimensional Table, new planting shall consist of mixed hardwood and evergreen trees, with

associated shrubs and groundcovers, planted to provide full screening within three years of planting. All development shall submit a maintenance agreement for a minimum of three growing seasons to insure vegetation is properly established. Any planting that does not survive for three years shall be replaced. Where, appropriate, pedestrian and bicycle accommodations may be installed within the landscape buffer. Applicants may refer to the Cape Cod Commission's website Design Resources page for guidance in meeting these standards.

8. Service Access, Including Deliveries and Trash Removal Standards

- a. Provisions shall be made for service vehicles to access the site and building so as not to obstruct pedestrian and vehicular access by residents, commercial patrons and emergency providers. All trash receptacles and areas to be used by service and delivery vehicles shall be visually and, to the extent reasonably practicable, acoustically buffered from adjoining residences by one or more of the following: earthen berms, fencing, and/or planting. Any relief granted shall be conditioned to require trash removal at sufficient frequency, especially during summer months, so as to mitigate odor and pest control issues. Any visual screening shall maintain a minimum of 75% of its effectiveness year-round. No service vehicle shall be allowed to have an engine idling for more than ten minutes unless it is necessary for the service being provided (for example: tree trimming, power washing, refrigeration, etc.).

9. Lighting Standards

Lighting shall be shielded such that peak candle power is at an angle of 75 degrees or less from vertical, and have a maximum luminaire mounting height of 30 feet, and a maximum off-site overspill of 1.0 foot-candles.

10. Formula Business Review Criteria

The purpose and intent of the Formula Business review criteria shall be to regulate the visual features and address the adverse aesthetic impact of nationwide, standardized businesses on the visual character of Eastham. The visual impact of formula based businesses would have a negative impact on the Town's distinctive Cape Cod character, which is critical to the Town's tourist-based economy and its status as a "Cape Cod vacation destination" and enhances the quality of life for residents. Formula Businesses which are identifiable through exterior arrangements (signs/colors/symbols and design and arrangement of structures and similar arrangements that visually identify the business as a chain or formula business) shall require Special Permit authorization from the Planning Board to ensure that the exterior arrangements in the ECSD shall not detract from Eastham's individuality and community character. In addition to Special Permit approval criteria provided in Subsection K.4 of this bylaw, the Planning Board shall take the following additional criteria into consideration when reviewing an application for Formula Business:

- a. The extent to which the exterior arrangements of the Formula Business would be compatible with and reflect the aesthetic appearance and individuality of the ECSD;
- b. The extent to which the exterior arrangements of the Formula Business that are typically used for the business at other locations outside of the ECSD have been proposed to be modified.

H. ECSD REVIEW PROCEDURES

1. Purpose

a. Minor and Major Site Plan Review

The purpose of Site Plan Review is to provide for comprehensive review of proposed development in the ECSD that could impact the visual character, natural resources, and traffic circulation of the area. Site Plan Review shall be a process that allows the Planning Board or its designee to ensure that proposed development satisfies the requirements of Section V, District I.

b. Special Permit Site Plan Review

The purpose of Special Permit review is to ensure that new development and redevelopment which may have significant impacts upon ECSD or the Town of Eastham is designed in a manner that minimizes adverse impacts, in accordance with Chapter 40A of the Massachusetts General Laws.

2. Types of Review

a. Residential uses within the ECSD shall fall under Eastham Zoning Bylaw Section XIV Site Plan Approval Residential.

b. The following types of development require approval by the Planning Board or its designee prior to issuance of a building permit. **For changes, alterations, expansion of pre-existing non-conforming structures and uses also reference Section V, District I, subsection F.3.**

MINOR SITE PLAN Planning Board Designee Approval	MAJOR SITE PLAN Planning Board Approval	SITE PLAN SPECIAL PERMIT Planning Board Approval
<ul style="list-style-type: none"> Exterior construction, expansion or alteration of structure(s) less than or equal to 500 sf GFA, OR Additional Site Coverage of less than or equal to 500 sf, OR 	<ul style="list-style-type: none"> Exterior construction or expansion of structure(s) resulting in an increase between 501 – 3000 sf GFA, OR Increase greater than 500 sf of additional site coverage, OR Change of Use, 	<ul style="list-style-type: none"> Exterior construction or expansion of structure(s) resulting in an increase greater than 3000 sf GFA, OR Use requiring a Special Permit per Table of Uses, OR Formula Business
<ul style="list-style-type: none"> Creation of 1- 4 additional parking spaces, and the parking is not located in front of lot, OR 	<ul style="list-style-type: none"> Creation of 5 -10 additional parking spaces, OR Changes to site access, pattern of pedestrian and/or vehicular movement within the site or in relation to adjacent properties or streets, including interconnection(s) between adjacent lots, OR 	<ul style="list-style-type: none"> New curb cut onto Route 6, OR Creation of greater than 10 additional parking spaces, OR Creation of new or change to existing Route 6 access, OR
<ul style="list-style-type: none"> 1 new interior Accessory Dwelling Unit 	<ul style="list-style-type: none"> 2-3 new interior Accessory Dwelling Units (no change to building footprint), OR 1-3 new dwelling units, principal or accessory use. 	<ul style="list-style-type: none"> 4 or more new dwelling units, principal or accessory use, OR
		<ul style="list-style-type: none"> Outside display of devices, goods or other objects for sale, rent or for the promotion of the business outside, if kept in place after daily business hours

3. Site Plan Review Approval

a. Minor Site Plan Approval

The Planning Board's designee, without a public hearing, shall issue a written determination for Minor Site Plan approval upon a determination that all of the requirements listed in Section V, District I, subsection G, ECSD District Wide Development Standards, have been satisfied.

b. Major Site Plan Approval

Major Site Plan approval shall be granted upon a favorable vote of a majority of the Planning Board and a public hearing shall be required.

c. Site Plan Special Permit Approval. Approval shall be granted only upon a favorable vote of a super-majority of the Planning Board following a public hearing.

d. In granting Major Site Plan Review Approval, or Special Permit Approval, the Planning Board may impose reasonable conditions as may be necessary or appropriate to:

1. Enforce compliance with substantive requirements of the Eastham Zoning Bylaw, unless waived.
2. Protect the health, safety, convenience, and general welfare of the inhabitants of the Town of Eastham.

4. Disapproval

The Planning Board or its designee in the case of a Minor Site Plan review may deny approval of a site plan for a use allowed by right only on the grounds that the application materials or plan contents required under this Section V, District I, 2.b have not been submitted and/or were not submitted at the appropriate time.

5. Conditions

Among its conditions, the Board or in the case of Minor Site Plan, its designee may require the provision of adequate security by the applicant, in such form and amount as may be determined by the Board. This security is to ensure the satisfactory completion of all improvements required by site plan approval. The Planning Board may also require a formal commitment to future compliance, including a monitoring program post-permit issuance for compliance purposes for a time specified in the site plan approval, including restrictive covenants which shall be recorded before any building permit issues.

6. Approval Lapse

Site Plan and Special Permit Approval shall lapse three (3) years from the date of issuance unless construction or operation under the approval has commenced.

I. ECSD MINOR SITE PLAN PROCEDURES

1. Preliminary Meeting

Applicants are encouraged to schedule a preliminary meeting with Town Staff at which time the level of review may be determined. Such preliminary reviews may help identify general approaches and allow for exploration of potential problems at an early stage. Sketches, which need not be professionally prepared, are intended to initiate the

discussion and do not need to show all of the information required for a formal site plan application. The applicant should contact the Town Planner to schedule a preliminary review with Town staff.

2. Minor Site Plan Application Filing

Each application for Minor Site Plan Approval shall be filed by the petitioner with the Planning Department.

- a. Each application shall be accompanied by the required fee:
 1. The fee schedule is listed in the Planning Board Regulations.
 2. The applicant will bear the costs of any outside planning or engineering consultant requested by the Planning Board or its designee.
- b. A complete filing for Minor Site Plan Approval shall include the following items:
 1. A completed application for Minor Site Plan Review.
 2. A letter of denial and/or zoning determination from the Building Commissioner.
 3. A site plan which may be prepared by the applicant. However, the Planning Board or designee may require the submission of additional information and/or may require information be prepared by a licensed professional if it is determined that such information is necessary to make an informed decision. All site plans shall be prepared using an appropriate scale and be based upon reliable datum, suitable for the content of the topic covered on the sheet and shall include the following:
 - (a) The location and boundaries of the lot, adjacent street/ways,
 - (b) Existing and proposed structures,
 - (c) The existing and proposed location of loading areas, driveways, walkways, access and egress points, and the location and number of parking spaces,
 - (d) The location for exterior components on the site such as refuse containers, benches, mechanical components etc.
 - (e) The location and description of existing signs and the location and a sketch of proposed signs with dimensions.

3. Minor Site Plan Application Review

The Planning Board or its designee, in coordination with pertinent Town staff, shall review the application for compliance with the standards set forth in this section as well as all pertinent State and local regulations. The Planning Board or its designee may approve an application subject to such reasonable conditions as may be necessary or appropriate to:

- a. Enforce compliance with the pertinent requirements of the Eastham Zoning Bylaw.
- b. Protect the health, safety, convenience, and general welfare of the inhabitants of the Town of Eastham.

4. Minor Site Plan Decision

The Planning Board or its designee, after completing review of the minor site plan, shall file a written decision not later than 45 days of receipt of a completed application in the office of the Town Clerk, and notify the applicant of the decision. The required time limits for the filing of such decision may be extended by written agreement of the

applicant and the designee, and a copy of such agreement must be filed in the office of the Town Clerk. Failure by the designee to act in the 45-day period shall be considered approval of the minor site plan. The applicant who seeks such approval because of the failure of the designee to act in the time prescribed shall notify the Town Clerk, in writing, within 14 days from the expiration of said 45 days or extended time.

Appeal of Minor Site Plan Decision

- Any person aggrieved by a decision of the designee on a minor site plan may appeal said decision to the Town of Eastham Planning Board. Such appeal must be filed with the Board within 20 days of the filing of the designee's decision with the Town Clerk.
- Any person aggrieved by a decision of the Planning Board on a Minor Site Plan may appeal said decision to the Town of Eastham Zoning Board of Appeals. Such appeal must be filed with the Zoning Board of Appeals within 20 days of the filing of the Planning Board's decision with the Town Clerk, and, only thereafter to a court of competent jurisdiction under MGL c. 40A, Section 17.

J. ECSD MAJOR SITE PLAN PROCEDURES

1. Preliminary Meeting

Applicants are encouraged to schedule a preliminary meeting with the Planning Board prior to a formal filing. Such preliminary reviews may help identify general approaches and allow for exploration of potential problems at an early stage. Sketches, which need not be professionally prepared, are intended to initiate the discussion and do not need to show all of the information required for a formal site plan application.

2. Waiver of Major Site Plan Review.

When meeting with the Planning Board for a preliminary review, the Board may vote to waive the applicant's need to submit an application for site plan review and/or waive certain submission requirements. The applicant must contact the Town Planner to schedule a preliminary review with the Planning Board.

3. Major Site Plan Application Filing

Each application for Major Site Plan shall be filed by the petitioner with the Town Clerk including the date and time of filing certified by the Town Clerk.

- a. Each application shall be accompanied by the required fee:
 1. The fee schedule is listed in the Planning Board Regulations.
 2. The applicant will bear the costs of any outside planning or engineering consultant requested by the Planning Board.
- b. A complete filing for Major Site Plan Approval shall include the following items:
 1. A completed application for Major Site Plan Approval/Special Permit
 2. A letter of denial and/or zoning determination from the Building Commissioner.
 3. Site plan(s) prepared by a Registered Professional Land Surveyor or Registered Professional Civil Engineer or both if required. All site plans shall be prepared at

a defined scale suitable for the content of the topic covered on the sheet and shall include the following:

- (a) The location and boundaries of the lot, adjacent street/ways and a list showing names and addresses of direct abutters and abutters to the abutters within 300 feet,
 - (b) Existing and proposed topography showing 2 foot contours, identifying the datum (i.e., "benchmark") used and significant land features, natural and man-made, including, but not limited to, the location of wetlands, streams, bodies of water, drainage swales and areas subject to flooding,
 - (c) Existing and proposed structures, including dimensions and all elevations,
 - (d) The existing and proposed location of loading areas, driveways, walkways, access and egress points, and the location and number of parking spaces,
 - (e) The location and description of all proposed on site wells, water supply systems, storm drainage systems, utilities, sites for enclosed refuse containers and location and capacity of septic systems,
 - (f) Proposed landscape plan showing the location and description of screening, fencing, plantings, significant trees and finished grade contours,
 - (g) The location and description of existing signs and the location and a sketch of proposed signs,
 - (h) The location and description of existing and proposed open space or recreation areas,
 - (i) A lighting plan showing existing and proposed exterior lighting, including building and ground lighting,
 - (j) A plan for the control of sedimentation and erosion if applicable,
 - (k) All easements, restrictions and covenants,
 - (l) A traffic study if required by the Planning Board.
- c. The Planning Board or designee may require additional information prepared by a licensed professional if it is determined that such information is necessary to make an informed decision.

4. Major Site Plan Application Review

- a. The Planning Board shall forward any application for Major Site Plan or Special Permit to the Health Agent, DPW Director, Building Commissioner, Conservation Agent, Police Chief and Fire Chief for their advisory review and written comments. Failure to respond within 30 days shall indicate presume approval by said agency. All recommendations to the Planning Board must be in writing. Failure of Boards to make recommendations prior to the date of the scheduled hearing shall be deemed to be acceptance of the plan.
- b. The Planning Board shall consolidate its site plan review and special permit procedures for proposals that require both Site Plan Approval and Special Permit authorizations.
- c. An application for a building permit to perform any of the activities listed under Section V.I H.2, ECSD Review Procedures allowed as-of-right shall be accompanied by an approved site plan.

- d. No deviation from an approved Major Site Plan shall be permitted without a modification thereof by site plan amendment, which shall be reviewed and approved by a majority vote of the Planning Board, unless waived.
- e. No building permit or certificate of occupancy shall be issued by the Building Commissioner without written approval of the Major Site Plan from the Planning Board, or unless sixty-five (65) days lapse after the date of submittal of the Major Site Plan without a public hearing or within 90 days elapse from the close of the public hearing with action by the Planning board or unless evidence of a waiver by the Planning Board is provided. A site plan application for a use allowed by right may only be denied if the Planning Board finds that it does not comply with the provisions of Section V.I or other applicable provisions of the Zoning Bylaw or that it lacks sufficient information to make such a finding.

5. Major Site Plan Decisions

The Planning Board, under the standards set forth here, reviews Major Site Plans and Special Permits. The Planning Board shall hold a public hearing including notice to all abutters, within sixty-five (65) days of receipt of the completed submission and shall make a decision within ninety (90) days of the opening of the public hearing. The required time limits for the filing of such decision may be extended by written agreement of the applicant and the designee, and a copy of such agreement must be filed in the office of the Town Clerk. Failure by the designee to act in the sixty-five-day period is considered approval of the Major Site Plan. The applicant who seeks such approval because of the failure of the designee to act in the time prescribed must notify the Town Clerk, in writing, within 14 days from the expiration of said 65 days or extended time.

6. Appeal of Major Site Plan Decision

- Any person aggrieved by the decision of the Planning Board on a Major Site Plan may appeal said decision to the Town of Eastham Zoning Board of Appeals within 20 days of filing the decision with the Town Clerk, and only thereafter to a court of competent jurisdiction under MGL c. 40A, Section 17.

K. ECSD SITE PLAN SPECIAL PERMIT PROCEDURES

1. Applicability

Development that requires a Site Plan Review Special Permit authorization in accordance with ECSD Use Table of this bylaw shall submit an application for Site Plan Special Permit approval. Special Permit authorization requires a vote of approval by a super majority of the Planning Board following a public hearing.

2. Application Filing and Contents

An application for Site Plan Review Special Permit shall follow the procedures provided in Section V, District I, subsection J.2.

3. Special Permit Application Review

The Planning Board shall conduct review of Site Plan Review Special Permit applications in accordance with General Law Chapter 40A, Section 9 and shall follow the procedures provided in subsection J.3 (a)-(f) of this bylaw, which require a public hearing, with notice, and approval only upon supermajority vote.

4. Special Permit Approval Criteria

The Planning Board shall grant a Special Permit upon the written determination, as applicable, that the adverse effects of the proposed use shall not outweigh its beneficial impacts to the public interest, the town and the neighborhood, in view of the particular characteristics of the site, and of the proposal in relation to that site. In addition to any other specific factors that may be set forth in this Bylaw, the determination shall include consideration of each of the following:

- (a) Impacts on economic or community needs;
- (b) Traffic flow and safety concerns, including Route 6 access limitations and preference for shared curb cuts with adjacent uses, including provision of sidewalks and pedestrian amenities, and including no parking in front yard setback area;
- (c) Adequacy of utilities and other public services;
- (d) Impacts on neighborhood character, including all dimensional requirements and including landscape buffers along Route 6;
- (e) Impacts on the natural environment; and
- (f) Fiscal impacts, including impacts on town services, the tax base and employment.

The Planning Board shall also make such further findings as may be otherwise required by this Bylaw and may impose such additional reasonable conditions, safeguards and limitations as it deems appropriate to protect the surrounding neighborhood including, but not limited to, imposition of reasonable requirements greater than the minimums set forth in this Bylaw to address specific facts and circumstances identified in the decision and provided that the increase in minimums shall not exceed 15% (e.g., 15% increase in parking or landscaping buffer). A Special Permit shall lapse if a substantial use thereof has not sooner commenced, or, in the case of a permit for construction, if construction has not commenced (except for good cause) within three (3) years from the date of grant thereof.

5. Special Permit Final Action

The Planning Board's final action shall consist of either:

- (a) A written denial of the application stating the reasons for such denial when filed with the Town Clerk's Office; or
- (b) The issuance of the Site Plan Special Permit subject to any conditions, modifications, and restrictions as the Planning Board may deem necessary, in accordance with subsection K.4, when filed with the Town Clerk's Office.

6. Special Permit Appeals

- Any person aggrieved by a decision of the Planning Board on a Site Plan Review Special Permit may appeal said decision to a court of competent jurisdiction under MGL c. 40A, Section 17.

L. SEVERABILITY

If any provision of this Bylaw is held invalid by a court of competent jurisdiction, the validity of the remaining portions of the Bylaw shall not be affected thereby.

Passed – 2/3 majority vote declared by Moderator
Count: 316 Yes 20 No

Article 23. A motion was made and seconded by the Board of Selectmen to amend the Eastham Zoning Bylaw by adding new, **Section XIII Marijuana Regulations**, as follows:

SECTION XXIII – MARIJUANA REGULATIONS

A. PURPOSE

The purpose of the marijuana bylaw is to provide for the placement of Recreational Marijuana Establishments (“RME”) and Medical Marijuana Treatment Centers (“MMTC”) in accordance with An Act To Ensure Safe Access to Marijuana, c.55 of the Acts of 2017 (the “Act”), and all regulations which have or may be issued by the Department of Public Health and the Cannabis Control Commission, including, but not limited to 105 CMR 725.00 and 935 CMR 500.00, in locations suitable for such uses, which will minimize adverse impacts of RMEs and MMTCs on adjacent properties, residential neighborhoods, schools, playgrounds and other locations where minors congregate by regulating the siting, design, placement, security, and removal of such uses.

B. DEFINITIONS

Any term not specifically defined herein shall have the meaning as defined in MGL c.94I, §1 and 105 CMR 725.00 implementing an Act for the Humanitarian Medical Use of Marijuana and MGL c.94G, §1 and the Cannabis Control Commission Regulations 935 CMR 500.00 governing Adult Use Marijuana, as such statutes and regulations may from time to time be amended.

1. "Recreational Marijuana Establishment" (“RME”) shall mean a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business as defined in MGL c.94G, §1 or the Cannabis Control Commission Regulations 935 CMR 500.00.
2. “Marijuana Retailer” shall mean an entity licensed by the Cannabis Control Commission to purchase and deliver recreational marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer

recreational marijuana and marijuana products to marijuana establishments and to consumers, as defined in MGL c.94G, §1 and the Cannabis Control Commission Regulations 935 CMR 500.00 governing Adult Use Marijuana.

3. “Medical Marijuana Treatment Center Dispensary/Retail” (MMTCDR) shall mean an entity registered by the Department of Public Health or the Cannabis Control Commission that acquires, transfers, transports, sells, distributes, dispenses, or administers medical use marijuana, products containing medical use marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers.
4. Medical Marijuana Treatment Center Cultivation/Processing” (MMTCCP) shall mean an entity registered by the Department of Public Health or the Cannabis Control Commission that cultivates, possesses, transfers, transports and/or processes medical use marijuana or products containing medical use marijuana and related supplies to qualifying Medical Marijuana Treatment Center Dispensary/Retail.

C. ELIGIBILITY

USE	ZONING DISTRICT
Marijuana Cultivator	Trade Park
Marijuana Product Manufacturer	Trade Park
Independent Testing Laboratory	Trade Park
Marijuana Retailer	Core, Transition Commercial
Medical Marijuana Treatment Center Dispensary/Retail(MMTCDR)	Core, Transition Commercial
Medical Marijuana Treatment Center Cultivation/Processing (MMTCCP)	Trade Park
Other Licensed Recreational Marijuana Establishment	Trade Park

1. RMEs shall conform to 935 CMR 500.000: Adult Use of Marijuana, in addition to any requirements herein.
2. MMTCs shall conform to 105 CMR 725.000: Implementation of an Act for the Humanitarian Medical Use of Marijuana, and any regulations which may be subsequently issued by the Cannabis Control Commission, as well as any requirements herein.
3. A Special Permit is required for all RMEs and MMTCs. The special permit granting authority shall be the Planning Board.
4. A Special Permit granted under this section shall have a term limited to the duration of the applicant’s ownership or lease of the premises for an RME or MMTC, as licensed by the applicable Massachusetts licensing authority. Any new license for an existing RME

or MMTC location or transfer of an existing license to a new owner of an RME or MMTC shall require a new Special Permit pursuant to the Eastham zoning bylaws.

D. APPLICABILITY OF REGULATIONS

1. The cultivation, production, processing, manufacturing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of marijuana is prohibited unless licensed by all applicable Massachusetts licensing authorities and permitted as a RME or MMTC under this section.
2. The number of any type of RMEs shall be limited to not more than two (2) of the same type of RMEs in Eastham.
3. On-site consumption of marijuana products at RMEs or MMTCs, as either a primary or accessory use, shall be prohibited unless permitted by a local ballot initiative process, as allowed by MGL 94G §3(b). The prohibition on on-site social consumption shall include private social clubs or any other establishment which allows for social consumption of marijuana or marijuana products on the premises, regardless of whether the product is sold to consumers on site.
4. Hours of operation for Recreational Marijuana Retailers and Medical Marijuana Treatment Centers shall not exceed the Alcoholic Beverages Control Commission (ABCC) maximum hours of operation for liquor licenses not to be drunk on premises pursuant to MGL 138 §15, but may be limited by conditions of the special permit.

E. GENERAL REQUIREMENTS

1. No RME or MMTC shall be located within 500 feet, as measured from each lot line of the subject lot, of the following pre-existing uses: K-12 educational use; childcare center; public park; playground; or children's camp.
2. Applicants for an RME or MMTC shall provide the licensing agent's approved security plan to the Police Chief and Fire Chief prior to the granting of a Special Permit.
3. An approved Host Community Agreement shall be required prior to the granting of a Special Permit for a RME or MMTC.

Passed – 2/3 majority vote declared by Moderator
Count: 294 Yes 39 No

Article 24. A motion was made and seconded by the Board of Selectmen to accept the provisions of Massachusetts General Laws Chapter 64N, Section 3(a), as recently amended by Section 13 of Chapter 55 of the Acts of 2017, and to authorize the Town to impose a local sales

tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other than a marijuana establishment, at the rate of 3 percent of the total sales price received by the marijuana retailer as a consideration for the sale of marijuana or marijuana products.

Passed – majority vote declared by Moderator
Count: 300 Yes 32 No

Article 25. A motion was made and seconded by the Board of Selectmen to accept the provisions of Massachusetts General Laws, Chapter 64L, Section 2(a) and to impose a local sales tax upon the sale of restaurant meals of .75 percent of gross receipts.

Passed – majority vote declared by Moderator
Count: 283 Yes 44 No

Article 26. A motion was made and seconded by the Board of Selectmen to transfer the care, custody, management, and control of the parcel of land identified as Map 8, Parcel 120, located at 255 Old Orchard Road, consisting of approximately 18.738 acres, from the Town Treasurer currently held for tax title purposes or from any other town board or officer having custody of the land, to the Board of Selectmen to be held for general municipal purposes and for the purpose of leasing; and further to authorize the Board of Selectmen to enter into a lease of said parcel of land for a term not to exceed twenty years, for energy storage purposes; and to further authorize the Board of selectmen to grant any easements that may be necessary in connection with said lease.

Passed – 2/3 majority vote declared by Moderator
Count: 292 Yes 24 No

Article 27. A motion was made and seconded by the Board of Selectmen to amend the Eastham General Bylaw Article II, Chapter 17 Animals as follows:

~~Strikethrough~~ = Language proposed for deletion
Underline = Language proposed for inclusion

1. Add a new Section 17-9(D), to provide as follows:

D. No person shall chain or tether a dog or confine a dog outside in the Town of Eastham, except as permitted in Massachusetts General Laws, Chapter 140, Section 174E, as may be amended from time-to-time.

2. Delete Section 17-2 in its entirety.

3. In Section 17-9(C), delete the portion shown in strikethrough below:

All dog owners, keepers or persons having control of a dog are responsible for immediately removing and disposing of, in a sanitary manner, all solid wastes produced by said dog on any property, other than the property of the dog owner. There shall be a zero tolerance policy towards the non-removal of solid dog waste; no written warning shall be given. ~~Any person who violates this provision of this bylaw shall be subject to the following penalties in addition to any other available penalty or remedy at law or in equity:~~

~~(1) First offense: \$50~~

~~(2) Second and subsequent offenses: \$100.~~

4. In Section 17-13, delete the existing language and replace it with the following:

§17-13. Violations and Penalties.

- A. The Animal Control Officer or any police officer of the Town shall be empowered to enforce provisions of this Bylaw.
- B. In addition to the remedies set forth in this Bylaw and in GL c. 140, §§136A to 174E, inclusive, including but not limited to GL c. 140, §157A, or any other applicable provision of law, this Chapter may be enforced through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L. c. 40, §21D. If non-criminal disposition is elected, then any person who violates any provision of this Chapter shall be subject to the following penalties:
- | | |
|--------------------------------|------------|
| First Offense: | \$50 fine |
| Second Offense: | \$100 fine |
| Third Offense: | \$200 fine |
| Fourth and Subsequent Offense: | \$300 fine |
- C. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense. A separate offense is not limited to an offense within a calendar year from the first offense.
- D. The Town may enforce this Chapter or enjoin violations thereof through any lawful process, and the election of one remedy shall not preclude enforcement through any other lawful means.

Passed – majority vote declared by Moderator

Count: 294 Yes 16 No

Articles 28 through 37; excluding article 32 (which was taken out of order).

A motion was made and seconded by the Board of Selectmen to appropriate and transfer from the FY19 estimated community preservation revenues to Community Preservation budgeted reserves in the following amounts: **\$83,501 each** for open space, historic resources, affordable housing and active recreation, with remaining amounts reserved for appropriation, as specified in Article 28; transfer from the Community Preservation Undesignated Fund Balance **\$41,750** for administrative support services as specified in Article 29; transfer **\$279,593** from the Community Preservation Undesignated Fund Balance for debt payments for previous land acquisitions as specified in Article 30; transfer **\$250,000** from the Community Preservation Undesignated Fund Balance to the Eastham Affordable Housing Trust in support of housing assistance programs as specified in Article 31; transfer **\$450,000** from Community Preservation Undesignated Fund balance to assist funding of construction of the Campbell-Purcell Community Housing Development as specified in Article 33; transfer **\$60,000** from Community Preservation Historic Preservation Reserve to the Eastham Windmill as specified in Article 34; transfer **\$99,000** from Community Preservation Undesignated Fund balance as a grant to the Nauset Fellowship to continue restoration of Chapel in the Pines as specified in Article 35, provided that the town shall not enter into any grant agreement or disburse grant funds for the project until the Community Preservation Committee makes a determination that said grant is eligible for funding under the standards established in the decision issued by the Massachusetts Supreme Judicial Court in *Caplan v. the Town of Acton*, issued on March 9, 2018; transfer **\$71,000** from Community Preservation Active Recreation Reserve for the Field of Dreams Project as specified in Article 36; transfer the sum of **\$40,000** from Community Preservation Historic Preservation Reserves, to the Eastham Historical Society to preserve the Ranlet tool Museum as specified in Article 37 so that the articles read as follows:

Article 28. To appropriate and transfer, pursuant to the provisions of G.L.C44B (6) from the FY19 estimated community preservation revenues to reserves in the following amounts: **\$83,501** open space purposes, **\$83,501** historic preservation purposes **\$83,501** affordable housing purposes, **\$83,501** active recreation purposes and **\$501,002** to the FY18 Community Preservation budgeted reserve for appropriation, for a total of **\$835,006**.

Article 29. To transfer and appropriate \$ **41,750** from the Community Preservation Undesignated Fund Balance as allowed by law to cover administrative support expenses.

Article 30. To transfer the sum of **\$279,593** from the Community Preservation Undesignated Fund Balance for the purpose of paying debt payments for the following land acquisitions: Dyer Prince (Harris) Land Purchase **\$202,593** and the Aschettino Land Purchase **\$77,000**.

Article 31. To transfer the sum of **\$250,000** from the Community Preservation Undesignated Fund Balance to the Eastham Affordable Housing Trust in support of housing

assistance programs which may include a Rental Subsidy Program, a Housing Preservation Program, a Lease to Own Program and a Closing Cost Assistance Program or other programs deemed appropriate by the Eastham Affordable Housing Trust. Housing units created under any of the current and proposed affordable housing assistance programs would be subject to such terms and conditions which the Eastham Affordable Housing Trust may require, in order to ensure the long term viability of affordable housing units.

Article 33. To see if the Town will vote to transfer the sum of **\$450,000** from Community Preservation Undesignated Fund Balance to Pennrose Properties LLC to assist in funding the construction of the "Campbell-Purcell Community Housing Development" a 65-unit affordable rental housing development located at 4300 State Highway, Eastham, MA and further to authorize the Board of Selectmen to enter into a grant agreement with Pennrose Properties, LLC, which agreement shall require that Pennrose Properties, LLC, grant to the Town an affordable housing restriction on said property meeting the requirements of G.L. c. 184, Sections 31-33.

Article 34. To transfer the sum of \$60,000 from Community Preservation Historic Preservation Reserve for expenditure under the direction of the Board of Selectmen for the purpose of preserving the Eastham Windmill.

Article 35. To transfer the sum of \$99,000 from Community Preservation Undesignated Fund Balance as a grant to the Nauset Fellowship, a nonprofit corporation, for the purpose of restoring and preserving the historical structure located on its property at 220 Samoset Road known as the "Chapel in the Pines"; and further to authorize the Board of Selectmen to enter into a grant agreement with said Nauset Fellowship, which agreement shall require that said Nauset Fellowship grant to the town a historic preservation restriction on said property meeting the requirements of G.L. c. 184 and upon such other terms and conditions as the Town Administrator shall deem appropriate provided that the town shall not enter into any grant agreement or disburse grant funds for the project until the Community Preservation Committee makes a determination that said grant is eligible for funding under the standards established in the decision issued by the Massachusetts Supreme Judicial Court in *Caplan v. the Town of Acton*, issued on March 9, 2018.

Article 36. To transfer the sum of \$71,000 from Community Preservation Active Recreation Reserve, for expenditure under the direction of the Board of Selectmen for the construction of new recreational facilities or the repair of existing recreational facilities located at the Field of Dreams (rear of Town Hall).

Article 37. To transfer the sum of \$40,000 from Community Preservation Historic Preservation Reserves, to be expended as a grant to the Eastham Historical Society, a non-profit corporation, for the purpose of preserving a structure on its property at 2375 Route 6, known as

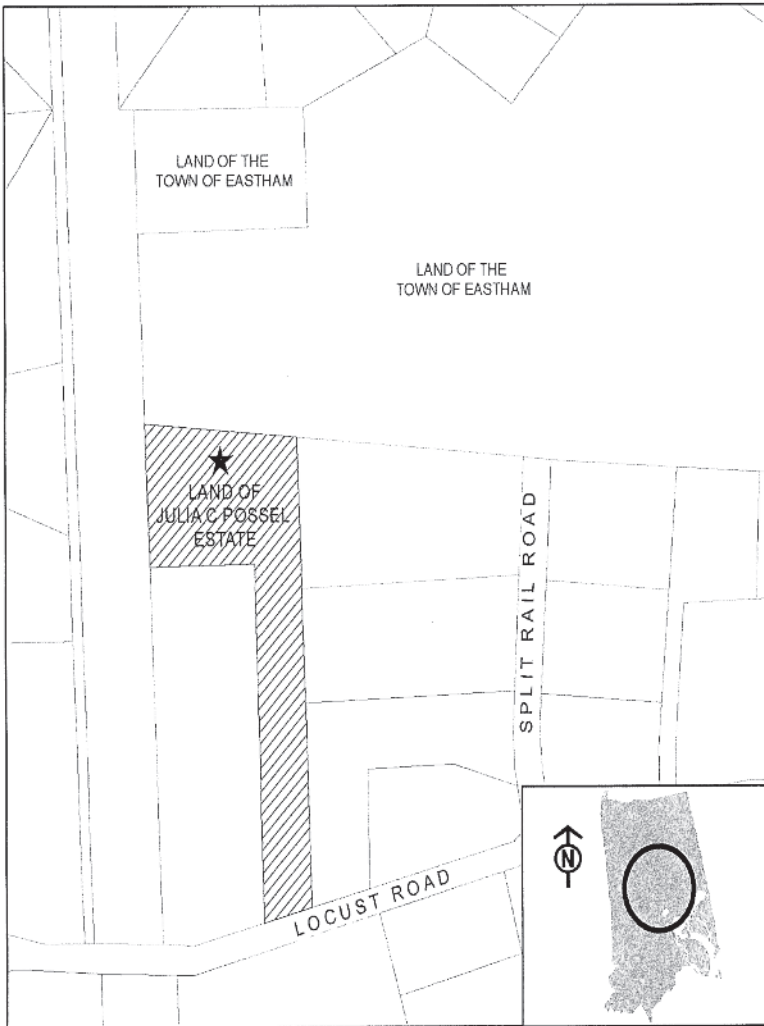
the "Ranlett Tool Museum"; and further to authorize the Board of Selectmen to enter into a grant agreement with said Eastham Historical Society, which agreement shall require that said Eastham Historical Society grant to the town an historic preservation restriction on said property meeting the requirements of G.L. c. 184 and upon such other terms and conditions as the Town Administrator shall deem appropriate.

Articles 28, 29, 30, 31, 33, 34, 35, 36, 37
Passed – majority vote declared by Moderator
Count: 273 Yes 32 No

Article 32. A motion was made and seconded by the Board of Selectmen to transfer the sum of \$15,000 from Community Preservation Undesignated Fund balance to the Cape Community Housing Partnership for the purposes of funding the "Cape Housing Institute" and to authorize the Board of Selectmen to enter into a grant agreement with the Community Development Partnership.

Passed – majority vote declared by Moderator
Count: 243 Yes 30 No

Article 38. A motion was made and seconded by the Board of Selectmen to appropriate the sum of \$250,000 for the acquisition and other related costs associated therewith from the Community Preservation Open Space Reserve, and authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, a fee simple interest or less in, a parcel of land containing 1.623 acres, more or less located at 390 Locust Road, Eastham, and more particularly described in a deed dated October 17, 1969, recorded with the Barnstable County Registry of Deeds in Book 1453, Page 305 and shown as Lot 8B on a plan of land entitled "Plan of Land in Eastham being a division of Lot 8 as shown in Plan Book, 233 Page. 17 made for the *Estate of Julia C. Posse*," a copy of which is on file with the Eastham Town Clerk, to be held under the care, custody, management and control of the Eastham Conservation Commission for open space, conservation and passive recreation purposes, under such terms and conditions as the Board of Selectmen may impose; and as funding therefore to appropriate the sum of no more than **\$250,000** for the acquisition and other related costs associated therewith from the Community Preservation Open Space Reserve, said sum shall be reduced by the amount of any grants or gifts received pursuant to the provision of G.L. c.44B, sec. 11, G.L. c.44, sec.7 or any other enabling authority; and further to authorize the Board of Selectmen to grant to the Trustees of the Eastham Conservation Foundation, a perpetual conservation restriction on the property in accordance with the provisions of G.L. c.44B, sec.12 and G.L. c.184, sec.31-33; and further to authorize the Board of Selectmen and the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts or any other grant programs.



Passed – 2/3 majority vote declared by Moderator
Count: 248 Yes 52 No

Article 39. Petitioner Jonathan Granlund made a motion, which was seconded, to appropriate the sum of \$100,000, for the costs associated with the engineering study and obtaining permits to dredge Nauset Estuary, including all costs incidental and related thereto; and that to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow \$100,000 and to issue bonds and notes therefor pursuant to M.G.L. Chapter 44, Sections 7 or 8 or any other enabling authority; provided, however, that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2 and ½ debt exclusion vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Passed – 4/5 majority vote declared by Moderator
Count: 251 Yes 40 No

Article 40. Petitioner Arthur Autorino made a motion, which was seconded, that the Town shall make every effort to reconcile all property descriptions and records and take immediate steps to educate potential buyers of inconsistencies in property descriptions due to regulatory differences.

Passed – majority vote declared by Moderator
Count: 142 Yes 114 No

Article 41. A motion was made and seconded by the Board of Selectmen to see if the Town will accept the published reports of the Town officers as printed and made available to the public in the 2017 Town of Eastham Annual Report, and to hear any unpublished reports of committees and to do or act on anything which may legally come before this meeting.

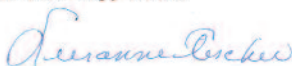
Passed – unanimous voice vote declared by Moderator

Article 42. A motion was made by the Moderator that the 2018 Annual Town Meeting be dissolved.

Passed – unanimous voice vote declared by Moderator

There were 353 voters present at the close of Town Meeting out of a possible 4158. There being no further action of the Town Meeting, the Selectmen moved and seconded a motion to dissolve Town Meeting at 9:30 pm. The Moderator declared Town Meeting dissolved after a unanimous vote by voters.

A True Copy Attest:



Susanne Fischer
Town Clerk

**Eastham Annual Town Election
May 15, 2018**

Pursuant to the conditions of the foregoing warrant, the voters assembled at Town Hall to cast their ballots for the following offices and questions on the warrant. The results are as follows:

Selectman

Three-year term	Vote for one
Jamie Marie Rivers	508
Blanks	54
Write-Ins	<u>13</u>
Total	575

Nauset Regional School Committee

Three-year term	Vote for one
Amy L. Handel	487
Blanks	84
Write-Ins	<u>4</u>
Total	575

Elementary School Committee

Three-year term	Vote for one
Mary L. Sette	493
Blanks	79
Write-Ins	<u>3</u>
Total	575

Housing Authority

Five-year term	Vote for one
Gerald E. Cerasale	476
Blanks	96
Write-Ins	<u>3</u>
Total	575

Library Trustee

Three-year term	Vote for one
Marilyn W. Ace	500
Blanks	71
Write-Ins	<u>4</u>
Total	575

Question #1

Shall the Town of Eastham be allowed to exempt from the provisions of proposition two and one half, so called, the amount required to pay for the bonds issued for costs associated with continuation of the wastewater engineering and testing for alternative systems for Salt Pond remediation, a grant match for the Salt Pond drainage improvements, and to mitigate the effects of pollution on Schoolhouse and Minister's Pond, including all costs incidental or related thereto?

Yes	459
No	108
Blanks	<u>8</u>
Total	575

Question #2

Shall the Town of Eastham be allowed to exempt from the provisions of proposition two and one-half, so-called, the amount required to pay for the bonds issued for costs associated with the Rock Harbor Improvement Plan – Phase 1, including replacement, construction and improvements to the Rock Harbor Marina area, docks, pilings, floats, the Harbormaster building, parking, improved access to commercial docks, water, electrical, all related engineering and permitting costs, and all other costs incidental and related thereto?

Yes	418
No	146
Blanks	<u>11</u>
Total	575

Question #3

Shall the Town of Eastham be allowed to exempt from the provisions of proposition two and one-half, so-called, the amount required to pay for the bonds issued for costs associated with replacement of the police station roof and renovation of the locker rooms, kitchen, and training rooms, and all architectural and planning costs related to this renovation, and all other costs incidental or related thereto?

	Yes	458
	No	110
	Blanks	<u>7</u>
Total		575

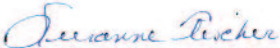
Question #4

Shall the Town of Eastham be allowed to exempt from the provisions of proposition two and one-half, so called, the amount required to pay for the bonds issued for costs associated with funding the engineering study and obtaining permits to dredge Nauset Estuary, including all costs incidental and related thereto?

	Yes	405
	No	160
	Blanks	<u>10</u>
Total		575

The polls opened at 7:00 a.m. and closed at 8:00 p.m. The results were read and posted by the Warden, Shawn Shea. There were 4158 voters registered for this election with 575 (13.8 percent) casting their ballots.

A True Copy Attest



Susanne Fischer
Town Clerk

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

2018 STATE PRIMARY

SS: Barnstable County
To: Either of the Constables of the Town of Eastham

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at:

Eastham Town Hall, Precinct 1

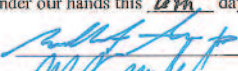


on **TUESDAY, THE FOURTH DAY OF SEPTEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

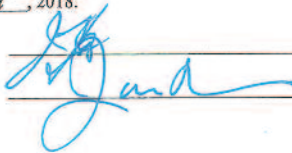
To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS.....	FOR THIS COMMONWEALTH
GOVERNOR.....	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR.....	FOR THIS COMMONWEALTH
ATTORNEY GENERAL.....	FOR THIS COMMONWEALTH
SECRETARY OF STATE.....	FOR THIS COMMONWEALTH
TREASURER AND RECEIVER GENERAL.....	FOR THIS COMMONWEALTH
AUDITOR.....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.....	NINTH DISTRICT
COUNCILLOR.....	FIRST DISTRICT
SENATOR IN GENERAL COURT.....	CAPE & ISLANDS DISTRICT
REPRESENTATIVE IN GENERAL COURT.....	FOURTH BARNSTABLE DISTRICT
DISTRICT ATTORNEY.....	CAPE & ISLANDS DISTRICT
CLERK OF COURTS.....	BARNSTABLE COUNTY
REGISTER OF DEEDS.....	BARNSTABLE DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 6th day of August, 2018.




SELECTMEN OF THE TOWN OF EASTHAM

I have posted attested copies of this warrant at the Post Office in Eastham and North Eastham at least seven days before the date of this election.


Constable

8/14/18
Date

A True Copy Attest:


Susanne Fischer
Town Clerk



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642 - 2544
All departments 508 240-5900 Fax 508 240-1291
www.eastham-ma.gov

Town of Eastham State Primary – September 4, 2018

Pursant to the foregoing warrant, the voters assembled at Town Hall to cast their ballots in the State Primary and the results are as follows:

Democratic Ballots voted were 807.

Republican Ballots voted were 406.

Libertarian Ballots voted were 4.

The Ballot Box stood at 0000 at the beginning and read 1217 when the polls were closed at 8:00 PM. The Warden, Shawn Shea, declared the polls closed and the voter lists were verified. This vote represented 28.8 percent of registered voters.

There were 4,230 voters registered for this election.

A True Copy Attest:

Susanne Fischer
Town Clerk

The Commonwealth of Massachusetts
State Primary
Tuesday, September 4, 2018
Town of Eastham

DEMOCRATIC PARTY

SENATOR IN CONGRESS

Elizabeth Warren	753
All Others	5
Blanks	49
Total Votes Cast	807

TREASURER

Deborah B. Goldberg	673
All Others	0
Blanks	134
Total Votes Cast	807

GOVERNOR

Jay M. Gonzalez	442
Bob Massie	192
All Others	8
Blanks	165
Total Votes Cast	807

AUDITOR

Suzanne M. Bump	655
All Others	2
Blanks	150
Total Votes Cast	807

LIEUTENANT GOVERNOR

Quentin Palfrey	413
Jimmy Tingle	256
All Others	2
Blanks	136
Total Votes Cast	807

REPRESENTATIVE IN CONGRESS

Ninth District

Bill Keating	659
Bill Cimbrello	130
All Others	0
Blanks	18
Total Votes Cast	807

ATTORNEY GENERAL

Maura Healey	748
All Others	1
Blanks	58
Total Votes Cast	807

COUNCILLOR - FIRST DISTRICT

Joseph C. Ferreira	606
All Others	0
Blanks	201
Total Votes Cast	807

SECRETARY OF STATE

William Francis Galvin	546
Josh Zakim	221
All Others	1
Blanks	39
Total Votes Cast	807

**SENATOR IN GENERAL COURT
CAPE & ISLANDS DISTRICT**

Julian Andre Cyr	728
All Others	1
Blanks	78
Total Votes Cast	807

DEMOCRATIC PARTY CONTINUED NEXT PAGE

DEMOCRATIC PARTY Continued:**REPRESENTATIVE IN GENERAL
COURT** Fourth Barnstable District

Sarah K. Peake	746
All Others	2
Blanks	59
Total Votes Cast	807

**DISTRICT ATTORNEY
CAPE & ISLANDS DISTRICT**

No Nomination	0
All Others	71
Blanks	736
Total Votes Cast	807

**CLERK OF COURTS -
BARNSTABLE DISTRICT**

No Nomination	0
All Others	48
Blanks	759
Total Votes Cast	807

**REGISTER OF DEEDS
BARNSTABLE COUNTY**

No Nomination	0
All Others	48
Blanks	762
Total Votes Cast	807

**COUNTY COMMISSIONER
BARNSTABLE**

Ronald J. Bergstrom	609
All Others	0
Blanks	198
Total Votes Cast	807

REPUBLICAN PARTY**SENATOR IN CONGRESS**

Geoff Diehl	223
John Kingston	96
Beth Joyce Lindstrom	69
All Others	0
Blanks	18
Total Votes Cast	406

REPUBLICAN PARTY Cont'd:**GOVERNOR**

Charles D. Baker	254
Scott D. Lively	147
All Others	1
Blanks	4
Total Votes Cast	406

LIEUTENANT GOVERNOR

Karyn E. Polito	321
All Others	4
Blanks	81
Total Votes Cast	406

ATTORNEY GENERAL

James R. McMahon, III	270
Daniel L. Shores	88
All Others	0
Blanks	48
Total Votes Cast	406

SECRETARY OF STATE

Anthony M. Amore	323
All Others	0
Blanks	83
Total Votes Cast	406

TREASURER

Keiko M. Orrall	317
All Others	0
Blanks	89
Total Votes Cast	406

AUDITOR

Helen Brady	313
All Others	0
Blanks	93
Total Votes Cast	406

REPUBLICAN PARTY CONTINUED NEXT PAGE

REPUBLICAN PARTY Cont'd:**REPRESENTATIVE IN
CONGRESS NINTH DISTRICT**

Peter D. Tedeschi	338
All Others	0
Blanks	68
Total Votes Cast	406

**COUNCILLOR - FIRST
DISTRICT**

Thomas F. Keyes	315
All Others	0
Blanks	91
Total Votes Cast	406

**SENATOR IN GENERAL
COURT- CAPE & ISLANDS
DISTRICT**

John G. Flores	327
All Others	0
Blanks	79
Total Votes Cast	406

**REPRESENTATIVE IN GENERAL
COURT- FOURTH BARNSTABLE DISTRICT**

No Nomination	0
All Others	72
Blanks	334
Total Votes Cast	406

**DISTRICT ATTORNEY
CAPE & ISLANDS DISTRICT**

Michael D. O'Keefe	326
All Others	5
Blanks	75
Total Votes Cast	406

**CLERK OF COURTS
Barnstable District**

Scott W. Nickerson	328
All Others	0
Blanks	78
Total Votes Cast	406

**REGISTER OF DEEDS -
BARNSTABLE COUNTY**

John F. Meade	317
All Others	0
Blanks	89
Total Votes Cast	406

**COUNTY COMMISSIONER-
BARNSTABLE**

Leo G. Cakounes	332
All Others	1
Blanks	73
Total Votes Cast	406

LIBERTARIAN PARTY**SENATOR IN CONGRESS**

No Nomination	0
All Others	2
Blanks	2
Total Votes Cast	4

GOVERNOR

No Nomination	0
All Others	1
Blanks	3
Total Votes Cast	4

LIEUTENANT GOVERNOR

No Nomination	0
All Others	0
Blanks	4
Total Votes Cast	4

ATTORNEY GENERAL

No Nomination	0
All Others	1
Blanks	3
Total Votes Cast	4

LIBERTARIAN PARTY CONTINUED NEXT PAGE

LIBERTARIAN PARTY Cont'd**SECRETARY OF STATE**

No Nomination	0
All Others	0
Blanks	4
Total Votes Cast	4

TREASURER

No Nomination	0
All Others	0
Blanks	4
Total Votes Cast	4

AUDITOR

Daniel Fishman	4
All Others	0
Blanks	0
Total Votes Cast	4

**REPRESENTATIVE IN
CONGRESS** NINTH DISTRICT

No Nomination	0
All Others	0
Blanks	4
Total Votes Cast	4

COUNCILLOR

FIRST DISTRICT	
No Nomination	0
All Others	0
Blanks	4
Total Votes Cast	4

SENATOR IN GENERAL COURT

CAPE & ISLANDS DISTRICT	
No Nomination	0
All Others	1
Blanks	3
Total Votes Cast	4

**REPRESENTATIVE IN GENERAL
COURT** FOURTH BARNSTABLE DISTRICT

No Nomination	0
All Others	0
Blanks	4
Total Votes Cast	4

DISTRICT ATTORNEY
CAPE & ISLANDS DISTRICT

No Nomination	0
All Others	1
Blanks	3
Total Votes Cast	4

CLERK OF COURTS BARNSTABLE DISTRICT

No Nomination	0
All Others	0
Blanks	4
Total Votes Cast	4

REGISTER OF DEEDS
BARNSTABLE DISTRICT

No Nomination	0
All Others	1
Blanks	3
Total Votes Cast	4

COUNTY COMMISSIONER

BARNSTABLE DISTRICT	
No Nomination	0
All Others	1
Blanks	3
Total Votes Cast	4

**TOWN OF EASTHAM
SPECIAL TOWN MEETING WARRANT**

**WITH FINANCE COMMITTEE REPORT AND
RECOMMENDATIONS**

SPECIAL TOWN MEETING

**OCTOBER 15, 2018
7:00 P.M.**

**NAUSET REGIONAL HIGH SCHOOL AUDITORIUM
100 Cable Road, Eastham, MA**

**FOR COPIES OF THIS WARRANT IN LARGER PRINT
OR ON TAPE, PLEASE CALL 508 240-5900.**

**Also available on the town website
www.eastham-ma.gov**

Please bring this warrant to Town Meeting

[illegible]

TOWN OF EASTHAM SPECIAL TOWN MEETING OCTOBER 15, 2018

**TOWN OF EASTHAM
SPECIAL TOWN MEETING WARRANT**

Commonwealth of Massachusetts
Barnstable, ss. ~

To: Either of the Constables of the Town of Eastham
In the County of Barnstable

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Elections and Town affairs to meet at the Nauset Regional High School Auditorium, 100 Cable Road, Eastham, MA, Monday, the fifteenth day of October, Two Thousand and Eighteen, at Seven o'clock in the evening, then and there to act on the following articles in this Warrant and to meet in the Eastham Town Hall at 7:00 a.m. Tuesday, the sixth day of November next, then and there to act on the following question:

QUESTION 4

Question 4

Shall the Town of Eastham be allowed to exempt from the provisions of proposition two and one half, so called, the amounts required to pay for the bonds issued, in order to pay the Town's share of the cost of asbestos removal, demolition and site restoration of the Tri-Town Septage Treatment Plant in Orleans, MA and other related costs incidental and related thereto?

**ELECTION Tuesday, November 6, 2018
Town Hall
2500 State Highway**

POLLS OPEN 7:00 A.M. AND CLOSE AT 8:00 P.M.

FINANCE COMMITTEE REPORT

The role of the Finance Committee varies from town to town based on the town charter. The Commonwealth of Massachusetts allows for a range of activities and responsibilities. The statutory requirement of a finance committee is to provide the citizens of the town recommendations on articles presented in the town warrant at the time of the special town meeting.

When possible, we have voted and our recommendations are printed in the warrant, or, if time did not permit, we will present recommendations as a verbal report given on the night of the Town Meeting

Respectfully submitted,

Gerald Cerasale, Chair

Russ French

Arthur A. Autorino, Vice Chair

Richard Knight

Fred Guidi

Peter Wade

Thomas Gardner

Janna Drake

Mary M. Shaw

Brendan Hamaty, Nauset High School Student Intern

ARTICLE 1

To see if the Town will vote to appropriate and transfer from available funds the sum of **\$78,121.94** to be deposited into the Stabilization Fund, established under Massachusetts General Laws, Chapter 40, Section 5B; or take any action relative thereto.

By Board of Selectmen

Summary:

This article seeks to appropriate and set aside money into a Stabilization Fund or savings account for the Town. Currently the fund has a balance of \$458,985 and the Board of Selectmen think it is prudent and are committed to increasing reserves to one million dollars for emergencies and future tax rate stabilization.

Once placed in the reserve fund, Town Meeting must authorize any expenditure from the fund by a two-thirds vote.

BOARD OF SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

(Majority vote required)

ARTICLE 2

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow **\$390,500** more or less for Eastham's share of the costs associated with the asbestos removal, demolition and site restoration of the Tri-Town Septage Treatment Plant located at 29 Overland Way in Orleans, MA, including the payment of all costs incidental and related thereto; and further that any borrowing shall be contingent on a Proposition two and one half debt exclusion vote; or take any action relative thereto.

Summary:

The Tri-Town Septage Treatment Plant was constructed in 1985 under an inter-municipal agreement between the Towns of Orleans, Eastham, and Brewster. A condition of the original agreement was that, when the plant closed and no longer functioning, it would be demolished and the land returned to the Town of Orleans. The Tri-Town Demolition project is complete except for the removal of the foundation on the site. Work was stopped after asbestos mastic was discovered in materials attached to the foundation. After thorough review of all the options, the Tri-Town Board of Managers have recommended a change order to remove the entire foundation as hazardous waste. Under the law, remediation of the asbestos must be done under very specific conditions and specifications. The total cost to the three towns is \$ 1,171,500 and Eastham's share of this cost is \$390,500. Instead of borrowing the full amount, we are recommending that we transfer \$200,500 from other monies previously appropriated or available funds, and limit the borrowing to \$190,000.

By Board of Selectmen/Tri-Town Board of Managers

BOARD OF SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 7-0

(2/3 Majority vote required)

ARTICLE 3

To see if the Town will vote to amend the Charter of the Town of Eastham by adding a new sub section to §C3-4 **Appointment** which will create an appointed Board of Water Commissioners to read as follows, and by renumbering the remaining sub sections of §C3-4 accordingly:

D. The Board of Selectmen shall appoint a Board of Water Commissioners consisting of five members for terms of three years each, so arranged that the terms of as nearly an equal number of members as is possible shall expire each year. The Board of Water Commissioners shall have exclusive charge and control of the Water Department and Water System, and shall possess all of the powers and authority of a board of water commissioners under General Laws Chapter 41, §69B.

Or to take any other actions relative thereto.

By Board of Selectmen

Summary:

Currently, the Board of Selectmen serve as the Board of Water Commissioners for the Town. As the public water system develops and expands, this body will have an important role in shaping policy, amending regulations, hearing appeals, and in general, providing policy oversight for the new and growing system. If passed, the language of the Charter change will be sent to the Attorney General, and once approved, Eastham voters must also approve the charter amendment at the next annual election. Once all these steps have been completed, the five members of the Board of Water Commissioners will be appointed by the Board of Selectmen for staggered terms. The soonest this could occur would be following the annual election in May 2019.

BOARD OF SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE: RECOMMENDATION:

(2/3 Majority vote required)

ARTICLE 4

**EASTHAM CORRIDOR SPECIAL DISTRICT (DCPC) REGULATIONS
PROPOSED AMENDMENTS**

~~Strikethrough~~ = Language to be deleted

Underline = Language to be inserted

To see if Town Meeting will vote to amend the Eastham Zoning Bylaw Section V.I – Eastham Corridor Special District as follows:

DISTRICT I - EASTHAM CORRIDOR SPECIAL DISTRICT

A. STATUTORY AUTHORITY

On November 1, 2017, the Barnstable County Assembly of Delegates adopted Barnstable Ordinance 17-12 and designated the district shown on a map labeled “Town of Eastham – Proposed DCPC August 2017” (“DCPC Map”) as District of Critical Planning Concern (“DCPC”), pursuant to Section 11 of the Cape Cod Commission Act (St. 1989, c.716, as amended)(“CCCA”) and pursuant to CCCA Section 11(d), the Town adopted these implementing regulations to regulate the DCPC which shall be known as the Eastham Corridor Special District.

B. PURPOSE

The purpose of the Eastham Corridor Special District (ECSD), as designated in Barnstable County Ordinance 17-12, is to enhance and protect the character of Eastham’s commercial areas, encourage mixed-use development, support and enhance the economy in North Eastham, improve bicyclist and pedestrian safety and access along the Route 6 corridor, minimize traffic conflicts and improve access management throughout the District, expand opportunities for creation of affordable housing, and adopt best management practices to manage nutrients discharged through stormwater within the District.

C. APPLICABILITY

1. District Boundaries

The provisions of this Section shall apply within the Eastham Corridor Special District (ECSD), as shown on the DCPD Map [and as shown in more detail on a map entitled “Eastham Corridor Special District” Map dated May 7, 2018.

2. Neighborhood Districts

For the purpose of this zoning bylaw, the Eastham Corridor Special District is divided into the following neighborhood zoning districts:

Core Commercial District (CC)

The purpose of the Core Commercial District is to create a compact, vibrant commercial center at Route 6 and Brackett Road that contains small-scale commercial uses consistent with the neighborhood character and with interconnections between properties to facilitate convenient pedestrian and bicycle access and circulation. Buildings shall have small setbacks to the street, and no

parking shall be allowed in front yards. The Core Commercial District has a commercial focus but also allows for accessory residential units.

Office/Residential District (O/R)

The purpose of the Office/Residential District is to allow a mix of residential and compatible low intensity commercial uses in a walkable, residential scale neighborhood. All development will follow traditional residential patterns. No direct access to Route 6 shall be allowed from lots in Office/Residential District in order to improve safety and to limit curb cuts on the highway.

Transition Commercial District (TC)

The purpose of the Transition Commercial District is to allow for small-scale commercial and residential uses on the Route 6 corridor outside of the Core Commercial area, with greater setbacks from Route 6, landscape treatments, and minimal visibility of parked cars, while maintaining pedestrian scale development and accessibility. A single curb cut shall provide access to Route 6 from lots in the Transition Commercial District in order to improve safety and limit curb cuts on the highway.

Limited Commercial District (LC)

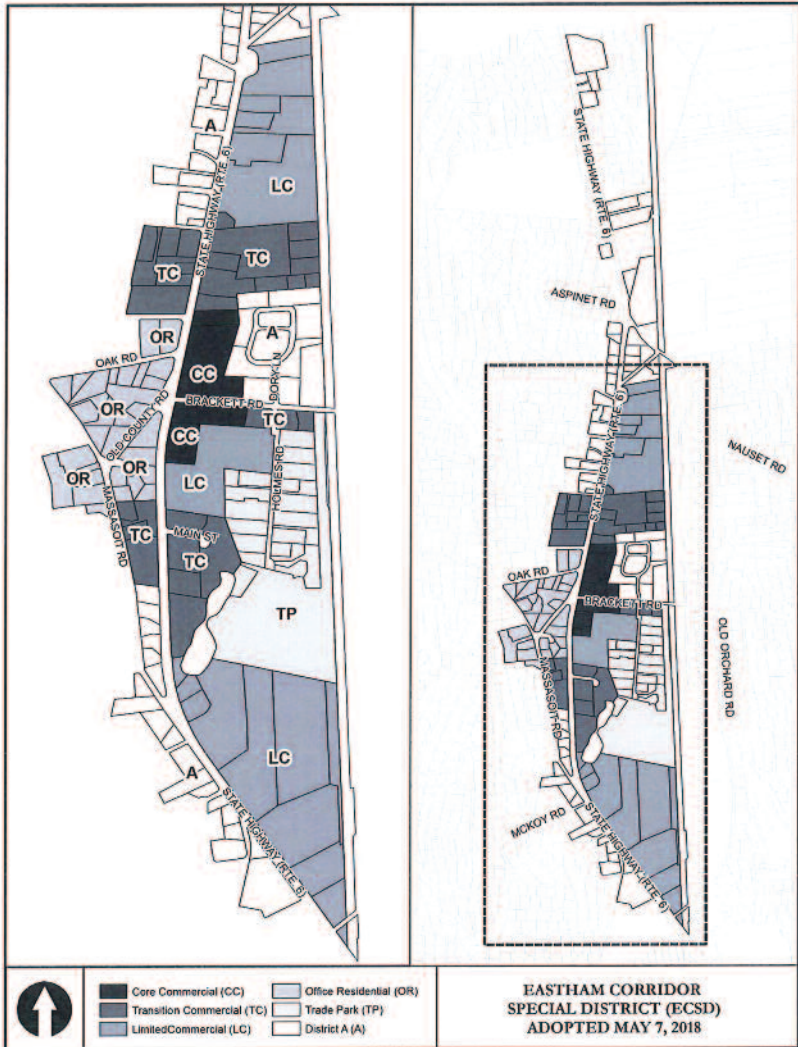
The purpose of the Limited Commercial District is to allow for a predominantly residential area with low-intensity commercial uses on Route 6 well outside the Commercial Core, maintaining pedestrian scale development and accessibility, and avoiding creation of hazards or congestion. A single curb cut access to Route 6 shall provide access to Route 6 from lots in the Limited Commercial District in order to improve safety and limit curb cuts on the highway.

Trade Park (TP)

The purpose of the Trade Park District is to support the industrial and trade needs of the community, providing an appropriate location off of Route 6 for businesses in the building trades and similar industries.

District A (Residential Uses)

A residential district of single-family and two-family dwellings. A portion of District A is located within the ECSD and pre-dates establishment of the ECSD. This Section does not establish new zoning for District A. *(For District A zoning regulation see Sections V and IX. Site Plan Approval for residential uses within the ECSD, where required under Section IX, shall fall under Eastham Zoning Bylaw Section XIV Site Plan Approval Residential).*



3. **Relationship to Other Regulations**

The provisions in this Section (Section V, District I - Eastham Corridor Special District) apply to all development within the Eastham Corridor Special District. Other sections of the Town of Eastham Zoning Bylaw also apply within this special district, except that where this Section conflicts with or differs from other sections of the Eastham Zoning Bylaw, this Section shall control.

D. SPECIAL PERMIT GRANTING AUTHORITY AND SITE PLAN REVIEW

1. The Planning Board shall be the Special Permit Granting Authority (SPGA) for Special Permits within the Eastham Corridor Special District.
2. The Town Planner shall be the Planning Board's designee for conducting Minor Site Plan Approval within the Eastham Corridor Special District. The Planning Board shall be responsible for conducting Major Site Plan Approval in the Eastham Corridor Special District.

E. DEFINITIONS

As used in the ECSD, the following terms shall have the meanings indicated:

Accessory Use or Building – A use or structure which is customarily incidental to and subordinate in area, extent, and purpose to that of the principal structure or use and shall be located on the same lot therewith. If such use or structure occupies more than 40% of the floor area occupied by the principal structure or use or more than 50% of the lot area occupied by the principal structure or use, it shall no longer be considered accessory.

Accessory Dwelling Unit (ADU) – A dwelling unit incorporated within or attached to a principal use on the same lot, which ADU shall be clearly subordinate in size to that principal use.

Formula Business – A retail business, restaurant, or other food service establishment which does or is required by contractual or other arrangement such as a franchise to maintain two (2) or more of the following items:

1. Standardized (formula) array of services and/or merchandise, trademark, or logo;
2. Standardized exterior architecture, décor, or color scheme;
3. Standardized signage;

and these features are the same as or substantially the same as ten (10) or more such establishments, regardless of ownership or location.

Frontage Building The building that abuts the front yard, front lot line, exterior (street-facing) side yard, or exterior side lot line and serves to minimize views to parking or larger buildings to the rear. On any lot, the building closest to the road frontage shall be used to determine the parking setback. Corner buildings shall have two frontages.

Front Yard – A space extending the full width of the lot between the front line of the nearest building wall or structure and the front lot line. On corner lots or lots with frontage on two roadways, the front yard shall extend along the frontage on both streets.

Change of Use – A change in the nature or purpose of a use for a developed site.

Gross Floor Area (GFA) – The sum of the area of all floors within the perimeter of a building, located either above or below ground level. Gross floor area shall be expressed in square feet and measured from the exterior face of the exterior walls, or the centerline of shared walls. It shall include mezzanines and attics without deduction for hallways, stairways, elevator shafts, mechanical rooms, closets, thickness of walls, columns, projections, or other similar features. Crawl spaces for plumbing, wiring, or other mechanical infrastructure or for storage and in all cases not designed for human occupancy shall not count towards Gross Floor Area. Outdoor areas used for storage, sales, service and display shall also be included in the total Gross Floor Area.

Interconnection – A shared access way among properties to reduce the number of curb cuts, driveways and vehicle maneuvers on adjacent roadways.

Pocket Park/Pedestrian Plaza – Landscaped and/or hardscaped area with benches, bike rack, landscaping and special pavement treatment.

Principal Use or Building – A primary use on a lot or a building on a lot on which the primary use is located. (See also Accessory Use or Building).

Setback – The required distance between every structure and the lot lines of the lot on which it is located.

Vegetated Buffer – A combination of mixed hardwood and evergreen trees and shrub plantings designed to provide screening of development from adjacent roadways. Pedestrian amenities such as sidewalks may be located within the vegetated buffer where appropriate.

F. ECSD USE REGULATIONS

1. Allowed Uses

In the following ECSD Table of Use Regulations, uses that are permitted by right in the district are designated by the letter (Y). Uses that may be permitted by special permit in the district are designated by the letter (SP). Uses designated (X) are not permitted in the district.

TOWN OF EASTHAM SPECIAL TOWN MEETING OCTOBER 15, 2018

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
PRINCIPAL USES					
AGRICULTURE					
Farm	X	Y	Y	Y	Y
Plant nursery, other horticulture or floriculture	X	Y	Y	Y	Y
RESIDENTIAL					
Assisted living residence, with or without independent living	X	X	Y	Y	Y
Single-family dwelling	X	X	X	Y	Y
Two-family or duplex dwelling	X	X	X	Y	Y
Apartments and townhouses	X	X	Y	Y	Y
COMMERCIAL					
Antique, Craft, and Gift shops	Y	X	Y	Y	Y
Adult entertainment	X	SP	X	X	X
Animal hospital or veterinary office	X	X	Y	Y	X
Art gallery	Y	X	Y	Y	Y
Auction house	X	Y	X	X	X
Automotive repair, service	X	Y	X	X	X
Bakery, wholesale	Y	Y	Y	X	X
Bank	Y	X	Y	Y	Y
Barber shop, beauty salon	Y	X	Y	Y	Y
Boat building, repair, storage	X	Y	X	X	X
Cinema, movie theater	SP	X	Y	X	X
Contractor's yard	X	Y	X	X	X
Dry cleaning, laundromat	Y	X	Y	X	X
Fitness center, gym	Y	X	Y	X	Y
Food Truck	SP	SP	SP	SP	SP
Formula Business	SP	X	SP	X	X
Hospice care facility	X	X	Y	SP	Y
Hotel, Inn, Motel, Hostel	X	X	X	X	X

TOWN OF EASTHAM SPECIAL TOWN MEETING OCTOBER 15, 2018

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Industry, light	X	Y	X	X	X
Junk Yard	X	SP	X	X	X
Kennel, commercial (not defined)	X	X	Y	Y	Y
Nursing or convalescent facility	X	X	Y	Y	Y
Professional offices	Y	X	Y	Y	Y
Publishing and/or printing establishment	X	Y	X	X	X
Rental, automobile, truck, trailer	X	Y	X	X	X
Rental, boat, fishing gear	X	Y	X	X	X
Restaurant ≤3,000 sf GFA	Y	X	Y	SP	SP
Restaurant >3,000 sf GFA	SP	X	SP	X	X
Retail sales/service, ≤3,000 sf GFA	Y	X	Y	Y	X
Retail sales/service, >3,000 sf GFA	SP	X	SP	X	X
Resort and conference center	X	X	X	X	X
Service and repair, non-automotive (carpentry, electrical, plumbing, etc.)	X	Y	X	X	SP
Spa resort	X	X	X	X	Y
Studio, artist dance, photography	Y	Y	Y	Y	Y
INDUSTRIAL					
Concrete batching plant	X	SP	X	X	X
Manufacturing, assembling, processing, packaging	X	Y	X	X	X
Plumbing, electrical, carpentry	X	Y	X	X	X
Warehousing, Rental, and bulk storage	X	Y	X	X	X
Wastewater Effluent disposal	X	SP	X	X	X
Wind, Solar, Energy Facility (other than private)	X	SP	X	X	X
GOVERNMENT, CULTURAL, INSTITUTIONAL					
Conservation, open space land	X	X	Y	Y	Y
Municipal use	Y	X	Y	Y	Y
Museum	Y	Y	Y	X	X
Public use, other	Y	X	Y	X	Y
Recreation, passive	Y	X	Y	Y	Y

TOWN OF EASTHAM SPECIAL TOWN MEETING OCTOBER 15, 2018

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
ACCESSORY USES					
COMMERCIAL					
Antique, craft, and gift shops	Y	Y	Y	Y	Y
Barber shop, beauty salon	Y	X	Y	Y	Y
Office	Y	X	Y	Y	Y
Retail complementary to principal use	Y	Y	Y	X	Y
Service trades	X	Y	X	X	X
RESIDENTIAL					
Affordable Dwelling unit	Y	Y	Y	Y	Y
Apartment located above permitted commercial use	Y	Y X	Y	Y	Y
Single-family	Y	X	Y	Y	Y
Two-family or duplex dwelling	Y	X	Y	Y	Y
Apartments and townhouses	Y	X	Y	Y	Y
Bed and breakfast	X	X	X	Y	Y
Family daycare, licensed per G. L. c. 15D, §1A.	Y	X	Y	Y	Y
Farm stand, non-exempt per G. L. c. 40A, §3Y.	SP	X	Y	SP	SP
Home Occupation	Y	X	Y	Y	Y

2. **Continuation**

Any lawfully established lot, structure or use existing at the time of the adoption of this Section that does not conform to the provisions of the Eastham Corridor Special District shall be allowed to continue.

3. **Change, Alteration, Expansion of Non-Conforming Structures and Uses**

Notwithstanding the provisions of G.L Chapter 40A, and Section VI of the Eastham Zoning Bylaw, lawfully established structures and uses in existence as of May 7, 2018 that do not conform to the ECSD District Wide Development Standards may be changed, altered or expanded in accordance the following procedures:

a. **Minor Site Plan Review**

A pre-existing, non-conforming structure or use may change or expand up to 250 square feet of ~~gross floor area~~ the building footprint or exterior of building or site area through Minor Site Plan Review in accordance with Section V, District I, subsection II.3.a - Minor Site Plan Review, provided that the following criteria are determined to be met:

1. The property shall have no more than one defined curb cut onto Route 6 and shall not propose additional Route 6 curb cuts;
2. A landscaped ~~buffer area~~ of at least 20 feet in depth exists and shall be maintained on the subject property along its road frontage;
3. No additional parking or pavement shall be proposed in the lot's Front Yard area.
4. ~~Any~~ The specific change or expansion shall comply with all dimensional standards in the ECSD.

Pre-existing non-conforming structures and/or uses unable to comply with the criteria 1-4 listed above may apply for Major Site Plan Review approval under F.2.b.

b. **Major Site Plan Review**

A pre-existing, non-conforming structure or use may change or expand up to 1000 square feet of ~~gross floor area~~ the building footprint or exterior of building or site area or undergo a change of use in accordance with Section V, District I, subsection H.3.b, Major Site Plan Review, provided that the following criteria are determined to be met:

1. The property shall have no more than one defined curb cut onto Route 6 or shall provide an interconnection to an adjacent property to limit future curb cuts onto Route 6;
2. A landscaped ~~buffer area~~ of at least 20 feet in depth exists or will be provided and shall be maintained on the subject property along its road frontage; or, for

pre-existing non-conforming sites where the building is within 30 feet of the road Right of Way a landscaped area of at least 12 feet shall be required;

3. The amount of parking in the Front Yard area shall be reduced; and
4. ~~Any~~ The specific change or expansion shall comply with all dimensional standards in the ECSD

c. Special Permit

A pre-existing, non-conforming structure or use that proposes to change or expand more than 1,000 square feet of ~~gross floor area~~ building footprint or of exterior building area or site area requires a Special Permit in accordance with Section V, District I, subsection K, ECSD Site Plan Special Permit. The specific change or expansion shall comply with all dimensional standards in the ECSD, including building setback, parking location, maximum building footprint, façade variation, landscaping, and Route 6 access.

4. Use Limitations

- a. Special Permits may be granted for uses not specifically permitted but which are consistent with the intent of the zoning district characteristics as expressed in Section V.(I) of this bylaw.
- b. Drive-throughs are prohibited, except for banks.

G. ECSD DISTRICT-WIDE DEVELOPMENT STANDARDS

The following standards shall apply to all development within the district. The Planning Board (SPGA) or in the case of Minor Site Plan Approval, the Planning Board's designee, shall use the standards as criteria for consideration of Major and Minor Site Plan Approvals and Special Permit approval.

1. Dimensional Standards

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Minimum Lot Size	20,000 sf	40,000 sf	40,000 sf	40,000 sf	40,000 sf
Minimum Frontage Building Setback	20' on Route 6 5' on Brackett Rd	25'	25'	25'	25'
Maximum Frontage Building Setback	30' on Route 6 15' on Brackett Rd	NA	50'	50'	
Side Setback	10' on Route 6 0'-15' on Brackett Rd	10'	10'	10'	10'

TOWN OF EASTHAM SPECIAL TOWN MEETING OCTOBER 15, 2018

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Rear Setback	10'	10'	10'	10'	10'
Parking Setback	At least 20' behind front building façade	10'	At least 20' behind front Building facade	At least 20' behind front Building facade	At least 20' behind front Building facade
Maximum Individual Building Footprint	3,000 sf in front of lot; 8,000 sf if located behind frontage buildings	10,000 sf	3,000 sf in front of lot; 8,000 sf if located behind frontage buildings	2,000 sf in front of lot; 5,000 sf if located behind frontage buildings	3,000 sf in front of lot; 8,000 sf if located behind frontage buildings
Maximum Total Building Coverage	50%	50%	30%	30%	30%
Maximum Lot Coverage	80%	80%	80%	65%	65%
Maximum Building Height	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.	2 stories or 30' for pitched roofs at least 7/12; 20' for flat-roofed buildings or for roofs with a slope less than 7/12.
Gross Floor Area on 2 nd Floor	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area	Less than or equal to 40% of a building's total gross floor area
Façade Variation	5' setback or projection every 40'		5' setback or projection every 40'	5' setback or projection every 40'	5' setback or projection every 40'
Pocket Park/Pedestrian Plaza	50 sf per development site				
Landscaping	Street trees 1 every 35' 3" 4" min. caliper; landscaping required in front yard area	Minimum 10' wide Vegetated <u>buffer landscaped</u> area	<u>Street trees 1 every 35' 4" min. caliper;</u> Minimum 25' wide vegetated <u>buffer landscaped</u> area	Minimum 25' wide vegetated <u>buffer landscaped</u> area	Minimum 25' wide- vegetated <u>buffer landscaped</u> area
Parking Lot Landscaping	100 sf between every 10 spaces	100 sf between every 10 spaces	100 sf between every 10 spaces	100 sf between every 10 spaces	100 sf between every 10 spaces

TOWN OF EASTHAM SPECIAL TOWN MEETING OCTOBER 15, 2018

	CORE COMMERCIAL	TRADE PARK	TRANSITION COMMERCIAL	OFFICE/ RESIDENTIAL	LIMITED COMMERCIAL
Route 6 Access	Maximum curb cut width: 12' feet per lane Only one Route 6 curb cut allowed		Maximum curb cut width: 12' feet per lane Only one Route 6 curb cut allowed	No Route 6 access allowed; must use secondary road access	Maximum curb cut width: 12' feet per lane Only one Route 6 curb cut allowed

2. Parking, Driveway, Vehicular and Pedestrian Access Standards

- a. All driveway and parking areas shall be visually buffered from all streets by placing them behind frontage buildings and/or through the use of berms or natural features and/or plantings, using materials that shall maintain a minimum of 50% of their effectiveness year-round. All driveway and parking areas shall be visually buffered from adjoining residential uses by one or more of the following: earthen berms, fencing, and plantings, using materials that shall maintain a minimum of 75% of their effectiveness year-round. Visual buffers shall be designed, placed and maintained to reduce light from vehicular headlights from reaching onto adjoining streets and other properties.
- b. A portion of the required parking may be accommodated on access drives within the project area, provided such parking does not interfere with sight lines to pedestrian or vehicular access routes, directional signage, or interfere with vehicular access/egress in any area.
- c. Landscaped islands shall be designed with consideration given to the need for shade, pedestrian access where appropriate, snow storage, and the need to soften the appearance of large paved areas.
- d. Parking areas may consist of either pervious hard surfaces or impervious surfaces, provided that provisions acceptable to the Planning Board to manage surface water runoff are provided. The Planning Board may allow up to 10% of the required parking to be constructed in an alternative paver which incorporates the use of grass or a "grass on gravel" system to allow for greater permeability and an appearance more characteristic of open space/courtyard features, to be used exclusively for overflow parking beyond that normally needed to service the uses on site. The location of such spaces should be in peripheral areas of the parking facility where they can enhance the appearance of adjoining open space and not be in a location where they would be in daily use or overlap with pedestrian

activity.

- c. Parking areas shall be lighted to provide adequate visibility for use in the dark without adversely impacting adjacent uses or parcels and shall conform to Lighting Standards in subsection G.9.
 - f. Off-street parking spaces may be laid out in a perpendicular, angled, or parallel alignment provided adequate access is provided for vehicles to enter and leave the spaces, pedestrians to enter and leave the vehicles, and service and emergency vehicles to access the drives, parking areas, and buildings.
 - g. Perpendicular or angled parking spaces shall not be less than 9 feet wide by 18 feet in depth. However, at the discretion of the Planning Board, up to 5% of the required parking spaces may be accommodated using a layout of an 8-foot width by a 17-foot depth. Such spaces shall be identified by a sign mounted at a height of not less than 5 feet or more than 8 feet indicating the space is for a subcompact car only. In no case shall parallel parking spaces be less than 8 feet in width (depth) and 22 feet in length.
 - h. Driveways which can be shared for more than one use are encouraged, provided the Planning Board determines that sharing does not limit adequate service or emergency access at any time or serve as the only route of vehicular access to a project.
 - i. Customer and residential pedestrian access areas shall include a combination of walkways and landscaping. Such pedestrian access shall be provided from the streets providing frontage and/or access for the project as well as the drives and parking areas within the project. Pedestrian access routes shall be laid out to minimize conflict with vehicular routes, and where the two cross, the pedestrian route shall be clearly marked on the vehicular surface and when appropriate, with signage. Pedestrian access routes shall be lighted to provide adequate visibility for use in the dark without adversely impacting adjacent uses or parcels.
3. **General Parking Requirements**
- Off-street parking spaces in the amounts specified in Table of Parking Requirements shall be provided for each use, unless an alternate amount is approved through Site Plan Review or by Special Permit, in accordance with subsections I, J, and K, Minor and Major Site Plan Review Procedures, and Special Permit Review Procedures.

TABLE OF PARKING REQUIREMENTS		
Spaces per 1,000 sf		
Land Use	Maximum	Minimum
Residential - Single Family/Two Family/Duplex	2 per unit	1 per unit
Residential- Apartments/Townhouses/ Accessory Units/Other	1.5 per unit	1 per unit
Retail	3	2
General Office	4	2
Hotel, Motel, Lodgings	1 space per sleeping room	1 space per sleeping room
Medical Office	4	3
Restaurant	1 space per 4 seats	1 space per 4 seats
Coffee shop/cafe	1 space per 2 seats	1 space per 3 seats
Personal Services Establishment	3	2
Industrial	2.5	1.5
Social, Fraternal Organizations	4	3
Churches, places of worship	1 space per 3 seats	1 space per 5 seats
All other uses	3 or other amount, as determined by the Planning Board based on the character of the use proposed	2 or other amount, as determined by the Planning Board based on the character of the use proposed

a. Waiver Requests

Applicants may seek a waiver from the Planning Board and the Planning Board shall have the authority through Site Plan Review to reduce the minimum number of parking spaces required or to exceed the maximum amount by up to 10%. Applicants seeking to exceed the maximum amount by more than 10% of the requirement shall obtain Special Permit approval from the Planning Board.

b. Shared Parking

The number of parking spaces required may be reduced for shared parking at the discretion of the Planning Board provided such reduction does not shift a demand for parking onto public streets or any areas not equipped to handle such activity.

1. Shared On-Site Parking

To implement shared on-site parking between two or more uses, the applicant shall provide expert analyses as part of Site Plan Review to demonstrate that

proposed uses are either competing or non-competing and the applicant shall pay for peer review, as and if required by the Planning Board.

2. **Non-competing Uses**

In mixed-use developments, applicants may propose a reduction in parking requirements based on an analysis of peak demands for non-competing uses. Up to 50% of the requirements for the predominant use may be waived by the Planning Board if the applicant can demonstrate that the peak demands for two uses do not overlap. An applicant may use the latest peak demand analyses published by the Institute of Traffic Engineers (ITE) or other source acceptable to the Planning Board and the Board may require peer review of the information provided.

3. **Competing Uses**

In a mixed-use development, an applicant may propose a reduction in parking requirements where peak demands do overlap. In these cases, the Planning Board shall have the authority, but not the obligation, to reduce the parking requirements of the predominant use by up to 30%.

4. In consideration of a request to share parking, the Planning Board shall require that an applicant shall provide evidence that satisfies the Board that the following conditions are satisfied:
- a. The shared parking is sufficient to adequately service the adjoining uses without leaving either in a deficit of spaces needed;
 - b. The shared parking has well defined pedestrian access to both uses;
 - c. There is a legally binding and permanent agreement, executed by all parties to be served and recorded, which permits vehicular and pedestrian access to and from all the parcels involved; this agreement must be in place, and a copy provided to the Building Inspector before issuance of an Occupancy Permit.

4. **Building Design Standards**

- a. Variation in the overall architectural design, including set-backs and projections in the building facades, changes in roof ridge and eave height, and incorporation of porches, display windows and entrances that are pedestrian-scale and compatible with the small-scale character of Eastham shall be included in all new construction. All building facades that abut public streets should have characteristics similar to the primary façade. Applicants may refer to the Cape Cod Commission's Technical Bulletins "Designing the Future to Honor the Past: Design Guidelines for Cape Cod" and "Contextual Design on Cape Cod: Design Guidelines for Large Scale Development" for design guidance.

- b. All roof mounted mechanical equipment must be enclosed to reduce the noise of operation and eliminate visibility of such equipment from the equivalent of an adjoining second floor level. In no case shall roof mounted equipment or the accompanying enclosures exceed a height of 6 feet above, or occupy, with the exception of photovoltaic and associated solar energy systems, more than 30% of the area of the roof surface.
 - c. Buildings with traditionally sloped roofs are preferred, and those with a pitch of at least 7/12 are allowed greater maximum building height than flat-roofed structures.
 - d. Exterior building facades shall incorporate traditional building materials such as wood shingle or clapboard siding or shall use composite materials that approximate or reference traditional siding materials.
 - e. Building orientation, layout, and configuration shall be designed to provide adequate light and air for the proposed and adjoining buildings.
5. **Internal Roadways, Walkways, Paths and Parking Area Standards**
- a. Internal roadways shall be designed to provide for safety, visual appeal, separation of vehicular, bicycle and pedestrian traffic, convenient connectivity within and without the site, and maximum access to the various amenities and facilities on the site and to pathways on adjacent sites. All internal roadways, walkways, paths and parking areas shall be maintained by the owner or an association of unit owners, as applicable.
6. **Drainage and Storm Water Management Standards**
- a. Stormwater for all roadways, driveways and parking areas shall be managed and infiltrated on site, close to the source, to minimize runoff and maximize water quality treatment. Stormwater water quality treatment shall be consistent with 310 CMR and the Massachusetts Stormwater Management Handbook to attain 80-percent total suspended solids removal and to reduce nutrients. All designs shall provide for at least 44-percent total suspended solids removal prior to discharge into structured infiltration systems.
 - b. Stormwater design for the first inch of storm water flow from all roadways, driveways and parking areas shall use biofiltration practices including, but not limited to, vegetated swales and filter strips, constructed wetlands, tree box filters, bio-retention areas and rain gardens for treatment of stormwater runoff. Bioretention areas shall be constructed in accordance with the Massachusetts Storm Water Management Volume One: Stormwater Policy Handbook March 1997.

7. Landscape Plan and Buffering Standards

- a. No clear-cutting shall be permitted, except as necessary and incidental to development activities under an approved site plan. Required buffers shall maintain existing vegetation and topography to the greatest extent possible. Where additional planting is required to meet the landscaping standards in the ECSD Dimensional Table, new ~~planting-landscaped areas~~ shall consist of mixed hardwood and evergreen trees, with associated shrubs, ~~and perennials and groundcovers as appropriate to the site, planted to provide full screening within three years of planting.~~ All development shall submit a maintenance agreement for a minimum of three growing seasons to insure vegetation is properly established. Any planting that does not survive for three years shall be replaced. Where appropriate, pedestrian and bicycle accommodations may be installed within the landscaped ~~area~~ buffer. Applicants may refer to the Cape Cod Commission's website ~~Design Resources page~~ for guidance in meeting these standards.

8. Service Access, Including Deliveries and Trash Removal Standards

- a. Provisions shall be made for service vehicles to access the site and building so as not to obstruct pedestrian and vehicular access by residents, commercial patrons and emergency providers. All trash receptacles and areas to be used by service and delivery vehicles shall be visually and, to the extent reasonably practicable, acoustically buffered from adjoining residences by one or more of the following: earthen berms, fencing, and/or planting. Any relief granted shall be conditioned to require trash removal at sufficient frequency, especially during summer months, so as to mitigate odor and pest control issues. Any visual screening shall maintain a minimum of 75% of its effectiveness year-round. No service vehicle shall be allowed to have an engine idling for more than ten minutes unless it is necessary for the service being provided (for example: tree trimming, power washing, refrigeration, etc.).

9. Lighting Standards

Lighting shall be shielded such that peak candle power is at an angle of 75 degrees or less from vertical, and have a maximum luminaire mounting height of 30 feet, and a maximum off-site overspill of 1.0 foot-candles.

10. Formula Business Review Criteria

The purpose and intent of the Formula Business review criteria shall be to regulate the visual features and address the adverse aesthetic impact of nationwide, standardized businesses on the visual character of Eastham. The visual impact of formula-based businesses would have a negative impact on the Town's distinctive Cape Cod character, which is critical to the Town's tourist-based economy and its status as a "Cape Cod vacation destination" and enhances the quality of life for residents. Formula Businesses which are identifiable through exterior arrangements (signs/colors/symbols and design and arrangement of structures and similar arrangements that visually identify the business as a chain or formula business) shall

require Special Permit authorization from the Planning Board to ensure that the exterior arrangements in the ECSD shall not detract from Eastham's individuality and community character. In addition to Special Permit approval criteria provided in Subsection K.4 of this bylaw, the Planning Board shall take the following additional criteria into consideration when reviewing an application for Formula Business:

- a. The extent to which the exterior arrangements of the Formula Business would be compatible with and reflect the aesthetic appearance and individuality of the ECSD;
- b. The extent to which the exterior arrangements of the Formula Business that are typically used for the business at other locations outside of the ECSD have been proposed to be modified.

H. ECSD REVIEW PROCEDURES

1. Purpose

a. Minor and Major Site Plan Review

The purpose of Site Plan Review is to provide for comprehensive review of proposed development in the ECSD that could impact the visual character, natural resources, and traffic circulation of the area. Site Plan Review shall be a process that allows the Planning Board or its designee to ensure that proposed development satisfies the requirements of Section V, District I.

b. Special Permit Site Plan Review

The purpose of Special Permit review is to ensure that new development and redevelopment which may have significant impacts upon ECSD or the Town of Eastham is designed in a manner that minimizes adverse impacts, in accordance with Chapter 40A of the Massachusetts General Laws.

2. Types of Review

- a. Residential uses within the ECSD shall fall under Eastham Zoning Bylaw Section XIV Site Plan Approval Residential.
- b. The following types of new development require approval by the Planning Board or its designee prior to issuance of a building permit. **For changes, alterations, expansion of pre-existing non-conforming structures and uses also reference Section V, District I, subsection F.3.**

TOWN OF EASTHAM SPECIAL TOWN MEETING OCTOBER 15, 2018

Table of Regulatory Review for New Development

MINOR SITE PLAN Planning Board Designee Approval	MAJOR SITE PLAN Planning Board Approval	SITE PLAN SPECIAL PERMIT Planning Board Approval
<ul style="list-style-type: none"> Exterior construction, expansion or alteration of structure(s) less than or equal to 500 sf GFA, <u>of the building footprint or exterior of building or site area.</u> <p>OR</p> <ul style="list-style-type: none"> Additional Site Coverage of less than or equal to 500 sf, <p>OR</p>	<p>Exterior construction or expansion of structure(s) resulting in an increase between 501 – 3000 GFA <u>of the building footprint or exterior of building or site area.</u></p> <p>OR</p> <ul style="list-style-type: none"> Increase greater than 500 sf of additional site coverage, OR <p>Change of Use,</p> <p>OR</p>	<p>Exterior construction or expansion of structure(s) resulting in an increase greater than 3000 sf GFA, <u>of the building footprint or exterior of building or site area.</u></p> <p>OR</p> <ul style="list-style-type: none"> Use requiring a Special Permit per Table of Uses, OR Formula Business <p>OR</p>
<ul style="list-style-type: none"> Creation of 1- 4 additional parking spaces, and the parking is not located in front of lot, <p>OR</p>	<ul style="list-style-type: none"> Creation of 5 -10 additional parking spaces, OR Changes to site access, pattern of pedestrian and/or vehicular movement within the site or in relation to adjacent properties or streets, including interconnection(s) between adjacent lots, <p>OR</p>	<ul style="list-style-type: none"> New curb cut onto Route 6, OR Creation of greater than 10 additional parking spaces, OR Creation of new or change to existing Route 6 access, OR
<ul style="list-style-type: none"> 1 new interior Accessory Dwelling Unit 	<ul style="list-style-type: none"> 2-3 new interior Accessory Dwelling Units (no change to building footprint), OR 1-3 new dwelling units, principal or accessory use. 	<ul style="list-style-type: none"> 4 or more new dwelling units, principal or accessory use, <p>OR</p>
		<ul style="list-style-type: none"> Outside display of devices, goods or other objects for sale, rent or for the promotion of the business outside, if kept in place after daily business hours

3. Site Plan Review Approval

a. Minor Site Plan Approval

The Planning Board's designee, without a public hearing, shall issue a written determination for Minor Site Plan approval upon a determination that all of the requirements listed in Section V, District I, subsection G, ECSD District Wide Development Standards, have been satisfied.

b. Major Site Plan Approval

Major Site Plan approval shall be granted upon a favorable vote of a majority of the Planning Board upon a determination that all of the requirements listed in Section V, District I, subsection G, ECSD District Wide Development Standards, have been satisfied and a public hearing shall be required.

c. Site Plan Special Permit Approval. Approval shall be granted only upon a favorable vote of a super-majority of the Planning Board upon a determination that all of the requirements listed in Section V, District I, subsection G, ECSD District Wide Development Standards, have been satisfied following a public hearing.

d. In granting Major Site Plan Review Approval, or Special Permit Approval, the Planning Board may impose reasonable conditions as may be necessary or appropriate to:

1. Enforce compliance with substantive requirements of the Eastham Zoning Bylaw, unless waived.
2. Protect the health, safety, convenience, and general welfare of the inhabitants of the Town of Eastham.

4. Disapproval

The Planning Board or its designee in the case of a Minor Site Plan review may deny approval of a site plan for a use allowed by right only on the grounds that the application materials or plan contents required under this Section V, District I, 2.b have not been submitted and/or were not submitted at the appropriate time.

5. Conditions

Among its conditions, the Board or in the case of Minor Site Plan, its designee, may require the provision of adequate security by the applicant, in such form and amount as may be determined by the Board. This security is to ensure the satisfactory completion of all improvements required by site plan approval. The Planning Board may also require a formal commitment to future compliance, including a monitoring program post-permit issuance for compliance purposes for a time specified in the site plan approval, including restrictive covenants which shall be recorded before any building permit issues.

6. Approval Lapse

Site Plan and Special Permit Approval shall lapse three (3) years from the date of issuance unless construction or operation under the approval has commenced.

I. ECS D MINOR SITE PLAN PROCEDURES

1. Preliminary Meeting

Applicants are encouraged to schedule a preliminary meeting with Town staff at which time the level of review may be determined. Such preliminary reviews may help identify general approaches and allow for exploration of potential problems at an early stage. Sketches, which need not be professionally prepared, are intended to initiate the discussion and do not need to show all of the information required for a formal site plan application. The applicant should contact the Town Planner to schedule a preliminary review with Town staff.

2. Minor Site Plan Application Filing

Each application for Minor Site Plan Approval shall be filed by the petitioner with the Planning Department.

- a. Each application shall be accompanied by the required fee:
 1. The fee schedule is listed in the Planning Board Regulations.
 2. The applicant will bear the costs of any outside planning or engineering consultant requested by the Planning Board or its designee.
- b. A complete filing for Minor Site Plan Approval shall include the following items:
 1. A completed application for Minor Site Plan Review.
 2. A letter of denial and/or zoning determination from the Building Commissioner.
 3. A checklist showing compliance with the design standards and/or dimensional requirements.
 4. A site plan which may be prepared by the applicant. However, the Planning Board or designee may require the submission of additional information and/or may require information be prepared by a licensed professional if it is determined that such information is necessary to make an informed decision. All site plans shall be prepared using an appropriate scale and be based upon reliable datum, suitable for the content of the topic covered on the sheet and shall include the following:
 - a. The location and boundaries of the lot, adjacent street/ways,
 - b. Existing and proposed structures,
 - c. The existing and proposed location of loading areas, driveways, walkways, access and egress points, and the location and number of parking spaces,
 - d. The location for exterior components on the site such as refuse containers, benches, mechanical components etc.
 - e. The location and description of existing signs and the location and a sketch of proposed signs with dimensions.

3. Minor Site Plan Application Review

The Planning Board or its designee, in coordination with pertinent Town staff, shall review the application for compliance with the standards set forth in this section as well as all pertinent State and local regulations. The Planning Board or its designee may approve an application subject to such reasonable conditions as may be necessary or appropriate to:

- a. Enforce compliance with the pertinent requirements of the Eastham Zoning Bylaw.
- b. Protect the health, safety, convenience, and general welfare of the inhabitants of the Town of Eastham.

4. Minor Site Plan Decision

The Planning Board or its designee, after completing review of the minor site plan, shall file a written decision not later than 45 days of receipt of a completed application in the office of the Town Clerk, and notify the applicant of the decision. The required time limits for the filing of such decision may be extended by written agreement of the applicant and the designee, and a copy of such agreement must be filed in the office of the Town Clerk. Failure by the designee to act in the 45-day period shall be considered approval of the minor site plan. The applicant who seeks such approval because of the failure of the designee to act in the time prescribed shall notify the Town Clerk, in writing, within 14 days from the expiration of said 45 days or extended time.

Appeal of Minor Site Plan Decision

- Any person aggrieved by a decision of the designee on a minor site plan may appeal said decision to the Town of Eastham Planning Board. Such appeal must be filed with the Board within 20 days of the filing of the designee's decision with the Town Clerk.
- Any person aggrieved by a decision of the Planning Board on a Minor Site Plan may appeal said decision to the Town of Eastham Zoning Board of Appeals. Such appeal must be filed with the Zoning Board of Appeals within 20 days of the filing of the Planning Board's decision with the Town Clerk, and, only thereafter to a court of competent jurisdiction under MGL c. 40A, Section 17.

J. ECSD MAJOR SITE PLAN PROCEDURES

1. Preliminary Meeting

Applicants are encouraged to schedule a preliminary meeting with the Planning Board prior to a formal filing. Such preliminary reviews may help identify general approaches and allow for exploration of potential problems at an early stage. Sketches, which need not be professionally prepared, are intended to initiate the

discussion and do not need to show all of the information required for a formal site plan application.

2. Waiver of Major Site Plan Review:

When meeting with the Planning Board for a preliminary review, the Board may vote to waive the applicant's need to submit an application for site plan review and/or waive certain submission requirements. The applicant must contact the Town Planner to schedule a preliminary review with the Planning Board.

3. Major Site Plan Application Filing

Each application for Major Site Plan shall be filed by the petitioner with the Town Clerk including the date and time of filing certified by the Town Clerk.

- a. Each application shall be accompanied by the required fee:
 1. The fee schedule is listed in the Planning Board Regulations.
 2. The applicant will bear the costs of any outside planning or engineering consultant requested by the Planning Board.
- b. A complete filing for Major Site Plan Approval shall include the following items:
 1. A completed application for Major Site Plan Approval/Special Permit.
 2. A letter of denial and/or zoning determination from the Building Commissioner.
 3. A checklist showing compliance with the design standards and/or dimensional requirements.
 4. Site plan(s) prepared by a Registered Professional Land Surveyor or Registered Professional Civil Engineer or both if required. All site plans shall be prepared at a defined scale suitable for the content of the topic covered on the sheet and shall include the following:
 - a. The location and boundaries of the lot, adjacent street/ways and a list showing names and addresses of direct abutters and abutters to the abutters within 300 feet,
 - b. Existing and proposed topography showing 2-foot contours, identifying the datum (i.e., "benchmark") used and significant land features, natural and man-made, including, but not limited to, the location of wetlands, streams, bodies of water, drainage swales and areas subject to flooding,
 - c. Existing and proposed structures, including dimensions and all elevations,
 - d. The existing and proposed location of loading areas, driveways, walkways, access and egress points, and the location and number of parking spaces,
 - e. The location and description of all proposed on-site wells, water supply systems, storm drainage systems, utilities, sites for enclosed refuse containers and location and capacity of septic systems,
 - f. Proposed landscape plan showing the location and description of screening, fencing, plantings, significant trees and finished grade contours,

- g. The location and description of existing signs and the location and a sketch of proposed signs,
 - h. The location and description of existing and proposed open space or recreation areas,
 - i. A lighting plan showing existing and proposed exterior lighting, including building and ground lighting,
 - j. A plan for the control of sedimentation and erosion if applicable,
 - k. All easements, restrictions and covenants,
 - l. A traffic study if required by the Planning Board.
- c. The Planning Board or designee may require additional information prepared by a licensed professional if it is determined that such information is necessary to make an informed decision.

4. Major Site Plan Application Review

- a. The Planning Board shall forward any application for Major Site Plan or Special Permit to the Health Agent, DPW Director, Building Commissioner, Conservation Agent, Police Chief and Fire Chief for their advisory review and written comments. Failure to respond within 30 days shall indicate presumed approval by said agency. All recommendations to the Planning Board must be in writing. Failure of Boards to make recommendations prior to the date of the scheduled hearing shall be deemed to be acceptance of the plan.
- b. The Planning Board shall consolidate its site plan review and special permit procedures for proposals that require both Site Plan Approval and Special Permit authorizations.
- c. An application for a building permit to perform any of the activities listed under Section V.I H.2, ECSO Review Procedures allowed as-of-right shall be accompanied by an approved site plan.
- d. No deviation from an approved Major Site Plan shall be permitted without a modification thereof by site plan amendment, which shall be reviewed and approved by a majority vote of the Planning Board, unless waived.
- e. No building permit or certificate of occupancy shall be issued by the Building Commissioner without written approval of the Major Site Plan from the Planning Board, or unless sixty-five (65) days lapse after the date of submittal of the Major Site Plan without a public hearing or within 90 days elapse from the close of the public hearing with action by the Planning board or unless evidence of a waiver by the Planning Board is provided. A site plan application for a use allowed by right may only be denied if the Planning Board finds that it does not comply with the provisions of Section V.I or other applicable provisions of the Zoning Bylaw or that it lacks sufficient information to make such a finding.

5. Major Site Plan Decisions

The Planning Board, under the standards set forth here, reviews Major Site Plans and Special Permits. The Planning Board shall hold a public hearing including notice to

all abutters, within sixty-five (65) days of receipt of the completed submission and shall make a decision within ninety (90) days of the opening of the public hearing. The required time limits for the filing of such decision may be extended by written agreement of the applicant and the designee, and a copy of such agreement must be filed in the office of the Town Clerk. Failure by the designee to act in the sixty-five-day period is considered approval of the Major Site Plan. The applicant who seeks such approval because of the failure of the designee to act in the time prescribed must notify the Town Clerk, in writing, within 14 days from the expiration of said 65 days or extended time.

6. Appeal of Major Site Plan Decision

- Any person aggrieved by the decision of the Planning Board on a Major Site Plan may appeal said decision to the Town of Eastham Zoning Board of Appeals within 20 days of filing the decision with the Town Clerk, and only thereafter to a court of competent jurisdiction under MGL c. 40A, Section 17.

K. ECSD SITE PLAN SPECIAL PERMIT PROCEDURES

1. Applicability

Development that requires a Site Plan Review Special Permit authorization in accordance with ECSD Use Table of this bylaw shall submit an application for Site Plan Special Permit approval. Special Permit authorization requires a vote of approval by a super majority of the Planning Board following a public hearing.

2. Application Filing and Contents

An application for Site Plan Review Special Permit shall follow the procedures provided in Section V, District I, subsection J.3.

3. Special Permit Application Review

The Planning Board shall conduct review of Site Plan Review Special Permit applications in accordance with General Law Chapter 40A, Section 9 and shall follow the procedures provided in subsection J.3 (a)-(f) of this bylaw, which require a public hearing, with notice, and approval only upon supermajority vote.

4. Special Permit Approval Criteria

The Planning Board shall grant a Special Permit upon the written determination, as applicable, that the adverse effects of the proposed use shall not outweigh its beneficial impacts to the public interest, the town and the neighborhood, in view of the particular characteristics of the site, and of the proposal in relation to that site. In addition to any other specific factors that may be set forth in this Bylaw, the determination shall include consideration of each of the following:

- a. Impacts on economic or community needs;

- b. Traffic flow and safety concerns, including Route 6 access limitations and preference for shared curb cuts with adjacent uses, including provision of sidewalks and pedestrian amenities, and including no parking in front yard setback area;
- c. Adequacy of utilities and other public services;
- d. Impacts on neighborhood character, including all dimensional requirements and including landscape buffers along Route 6;
- e. Impacts on the natural environment; and
- f. Fiscal impacts, including impacts on town services, the tax base and employment.
- g. Compliance with all standards and requirements of the ECSD

The Planning Board shall also make such further findings as may be otherwise required by this Bylaw and may impose such additional reasonable conditions, safeguards and limitations as it deems appropriate to protect the surrounding neighborhood including, but not limited to, imposition of reasonable requirements greater than the minimums set forth in this Bylaw to address specific facts and circumstances identified in the decision and provided that the increase in minimums shall not exceed 15% (e.g., 15% increase in parking or landscaping buffer). A Special Permit shall lapse if a substantial use thereof has not sooner commenced, or, in the case of a permit for construction, if construction has not commenced (except for good cause) within three (3) years from the date of grant thereof.

5. Special Permit Final Action

The Planning Board's final action shall consist of either:

- a. A written denial of the application stating the reasons for such denial when filed with the Town Clerk's Office; or
- b. The issuance of the Site Plan Special Permit subject to any conditions, modifications, and restrictions as the Planning Board may deem necessary, in accordance with subsection K.4, when filed with the Town Clerk's Office.

6. Special Permit Appeals

- Any person aggrieved by a decision of the Planning Board on a Site Plan Review Special Permit may appeal said decision to a court of competent jurisdiction under MGL c. 40A, Section 17.

L. SEVERABILITY

If any provision of this Bylaw is held invalid by a court of competent jurisdiction, the validity of the remaining portions of the Bylaw shall not be affected thereby.

Or take any relevant action thereto;

TOWN OF EASTHAM SPECIAL TOWN MEETING OCTOBER 15, 2018

SUMMARY

The DCPC regulations were approved at the May 2018 Annual Town meeting. However, in the few months since the adoption, staff has identified portions of the regulations that require adjustments. The proposed revisions add clarifying language to improve the use and interpretation of the regulations. Two substantive changes proposed entail expanding the thresholds for the types of projects that require regulatory review and adjusting certain requirements in the dimensional table.

PLANNING BOARD RECOMMENDATION: 7-0

BOARD OF SELECTMEN RECOMMENDATION:


FINANCE COMMITTEE RECOMMENDATION:

TOWN OF EASTHAM SPECIAL TOWN MEETING OCTOBER 15, 2018

BOARD OF SELECTMEN



Wallace F. Adams, II, Chair



Martin F. McDonald, Vice Chair



Aimée J. Eckman, Clerk



Jamie M. Rivers

Greetings:

In a pursuance of the conditions of the foregoing warrant, I have posted attested copies, one each at the Post Office in Eastham and North Eastham fourteen days before time of said meeting.

Constable



A True Copy Attest:



Susanne Fischer, Town Clerk

PROCEDURES FOR TOWN MEETING

In accordance with Section C2-8. B of the Eastham Town Charter, the following procedures will be followed:

1. A registered voter wishing to speak at Town Meeting shall proceed to one of the microphones. Once recognized the voter shall give his or her name and address, speak to the question for not more than three minutes, and shall not speak again until all those wishing to speak thereon have done so. Persons making articles and demonstrations are exceptions to this rule.
2. Non-voters who wish to address Town Meeting and have identified themselves in advance to the Moderator may only speak if permitted by majority consent of voters.
3. Registered voters will be seated first. Additional seating for non-voters may be available only after the Town Clerk has determined that there are an adequate number of seats for all registered voters in attendance. **Voters who sit in the Non-Voter Section cannot vote.**
4. Discussion on each article shall terminate when no one wishes to speak or the discussion becomes redundant in the opinion of the Moderator or a motion to call the question is approved.
5. Votes may be taken by voice (Majority to be determined by the Moderator), by a show of hands or by electronic devices. Articles requiring a 2/3 vote will be by hand count or electronic device count, at the Moderator's discretion, unless unanimous. If seven Town Meeting members question a voice vote, the Moderator may then choose an alternative counting method.
6. An article may be reconsidered on the same day, no more than sixty (60) minutes from the time the vote on such article is declared by the Moderator. The Town Clerk's minutes shall record such times.
7. TOWN MEETING TIME, A Handbook of Parliamentary Law, Third Edition, 2001, is the Eastham Town Meeting parliamentary handbook.

The only persons allowed in the foyer at Town Meeting will be Registrars, Checkers and voters.

Persons with handouts of any nature must be outside the building or in a designated area.

Minutes for the Special Town Meeting held October 15, 2018

Pursuant to the provisions of the foregoing warrant, the voters assembled at the Nauset Regional High School auditorium to vote on the following articles with actions as noted. After a delay reaching the required quorum, the Moderator called the meeting to order at 7:58 p.m. with a quorum of 214 voters present.

Article 1. A motion was made and seconded by the Board of Selectmen to appropriate \$78,121.94 from (i) FUND 1734 AFFORDABLE HOUSING in the amount of \$25,151.22, (ii) FUND 1213 DHCD INTEREST in the amount of \$20,303.97, (iii) FUND 1233 CCEDC HOUSING in the amount of \$10,132.00, (iv) FUND 1749 BRACKETT SIDEWALKS in the amount of \$15,000.00, (v) FUND 1286 CAPE COD COMMISSION REGIONAL SAFETY in the amount of \$6,445.76, and (vi) FUND 1301 CHAPTER 90 in the amount of \$1,088.99, to be transferred to the Stabilization Fund established under Massachusetts General Laws, Chapter 40, Section 5B.

Passed – majority vote declared by Moderator

Article 2. A motion was made and seconded by the Board of Selectmen to appropriate \$390,500 for the Town's share of the cost of asbestos removal, demolition and site restoration of the Tri-Town Septage Treatment Plant in Orleans, MA and other related costs incidental and related thereto; that to meet this appropriation \$200,500 shall be transferred from FUND 1734 AFFORDABLE HOUSING and the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$190,000 under Chapter 44 Sections 7 and 8 of the General Laws or any other enabling authority and to issue bonds and notes therefor; that the Treasurer with the approval of the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project; and that the Board of Selectmen is authorized to take any other action necessary or convenient to carry out this project. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Unanimous vote declared by Moderator
Motion passed required 2/3 majority

Article 3. A motion was made and seconded by the Board of Selectmen to amend the Charter of the Town of Eastham by adding a new sub section to Section C3-4 **Appointment** which will create an appointed Board of Water Commissioners to read as follows, and by renumbering the remaining sub sections of Section C3-4 accordingly:

D. The Board of Selectmen shall appoint a Board of Water Commissioners consisting of five members for terms of three years each, so arranged that the terms of as nearly an equal number of members as is possible shall expire each year. The Board of Water Commissioners shall have exclusive charge and control of the Water Department and Water System, and shall possess all of the powers and authority of a board of water commissioners under General Laws Chapter 41, section 69B.

A motion was made and seconded to amend the main motion under Article 3 by substituting the following main motion which will create an elected Board of Water Commissioners and amend Section C-3-8 of the charter entitled other officers and town boards by adding the following two subsections:

J. There shall be a Board of Water Commissioners consisting of five members elected for three-year overlapping terms at an annual town election.

K. The Board of Water Commissioners shall have exclusive charge and control of the water department and water system, and shall possess all of the powers and authority of a board of water commissioners under General Laws, Chapter 41, Section 69B

The motion to amend the main motion passed as declared by Moderator
Count: 110 yes 105 no

The motion to approve the amended main motion failed as declared by Moderator
Count: 94 yes 123 no

Article 4. A motion was made and seconded by the Board of Selectmen to amend the Eastham Zoning Bylaw Section V.1 – Eastham Corridor Special District, as printed in the warrant with the following clarifications:

In Section F 3 b, on page 15 of the warrant, the words “the building footprint or exterior of building or site area” should be underlined denoting new text to be added and

In Section F 3 c, on page 16 of the warrant, the words “building footprint or” should be underlined denoting new text to be added.

Motion passed necessary 2/3rds vote as declared by Moderator
Count: 212 Yes 2 No

There were 226 voters present at the close of Town Meeting out of a possible 4271. There being no further action of the Town Meeting, the Selectmen moved and seconded a motion to dissolve Town Meeting at 9:11 p.m. The Moderator declared Town Meeting dissolved after a unanimous vote by voters.

A True Copy Attest:



Susanne Fischer
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

2018 STATE ELECTION

SS: Barnstable County

To: Either of the Constables of the Town of Eastham

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in the State Election to vote at:

Eastham Town Hall, Precinct 1

on **TUESDAY, THE SIXTH DAY OF NOVEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

SENATOR IN CONGRESS.....	FOR THIS COMMONWEALTH
GOVERNOR and LIEUTENANT GOVERNOR.....	FOR THIS COMMONWEALTH
ATTORNEY GENERAL.....	FOR THIS COMMONWEALTH
SECRETARY OF STATE.....	FOR THIS COMMONWEALTH
TREASURER AND RECEIVER GENERAL.....	FOR THIS COMMONWEALTH
AUDITOR.....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.....	NINTH DISTRICT
COUNCILLOR.....	FIRST DISTRICT
SENATOR IN GENERAL COURT.....	CAPE & ISLANDS DISTRICT
REPRESENTATIVE IN GENERAL COURT.....	FOURTH BARNSTABLE DISTRICT
DISTRICT ATTORNEY.....	CAPE & ISLANDS DISTRICT
CLERK OF COURTS.....	BARNSTABLE COUNTY
REGISTER OF DEEDS.....	BARNSTABLE DISTRICT
COUNTY COMMISSIONER.....	BARNSTABLE COUNTY
BARNSTABLE ASSEMBLY DELEGATE.....	EASTHAM

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would limit how many patients could be assigned to each registered nurse in Massachusetts hospitals and certain other health care facilities. The maximum number of patients per registered nurse would vary by type of unit and level of care, as follows:

- In units with step-down/intermediate care patients: 3 patients per nurse;
- In units with post-anesthesia care or operating room patients: 1 patient under anesthesia per nurse; 2 patients post-anesthesia per nurse;

- In the emergency services department: 1 critical or intensive care patient per nurse (or 2 if the nurse has assessed each patient's condition as stable); 2 urgent non-stable patients per nurse; 3 urgent stable patients per nurse; or 5 non-urgent stable patients per nurse;
- In units with maternity patients: (a) active labor patients: 1 patient per nurse; (b) during birth and for up to two hours immediately postpartum: 1 mother per nurse and 1 baby per nurse; (c) when the condition of the mother and baby are determined to be stable: 1 mother and her baby or babies per nurse; (d) postpartum: 6 patients per nurse; (e) intermediate care or continuing care babies: 2 babies per nurse; (f) well-babies: 6 babies per nurse;
- In units with pediatric, medical, surgical, telemetry, or observational/outpatient treatment patients, or any other unit: 4 patients per nurse; and
- In units with psychiatric or rehabilitation patients: 5 patients per nurse.

The proposed law would require a covered facility to comply with the patient assignment limits without reducing its level of nursing, service, maintenance, clerical, professional, and other staff.

The proposed law would also require every covered facility to develop a written patient acuity tool for each unit to evaluate the condition of each patient. This tool would be used by nurses in deciding whether patient limits should be lower than the limits of the proposed law at any given time.

The proposed law would not override any contract in effect on January 1, 2019 that set higher patient limits. The proposed law's limits would take effect after any such contract expired.

The state Health Policy Commission would be required to promulgate regulations to implement the proposed law. The Commission could conduct inspections to ensure compliance with the law. Any facility receiving written notice from the Commission of a complaint or a violation would be required to submit a written compliance plan to the Commission. The Commission could report violations to the state Attorney General, who could file suit to obtain a civil penalty of up to \$25,000 per violation as well as up to \$25,000 for each day a violation continued after the Commission notified the covered facility of the violation. The Health Policy Commission would be required to establish a toll-free telephone number for complaints and a website where complaints, compliance plans, and violations would appear.

The proposed law would prohibit discipline or retaliation against any employee for complying with the patient assignment limits of the law. The proposed law would require every covered facility to post within each unit, patient room, and waiting area a notice explaining the patient limits and how to report violations. Each day of a facility's non-compliance with the posting requirement would be punishable by a civil penalty between \$250 and \$2,500.

The proposed law's requirements would be suspended during a state or nationally declared public health emergency.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would limit the number of patients that could be assigned to one registered nurse in hospitals and certain other health care facilities.

A NO VOTE would make no change in current laws relative to patient-to-nurse limits.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated.

Any resident of Massachusetts who is a United States citizen would be able to apply for appointment to the 15-member commission, and members would serve without compensation. The Governor, the Secretary of the Commonwealth, the state Attorney General, the Speaker of the state House of Representatives, and the President of the state Senate would each appoint three members of the commission and, in making these appointments, would seek to ensure that the commission reflects a range of geographic, political, and demographic backgrounds.

The commission would be required to research and take testimony, and then issue a report regarding (1) the impact of political spending in Massachusetts; (2) any limitations on the state's ability to regulate corporations and other entities in light of Supreme Court decisions that allow corporations to assert certain constitutional rights; (3) recommendations for constitutional amendments; (4) an analysis of constitutional amendments introduced to Congress; and (5) recommendations for advancing proposed amendments to the United States Constitution.

The commission would be subject to the state Open Meeting Law and Public Records Law. The commission's first report would be due December 31, 2019, and the Secretary of the Commonwealth would be required to deliver the commission's report to the state Legislature, the United States Congress, and the President of the United States.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would create a citizens commission to advance an amendment to the United States Constitution to limit the influence of money in elections and establish that corporations do not have the same rights as human beings.

A NO VOTE would not create this commission.

QUESTION 3: REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on July 7, 2016?

SUMMARY

This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious creed, national origin, sex, disability, and ancestry. A "place of public accommodation, resort or amusement" is defined in existing law as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. "Gender identity" is defined as a person's sincerely held

gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person's physiology or assigned sex at birth.

This law prohibits discrimination based on gender identity in a person's admission to or treatment in any place of public accommodation. The law requires any such place that has separate areas for males and females (such as restrooms) to allow access to and full use of those areas consistent with a person's gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity.

This law directs the state Commission Against Discrimination to adopt rules or policies and make recommendations to carry out this law. The law also directs the state Attorney General to issue regulations or guidance on referring for legal action any person who asserts gender identity for an improper purpose.

The provisions of this law governing access to places of public accommodation are effective as of October 1, 2016. The remaining provisions are effective as of July 8, 2016.

A YES VOTE would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.

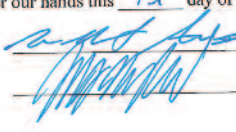
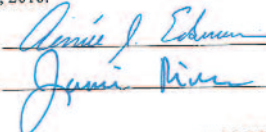
A NO VOTE would repeal this provision of the public accommodation law.

QUESTION 4

Shall the Town of Eastham be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay the Town's share of the cost of asbestos removal, demolition and site restoration of the Tri-Town Septage Treatment Plant in Orleans, MA and other related costs incidental and related thereto?

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 1st day of October, 2018.

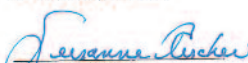
 

SELECTMEN OF THE TOWN OF EASTHAM

I have posted attested copies of this warrant at the Post Office in Eastham and North Eastham at least seven days before the date of this election.

 October 16, 2018.
Constable Date

A True Copy Attest:


Susanne Fischer
Town Clerk



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642 - 2544
All departments 508 240-5900 Fax 508 240-1291
www.eastham-ma.gov

Town of Eastham

State Election – November 6, 2018

Pursuant to the foregoing warrant, the voters assembled at Town Hall to cast their ballots in the State Election and the results are attached.

The ballot box stood at 0000 at the beginning and read 3,307 when the polls were closed at 8:00 p.m. The Warden, Shawn Shea, declared the polls closed and the voter lists were verified. John Lennox and James Thomas served as Deputy Wardens.

There were 4,308 voters registered for this election with 3,307 casting their ballots, representing 76.76 percent of Eastham's registered voters. This included 1,545 voters who cast their ballots early – at 46.7 percent, this was the highest percentage in the state of registered voters who voted early. In 2016 Eastham was also number one in the state.

A True Copy Attest:

Susanne Fischer
Town Clerk

TOWN OF EASTHAM
State Election – November 6, 2018

SENATOR IN CONGRESS

Elizabeth Warren	2057
Geoff Dichl	1146
Shiva Ayyadurai	73
Write In:	5
Blanks	26

**GOVERNOR AND
 LIEUTENANT GOVERNOR**

Baker and Polito	2234
Gonzalez and Palfrey	991
Write In:	13
Blanks	69

ATTORNEY GENERAL

Maura Healey	2278
James R. McMahon, III	992
Write In:	3
Blanks	34

SECRETARY OF STATE

William Francis Galvin	2304
Anthony M. Amore	836
Juan G. Sanchez, Jr.	101
Write In:	2
Blanks	64

TREASURER

Deborah B. Goldberg	2154
Keiko M. Orrall	950

Jamie M. Guerin	88
Write In:	2
Blanks	113

AUDITOR

Suzanne M. Bump	2002
Helen Brady	979
Daniel Fishman	106
Edward J. Stamas	78
Write In:	4
Blanks	138

**REPRESENTATIVE IN CONGRESS
 9TH DISTRICT**

Bill Keating	2239
Peter D. Tedeschi	1020
Write In:	3
Blanks	45

COUNCILLOR - FIRST DISTRICT

Joseph C. Ferreira	2096
Thomas F. Keyes	1072
Write In:	3
Blanks	136

**SENATOR IN GENERAL COURT
 Cape & Islands District**

Julian Andre Cyr	2228
John G. Flores	1017
Write In:	4
Blanks	58

**REPRESENTATIVE IN GENERAL COURT
 FOURTH BARNSTABLE DISTRICT**

Sarah K. Peake	2627
Write In:	50
Blanks	630

**DISTRICT ATTORNEY CAPE & ISLANDS
 DISTRICT**

Michael D. O'Keeffe	2236
Write In:	66
Blanks	1005

**CLERK OF COURTS - BARNSTABLE
 DISTRICT**

Scott W. Nickerson	2214
Write In:	47
Blanks	1046

REGISTER OF DEEDS - BARNSTABLE COUNTY

John F. Mcade	2205
Write In:	42
Blanks	1060

COUNTY COMMISSIONER BARNSTABLE

Leo G. Cakounes	1271
Ronald J. Bergstrom	1861
Write In:	7
Blanks	168

BARNSTABLE ASSEMBY DELEGATE

Write In:	
John Terence Gallagher	192
Write In	169
Blanks	2946

QUESTION #1 -	YES	1205
	NO	2024
	BLANKS	78

QUESTION #2	YES	2415
	NO	807
	BLANKS	85

QUESTION #3	YES	2390
	NO	851
	BLANKS	66

QUESTION #4	YES	2148
	NO	882
	BLANKS	277

**TOWN OF EASTHAM
SPECIAL TOWN ELECTION WARRANT**

**SPECIAL TOWN ELECTION
December 11, 2018**

POLLS OPEN 7:00 A.M. TO 8:00 P.M.

**EASTHAM TOWN HALL
2500 STATE HIGHWAY
EASTHAM, MA**

**FOR COPIES OF THIS WARRANT IN LARGER PRINT
PLEASE CALL 508-240-5900
Also available on the town website
www.eastham-ma.gov**

**TOWN OF EASTHAM
SPECIAL TOWN ELECTION WARRANT**

Commonwealth of Massachusetts
Barnstable, ss:

To: Either of the Constables of the Town of Eastham
In the County of Barnstable

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Elections and Town affairs to meet in the Eastham Town Hall at 7:00 a.m. Tuesday, the eleventh day of December next, then and there to elect the following Town Officers:

Board of Selectmen

to fill remainder of vacated term
(vote for one)

POLLS OPEN 7:00 A.M. AND CLOSE AT 8:00 P.M.

You are hereby directed to serve this WARRANT by posting attested copies thereof at the Post Office in Eastham and North Eastham fourteen days at least before the date of holding said meeting.

Hereof, fail not and make due return of this WARRANT and your doings thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hands and seals this 19th day of November in the year of our Lord, Two Thousand and Eighteen.



Wallace F. Adams, II, Chair



Martin F. McDonald, Vice Chair



Aimee J. Eckman



Jamie Rivers

BOARD OF SELECTMEN

Greetings:

In pursuance of conditions of the foregoing warrant, I have posted attested copies, one each at the Post Office in Eastham and North Eastham fourteen days before the time of said meeting.

Constable



A True Copy Attest:



Susanne Fischer, Town Clerk



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642 - 2544

All departments 508 240-5900 Fax 508 240-1291

www.eastham-ma.gov

Town of Eastham

Special Town Election – December 11, 2018

Pursuant to the foregoing warrant, the voters assembled at Town Hall to cast their ballots in the Special Town Election.

The ballot box stood at 0000 at the beginning and read 607 when the polls were closed at 8:00 p.m. The Warden, Shawn Shea, declared the polls closed and the voter lists were verified. John Lennox and James Thomas served as Deputy Wardens.

There were 4,313 voters registered for this election with 607 casting their ballots, representing 14.1 percent of Eastham's registered voters. Two candidates were vying for the remainder of John Knight's term as selectmen. Knight resigned in September. The results are as follows:

Alexander G. Cestaro	503 votes
Linda S. Burt	162 votes

A True Copy Attest:

Susanne Fischer
Town Clerk

COLLECTOR'S REPORT
OUTSTANDING TAXES

	UNCOLLECTED TAXES 6/30/2017	COMMITMENTS	ABATEMENTS & ADJUSTMENTS	TRANSFERS TO TAX TITLE	COLLECTIONS NET OF REFUNDS	UNCOLLECTED TAXES 6/30/2018
REAL ESTATE						
2016	\$ 41,899	\$ -	\$ 10	\$ 4,641	\$ 37,248	\$ -
2017	\$ 326,291	\$ -	\$ 297	\$ 70,839	\$ 236,107	\$ 19,048
2018	\$ -	\$ 23,498,157	\$ 96,177	\$ -	\$ 22,956,091	\$ 445,888
COMMUNITY PRESERVATION ACT						
2016	\$ 1,007	\$ -	\$ -	\$ 109	\$ 898	\$ -
2017	\$ 8,468	\$ -	\$ 9	\$ 2,066	\$ 6,121	\$ 272
2018	\$ -	\$ 704,943	\$ 2,885	\$ -	\$ 690,283	\$ 11,776
PERSONAL PROPERTY						
Prior Years	\$ 428	\$ -	\$ -	\$ -	\$ -	\$ 428
2007	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2008	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2009	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2011	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2012	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2013	\$ 11	\$ -	\$ -	\$ -	\$ -	\$ 11
2014	\$ 126	\$ -	\$ 19	\$ -	\$ 95	\$ 13
2015	\$ 371	\$ -	\$ -	\$ -	\$ 42	\$ 329
2016	\$ 130	\$ -	\$ (26)	\$ -	\$ 110	\$ 47
2017	\$ 3,204	\$ -	\$ -	\$ -	\$ 2,935	\$ 269
2018	\$ -	\$ 227,293	\$ 389	\$ -	\$ 221,398	\$ 5,506

**COLLECTOR'S REPORT
OUTSTANDING TAXES**

MOTOR VEHICLE & BOAT EXCISE TAX	UNCOLLECTED TAXES		COMMITMENTS	ABATEMENTS & ADJUSTMENTS		COLLECTIONS UNCOLLECTED	
	6/30/2016	6/30/2017		NET OF	REFUNDS	NET OF	TAXES
1995	\$ 143	\$ 143	-	\$ -	-	\$ -	143
1996	\$ 189	\$ 189	-	\$ -	-	\$ -	189
1997	\$ 234	\$ 234	-	\$ -	-	\$ -	234
1998	\$ 221	\$ 221	-	\$ -	-	\$ -	221
1999	\$ 357	\$ 357	-	\$ -	-	\$ -	357
2000	\$ 548	\$ 548	-	\$ -	-	\$ -	548
2001	\$ 2,110	\$ 2,110	-	\$ -	-	\$ -	2,110
2002	\$ 2,504	\$ 2,504	-	\$ -	-	\$ -	2,504
2003	\$ 2,049	\$ 2,049	-	\$ -	-	\$ -	2,049
2004	\$ 2,317	\$ 2,317	-	\$ -	-	\$ -	2,317
2005	\$ 2,138	\$ 2,138	-	\$ -	-	\$ -	2,138
2006	\$ 2,592	\$ 2,592	-	\$ -	-	\$ -	2,592
2007	\$ 1,336	\$ 1,336	-	\$ -	-	\$ -	1,336
2008	\$ 2,171	\$ 2,171	-	\$ -	-	\$ -	2,171
2009	\$ 2,402	\$ 2,402	-	\$ -	-	\$ -	2,402
2010	\$ 1,893	\$ 1,893	-	\$ -	48	\$ 48	1,846
2011	\$ 1,903	\$ 1,903	-	\$ -	-	\$ -	1,903
2012	\$ 1,808	\$ 1,808	-	\$ -	-	\$ -	1,808
2013	\$ 2,554	\$ 2,554	-	\$ -	65	\$ 65	2,489
2014	\$ 3,483	\$ 3,483	-	\$ -	319	\$ 319	3,165
2015	\$ 3,470	\$ 3,470	-	\$ 394	426	\$ 426	2,650
2016	\$ 45,768	\$ 45,768	83,682	\$ 5,298	117,376	\$ 117,376	6,776
2017	\$ 43,978	\$ 43,978	87,958	\$ 10,433	112,487	\$ 112,487	9,016
2018	\$ -	\$ -	840,582	\$ 13,246	772,612	\$ 772,612	54,724

**TREASURER'S CASH
JUNE 30, 2018**

Cash & Checks in Office	\$ 150.00
Non-Interest Bearing Checking Accounts	\$ -
Interest Bearing Checking Accounts	\$ 9,909,697
Liquid Investments	\$ -
Trust Funds	\$ 1,813,401
Total All Cash and Investments	<u>\$ 11,723,248</u>

Respectfully submitted,

Susan M. Laak
Treasurer/Collector

**TRUST FUNDS
June 30, 2018**

<u>FUND NAME</u>	<u>EXPENDABLE</u>	<u>NON- EXPENDABLE</u>	<u>BALANCE 6/30/2018</u>
Timothy Smith Fund	\$ 89,033.10	\$ 50,000.00	\$ 139,033.10
Olde Wind Grist Mill	\$ 5,441.79	\$ 5,500.00	\$ 10,941.79
Town Hall Fund	\$ 3,031.30	\$ 1,400.00	\$ 4,431.30
World War I Memorial Fund	\$ 1.22	\$ 268.38	\$ 269.60
Maurice Wiley Scholarship Fund	\$ 3,909.60	\$ 2,040.00	\$ 5,949.60
Mercy Mines Cemetery fund	\$ 850.17	\$ 50.00	\$ 900.17
Frank O. Daniels Cemetery fund	\$ 62.15	\$ 50.00	\$ 112.15
Eastham Grange Education Aid	\$ 12,451.59		\$ 12,451.59
Affordable Housing Trust	\$ 555,978.36		\$ 555,978.36
Stabilization	\$ 408,222.83		\$ 408,222.83
Law Enforcement Trust	\$ 1,146.03		\$ 1,146.03
OPEB Trust Fund	\$ 147,158.13		\$ 147,158.13
Library Trustees Interest Account	\$ 567,286.93		\$ 567,286.93
Library Trustees Memorial Fund	\$ 13,797.94	\$ 48,821.81	\$ 62,619.75
Eugenia & Andrew Merrill Memorial Fund	\$ 744.92	\$ 500.00	\$ 1,244.92
Robert C. Billings Memorial Fund	\$ 7,021.74	\$ 14,000.00	\$ 21,021.74
Thomas R. Cawley Memorial Fund	\$ 523.13	\$ 1,275.00	\$ 1,798.13
Gertrude D. Nason Memorial Fund	\$ 2,801.24	\$ 2,500.00	\$ 5,301.24
Gertrude P. Zollinger Memorial Fund	\$ 1,064.56	\$ 1,000.00	\$ 2,064.56
Robert W. Sparrow Memorial Fund	\$ 331.75	\$ 8,162.00	\$ 8,493.75
Capt. Cyrus H. Campbell Memorial Fund	\$ 711.43	\$ 1,000.00	\$ 1,711.43
Vivian Andrist Memorial Fund	\$ 132.09	\$ 2,290.00	\$ 2,422.09

VETERANS' SERVICES

To the Honorable Board of Selectmen and the citizens of the Town of Eastham:

The following report is of the activities of the Department of Veterans' Services for calendar year 2018. Our duties are categorized in two basic areas: benefits and services.

Commonwealth Low-income Benefits:

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably discharged veterans who establish need and worthiness and are residents of the Town of Eastham. During the year the town, through our office, extended benefits to qualified veterans totaling \$19,989.00 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the town by the commonwealth at a rate of 75 percent of total expenditures.

Federal Benefits and Services:

We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining more than \$1,346,198.00 in cash payments for compensation and pensions for Eastham veterans and their dependents. These federal funds greatly reduced the demand on our local aid fund.

We would like to extend our thanks to the Eastham Council on Aging for hosting an annual seminar allowing us to inform the town's veterans and widows regarding their available benefits.

We would especially like to thank the town administrator and town accountant for their assistance and support throughout the year.

Contact Information:

Our service officers for Eastham are Wil Remillard and Shawney Carroll. We encourage all veterans and their dependents to utilize our services. We hold office hours for the Lower Cape at our office located at 100 Oak Street, Harwich, on Tuesday, Wednesday and Thursday from 9:00 AM to 4:00 PM. The phone number is 508-430-7510. Veterans may also contact our main office in Hyannis five days per week at 508-778-8740.

In service to veterans,

Wilfred Remillard & Shawney Carroll
Veterans Service Officers
Town of Eastham

Gregory J. Quilty
Director/Veterans Agent
Barnstable District

VISITOR'S TOURISM AND PROMOTION SERVICES

Our charge is to enhance and promote services for tourists, which will also provide opportunities for our residents.

Band concerts on Monday nights continue to be our biggest events. Each Monday night during July and August we bring a different musical group to the Windmill Green. We feature a great deal of diversity in musical styles while aiming to appeal to equally diverse age groups using performers that are both tried and true as well as talent that is fresh and new.

We continue to host Carol-on-the-Green on the first Saturday of December. The Nauset Honors Chorus led the crowd in a sing-along of holiday favorites as committee members served the carolers steaming cups of hot chocolate and sugar cookies. This year the recreation department arranged to have Santa meet inside the windmill with some of our younger residents. This has become a wonderful annual holiday event most notably marked by our new 25' Christmas tree.

New "Fall for Eastham Turnips" banners have been added this year. We conducted a pole inspection and found opportunities to expand our banner program in the coming year.

Respectfully submitted,

Prudence Kerry, Chair
Bonnie Nuendel
Barbara Komins
Faith Casarella
Jim Russo

WATER MANAGEMENT COMMITTEE

The Water Management Committee is responsible for providing advice on issues related to our groundwater, wastewater and fresh water systems including providing guidance for the development of comprehensive water supply and wastewater management plans. It is tasked with investigating relevant experiences in other communities, compiling a working library of information about water supply, wastewater management, pond quality protection practices, researching wastewater treatment methods and identifying the tasks and expertise needed to complete water and wastewater management plans and recommending which tasks can be completed by the board, town staff, Cape Cod Commission and/or consultants.

Development of wastewater planning: The committee reviewed and commented on planning for mitigation of wastewater input into Town Cove and Salt Pond.

Minister/Schoolhouse Pond Remediation: The committee continued to pursue possibilities for remediation of Schoolhouse/Minister's pond and kept the abutters advised of the progress of the town's efforts. As the year drew to a close it appeared that a useful remediation approach had been identified and the committee filed a preliminary application for Community Preservation Act funding for the costs of the remediation project.

Maintenance of a working library: The committee continued on a revision and update of its webpage to assure its utility as a water reference resource.

Public education: The committee staffed a table at Windmill Weekend where members answered questions from the public and distributed various educational materials including copies of its January 2014 brochure explaining freshwater pond water quality concerns and steps individuals can take to improve and protect the water quality and copies of committee prepared fact sheets on the current status of the Municipal Water System, the reasons for and current status of efforts to reduce nitrogen in our estuaries and the current status of our kettle ponds and plans to protect them. The committee also provided information about the pond sampling program and signed up a number of potential pond samplers.

Committee Membership Changes: Four committee members left the committee as their terms were up in 2018. One new person joined the committee.

Respectfully submitted,

Adele Blong, Chair

ZONING BOARD OF APPEALS

The following summarizes the activities of the Eastham Zoning Board of Appeals for 2018:

The Zoning Board of Appeals acted on nine applications, distributed as follows:

Special Permits	7
Variances	2
Appeals	1

All Special Permits were granted.

One Variance was granted and one was denied.

With respect to the appeal of a previous decision, a citizen executed his/her right to question the finding of another regulatory board, the Planning Board. After hearing from all concerned parties, the Zoning Board of Appeals found in favor of the Planning Board's findings.

The Zoning Board of Appeals maintained full membership throughout the calendar year.

Respectfully submitted,

Edward Schniederhan, Chair
Robert Sheldon, Vice Chair
Joanne Verlinden, Clerk
Stephen L Wasby
Robert Bruns
Brian Ridgeway
Ralph Holcomb

TOWN OF EASTHAM, MASSACHUSETTS
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2018

	TOWN ACCOUNTANT									
	Governmental Fund Types					Proprietary Fund Types			Fiduciary Fund Types	
	General	Special Revenue	Capital Projects	Internal Services	Trust and Agency	Enterprise	Enterprise	Enterprise	Agency	Debt
ASSETS										
Cash and cash equivalents	4,696,652.87	4,393,232.58	818,288.47		1,813,911.44					
Investments										
Receivables:										
Personal property taxes	6,593.10									
Real estate taxes	464,936.50									
Deferred taxes										
Allowance for abatements and exemptions	(174,972.30)									
Special assessments		60,094.99								
Tax liens	291,156.32	2,777.19								
Tax foreclosures	58,928.12									
Motor vehicle excise	97,104.80									
Other excises	4,907.33									
Utility Charges										
Departmental		520,309.43								
Other receivables	33,720.81				189,987.96					
Due to/from other funds										
Due from other governments										
Prepaids										
Inventory										
Fixed assets, net of accumulated depreciation										
Amounts to be provided - payment of bonds										
Amounts to be provided - vacation and sick leave										
Total Assets	5,479,027.55	4,876,414.19	818,288.47	-	2,003,909.40	-	-	-	2,003,909.40	50,246,111.44
										63,623,751.05

TOWN ACCOUNTANT

	Governmental Fund Types						Proprietary Fund Types			Fiduciary Fund Types		Account Groups		Totals
	General	Special Revenue	Special Projects	Capital Projects	Enterprise	Internal Services	Enterprise	Internal Services	Trust and Agency	Trust and Agency	Long-term Debt	Long-term Debt	Memorandum Only	
	General	Special Revenue	Special Projects	Capital Projects	Enterprise	Internal Services	Enterprise	Internal Services	Trust and Agency	Trust and Agency	Long-term Debt	Long-term Debt	Memorandum Only	
LIABILITIES AND FUND EQUITY														
Liabilities:														
Deferred revenue														-
Real and personal property taxes	296557.3													296,557.30
Deferred taxes														-
Prepaid taxes/fees														-
Special assessments														-
Tax liens	291156.32													2,777.19
Tax foreclosures	58928.12													291,156.32
Motor vehicle excise	97104.8													58,928.12
Other excises	4907.33													97,104.80
Utility Charges														4,907.33
Departmental														-
Deposits receivable					520,309.43									520,309.43
Other receivables	33720.81				60,094.99					189,997.96				283,813.76
Due from other governments														-
Due to other governments														-
Accounts payable	203,222.82													203,222.82
Warrants payable	419,958.00													419,958.00
Accrued payroll and withholdings	137,048.60													137,048.60
Other liabilities										(1,899.43)				363,938.01
IBNR														-
Bonds payable														-
Notes payable							900,000.00							49,880,274.00
Vacation and sick leave liability														900,000.00
Total Liabilities	1,542,604.10		583,181.61				900,000.00	-		188,098.53		50,246,111.44		53,459,985.68
Fund Equity:														
Reserved for encumbrances	504,465.10													504,465.10
Reserved for expenditures	721,000.00		338,580.42											1,059,580.42
Reserved for continuing appropriations	1,166,575.00													1,166,575.00
Reserved for petty cash														-
Reserved for appropriation deficit														-
Reserved for snow and ice deficit														-
Reserved for debt service	48,554.00													48,554.00
Reserved for premiums														-
Reserved fund balance			434,294.53											434,294.53
Undesignated fund balance	1,495,829.35		3,620,357.63		(81,711.53)					1,815,810.87				6,850,286.32
Unreserved retained earnings														-
Investment in capital assets														-
Total Fund Equity	3,936,423.45		4,393,232.58		(81,711.53)			-		1,815,810.87		-		10,063,755.37
Total Liabilities and Fund Equity	5,479,027.55		4,976,414.19		818,288.47			-		2,003,909.40		50,246,111.44		63,523,751.05

Net Funded Fixed Debt FY2018

	BALANCE	RETIRED	ADDITIONS	BALANCE
	7/1/2017			6/30/2018

Inside Debt Limit

PURCELL PROPERTY	\$ 145,000.00	\$ 45,000.00		\$ 100,000.00
ASCETTINO PROPERTY	\$ 205,000.00	\$ 65,000.00		\$ 140,000.00
TITLE V MWPAT	\$ 131,400.00	\$ 20,400.00		\$ 111,000.00
ELEMENTARY SCHOOL	\$ 3,430,000.00	\$ 395,000.00		\$ 3,035,000.00
MUNICIPAL WATER	\$ 1,445,000.00	\$ 395,000.00		\$ 1,050,000.00
LIBRARY	\$ 4,050,000.00	\$ 225,000.00		\$ 3,825,000.00
SRF - WATER	\$ 24,423,776.00	\$ 576,133.00		\$ 23,847,643.00
DYER PRINCE LAND	\$ 541,000.00	\$ 341,000.00		\$ 200,000.00
WATER	\$ 4,951,000.00	\$ 111,000.00		\$ 4,840,000.00
ROCK HARBOR DREDGE	\$ 582,000.00	\$ 72,000.00		\$ 510,000.00
WATER (PHASE 1) 2			\$ 2,304,545.00	\$ 2,304,545.00
WATER (PHASE 1) 3			\$ 10,402,720.00	\$ 10,402,720.00
TOTAL BONDS AUTHORIZED	\$ 39,904,176.00	\$ 2,245,533.00	\$ 12,707,265.00	\$ 50,365,908.00

TOTAL LONG TERM DEBT	\$ 39,904,176.00	\$ 2,245,533.00		\$ 50,365,908.00
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REVENUE
JUNE 30, 2018

FY18	General	Community Preservation	Municipal Water Supply	Library Building	Debt Service Fund	Nonmajor Governmental Funds	Total Revenue
REVENUES							
Real Estate and Personal Property Taxes	23,578,612						23,578,612
Motor Vehicle and Other Excise Taxes	889,882						889,882
Hotel/Motel Tax	268,857						268,857
Tax Liens	47,589						47,589
Payments in Lieu of Taxes	8,618						8,618
Community Preservation Surcharges	-	697,302				400	697,702
Charges for Services	-		178,511			772,563	951,074
Intergovernmental	550,012	147,616	8,308,346	129,958		993,724	10,129,656
Penalties and Interest on Taxes	93,297						93,297
Licenses and Permits	616,351						616,351
Fines and Forfeitures	24,618						24,618
Departmental and Other	1,987,128					959,280	2,946,408
Contributions						59,824	59,824
Investment Income	40,250	14,283				24,455	78,988
Total Revenues	28,105,214	859,201	8,486,857	129,958		2,810,246	40,391,476

TOWN OF EASTHAM
SUMMARY OF APPROPRIATIONS & EXPENDITURES
JUNE 30, 2018

DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS ADJUSTMTS	REVISED BUDGET	YEAR TO DATE EXPENDED	AVAILABLE BUDGET
<u>MODERATOR</u>					
SALARY	500.00		500.00	500.00	0.00
TOTAL MODERATOR	500.00		500.00	500.00	0.00
<u>SELECTMEN (ELECTED) SALARY</u>	12,500.00		12,500.00	12,500.00	0.00
ADMINISTRATION SALARY	346,338.00	-7,000.00	339,338.00	311,963.46	27,374.54
ADMINISTRATION EXPENSE	16,100.00		16,100.00	14,671.55	1,428.45
TOTAL SPECIAL ARTICLES FOR FY2018	1,268,700.00	-318,306.00	950,394.00	471,211.12	479,182.88
CONTINUING APPROPRIATIONS		918,980.83	918,980.83	231,588.71	687,392.12
LEGAL SERVICES EXPENSE	80,000.00		80,000.00	78,666.18	1,333.82
COURT JUDGEMENTS		270,000.00	270,000.00	350,000.00	(80,000.00)
TOTAL SELECTMEN	1,723,638.00	863,674.83	2,587,312.83	1,470,601.02	1,116,711.81
<u>FINANCE COMMITTEE</u>					
RESERVE FUND	65,000.00	-42,373.06	22,626.94		22,626.94
TOTAL FINANCE COMMITTEE	65,000.00	-42,373.06	22,626.94	0.00	22,626.94
<u>ACCOUNTANT</u>					
SALARY	182,421.00	2,972.00	185,393.00	172,945.21	12,447.79
EXPENSE	34,570.00	6,500.00	41,070.00	39,911.32	1,158.68
ENCUMBERED		9,579.00	9,579.00	9,578.57	0.43
TOTAL ACCOUNTANT	216,991.00	19,051.00	236,042.00	222,435.10	13,606.90
<u>ASSESSORS</u>					
SALARY	174,993.00	1,362.00	176,355.00	155,024.56	21,330.44
EXPENSE	38,750.00		38,750.00	36,940.97	1,809.03
VEHICLE LEASE	6,897.00		6,897.00	6,897.00	0.00
TOTAL ASSESSORS	220,640.00	1,362.00	222,002.00	198,862.53	23,139.47

DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS ADJUSTMTS	REVISED BUDGET	YEAR TO DATE EXPENDED	AVAILABLE BUDGET
<u>TREASURER/COLLECTOR</u>					
SALARY	207,251.00	9,220.00	216,471.00	209,789.74	6,681.26
EXPENSE	8,030.00	2,000.00	10,030.00	9,989.95	40.05
TAX TITLE/FORECLOSURE	7,000.00	2,687.00	9,687.00	9,686.67	0.33
BANK CHARGES	121,128.00	3,416.62	124,544.62	124,544.62	0.00
TOTAL TREAS/COLLECTOR	343,409.00	17,323.62	360,732.62	354,010.98	6,721.64
<u>DATA PROCESSING</u>					
SALARY	137,192.00	2,047.00	139,239.00	135,874.76	3,364.24
EXPENSE	189,634.00	23,000.00	212,634.00	176,629.02	36,004.98
ENCUMBERED		2,700.00	2,700.00	943.33	1,756.67
TOTAL DATA PROCESSING	326,826.00	27,747.00	354,573.00	313,447.11	41,125.89
<u>CENTRAL PURCHASING</u>					
EXPENSE	112,000.00	10,000.00	122,000.00	109,091.18	12,908.82
TOTAL CENTRAL PURCHASING	112,000.00	10,000.00	122,000.00	109,091.18	12,908.82
<u>TOWN CLERK</u>					
SALARY-ELECTED	70,713.00		70,713.00	70,712.98	0.02
SALARY	105,391.00	6,773.00	112,164.00	111,333.27	830.73
EXPENSE	9,727.00		9,727.00	9,670.30	56.70
TOTAL TOWN CLERK	185,831.00	6,773.00	192,604.00	191,716.55	887.45
<u>NATURAL RESOURCES</u>					
SALARY	317,670.00	27,460.00	345,130.00	312,422.66	32,707.34
EXPENSE	27,165.00		27,165.00	24,572.64	2,592.36
ENCUMBERED		13.00	13.00	13.00	0.00
TOTAL NATURAL RESOURCES	344,835.00	27,473.00	372,308.00	337,008.30	35,299.70

DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS ADJUSTMTS	REVISED BUDGET	YEAR TO DATE EXPENDED	AVAILABLE BUDGET
PLANNING					
SALARY	93,376.00	3,927.00	97,303.00	84,192.79	13,110.21
EXPENSE	2,965.00	1,500.00	4,465.00	3,111.81	1,353.19
ENCUMBERED		21.56	21.56	21.56	0.00
TOTAL PLANNING	96,341.00	5,448.56	101,789.56	87,326.16	14,463.40
PUBLIC BUILDINGS/GROUNDS					
SALARY	156,459.00	8,791.00	165,250.00	118,877.55	46,372.45
EXPENSE	77,120.00	50,000.00	127,120.00	97,170.41	29,949.59
CAPITAL		19,590.00	19,590.00	19,590.00	0.00
ENCUMBERED		202.64	202.64	202.64	0.00
BULK FUEL	263,041.00	30,000.00	293,041.00	226,539.30	66,501.70
ENCUMBERED		10,027.24	10,027.24	9,645.67	381.57
TOTAL BUILDINGS/GROUNDS	496,620.00	118,610.88	615,230.88	472,025.57	143,205.31
ENGINEERING & CONSULTING					
EXPENSE	30,000.00		30,000.00	19,198.73	10,801.27
ENCUMBERED		946.50	946.50	946.50	0.00
TOTAL ENGINEERING & CONSULTING	30,000.00	946.50	30,946.50	20,145.23	10,801.27
POLICE					
SALARY	1,609,986.00	37,441.00	1,647,427.00	1,634,387.49	13,039.51
EXPENSE	158,894.00		158,894.00	146,764.97	12,129.03
CAPITAL	13,656.00		13,656.00	13,655.12	0.88
ENCUMBERED		17,950.00	17,950.00	450.00	17,500.00
DISPATCHER SALARY	316,398.00	49,381.00	365,779.00	359,786.15	5,992.85
DISPATCHER EXPENSE	2,700.00		2,700.00	1,215.05	1,484.95
TOTAL POLICE	2,101,634.00	104,772.00	2,206,406.00	2,156,258.78	50,147.22

DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS ADJUSTMTS	REVISED BUDGET	YEAR TO DATE EXPENDED	AVAILABLE BUDGET
<u>FIRE</u>					
SALARY	1,961,360.00	165,439.00	2,126,799.00	2,021,158.56	105,640.44
EXPENSE	139,189.00	37,000.00	176,189.00	167,565.53	8,623.47
CAPITAL	272,570.00		272,570.00	272,063.84	506.16
ENCUMBERED		8,963.15	8,963.15	1,963.15	7,000.00
TOTAL FIRE	2,373,119.00	211,402.15	2,584,521.15	2,462,751.08	121,770.07
<u>BUILDING INSPECTOR</u>					
SALARY	274,913.00	4,302.00	279,215.00	229,198.09	50,016.91
EXPENSE	4,435.00		4,435.00	3,207.34	1,227.66
CAPITAL VEHICLE	6,828.00		6,828.00	6,828.00	0.00
ENCUMBERED		200.00	200.00	200.00	0.00
TOTAL BUILDING INSPECTOR	286,176.00	4,502.00	290,678.00	239,433.43	51,244.57
<u>CIVIL DEFENSE</u>					
EXPENSE	100.00		100.00		100.00
TOTAL CIVIL DEFENSE	100.00		100.00	0.00	100.00
<u>TREE WARDEN</u>					
EXPENSE	7,590.00		7,590.00	2,445.00	5,145.00
TOTAL TREE WARDEN	7,590.00		7,590.00	2,445.00	5,145.00
<u>EDUCATION</u>					
ELEMENTARY SCHOOL EXPENSE	3,501,799.00		3,501,799.00	3,157,967.97	343,831.03
ELEMENTARY SCHOOL ENCUMBERED		366,657.24	366,657.24	366,588.59	68.65
ARTICLES CARRIED FORWARD		67,932.71	67,932.71	62,024.53	5,908.18
NAUSET OPERATING ASSESSMENTS	4,777,013.00		4,777,013.00	4,732,285.30	44,727.70
CAPE COD REGIONAL TECHNICAL HS	291,987.00		291,987.00	291,987.00	0.00
TOTAL EDUCATION	8,570,799.00	434,589.95	9,005,388.95	8,610,853.39	394,535.56

DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS ADJUSTMENTS	REVISED BUDGET	YEAR TO DATE EXPENDED	AVAILABLE BUDGET
DPW					
SALARY	518,262.00	13,262.00	531,524.00	491,321.40	40,202.60
EXPENSE	169,587.00		169,587.00	139,095.91	30,491.09
CAPITAL	43,811.00		43,811.00	42,046.13	1,764.87
ENCUMBERED		20,000.00	20,000.00	16,400.80	3,599.20
TOTAL DPW	731,660.00	33,262.00	764,922.00	688,864.24	76,057.76
SNOW AND ICE					
SALARY/EXPENSE	83,132.00		83,132.00	75,675.68	7,456.32
TOTAL SNOW AND ICE	83,132.00	0.00	83,132.00	75,675.68	7,456.32
STREETLIGHTING					
EXPENSE	7,600.00		7,600.00	6,346.63	1,253.37
TOTAL STREETLIGHTING	7,600.00	0.00	7,600.00	6,346.63	1,253.37
COLLECTION/DISPOSAL					
SALARY	191,181.00	12,949.00	204,130.00	196,141.36	7,988.64
EXPENSE	787,684.00		787,684.00	537,121.37	250,562.63
ENCUMBERED		35,400.00	35,400.00	35,400.00	0.00
TOTAL COLLECTION/DISPOSAL	978,865.00	48,349.00	1,027,214.00	768,662.73	258,551.27
VETERANS					
GRAVE OFFICER	75.00		75.00	75.00	0.00
ASSESSMENT	20,053.00		20,053.00	20,052.95	0.05
BENEFITS	9,000.00	7,856.44	16,856.44	15,981.72	874.72
ENCUMBERED		600.00	600.00	15.99	584.01
TOTAL VETERANS	29,128.00	8,456.44	37,584.44	36,125.66	1,458.78
HEALTH					
SALARY	191,552.00	3,378.00	194,930.00	194,930.00	0.00
EXPENSE	24,620.00		24,620.00	13,747.59	10,872.41
ENCUMBERED		974.00	974.00	402.13	571.87
INSPECTION OF ANIMALS	250.00		250.00		250.00
TOTAL HEALTH	216,422.00	4,352.00	220,774.00	209,079.72	11,694.28

DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS ADJUSTMENTS	REVISED BUDGET	YEAR TO DATE EXPENDED	AVAILABLE BUDGET
<u>COUNCIL ON AGING/ADULT DAY CARE</u>					
SALARY	221,856.00	8,665.00	230,321.00	229,846.15	474.85
EXPENSE	19,897.00		19,897.00	18,151.17	1,745.83
TOTAL COUNCIL ON AGING	241,553.00	8,665.00	250,218.00	247,997.32	2,220.68
<u>HUMAN SERVICES</u>					
EXPENSE	71,000.00		71,000.00	71,000.00	0.00
TOTAL HUMAN SERVICES	71,000.00		71,000.00	71,000.00	0.00
<u>LIBRARY</u>					
SALARY	301,772.00	15,268.00	317,040.00	317,023.21	16.79
EXPENSE	88,435.00		88,435.00	88,315.19	119.81
TOTAL LIBRARY	390,207.00	15,268.00	405,475.00	405,338.40	136.60
<u>BEACH</u>					
SALARY	279,907.00	947.00	280,854.00	274,882.57	5,971.43
EXPENSE	85,952.00		85,952.00	75,485.89	10,466.11
TOTAL BEACH	365,859.00	947.00	366,806.00	350,368.46	16,437.54
<u>PRINCIPAL AND INTEREST</u>					
SEPTIC BETTERMENT LOAN PRINCIPAL	20,400.00		20,400.00	20,400.00	0.00
PURCELL LAND PRINCIPAL	45,000.00		45,000.00	45,000.00	0.00
INTEREST ON LONG TERM DEBT	1,225,167.00	34,200.00	1,259,367.00	1,280,784.47	-21,417.47
INTEREST EXPENSE	10,000.00		10,000.00	10,000.00	0.00
EASTHAM ELEMENTARY	395,000.00		395,000.00	395,000.00	0.00
BANS MUNICIPAL WATER	395,000.00		395,000.00	395,000.00	0.00
SRF BONDS MUNICIPAL WATER	576,133.00		576,133.00	576,133.00	0.00
BAN MUNICIPAL WATER	118,647.00		118,647.00	111,000.00	7,647.00
LIBRARY	225,000.00		225,000.00	225,000.00	0.00
BAN ROCK HARBOR DRED	75,771.00		75,771.00	72,000.00	3,771.00
WATER BAN SHORT TERM	285,634.00		285,634.00	285,634.00	0.00
TOTAL DEBT	3,371,752.00	34,200.00	3,405,952.00	3,405,951.47	0.53

DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS ADJUSTMTS	REVISED BUDGET	YEAR TO DATE EXPENDED	AVAILABLE BUDGET
<u>ASSESSMENTS</u>					
COUNTY		237,220.00	237,220.00	237,220.00	0.00
STATE		385,746.00	385,746.00	334,463.00	51,283.00
TOTAL COUNTY/STATE ASSESSMENTS	0.00	622,966.00	622,966.00	571,683.00	51,283.00
<u>BENEFITS AND INSURANCE</u>					
EXPENSE	13,500.00	2,800.00	16,300.00	15,787.00	513.00
RETIREMENT ASSESSMENT	1,487,129.00		1,487,129.00	1,475,637.13	11,491.87
UNEMPLOYMENT	20,000.00		20,000.00	13,078.81	6,921.19
HEALTH INSURANCE/MEDICARE TOWN	2,520,000.00		2,520,000.00	2,432,199.87	87,800.13
TOWN INSURANCE PREMIUMS	365,900.00		365,900.00	304,805.91	61,094.09
TOTAL BENEFITS AND INSURANCE	4,406,529.00	2,800.00	4,409,329.00	4,241,508.72	167,820.28
<u>TRANSFERS TO OTHER FUNDS</u>					
SPECIAL REVENUE FUNDS		469,570.00	469,570.00	469,570.00	0.00
TOTAL TRANSFERS	0.00	469,570.00	469,570.00	469,570.00	0.00
TOTAL BUDGET	28,395,756.00	3,060,138.87	31,455,894.87	28,797,083.44	2,658,811.43

Salaries & Wages
Fiscal Year 2018

EMPLOYEE NAME	TITLE/POSITION	BASE PAY	OVERTIME	LONGEVITY	OTHER	TOTAL
SELECTMEN						
ADAMS, WALLACE	SELECTMAN	2,500.00				2,500.00
ECKMAN, AIMEE	SELECTMAN	2,500.00				2,500.00
KNIGHT, JOHN	SELECTMAN	2,500.00				2,500.00
MCDONALD, MARTIN	SELECTMAN	2,500.00				2,500.00
O'SHEA, WILLIAM	SELECTMAN	2,500.00				2,500.00
TOTAL		\$ 12,500.00				

MODERATOR						
COLE, STEVEN	MODERATOR	500.00				500.00
TOTAL		\$ 500.00				

ADMINISTRATION						
BEEBE, JACQUELINE	TOWN ADMINISTRATOR	125,336.56			225.00	125,561.56
LORENCO, MICHAEL	ASST TOWN ADMINISTRATOR	57,171.90			225.00	57,396.90
GILLESPIE-LEE, LAURA	ADMINISTRATIVE ASSISTANT	43,992.20				43,992.20
REIS, VICTORIA	ADMINISTRATIVE ASSISTANT	46,437.30				46,437.30
SHIPMAN, KARL	RECEPTIONIST/ADMINISTRATIVE ASSISTANT	37,380.28				37,380.28
TOTAL		\$ 310,768.24				

ACCOUNTING OFFICE						
LORENCO, MICHAEL	FINANCE DIRECTOR	43,992.39				43,992.39
ROMMELMEYER, DIANE	TOWN ACCOUNTANT	40,616.69		350.00	9,578.57	50,545.26
TILTON, TEENA	ASSISTANT TOWN ACCOUNTANT	59,804.73				59,804.73
WEEKS, CASSIDY	ACCOUNTING CLERK	28,065.19				28,065.19
TOTAL		\$ 182,407.57				

ASSESSING OFFICE						
BERGEN, CAROL	ASSISTANT TO THE ASSESSOR	584.69				584.69
DEBS, PATRICIA	FIELD APPRAISER/ASSISTANT ASSESSOR	22,440.27				22,440.27
EYESTONE, BELINDA	DEPUTY ASSESSOR	83,306.47				83,306.47

EMPLOYEE NAME	TITLE/POSITION	BASE PAY	OVERTIME	LONGEVITY	OTHER	TOTAL
LOVE, AMANDA	ASSISTANT TO THE DEPUTY ASSESSOR	43,367.26				43,367.26
ROBERTSON, JOHN	FIELD APPRAISER/ASSISTANT ASSESSOR	6,456.88				6,456.88
TREASURER/TAX COLLECTOR						
NONE OF THE OFFICIAL TITLES USE THE WORD TAX - SHOULD WE CHANGE HERE?						
FINLAY, VICTORIA	PAYROLL BENEFITS CLERK	29,137.60		325.00		29,462.60
JOHNSON, SANDRA	ASSISTANT TREASURER/COLLECTOR	58,312.40		800.00		59,112.40
LAAK, SUSAN	TREASURER/TAX COLLECTOR	20,028.20				20,028.20
MANSUR, JUDITH	ON-CALL ADMINISTRATIVE ASSISTANT	2,070.00				2,070.00
PLANTE, JOAN	TREASURER/TAX COLLECTOR	30,547.29		300.00		30,847.29
RIVERO, JACQUELINE	TREASURER/TAX COLLECTOR	37,985.35				37,985.35
SEARLE, AMY	PAYROLL BENEFITS CLERK	30,589.20				30,589.20
DATA PROCESSING						
BURNS, WAYNE	ON-CALL VIDEOGRAPHER	5,806.25				5,806.25
CALURI, MICHAEL	VIDEO SERVICES COORDINATOR	52,368.91				52,368.91
CATON, JEFFREY	NETWORK & TECHNICAL SERVICES DIRECTOR	40,185.00				40,185.00
CESTARO, ART	COMPUTER/INFORMATION SYSTEM SPECIALIST	37,921.50				37,921.50
TOWN CLERK'S OFFICE						
FISCHER, SUSANNE	TOWN CLERK	70,712.98				70,712.98
NICHOLSON, CYNTHIA	ASSISTANT TOWN CLERK	53,016.36		800.00		53,016.36
O'SHEA, MARY BETH	ADMINISTRATIVE ASSISTANT	33,637.79		800.00		34,437.79
SASSI, LINDA	ADMINISTRATIVE ASSISTANT	20,043.72				20,043.72
NATURAL RESOURCES/CONSERVATION						
BROGAN, SHANA	CONSERVATION AGENT/SUPERVISOR	71,779.25				71,779.25
JOHNSON, DAVID	DEPUTY NATURAL RESOURCE OFFICER/LABORER	50,037.96	581.28			50,619.24
NOLAN, RYAN	HARBORMASTER/SR DEP NATURAL RES OFF	33,008.14	305.16		100.00	33,413.30
O'CONNOR, MICHAEL	DEPUTY NATURAL RESOURCE OFFICER	67,095.92	528.66	1,500.00	125.00	69,249.58

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EMPLOYEE NAME	TITLE/POSITION	BASE PAY	OVERTIME	LONGEVITY	OTHER	TOTAL
SAVIN, BRIAN	SERGEANT	80,403.94	22,893.90	1,800.00	10,968.00	116,065.84
SCHWITZER, ROBERT	SERGEANT	94,290.21	16,990.78	1,200.00	576.00	113,056.99
WILLIAMS, ANDI	PATROLWOMAN	60,155.54	7,550.95		1,152.00	68,858.49
TOTAL						\$ 1,715,316.91

POLICE TEMP/SPECIALS						
FOGG, KATHLEEN	ADMINISTRATIVE ASSISTANT	1,011.85				1,011.85
KRAEUTLER, DANIEL	ON-CALL POLICE OFFICER	1,061.75			384.00	1,445.75
MCGRATH, JACOB	ON-CALL POLICE OFFICER	7,688.00	4,340.00		28,592.00	40,620.00
MICKLE, MARTIN	ON-CALL POLICE OFFICER	1,895.39				1,895.39
NOONE, DYLAN	ON-CALL POLICE OFFICER	5,612.38	2,004.75		13,818.00	21,435.13
TOTAL						\$ 66,408.12

FIRE DEPARTMENT						
ALBINO, LISA	CAPTAIN	109,592.01	32,207.00		6,306.03	148,105.04
BLAKESLEE, SAMUEL	FIREFIGHTER	60,659.23	16,653.36		2,688.24	80,000.83
BROWN, CHRISTIANNA	FIREFIGHTER	21,682.49	3,338.42		872.66	25,893.57
CALLAHAN, RYAN	FIREFIGHTER	68,015.57	11,532.04		4,098.21	83,645.82
CAPPELLO, JESSE	FIREFIGHTER	23,128.52	4,735.84		587.40	28,451.76
CLARK, DAVID	FIREFIGHTER	21,682.48	6,126.20			27,808.68
FARRENKOPF, KENT	FIRE CHIEF	129,529.91			6,293.01	135,822.92
FISHER, KURT	FIREFIGHTER	76,968.49	26,796.47	750.00	3,811.79	108,316.75
FRANCKE, BARBARA	FIREFIGHTER	75,495.81	9,737.27		2,905.56	88,138.64
FRAZIER, CHARLES	CAPTAIN	96,771.11	43,305.42		4,268.87	144,345.40
HILFERTY, ERIC	FIREFIGHTER	69,547.95	14,583.00	750.00	4,235.33	89,116.28
KEANE, DANIEL	DEPUTY FIRE CHIEF	77,400.29			4,849.68	82,249.97
LABONTE, TROY	FIREFIGHTER	76,848.09	15,914.96		3,811.79	96,574.84
MCGRATH, JAMES	FIREFIGHTER	66,462.59	25,793.20	825.00	2,185.32	94,266.11
MORSE, KYLE	FIREFIGHTER	80,430.22	33,558.36	1,200.00	3,811.78	119,000.36
PILTZECKER, WILLIAM	CAPTAIN	89,976.36	23,882.66		5,010.96	118,869.98
PORTEUS, SHERRI	ADMINISTRATIVE ASSISTANT	49,624.66		700.00		50,324.66
REIS, LAYTON	FIREFIGHTER	21,682.47	3,854.67		872.66	26,409.80
REIS, VICTORIA	ADMINISTRATIVE ASSISTANT		51.10			51.10

EMPLOYEE NAME	TITLE/POSITION	BASE PAY	OVERTIME	LONGEVITY	OTHER	TOTAL
SPRAGUE, WILLIAM	CAPTAIN	99,331.34	36,548.71		6,007.87	141,887.92
TOPAL, RACHEL	FIREFIGHTER	70,107.69	12,653.43	825.00	5,823.62	89,409.74
VAN BUSKIRK, RYAN	FIREFIGHTER	80,680.23	13,288.38	825.00	2,725.19	97,518.80
WATSON JR., DONALD	FIREFIGHTER	66,219.35	29,492.96	825.00	4,006.42	100,543.73
WILEY, MAURICE	FIREFIGHTER	76,848.12	24,336.67	600.00	4,658.85	106,443.64
TOTAL						\$ 2,083,196.34

DISPATCH						
AUSTIN, JULIE	SENIOR DISPATCHER	63185.44	23,134.65	2,850.00		89,170.09
BEAULIEU, MELANIE	DISPATCHER	61,105.44	15,786.89	975.00		77,867.33
LEIDENFROST, KERIANNE	DISPATCHER	60,977.64	18,058.98	750.00		79,786.62
ROSE, BEVERLY	DISPATCHER	352.63				352.63
SCHAEFER, ANN	DISPATCHER	55,297.28	7,026.82			62,324.10
SPRAGUE, JACQUELINE	DISPATCHER	50,562.40	9,443.65			60,006.05
TOTAL						\$ 369,506.82

BUILDING INSPECTION						
ADAMS, WALLACE	ELECTRICAL INSPECTOR	44,514.08				44,514.08
COHEN, DEBORAH	ADMINISTRATIVE ASSISTANT	45,865.33				45,865.33
FLORES, RICHARD	ON-CALL BUILDING INSPECTOR	490.00				490.00
REEVES, WILLIAM	ON-CALL ELECTRICAL INSPECTOR	910.00				910.00
REGO, JOSEPH	ON-CALL ELECTRICAL INSPECTOR	1,255.00				1,255.00
SPIEGAL, JEFFREY	ON-CALL ELECTRICAL INSPECTOR	665.00				665.00
STEVENS, RICHARD	ON-CALL BUILDING INSPECTOR	455.00				455.00
THOMAS, KENNETH	ON-CALL ELECTRICAL INSPECTOR	560.00				560.00
VAN RYSWOOD, SCOTT	PLUMBING INSPECTOR	36,735.00				36,735.00
WINGARD, JR., THOMAS	INSPECTOR OF BUILDINGS	97,683.50				97,683.50
TOTAL						\$ 229,132.91

HEALTH						
BARKER, SUSAN	ASSISTANT HEALTH AGENT	56,424.55		750.00		57,174.55
CHIMWAZA, KAREN	ADMINISTRATIVE ASSISTANT	45,331.98				45,331.98
CROWLEY, JANE	HEALTH AGENT	91,115.78		1,200.00		92,315.78
TOTAL						\$ 194,822.31

EMPLOYEE NAME	TITLE/POSITION	BASE PAY	OVERTIME	LONGEVITY	OTHER	TOTAL
DPW/TRANSFER STATION						
ADAMS, BRENDAN	ON-CALL SNOW PLOW DRIVER	\$	175.00			175.00
ANDRES, CORNELIUS	SUPERINTENDANT PUBLIC WORKS	105,423.21		650.00		106,073.21
BECKER, CHARLES	ON-CALL DPW LABORER	3,967.50				3,967.50
BICKER, JACK	SKILLED LABORER	15,803.00	264.36			16,067.36
CLIFFORD, BARRY	FOREMAN/MACHINE OPERATOR	74,628.48	12,029.68	650.00		87,308.16
CORMIER, RONALD	ON-CALL SNOW PLOW DRIVER		332.70			332.70
FAY, JOHN	SKILLED LABORER/GATE ATTENDANT	475.00				475.00
FLAHERTY, PAUL	ON-CALL SNOW PLOW DRIVER	262.50				262.50
GOODRICH, JAMES	SKILLED LABORER/LANDFILL	48,410.18	1,096.77			49,506.95
HEBENSTREIT, STEPHEN	SKILLED LABORER/GATE ATTENDANT	45,623.82	3,034.64			48,658.46
HOLMES, BRIAN	MACHINE OPERATOR	47,907.16	4,789.52			52,696.68
JOHNSON, DAVID	ON-CALL SNOW PLOW DRIVER		484.40			484.40
LAVALLEY, BRIAN	ON-CALL TRANSFER STATION / DPW LABORER	8,033.50				8,033.50
LOISELLE, ZACHARY	ON-CALL TRANSFER STATION / DPW LABORER	4,335.01				4,335.01
MARTIN, WAYNE	ON-CALL SNOW PLOW DRIVER		432.60			432.60
MICKLE, MARTIN	ASSISTANT SUPERINTENDANT	96,851.96	11,370.75			108,222.71
NOLAN, MAX	ON-CALL DPW LABORER	837.50				837.50
NOLAN, RYAN	ON-CALL SNOW PLOW DRIVER		508.60			508.60
O'CONNOR, MICHAEL	ON-CALL SNOW PLOW DRIVER		256.32			256.32
PAINE , NICHOLE	ON-CALL SNOW PLOW DRIVER		661.18			661.18
PEARSON, HEATH	ON-CALL DPW LABORER	2,661.12				2,661.12
PETERS, JEFFREY	MACHINE OPERATOR	63,603.44	2,059.99	1,500.00		67,163.43
RUSSO, MICHAEL	ON-CALL SNOW PLOW DRIVER	575.00				575.00
SANTOS, SCOTT	MACHINE OPERATOR	12,594.40	181.65			12,776.05
SIMONS, RONALD	MACHINE OPERATOR	56,469.48	708.76			57,178.24
VAUGHAN, HEIDI	MACHINE OPERATOR	600.00				600.00
VIPRINO, CHRISTOPHER	ON-CALL DPW LABORER	100.00				100.00
WIESEL, GREGORY	ON-CALL SNOW PLOW DRIVER	687.50				687.50
WING, ROBERT	ON-CALL TRANSFER STATION / DPW LABORER	9,901.50				9,901.50
YOUNG, CHARLES	MACHINE OPERATOR	60,081.92	8,538.39			68,620.31
TOTAL					\$	709,558.49

EMPLOYEE NAME	TITLE/POSITION	BASE PAY	OVERTIME	LONGEVITY	OTHER	TOTAL
COA/HUMAN SERVICES						
BOUCHER, GERARD	DRIVER	2,754.02				2,754.02
BURRITT, DOROTHY	COA DIRECTOR	62,492.07				62,492.07
CIVITA, GEORGE	ON-CALL VAN DRIVER	4,124.65				4,124.65
DUNHAM, CYNTHIA	COMMUNITY OUTREACH WORKER	53,602.42		975.00		54,577.42
EDSON, RONALD	ON-CALL VAN DRIVER	3,324.59				3,324.59
KEEFE-HESS, MONICA	ADMINISTRATIVE ASSISTANT	45,192.79				45,192.79
KEOHAN, ADRIENNE	ON-CALL PROGRAM AIDE	2,219.00				2,219.00
LANGLOIS, L PAUL	DRIVER	5,527.18				5,527.18
LARSON, ALAN	ON-CALL VAN DRIVER	3,155.64				3,155.64
LEPAGE, BRIANNA	DAY CENTER MANAGER	34,670.25				34,670.25
NAZARIAN, FRANCIS	DRIVER	4,331.84				4,331.84
SALEM, WILLIAM	DRIVER	3,397.90				3,397.90
SMALL, JAMES	DAY CENTER PROGRAM AIDE	24,977.24				24,977.24
		TOTAL	\$			250,744.59
LIBRARY SERVICES						
BAKER, DEVIN	LIBRARY FLOAT/MONITOR	210.00				210.00
DEJONKER-BERRY, DEBRA	LIBRARY DIRECTOR	72,228.49				72,228.49
FERNANDES, MELANIE	LIBRARY ASSISTANT/REFERENCE LIBRARIAN	20,235.38				20,235.38
HEMLEY, FREYA	LIBRARY ASSISTANT	41,230.14				41,230.14
MACDONALD, KAREN	LIBRARIAN, ADULT SERVICES	58,986.60				58,986.60
MCCLOUGHLIN, FRANCES	LIBRARIAN, YOUTH SERVICES	52,921.72		600.00		52,921.72
RILEY, JANICE	LIBRARY FLOAT/MONITOR	246.07				246.07
SINOPOLI, MARIANNE	OUTREACH LIBRARIAN	45,192.83				45,192.83
WELLS, CORNELIA	LIBRARY ASSISTANT	23,558.81		1,600.00		25,158.81
		TOTAL	\$			316,410.04
BEACH & RECREATION						
MICKLE, CHRISTINE	DIRECTOR, RECREATION & BEACH	74,534.58		900.00		75,434.58
SHAW, ELIZABETH	ASSISTANT DIRECTOR, RECREATION & BEACH	64,490.41		800.00		65,290.41
		TOTAL	\$			140,724.99

EMPLOYEE NAME	TITLE/POSITION	BASE PAY	OVERTIME	LONGEVITY	OTHER	TOTAL
BEACH/REC TEMP						
ANDERSON, EBEN	PLAYGROUND LEADER	2,730.95				2,730.95
BARNES, EMMA	GATE ATTENDANT	3,259.69				3,259.69
BERNAZZANI, SCOTT	ASSISTANT BEACH SUPERVISOR	7,846.90				7,846.90
BLOGGETT, NATALIE	LIFEGUARD	4,064.81				4,064.81
BOUCHER, GERARD	ON-CALL REC LEADER	2,444.85				2,444.85
CONGEL, JACOB	PLAYGROUND DRIECTOR	7,384.34				7,384.34
COSTA, ALYSSA	PLAYGROUND LEADER	1,566.88				1,566.88
COSTA, AURIN	GATE ATTENDANT	3,746.26				3,746.26
CREMINS, TYLER	GATE ATTENDANT	2,515.63				2,515.63
DAIGLE, STEPHEN	LIFEGUARD	4,038.27				4,038.27
DRANICHAK, KATHRYN	GATE ATTENDANT	2,403.51				2,403.51
DZIEDZINA, EUGENE	GATE ATTENDANT	2,269.38				2,269.38
DZIEDZINA, NOAH	PLAYGROUND LEADER	2,562.13				2,562.13
EDSON, RONALD	GATE ATTENDANT	2,931.52				2,931.52
FITZGERALD, CONNOR	LIFEGUARD	4,081.77				4,081.77
FREEMAN, ROBERT	GATE ATTENDANT	1,769.07				1,769.07
FRODEL, CADE	GATE ATTENDANT	2,673.76				2,673.76
FRODEL, COLBY	PLAYGROUND LEADER	2,251.13				2,251.13
FRYE, RILEY	PLAYGROUND LEADER	453.50				453.50
GALLUP, THERSE	HEAD STICKER SELLER	9,587.97				9,587.97
GOBEL, DEVIN	STICKER SELLER	2,788.76				2,788.76
KEMPLE, ALANNAH	PLAYGROUND LEADER	2,516.89				2,516.89
KEMPLE, SIOBHAN	HEAD LIFEGAURD	4,464.01				4,464.01
KRESS, KATHRYN	PLAYGROUND LEADER	1,220.63				1,220.63
LANGLOIS, L PAUL	ON-CALL REC LEADER	38.25				38.25
MOY, JESSICA	PLAYGROUND LEADER	32.50				32.50
NUNNEMACHER, ANDREW	GATE ATTENDANT	1,749.39				1,749.39
O'CONNOR, HANNAH	GATE ATTENDANT	3,714.51				3,714.51
O'HARA, UAM	GATE ATTENDANT	1,467.44				1,467.44
OVERTON, NATHAN	GATE ATTENDANT	3,625.39				3,625.39
OWENS, JAMES	HEAD MILLER	3,301.75				3,301.75

EMPLOYEE NAME	TITLE/POSITION	BASE PAY	OVERTIME	LONGEVITY	OTHER	TOTAL
PILTZECKER, JAMES	GATE ATTENDANT	4,084.40				4,084.40
RANK, AQUINNAH	LIFEGUARD	3,323.82				3,323.82
RAY, ALEXIS	GATE ATTENDANT	3,962.82				3,962.82
REMBICZ, IRENE	BOTTLES AND CANS RECYCLER	2,346.50				2,346.50
ROGERS, DONALD	GATE ATTENDANT	3,547.75				3,547.75
ROST, COREY	PLAYGROUD LEADER	1,406.25				1,406.25
SMITH, KARA	LIFEGUARD	5,743.65				5,743.65
TESSIER, JEREMIAH	LIFEGAURD	3,654.02				3,654.02
TESSIER, KATHRYN	LIFEGUARD	3,733.76				3,733.76
TIERNEY, MARY	PLAYGROUND LEADER	32.50				32.50
VOURIOTIS, CONSTANTINE	GATE ATTENDANT	140.63				140.63
WACHT, SYDNEY	GATE ATTENDANT	1,207.51				1,207.51
WANKOWICZ, KATHRYN	STICKER SELLER	570.94				570.94
WARDLAW, CLAIRE	PLAYGROUND LEADER	1,937.83				1,937.83
WARDLAW, SARAH	PLAYGROUND LEADER	1,479.38				1,479.38
WHALEN, ELIZABETH	PLAYGROUND LEADER	1,450.01				1,450.01
TOTAL						\$ 134,123.61

ELECTIONS & REGISTRATIONS

ANDERSON, MADELEINE	CASUAL ON-CALL OFFICE ASSISTANT	\$	32.94			32.94
ANDUJAR, LEWIS	ELECTION TELLER	\$	127.87			127.87
ANDUJAR, MAUREEN	ELECTION TELLER	\$	411.75			411.75
BENTSEN, RUTH	ELECTION TELLER	\$	38.75			38.75
BOHANNON, AUDREY	ASSISTANT REGISTRAR		114.31			114.31
BROCKLEBANK, VERONICA	REGISTRAR / CLERK		186.75			186.75
CHRISTIANSON, PATRICIA	ELECTION TELLER		31.00			31.00
COPPELMAN, JEAN	ELECTION TELLER		60.07			60.07
CROZIER, ANN	ELECTION TELLER		67.50			67.50
DANIELS, EDWARD	ELECTION TELLER		63.94			63.94
DANIELS, NANCY	ELECTION TELLER		54.25			54.25
DERMAN, GARY	ELECTION TELLER		31.00			31.00
DERMAN, HELEN	ELECTION TELLER		54.25			54.25
DIBONA, CAROL	ELECTION TELLER		89.13			89.13

EMPLOYEE NAME	TITLE/POSITION	BASE PAY	OVERTIME	LONGEVITY	OTHER	TOTAL
DIXON, CHARLENE	ELECTION TELLER	67.81				67.81
DOBEK, CAROL	ELECTION TELLER	56.19				56.19
DOBEK, FRANK	ELECTION TELLER	15.50				15.50
ERICSON, MARCIA	ELECTION TELLER	63.94				63.94
EVERETT, OLIVER	ELECTION TELLER	31.00				31.00
EVERETT, SUSAN	ELECTION TELLER	65.88				65.88
FOLGER, SUSAN	ELECTION TELLER	34.88				34.88
FONTANAROSA, MICHAEL	ELECTION TELLER	15.50				15.50
FONTANAROSA, PATRICIA	ELECTION TELLER	15.50				15.50
HATCH, MATTHEW	ELECTION TELLER	31.00				31.00
HERRICK, KATHY	ELECTION TELLER	62.00				62.00
HIGGINS, DELORES	ELECTION TELLER	36.81				36.81
HOWARD, HELEN	ELECTION TELLER	38.75				38.75
LENNOX, JOHN	ELECTION TELLER	117.50				117.50
MARTIN, TERESA	ELECTION TELLER	23.25				23.25
NICHOLSON, CYNTHIA	ELECTION TELLER	203.80				203.80
NICKERSON, JANICE	ELECTION TELLER	112.38				112.38
NUENDEL, BONNIE	ELECTION TELLER	85.25				85.25
NUENDEL, DONALD	ELECTION TELLER	54.25				54.25
RADKE, LISA	ELECTION TELLER	98.82				98.82
RUSO, JAMES	ELECTION TELLER	67.81				67.81
SAUNDERS, SUSAN	ELECTION TELLER	31.00				31.00
SCHOFIELD, KAREN	ELECTION TELLER	31.00				31.00
SCHOLL, MARCIA	ELECTION TELLER	38.75				38.75
SHEA, SHAWN	ELECTION TELLER	297.50				297.50
SMITH, CAROLE	ELECTION TELLER	31.00				31.00
SMITH, ROBERT	ELECTION TELLER	31.00				31.00
THOMAS, CATHY	ELECTION TELLER	326.25				326.25
THOMAS, JAMES	ELECTION TELLER	157.50				157.50
THURSTON, ROGER	ELECTION TELLER	31.00				31.00
WEIBEL, DOROTHY	ELECTION TELLER	34.88				34.88
TOTAL						\$ 3,671.21

EMPLOYEE NAME	TITLE/POSITION	BASE PAY	OVERTIME	LONGEVITY	OTHER	TOTAL
WATER OPERATIONS						
LOVE, AMANDA	ADMINISTRATIVE ASSISTANT	4,797.17				4,797.17
ST. AUBIN, KIMBERLY	WATER CONTRACTS MANAGER	5,481.00				5,481.00
VAN RYSWOOD, SCOTT	PLUMBING INSPECTOR	9,040.00				9,040.00
WEEKS, CASSIDY	ACCOUNTING CLERK	19,048.17				19,048.17
	TOTAL				\$	38,366.34
TOWN WIDE TOTALS						
		6,908,823.93	761,848.64	43,525.00	241,381.05	7,955,578.62

Eastham Elementary School

Salaries & Wages

Fiscal Year 2018

EMPLOYEE	POSITION	Location /Account	BASE	OVERTIME	LONGEVIT	OTHER	TOTAL
Ames, Kimberly	SN Teacher	Eastham Elementary	80,220	-	1,500	-	81,720
Annis, Sophia	Substitute	Substitute	-	-	-	320	320
Anthony, Laird P	Substitute	Substitute	-	-	-	295	295
Bailey, Gregory J	Custodian	Eastham Elementary	43,636	80	-	250	43,966
Bartolini, Nicolette N	EES Teacher	Eastham Elementary	74,032	-	-	240	74,272
Beale, Tamara	Cafeteria	Eastham Elementary	17,257	-	-	498	17,755
Bean, Joshua I	Substitute	Substitute	-	-	-	80	80
Brodie, Kerin L	EES SN Ed Assistant	Eastham Elementary	23,682	-	750	102	24,535
Brophy, Kiana R	Substitute	Substitute	-	-	-	390	390
Brown, Muriel	Teacher	Eastham Elementary	94,606	-	1,500	3,219	99,325
Burt, Linda	Head Custodian	Eastham Elementary	70,000	-	-	2,050	72,050
Carlisle, Jill	Teacher	Eastham Elementary	89,105	-	1,500	-	90,605
Chudomel, Diane S	SN Ed Assitant	Eastham Elementary	38,651	-	1,400	380	40,431
Cole, Desiree A	Kaboom instructor	Eastham Elementary	-	-	-	720	720
Connolly, Kristen A	Substitute	Substitute	-	-	-	450	450
Cox, Megan M	Kaboom instructor	Eastham Elementary	-	-	-	280	280
Crosby, William H	Eastham Principal	Eastham Elementary	111,863	-	-	-	111,863
Curtis, Maria I	ASEP	Eastham Elementary	-	-	-	1,280	1,280
Czujak, Deborah	Substitute	Substitute	-	-	-	8,730	8,730
Da Silva, Carina C	ESL Teacher	Eastham Elementary	8,952	-	-	-	8,952
Daniels, Patsy	Substitute	Substitute	-	-	-	6,400	6,400
Deegan, Tracey	Teacher	Eastham Elementary	80,340	-	1,500	2,699	84,539
Delcourt, Keith C	Teacher	Eastham Elementary	49,338	-	-	-	49,338
Deschamps, Samantha J	EES SN Ed Assistant	Eastham Elementary	-	-	-	2,833	2,833
Donovan, Caroline M	Data Mhgmt Sec -	Eastham Elementary	43,208	-	1,100	831	45,139
Douglas, Diane P	Cafe Manager	Eastham Elementary	-	-	-	6,146	6,146
Driscoll, Molly	Teacher	Eastham Elementary	48,720	-	-	-	48,720
Escher, Mary Christine	Teacher	Eastham Elementary	89,105	-	2,000	10,170	101,275
Fitzgerald, Phoebe H	Educational Assistant	Eastham Elementary	38,651	-	450	238	39,339
Fromm, Alice D	Substitute	Eastham Elementary	-	-	-	5,130	5,130

EMPLOYEE	POSITION	Location /Account	BASE	OVERTIME	LONGEVIT	OTHER	TOTAL
Frye, Amy	SN Teacher	Eastham Elementary	94,606	-	500	-	95,106
Genois, Mary	EES PE Teacher	Eastham Elementary	80,220	-	1,200	-	81,420
Giansante, Nancy D	Substitute	Substitute	-	-	-	260	260
Gibbons, Melissa	EES SN Teacher	Eastham Elementary	76,993	-	-	-	76,993
Gill, Laura	Substitute	Substitute	-	-	-	900	900
Graciano, Catherine T	School Psychologist	Eastham Elementary	79,930	-	-	-	79,930
Harris, Katherine I	Substitute	Substitute	-	-	-	310	310
Hayes, Sandra L	Substitute	Substitute	-	-	-	3,445	3,445
Hollander-Essig, Charles	Teacher	Eastham Elementary	18,258	-	500	-	18,758
Iles, Allison J	Substitute	Substitute	-	-	-	640	640
Johnigen, Rachel E	Substitute	Substitute	-	-	-	70	70
Kender, Kolleen	EES SN Ed Assistant	Eastham Elementary	38,435	-	750	218	39,403
Keohan, Mary Sue	Substitute	Substitute	-	-	-	270	270
Kopitsky, Kathleen G	Substitute	Substitute	-	-	-	2,555	2,555
Kramer, Kaitlyne T	EES SN Teacher	Eastham Elementary	43,372	-	-	-	43,372
Krum, Bradford D	Kaboom Instructor	Eastham Elementary	-	-	-	300	300
LaBranche, Karen L	EES Nurse	Eastham Elementary	41,445	-	-	300	41,745
Leavitt, Gail M	Substitute	Substitute	-	-	-	180	180
Lewis, David S	Substitute	Substitute	-	-	-	860	860
Lopardo, Larisa	Substitute	Substitute	-	-	-	50	50
Maillet, Heather L	Substitute	Substitute	-	-	-	90	90
Marino, Julie M	EES Teacher	Eastham Elementary	68,447	-	-	-	68,447
Marquit, Megan S	EES SN Ed Assistant	Eastham Elementary	21,149	-	-	-	21,149
Martin-Langtry, Donna	Speech/Language Teacher	Eastham Elementary	92,933	-	1,500	-	94,433
McCarthy, Mary	Teacher	Eastham Elementary	92,933	-	2,500	-	95,433
McHugh, Eileen	Ed Assistant	Eastham Elementary	38,291	-	450	62	38,803
Menza, Breigh Ann	EES Librarian Teacher	Eastham Elementary	65,813	-	-	3,396	69,208
Mitchell, Holley C	Ed Assistant	Eastham Elementary	4,901	-	-	-	4,901
Napolitano, Denise I	Kaboom instructor	Eastham Elementary	-	-	-	640	640
Narkon, Hannah	EES SN Ed Assistant	Eastham Elementary	28,620	-	450	1,198	30,268
Newton, Julie T	Teacher	Substitute	84,162	-	1,500	-	85,662
Noone, Traci M	Substitute	Substitute	-	-	-	1,310	1,310
Norton, Jason R	Substitute	Substitute	-	-	-	1,030	1,030
Norton, Karen B	Kaboom Coordinator	Eastham Elementary	-	-	-	8,759	8,759
O'Bara, Susan C	Teacher	Eastham Elementary	94,299	-	500	-	94,799

EMPLOYEE	POSITION	Location /Account	BASE	OVERTIME	LONGEVIT	OTHER	TOTAL
O'Connor, Thomas	Substitute	Substitute	-	-	-	4,183	4,183
Olson, Coreen M	Teacher	Eastham Elementary	89,105	-	2,000	-	91,105
Parrent, Ayanna N	Kaboom Instructor	Eastham Elementary	-	-	-	400	400
Paul, Dorothy J	EES SN Ed Assistant	Eastham Elementary	-	-	-	70	70
Peno, Erica	Teacher	Eastham Elementary	92,631	-	1,500	962	95,093
Poitras, Eileen	Teacher	Eastham Elementary	48,655	-	1,200	-	49,855
Read, William L	EES Custodian	Eastham Elementary	33,742	25	-	250	34,016
Reichers, Karen L	Nurse	Eastham Elementary	49,812	-	624	-	50,436
Scholl, M. Grady	Substitute	Substitute	-	-	-	1,360	1,360
Schrafft, Theresa A	Sub Nurse	Substitute	-	-	-	300	300
Shaw, Tamsyn	Teacher	Eastham Elementary	84,162	-	1,500	-	85,662
Shea, Lauren E	Substitute	Substitute	-	-	-	180	180
Sipple, Dale L	Substitute	Substitute	-	-	-	160	160
Souther, Deidre J	Ed Assistant	Eastham Elementary	38,395	-	1,200	289	39,884
Springer, Soni R	Tutor	Eastham Elementary	432	-	-	1,584	2,016
Stewart, Morgan M	Teacher	Eastham Elementary	75,074	-	-	-	75,074
Szep, Amy	Substitute	Substitute	-	-	-	240	240
Tansey, Kimberly L	Substitute	Substitute	-	-	-	70	70
Tavano, Holly D	Substitute	Substitute	-	-	-	150	150
Tefft, Ann M	School Committee	Eastham Elementary	-	-	-	602	602
Van Tassel, Brenna C	Kaboom Instructor	Eastham Elementary	-	-	-	320	320
Varley, Elise C	Secretary	Eastham Elementary	57,928	-	1,350	216	59,494
Wallace, Colleen	Cafeteria Eastham	Eastham Elementary	36,297	51	850	615	37,813
Weber, Jill S	Ed Assistant	Eastham Elementary	38,235	-	1,200	100	39,535
Weigand, Geoffrey P	Substitute	Substitute	-	-	-	810	810
Yakola, Eric P	Teacher	Eastham Elementary	80,220	-	2,000	-	82,220
TOTAL ELEMENTARY SCHOOL			\$2,790,859	\$156	\$34,974	\$93,434	\$2,919,423

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Abollin, John Paul	High School	HS Ed Asst and HS Teacher	33,836	-	-	4,200	38,036
Adams, Krystal M	High School	HS Guidance Secretary	32,924	-	-	1,902	34,826
Ahokas, John A	Middle School	MS SN Ed Assistant	38,651	-	750	300	39,701
Aitchison, Tania A	High School	HS Cafeteria	17,655	281	-	2,382	20,318
Albert, Emma C	Region Only	Pre-School Teacher	9,244	-	-	-	9,244
Albright, Lori S	High School	Teacher	94,606	-	1,500	813	96,919
Allen, Thomas F	High School	HS Teacher	52,237	-	-	1,603	53,840
Alvarez, Maria D	Region Summer School Only	Summer School	578	-	-	-	578
Amabello, Gina M	High School	Proctor	-	-	-	150	150
Amrose, Clifford	Middle School	Custodian	48,640	2,954	625	1,932	54,151
Anderson, Norma Jean	High School	HS Teacher	60,026	-	-	1,510	61,536
Anthony, Daniel W	High School	HS Teacher	42,192	-	-	1,495	43,687
Anthony, Laird P	Region Substitutes	Substitute	-	-	-	720	720
Anthony, Megan L	Middle School	Middle School Teacher	78,655	-	-	1,670	80,325
Appleton, Scott	High School	Custodian	-	1,654	825	300	2,779
Avery, Joshua	High School	Custodian	52,571	-	625	3,300	56,496
Avery, Sharon E	Middle School	Cafeteria Worker	12,741	-	-	752	13,493
Ayochock, Michelle A	High School	HS Cafeteria Manager	22,205	664	-	564	23,432
Bader, Carol A	Middle School	MS SN Secretary	39,720	287	-	3,239	43,246
Baldwin, Nancy P	Middle School	Teacher	91,290	-	500	3,735	95,525
Barr, Gregory A	Middle School	Middle School Teacher	81,199	-	-	9,711	90,910
Barron, Alexis P	Community Education	Community Education	300	-	-	-	300
Bartolini, Bernice E	Middle School	MS Cafeteria	11,748	69	-	461	12,278
Bartolini-Trott, Bonnie J	High School	HS SN Teacher	94,299	-	1,500	1,454	97,253
Battaglioni, Michael	Region Coaches	Coach	-	-	-	3,430	3,430
Bean, Joshua I	Region Substitutes	Substitute	-	-	-	950	950
Bentz, Aironi C	High School	HS Teacher	84,831	-	-	3,778	88,609

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Berg, Kathryn J	Region Substitutes	Substitute	-	-	-	820	820
Berger, Hayden F	Middle School	SN Ed Assistant	1,936	-	-	-	1,936
Bertrand, Shannon	Middle School	Teacher	94,606	-	500	728	95,834
Bienvenue, Nancy A	Middle School	MS Ed Assistant	21,377	-	-	697	22,074
Birchall, Joanne N	High School	HS SN Ed Assistant	38,651	-	1,400	1,966	42,017
Birchall, Ryan N	High School	HS Art Teacher	68,600	-	-	875	69,476
Bishop, Carol L	Region Substitutes	Substitute	-	-	-	210	210
Blair, Gail L	Middle School	Ed Assistant	31,218	-	1,400	180	32,798
Blascio, Katsiaryna	High School	Teacher	88,476	-	-	1,343	89,819
Blau, Reva T	Middle School	MS Teacher	71,413	-	-	121	71,534
Boggs, Christine M	High School	HS SN Teacher	40,143	-	-	5,106	45,249
Bohannon, Justin C	High School	Teacher	83,867	-	500	4,854	89,221
Bohannon, Meredith N	High School	Teacher	91,290	-	500	-	91,790
Bohlin, Neill H	Region Coaches	Coach	-	-	-	2,291	2,291
Bolinder, Richard	High School	Groundsman	54,203	-	925	300	55,428
Bonami, John M	Middle School	MS SN Teacher	54,839	-	-	488	55,327
Bond, Linda A	Middle School	MS Custodian	1,905	-	-	300	2,205
Boskus, Stephen W	High School	Guidance Counselor	94,776	-	-	3,844	98,620
Bouyea, Nancy	Middle School	Custodian	6,635	-	625	398	7,659
Boyd, Margaret	High School	Ed Assistant	34,685	-	450	818	35,953
Brady, Jennifer L	High School	HS Teacher	61,200	-	-	542	61,742
Brady, Joann L	Middle School	Data Reporting Specialist	63,240	-	-	-	63,240
Branch, Taylor Nicole	Region Substitutes	Firebirds	-	-	-	288	288
Brenneman, Thomas R	Region Coaches	Coach	-	-	-	3,706	3,706
Brocklebunk, Veronica	Region Summer School Only	Summer School	37,315	-	1,200	1,136	39,651
Brooks, Allison L	High School	HS Teacher	60,875	-	-	-	60,875
Brookshire, Edward C	High School	Athletic Event Worker	-	-	-	385	385

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Brophy, Kiana R	Region Coaches	Coach	-	-	-	2,691	2,691
Brown, Lisa	High School	Teacher	94,606	-	500	2,343	97,449
Bruent, Diane	Region Tutors	Tutor	19,704	-	-	-	19,704
Bucar, James F	Middle School	Ed Assistant	37,742	-	450	220	38,412
Bucknor, Chelsea S	Middle School	MS SN Teacher	3,312	-	-	-	3,312
Burkert, Randall E	Region Tutors	Tutor	23,391	-	-	10,593	33,984
Burnett, Laura C	High School	HS TEacher	41,123	-	-	813	41,936
Burroughs, Leigh A	Middle School	Middle School Teacher	91,290	-	-	1,573	92,863
Butler, Patricia A	Community Education	Community Education	90	-	-	-	90
Cahill, Maryanne	Region Only	Preschool Ed Assist	31,404	-	450	327	32,181
Caura, Kristen M	Middle School	MS SN Teacher	52,745	-	-	1,440	54,185
Callan, Phyllis	Community Education	Community Education	225	-	-	-	225
Cameron, Katie	High School	Guidance Counselor	90,867	-	-	3,971	94,838
Cameron, Marcia	Middle School	Asst Principal	123,110	-	-	697	123,807
Campbell, Diane	High School	Region Access	-	-	-	17,790	17,790
Canter, Aaron M	Middle School	Teacher	83,275	-	-	2,922	86,197
Carbin, Linda M	Region Revolving	Speech Pathologist	27,496	-	-	315	27,811
Caretti, Ann	Region Shared	Director of Student Svcs	141,592	-	-	4,203	145,795
Carlson, Jan	Middle School	MS Secretary	41,770	-	1,350	615	43,735
Carnathan, Susan M	Region Substitutes	Substitute	-	-	-	14,331	14,331
Carpenter, Pamela	High School	HS Teacher	46,175	-	-	-	46,175
Car, Barbara S	Region Substitutes	Substitute	600	-	-	-	600
Caruso, Angela M	High School	HS Ed Assistant	22,895	-	-	300	23,195
Castellano, Alan	High School	Teacher	94,606	-	2,000	-	96,606
Cedeno, Anthony G	Middle School	MS GUIDANCE	97,163	-	500	1,735	99,398
Chace, Alan W	Region Substitutes	Firebirds	-	-	-	1,245	1,245
Chace, Alison H	Middle School	MS Secretary	18,446	-	-	252	18,698

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Chamberlain, Edward F	Region Coaches	Coach	-	-	-	1,943	1,943
Chapman, Anthony	Middle School	Custodian	49,581	1,758	625	1,932	53,896
Chappel, Michael R	Region Shared	CO Custodian	8,589	-	-	-	8,589
Chiarello, Kerry C	High School	SN Teacher	52,431	-	-	-	52,431
Ciborowski Jr, John	Region Substitutes	Substitute	-	-	-	2,310	2,310
Citrone, Amanda V	High School	School Psychologist	61,386	-	-	3,372	64,757
Claireaux, Christine	High School	HS Teacher	92,631	-	500	175	93,306
Clark, Andrew	High School	Teacher	92,933	-	1,500	3,778	98,211
Clark, Annette	Community Education	Community Education	480	-	-	-	480
Clark, Stacey C	Middle School	MS SN Teacher	84,831	-	-	-	84,831
Cohen, Paul H	Middle School	Middle School Custodian	40,110	2,069	-	5,486	47,665
Collins, Alana J	High School	HS Ed Assistant	7,732	1,279	-	29,086	38,097
Conrad, Thomas	Region Shared	Superintendent of Schools	187,651	-	-	-	187,651
Consiglio-Noks, Arlynn	Region Shared	Secy to Student Svcs Dir	67,437	-	-	324	67,761
Corsini, Frank	Region Substitutes	Substitute	-	-	-	960	960
Cosgrove, Ty S	Region Coaches	Region Coach	-	-	-	4,464	4,464
Cottrell, Christine A	Region Substitutes	Substitute	-	-	-	1,803	1,803
Cowan, Robert	High School	Drivers Ed Instructor	-	-	-	7,580	7,580
Craven, Raymond	High School	Teacher	72,752	-	1,500	2,376	76,628
Cremins, Joanne	High School	HS Secretary	29,038	-	-	3,488	32,527
Cullen, Catherine E	Community Education	Community Education	225	-	-	-	225
Cullinan, Ryan M	Region Coaches	Coach	-	-	-	3,047	3,047
Curtis, Karen	Middle School	MS SN Ed Asst.	38,235	-	1,200	580	40,015
Dale, Matthew R	Region Substitutes	Substitute	-	-	-	680	680
Daley, Janet H	Region Shared	Business Office Clerk	43,661	-	-	-	43,661
Daniels, Susan L	Region Substitutes	Substitute	-	-	-	267	267
Davies, Paul	High School	Teacher	15,175	-	-	-	15,175

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Day, Judith	Region Only	MS Cafeteria	27,341	-	850	3,441	31,632
De Salles, Barbara Jean	Region Substitutes	Substitute	-	-	-	160	160
deBaun Yates, Jenny E	High School	HS Teacher	74,536	-	-	813	75,349
Delfino, Linda M	Region Substitutes	Substitute	-	-	-	8,385	8,385
DeOliviera, Cynthia B	Middle School	MS Cafeteria Manager	31,002	-	-	1,042	32,044
DeSimone, Christine	High School	Teacher	94,732	-	1,500	5,975	102,207
DeSimone, Danielle	Region Only	Preschool OT	37,911	-	-	90	38,001
Dewey, Erika M	Middle School	Teacher	28,575	-	-	-	28,575
Dias, Antonia	High School	HS Cafeteria	15,703	-	-	225	15,928
DiPaolo, Beverly J	Middle School	MS Teacher	50,320	-	-	666	50,987
Doherty, Michaela B	Region Only	Preschool Secretary	29,302	-	1,100	405	30,807
Dolbec, David W	Community Education	Community Education	360	-	-	-	360
Dominic, Barbara	Middle School	Social Worker	111,984	-	500	-	112,484
Donahue, Eric P	High School	HS Custodian	13,313	243	-	876	14,432
Donovan, David	High School	HS Teacher	91,290	-	1,500	-	92,790
Doucette, Jordan M	Region Summer School Only	Summer School Steam	-	-	-	952	952
Dugan, William	Region Only	Treasurer	7,220	-	-	-	7,220
Dugas, Megan A	Region Substitutes	Substitute	-	-	-	1,155	1,155
Earle, Peter	Middle School	Extracurricular	-	-	-	5,150	5,150
Edwards, Emily Ann	Region Substitutes	Substitute	-	-	-	260	260
Edwards, Julie	Region Only	Physical Therapist	54,400	-	-	-	54,400
Endich, Roberta	High School	Librarian	94,606	-	-	2,376	96,982
Estey, Dwight E	Region Coaches	Coach	-	-	-	7,282	7,282
Estey, Ethan	Region Coaches	Coach	-	-	-	1,894	1,894
Evans, Henry K	High School	HS Teacher	89,105	-	-	5,715	94,820
Fannon, Diane M	High School	HS Cafeteria Worker	14,422	-	-	802	15,223
Faris, Thomas A	High School	HS Teacher	91,290	-	500	8,333	100,123

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Faucher, Roger H	High School	HS Teacher	94,606	-	2,500	813	97,919
Felix, Tonya M	Region Tutors	Tutor	-	-	-	4,068	4,068
Fernandes, Abigail L	Region Shared	CO Secretary A/P	53,118	-	-	90	53,208
Ferrara, Margaret M	Region Revolving	Preschool Ed Assistant	24,654	-	-	80	24,734
Ferreira, Shannah J	Middle School	MS SN Teacher	49,406	-	-	-	49,406
Fields, Stephanie L	Middle School	MS SN Ed Assistant	38,235	-	750	240	39,225
Fitzgerald, Esther	Region Only	Adult Ed Director	25,958	-	850	-	26,808
Fitzpatrick, Julie Anne	High School	HS Ed Assistant	38,651	-	1,200	2,003	41,854
Flanagan, Julie M	Middle School	MS Teacher	92,631	-	-	6,711	99,342
Fleischer, Amy L	Middle School	MS Teacher	63,283	-	-	1,161	64,444
Fleming, Sean M	High School	HS Asst Principal	109,682	-	-	3,676	113,358
Flynn, Richard	Region Substitutes	Substitute	-	-	-	820	820
Ford, Lillian Ashley	High School	HS SN Teacher	76,493	-	500	-	76,993
Forgione, Carol A	Region Shared	HR Director	91,237	-	-	-	91,237
Forgione, Joseph	Region Substitutes	Whitecaps	333	-	-	-	333
Foster, Larkin	Region Substitutes	Substitute	-	-	-	630	630
Franchitto, Dana L	Region Substitutes	Substitute	-	-	-	8,505	8,505
Freeman, Robert O	Region Substitutes	Firebirds	1,350	-	-	-	1,350
Gage, Samantha J	Middle School	MS Teacher	-	-	-	45,842	45,842
Gardner, Charles F	Region Substitutes	Substitute	-	-	-	9,440	9,440
Gaulley, Keith	Region Shared	Assistant Superintendent	144,475	-	-	-	144,475
Gengarelly, Laurie J	Middle School	MS SN Ed Assistant	38,235	-	1,400	480	40,115
George, Emma V	Region Substitutes	Substitute	-	-	-	80	80
Gildehaus, Christopher Q	Region Coaches	Coach	-	-	-	10,574	10,574
Gill, Laura	Region Substitutes	Substitute	2,850	-	-	150	3,000
Glasser, Leonard B	Region Substitutes	Substitute	-	-	-	200	200
Glemon, Margaret A	Middle School	MS Teacher	51,987	-	-	3,070	55,057

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Gorman, Anthony J	Region Substitutes	Brewster Whitecaps	1,455	-	-	114	1,569
GrandeI, Anthony D	Region Summer School Only	Summer Science	-	-	-	792	792
Grant, Jennifer	Middle School	Educational Assistant	34,685	-	450	1,594	36,729
Graves Newton, Holly Faith	High School	Cafeteria Manager	6,773	-	-	396	7,170
Green, Mary Kathleen	Middle School	Ed Assistant	38,025	-	750	3,736	42,511
Gregory, Patricia A	Region Substitutes	Substitute	2,144	-	-	1,705	3,849
Grozier, Christine H	High School	HS SN Ed Assistant	43,137	-	1,200	3,341	47,678
Grunin, Susan S	Community Education	Community Education	150	-	-	-	150
Gula, Jennifer E	Middle School	MS Teacher	94,606	-	500	-	95,106
Guttmann, Brendan J	Region Coaches	Community Education/Couch	14,191	-	-	4,228	18,419
Guzzeau, Gary J	Region Substitutes	Substitute	-	-	-	80	80
Hagopian, Berj N	Middle School	MS Teacher	94,606	-	1,500	1,150	97,256
Hall, Auburn LF	Middle School	MS Teacher	20,574	-	-	22,476	43,050
Hamer, Judith	High School	HS Teacher	94,606	-	2,000	1,963	98,569
Hamilton, Jennifer M	Middle School	MS School Psychologist	55,392	-	-	2,699	58,091
Hammond, Catherine L	Community Education	Community Education	450	-	-	-	450
Hammond, Majen P	Middle School	Teacher	-	-	-	20,860	20,860
Hannon, Kallie N	Region Substitutes	Substitute	-	-	-	333	333
Harris, Katherine I	Region Substitutes	Substitute	-	-	-	240	240
Hart, Susan C	Region Substitutes	Substitute	-	-	-	270	270
Hartung, Bonnie K	Middle School	MS Nurse	64,925	-	-	143	65,068
Harvey, Katherine	Middle School	MS Teacher	89,105	-	-	125	89,230
Hendrickx, Ezra	High School	HS Teacher	91,290	-	500	10,276	102,066
Hepinstall, Karen E	High School	HS Teacher	94,606	-	1,500	-	96,106
Hewitt, Sarah H	Region Tutors	Tutor	-	-	-	954	954
Hickey, Kathleen M	Region Substitutes	Substitute	960	-	-	-	960
Hicks, Brian R	High School	HS Teacher	89,105	-	1,500	4,699	95,304

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Higgins, Jane P	Community Education	Community Education	3,240	-	-	-	3,240
Higgins, Kenneth	High School	Athletic Event Worker	-	-	-	450	450
Hill, Sadie J	Middle School	Ed Assistant	13,980	-	450	100	14,530
Hilliar, John A	Community Education	Community Education	900	-	-	-	900
Honda, Barbara G	Region Substitutes	Substitute	-	-	-	1,665	1,665
Horton, David S	High School	HS Cafeteria Worker	5,998	-	-	2,216	8,214
Hourihan, Maureen	Region Tutors	Middle School Tutor	2,106	-	-	-	2,106
Howell, Pamela T	Middle School	MS Teacher	89,105	-	-	2,505	91,610
Hoyt, Joseph C	High School	HS Teacher	51,311	-	-	-	51,311
Hu, Xiaochuan	High School	HS Teacher	58,533	-	-	-	58,533
Hutton, Sarah P	Middle School	MS Teacher	89,105	-	-	3,713	92,818
Ilkovich, Katie	High School	HS SN Ed Assistant	23,656	-	-	6,319	29,975
Israel, Deborah A	Community Education	Community Education	2,450	-	-	-	2,450
Jackman, Bonnie E	Middle School	Social Worker	96,646	-	500	1,735	98,881
Jackson, Brandy B	Middle School	Middle School Teacher	80,072	-	-	6,404	86,477
Jackson, Matthew B	Region Summer School Only	Summer Science	-	-	-	2,670	2,670
Johnson, Andrea G	Region Coaches	Coach	-	-	-	1,943	1,943
Johnson, Gregory H	Middle School	MS Ed Assistant	32,861	-	-	1,177	34,038
Johnston, Ross B	High School	HS Teacher	94,299	-	1,500	-	95,799
Jones, John P	Middle School	MS Custodian	16,504	164	-	-	16,668
Jordan, Edward J	Region Substitutes	Substitute	-	-	-	10,800	10,800
Kandall, Amy	High School	HS Teacher	89,105	-	500	-	89,605
Katherman, Judith T	Region Substitutes	Substitute	-	-	-	4,615	4,615
Keavy, Debra A	High School	HS Teacher	84,447	-	-	641	85,089
Keeney, Ethan W	Region Substitutes	Brewster Whitecaps	1,359	-	-	-	1,359
Kelly, Jeffrey J	Region Substitutes	Substitute	-	-	-	2,295	2,295
Kelly, Karen	Region Substitutes	Substitute	-	-	-	2,520	2,520

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Kendrew, Ingrid E	Middle School	MS Teacher	89,105	-	500	2,801	92,406
Kenefick, Courtney D	Region Coaches	Substitute Coach	-	-	-	403	403
Kennedy, Patricia E	Region Summer School Only	Summer School	525	-	-	-	525
Kenyon, Keith Edward	High School	HS Asst Principal	120,442	-	-	2,482	122,924
Keohan, Mary Sue	Region Substitutes	Substitute	-	-	-	90	90
Keon, Diane Smith	High School	HS Teacher	94,606	-	1,500	1,000	97,105
Keon, Samuel	High School	Computer Technical Support	1,380	-	-	-	1,380
Kerse-McMillin, Maura C.	High School	HS Teacher	91,290	-	500	1,134	92,923
Kieffer, Johanne M	Middle School	MS SN Ed Assistant	37,711	-	450	260	38,421
Kimtis, Cassandra M	High School	HS Cafeteria	1,740	-	-	200	1,940
King, Selena F	High School	HS Teacher	87,618	-	2,000	5,532	95,150
Kirouac, Sean	Middle School	MS Teacher	72,185	-	-	2,640	74,825
Kmiec, Ariana L	High School	HS Teacher	68,607	-	-	9,141	77,748
Kobold, Julie	Middle School	MS Assistant Principal	89,105	-	-	3,188	92,293
Koch, Michelle R	Middle School	MS Ed Assistant	37,534	-	450	580	38,564
Komich, Ryan M	Region Coaches	Coach	-	-	-	4,894	4,894
Kremer, Ralf	Region Shared	Network Systems Admin	84,382	-	-	3,002	87,384
Krikorian, Kathleen	Middle School	MS SN Ed Assistant	38,171	-	750	737	39,658
Krzeminski, Glenn	Region Substitutes	Substitute	-	-	-	9,699	9,699
LaBranche, Christine W	High School	HS Secretary	35,388	-	-	13,680	49,068
LaBranche, Robert A	High School	HS Teacher	89,105	-	500	14,228	103,833
Lagasse, Karen M	High School	HS Teacher	92,933	-	2,000	5,780	100,713
Laheney, David J	Region Coaches	Coach	-	-	-	3,647	3,647
Lajoie, Peter A	Region Coaches	Region Coach	-	-	-	2,291	2,291
Lane, Theresa L	Middle School	Ed Assistant	38,446	-	750	2,300	41,496
Langelier, Jaime L	High School	HS Nurse	53,810	-	-	-	53,810
Lavery, Brian D	Middle School	MS PE Teacher	89,105	-	-	12,092	101,198

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Lavoine, Barbara A	Region Shared	Director of Technology	101,889	-	-	-	101,889
Layne, Alster A	High School	HS Custodian	36,577	989	-	5,674	43,240
Leary, Geoffrey W	High School	Driver Ed Coord/Instructor	-	-	-	17,291	17,291
Lebow, Elizabeth A	High School	HS Teacher	91,290	-	500	813	92,603
Leduc, Diane J	Region Substitutes	Substitute	-	-	-	700	700
Lee, Diane	Community Education	Community Education	960	-	-	-	960
Lee-Destefano, Tracy L	Region Substitutes	Substitute	-	-	-	1,760	1,760
Leger, Lori A	High School	HS Athletics	-	-	-	70	70
Leighton, Ann C	Middle School	Spanish Teacher	70,562	-	-	3,748	74,310
Leong, Michelle P	Middle School	MS Teacher	46,262	-	-	-	46,262
Lewis, Robert	High School	HS Facilities Manager	64,270	4,517	350	300	69,437
Lindahl, Paul	High School	HS Teacher	91,290	-	500	37	91,827
Linnell, Pauline	Region Substitutes	Substitute	-	-	-	1,035	1,035
Lopardo, Larisa	Region Substitutes	Substitute	-	-	-	1,100	1,100
Loureiro, Cristina O	High School	Computer Tech Support	33,805	-	-	-	33,805
Lum, Sally	High School	HS Teacher	79,485	-	-	111	79,596
MacDonald, Eduardo	High School	HS Interim Principal	131,197	-	-	1,728	132,925
MacDonald, Kathleen Z	High School	HS Teacher	91,290	-	-	5,885	97,174
MacDonald, Kathryn	High School	Substitute	7,811	-	1,350	6,503	15,664
MacDougall, Robert B	Region Coaches	Coach	-	-	-	1,715	1,715
Maek, Kristina L	Middle School	MS SN Teacher	72,720	-	-	213	72,933
Mack, TylerAnn M	Region Substitutes	Substitute	-	-	-	9,224	9,224
Mackeil, Louis M	Community Education	Community Education	1,800	-	-	-	1,800
Mackin Jr, Thomas L	Region Substitutes	Firebirds	-	-	-	1,505	1,505
MacLelland, Eloise G	Middle School	MS Teacher	92,933	-	500	-	93,433
Maillet, Heather L	Region Substitutes	Substitute	-	-	-	180	180
Malloy, Kate M	Middle School	MS Teacher	85,071	-	-	-	85,071

Nauset Regional School Fiscal Year 2018 Salaries & Wages

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Maloney, Rose M	Middle School	MS SN Ed Assistant	20,383	-	-	120	20,503
Manach, Emily R	Region Only	Educational Assistant	10,477	-	450	17,066	27,994
Manganaro, Salvatore J	Region Coaches	Coach	-	-	-	5,295	5,295
Mansfield, Paige	Region Substitutes	MS Teacher Stipend	-	-	-	2,000	2,000
Marcellino, Norma	Region Substitutes	Substitute	288	-	-	1,575	1,863
Margotta, Genevieve Snider	High School	HS SN Teacher	51,199	-	-	1,756	52,955
Margotta, Kathryn M	Region Only	Ed Assistant	32,185	-	1,200	200	33,585
Marquit, Jayne H	High School	Ed Assistant	38,651	-	1,700	160	40,511
Martin, Jordan D	Region Substitutes	Whitecaps	312	-	-	-	312
Mason, Douglas H	Region Coaches	Coach	-	-	-	7,677	7,677
Mathison, Alexis K	High School	HS Teacher	37,509	-	-	5,606	43,115
Mathison, Mark W	High School	HS SN Teacher	89,105	-	2,500	3,430	95,035
Mattson, John K	High School	HS Athletic Director	98,213	-	-	813	99,026
Maynard, Kenneth	High School	HS Teacher	-	-	-	11,349	11,349
McCarthy, John R	Region Coaches	Coach	-	-	-	5,768	5,768
McCarthy, Tammy J	Middle School	MS Teacher	94,299	-	-	-	94,299
McConchie, Ann S	Middle School	MS Teacher	95,634	-	500	3,740	99,874
McConchie, Craig T	Region Coaches	Full Coach	-	-	-	2,754	2,754
McCully, John D	Region Coaches	HS Coach	-	-	-	4,894	4,894
McCully, Kathleen F	High School	HS Teacher	91,290	-	1,500	5,041	97,831
McDermott, Nancy H	Region Substitutes	Substitute	-	-	-	1,890	1,890
McGown, Jane	High School	HS Teacher	91,290	-	1,500	3,100	95,890
McGrath, Scott	High School	HS PE Teacher	53,363	-	-	8,457	61,820
McGuigan, Johanna E	Region Substitutes	Substitute	18,999	-	-	6,390	25,389
McNamara, Michael P	High School	HS Teacher	89,105	-	-	1,616	90,721
Milan, Neal A	High School	HS Teacher	93,943	-	-	14,687	108,630
Miller, Sarah E	Region Shared	Secy to Asst Superintendent	57,275	217	-	-	57,492

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Minkoff, Maxine	Middle School	MS Principal	136,712	-	-	-	136,712
Miraglia, Lois C	Community Education	Community Education	120	-	-	-	120
Mohan, Thomas	Region Shared	Out of District Coordinator	41,934	-	-	-	41,934
Moll, Gloria	Community Education	Community Education	3,480	-	-	-	3,480
Monaghan, Cathy F	Middle School	MS Teacher	72,752	-	-	-	72,752
Montano, Dawn M	Region Only	Ed Assistant	30,537	-	750	1,014	32,301
Monteiro II, Eugene A	Region Substitutes	Substitute	-	-	-	11,080	11,080
Moore, Michael G	Middle School	MS Teacher	94,606	-	2,500	1,353	98,459
Morris, Catherine E	Middle School	Ed Assistant	27,368	-	1,200	11,027	39,595
Morton, Vanessa L	High School	HS SN Teacher	59,186	-	-	1,343	60,529
Mountain, Mary Ellen	High School	HS Substitute	702	-	-	1,170	1,872
Mruz, Patricia C	High School	Ed Assistant	18,687	-	-	40	18,727
Mulholland, Sean J	High School	HS Teacher	84,779	-	-	6,895	91,674
Mullen, Barbara A	Region Shared	Substitute HR Clerk	-	-	-	1,185	1,185
Murray, Susan G	Region Shared	Director of Food Service	87,430	-	-	27,402	114,832
Nagorski, Catherine A	Region Coaches	Coach	-	-	-	1,761	1,761
Nannini, Anthony J	High School	High School Facilities Mgr	13,793	338	-	-	14,131
Nash, Patricia A	Community Education	Community Education	180	-	-	-	180
Navas, Joseph M	Region Coaches	Coach	-	-	-	1,087	1,087
Needel, Anne M	Middle School	MS Teacher	94,606	-	500	335	95,441
Nelson Sr, Roger E	Region Substitutes	Substitute	-	-	-	80	80
Nelson, Jr, Roger E	High School	HS Ed Assistant	38,235	-	1,200	60	39,495
Nelson, Marvin E	High School	Substitute	-	-	-	691	691
Newcomb, Lori L.	Region Shared	Secy to the Business Manager	52,959	-	-	-	52,959
Newmier, Wilhelmina	Community Education	Asst Director Community Ed	10,399	-	-	-	10,399
Nicholson, Dawn	Middle School	Ed Assistant	36,646	-	450	977	38,073
Nickerson, Linda	Middle School	MS Nurse	78,799	-	500	-	79,299

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Nielsen, Lise Hembrough	High School	Driver Education Teacher	-	-	-	6,822	6,822
Nigmatullin, Eldar A	Region Substitutes	Substitute	-	-	-	90	90
Nobili, Moira B	Region Coaches	Coach	-	-	-	14,982	14,982
Noone, Traci M	Region Substitutes	Substitute	-	-	-	7,310	7,310
Noone-Price, Maeve E	Region Substitutes	Firebirds	-	-	-	1,590	1,590
Nordman, Betsy E	Region Only	Preschool Teacher	24,201	-	-	-	24,201
Norton, Susan A	High School	High School Ed Assistant	34,775	-	450	1,420	36,645
Norton, Timothy C	Region Coaches	Coach	-	-	-	3,647	3,647
Nossiter, Steven B	Community Education	Community Education	360	-	-	-	360
Novacon, Karen J	High School	HS Teacher	91,290	-	1,500	844	93,634
Nowack, James M	Region Shared	Accounting Manager	107,250	-	-	-	107,250
Noyes, Richard K	Community Education	Community Education	1,440	-	-	-	1,440
Oberding, Robert A	Community Education	Community Education	840	-	-	-	840
O'Brien, Mary Catherine	Middle School	Ed Assistant	37,534	-	450	260	38,244
Ochoa-Roloff, Carolina	High School	HS Teacher	25,403	-	-	402	25,805
O'Connell, Joanne T	Region Revolving	Speech/Language Preschool	47,538	-	-	1,395	48,933
O'Connell, Nancy	Region Only	Preschool Teacher	92,631	-	2,000	-	94,631
O'Connor, Thomas	Region Substitutes	Substitute	-	-	-	70	70
O'Connor, Yvonne M	Region Only	Preschool Teacher	106,985	-	-	-	106,985
Ogden, Virginia R	High School	HS Teacher	80,220	-	2,000	1,510	83,730
O'Hara, Cristin E	Middle School	MS Teacher	85,048	-	500	-	85,548
O'Neil, Dawn J	Middle School	MS Teacher	94,606	-	1,500	1,350	97,455
O'Reilly, Marjorie	Region Tutors	Tutor	-	-	-	68	68
Orlandella, Lisa E	High School	HS Teacher	89,105	-	-	1,821	90,926
O'Shea, Randi E	Region Tutors	Region Tutor	7,524	-	-	3,078	10,602
Pacileo, Marisa A	Middle School	MS Ed Assistant	11,387	-	-	3,115	14,502
Page, Joanne A	Middle School	Substitute	-	-	-	33	33

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Page, Phillip	Region Substitutes	Custodian	52,571	474	925	300	54,270
Paulus, Ann K	Middle School	MS Teacher	88,476	-	-	-	88,476
Pavlu, Edward J	Middle School	MS Teacher	94,606	-	500	4,507	99,613
Pavlu, Michele M	High School	HS Athletic Trainer	76,493	-	-	848	77,341
Peacock, Robert E	Region Substitutes	Substitute	-	-	-	1,060	1,060
Peck, Susan	Middle School	Ed Assistant	45,106	-	750	320	46,176
Pelletier, Michelle R	Region Substitutes	Substitute	-	-	-	760	760
Peno, Jesse S	High School	HS Teacher	80,072	-	-	7,588	87,660
Perry, Vivian M	Middle School	Ed Assistant	38,235	-	750	240	39,225
Peters, Richard E	Middle School	MS Custodian	41,335	2,328	-	892	44,555
Peters, Rydell S	High School	HS Teacher	39,008	-	-	2,299	41,307
Peterson, Richard F	Middle School	teacher	92,933	-	-	3,424	96,356
Phillips, Geoffrey E	Region Coaches	Coach	-	-	-	4,854	4,854
Pickard, Jacob F	High School	SN Ed Assistant	41,785	-	-	1,360	43,145
Piebes, Sarah L	Region Substitutes	Substitute	-	-	-	420	420
Pina, Michelle D	Middle School	Region OT	43,331	-	-	827	44,158
Pini Jr, Harold J	Region Coaches	Coach	-	-	-	4,959	4,959
Pino, Marie T	Region Only	MS Guidance Secretary	46,987	-	-	-	46,987
Pirtle, Leslie E	Middle School	MS Teachers	75,629	-	-	1,173	76,802
Pober, Zachary R	High School	Custodian	3,658	-	-	154	3,811
Pollo, Ricardo R	High School	High School Teacher	71,184	-	-	4,056	75,240
Post, Rebecca HD	Middle School	MS Ed Assistant	-	-	-	9,600	9,600
Potts, David G	High School	HS Teacher	80,220	-	1,500	14,210	95,930
Pranga, Christina L	Region Only	Ed Assistant Preschool	6,792	-	-	12,176	18,967
Prickett, Margaret H	Middle School	MS SN Ed Assistant	26,647	-	-	6,515	33,162
Puffer, Jacqueline A	Middle School	Middle School Teacher	60,634	-	-	2,082	62,716
Pultorak, Paul P	Region Coaches	Coach	-	-	-	2,291	2,291

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Quatrocelli, Susan M	Middle School	MS SN Psychologist	16,795	-	-	-	16,795
Quigley, John T	Region Coaches	Coach	-	-	-	4,894	4,894
Quigley, Julie E	High School	HS Teacher	34,631	-	-	813	35,444
Quill, Joanne L	Region Substitutes	Substitute	-	-	-	840	840
Raimo, Carey	Region Only	Occupational Therapist	85,804	-	-	185	85,989
Rathbone, Bobby W	High School	HS Teacher	16,353	-	-	-	16,353
Read, Lynn E	High School	Ed Assistant	38,235	-	1,200	360	39,795
Reddish, Karen A	Middle School	MS Teacher	94,606	-	1,500	428	96,533
Reeves, Jessica Jean	High School	Math Teacher	84,447	-	-	1,007	85,455
Reinhardt, Marlin M	Region Substitutes	Substitute	-	-	-	70	70
Rice, Daria W	Region Only	Occupational Therapist	85,048	-	-	-	85,048
Richard, Paul	Middle School	MS Head Custodian	68,566	538	1,000	867	70,971
Richards, Sharon C	High School	HS Teacher	88,476	-	500	3,676	92,652
Riley, Koki B	High School	HS Basketball Score Keeper	-	-	-	35	35
Roberts, Amy Lynn	High School	Spanish Teacher	94,606	-	-	6,342	100,948
Rosell, Dawn C	Community Education	Community Education	-	-	-	-	-
Ross, Deanna M	Region Substitutes	Preschool Speech sub	7,193	-	-	1,136	8,330
Ross, Maureen Keegan	High School	SN Ed Assistant	24,160	-	-	1,223	25,383
Rotti, Marjorie H	Region Only	Secretary to Adult Ed Director	8,232	-	600	-	8,832
Rouillard, Nancy J	Region Only	Cafeteria	10,848	-	850	225	11,923
Roy, Marie-France	Middle School	Middle School Teacher	78,052	-	-	-	78,052
Ryan, Eileen G	Region Only	Ed Assistant	32,472	-	1,200	949	34,622
Ryan, Justine A	Region Only	SB Preschool Teacher	92,437	-	500	962	93,899
Salvaggio, Kyle M	Region Substitutes	Substitute	-	-	-	1,550	1,550
Sandison, Rhonda J	Region Shared	HR & Accounting Assistant	43,661	-	-	180	43,841
Saunders, Carolyn M	Region Tutors	Tutor	2,502	-	-	-	2,502
Savery, Danielle T	Region Substitutes	Substitute	-	-	-	105	105

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Schnitzer, Dawn N	Middle School	MS SN Teacher	89,392	-	-	726	90,119
Schoell, M. Grady	Region Substitutes	Substituteq	-	-	-	80	80
Schwebach, Suzanne M	High School	Ed Assistant	38,235	-	1,200	778	40,213
Secola, Mary Louise	Region Substitutes	Substitute	-	-	-	4,789	4,789
Seiser, Beth A	High School	HS Teacher	45,355	-	-	1,759	47,114
Shea, Maureen N	Region Summer School Only	Summer School	2,153	-	-	-	2,153
Shedlosky III, Robert	High School	HS SN Ed Assistant	23,787	14	-	3,453	27,255
Sheehan, William P	Middle School	MS SN Teacher	94,606	-	500	-	95,106
Silberberg, David	Region Substitutes	Substitute	-	-	-	3,405	3,405
Silva, Anagilo JF	Region Coaches	Coach	-	-	-	4,854	4,854
Silva, Pamela	Middle School	MS Secretary to the Principal	57,928	292	600	-	58,820
Simms, John	Middle School	MS Teacher	68,447	-	-	575	69,022
Simpson, Christy L	Middle School	MS Teacher	66,883	-	-	1,656	68,539
Simpson, Courtney W	High School	HS Teacher	85,972	-	-	1,454	87,426
Simpson, Luke E	High School	HS Teacher	89,105	-	-	813	89,918
Sipple, Dale L	Region Substitutes	Substitute	-	-	-	160	160
Smith, Audrey C	Middle School	MS Teacher	106,427	-	-	2,931	109,359
Smith, Dorothea A	High School	Guidance Counselor	97,163	-	500	13,873	111,535
Smith, Eileen A	Community Education	Community Education	7,900	-	-	-	7,900
Smith, Leslie A	High School	Athletic Trainer	-	-	-	105	105
Smith, Lorraine	Middle School	MS Speech Therapist	95,920	-	2,500	2,187	100,606
Smith, Noelle K	High School	Teacher	87,552	-	-	1,566	89,118
Smith, Rhonda C	Region Substitutes	Substitute	-	-	-	33	33
Smith, Sharon M	Region Revolving	Pre School Therapist	33,912	-	-	-	33,912
Smith-Fay, Georgia K	Region Tutors	Tutor	565	-	-	1,440	2,005
Smorol, Lynne M	Region Only	Pre-School Ed Assistant	28,001	-	-	1,494	29,495
Sousa, Katie E	Middle School	MS SN Teacher	94,299	-	500	2,810	97,609

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Souza, Judith E	Region Only	Cafeteria	24,914	-	1,100	377	26,391
Souza, Lawrence F	High School	Teacher	13,714	-	-	-	13,714
Spampinato, Marcia W	High School	HS Principal's Secretary	59,111	-	1,100	1,812	62,022
Spencer, Susan J	High School	HS SN Ed Assistant	38,235	-	1,200	280	39,715
Spevack, Jeremy A	Region Summer School Only	Summer Science	-	-	-	660	660
St. Aubin, Carol Anne	Region Tutors	Tutor	2,619	-	-	-	2,619
Stack, Mary A	Middle School	MS Teacher	20,464	-	16	-	20,481
Stanley, Grace L	Community Education	Community Education	480	-	-	-	480
Stein, Beth R	Region Substitutes	Substitute	690	-	-	405	1,095
Steinruck, Clifton W	Region Coaches	Coach	-	-	-	1,715	1,715
Stevens, Emma E	Region Summer School Only	Summer School	96	-	-	-	96
Stevens, Heather L	High School	HS Teacher	91,290	-	500	8,487	100,277
Stevens, Jennifer L	High School	HS Teacher	51,216	-	-	1,304	52,520
Stevens, Joanna W	Region Revolving	Pre School Director	81,190	-	-	-	81,190
Stewart, Sarah E	High School	HS Guidance Counselor	63,499	-	-	3,797	67,296
Stratico, Catherine	Region Substitutes	Substitute	1,386	-	-	198	1,584
Straughn, Eren	High School	HS Custodian	5,164	148	-	230	5,542
Strunk, Bruce R	High School	HS Teacher	64,337	-	-	16,520	80,857
Sullivan, Erin B	High School	HS SN Teacher	68,639	-	-	2,512	71,151
Sveden, Nancy F	Region Summer School Only	Summer School	2,268	-	-	-	2,268
Sweeney, Joseph T	Community Education	Community Education	720	-	-	-	720
Swinarski, Stephen J	High School	HS Teacher	80,220	-	2,500	2,470	85,190
Sylvester, Kathleen J	Community Education	Community Education	2,820	-	-	-	2,820
Symington, Ashley	Community Education	Community Education	120	-	-	-	120
Tanscy, Kimberly L	Region Substitutes	Substitute	-	-	-	980	980
Tefft, Ann M	Region Shared	Admin Asst to Superintendent	81,851	-	-	2,672	84,523
Teixeira, Heath G	Region Coaches	HS Coach	-	-	-	5,733	5,733

**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Thackeray, Megan	Middle School	Ed Assistant	7,017	-	-	-	7,017
Thatcher, Kimberly A	Middle School	MS SN Ed Assistant	37,731	-	750	6,069	44,550
Thomas, Lawrence H	High School	HS Custodian	24,672	1,062	-	1,401	27,134
Thompson, Vicki	Region Substitutes	Substitute	-	-	-	3,965	3,965
Tichnor, Richard L	High School	HS Teacher	10,046	-	-	6,120	16,166
Timmons, Mae A	High School	HS Speech Therapist	94,606	-	1,200	4,258	100,064
Toney, Alicia M	Region Summer School Only	Summer School SN Ed Asst	1,707	-	-	-	1,707
Tringale, Kathleen A	High School	HS Teacher	94,606	-	1,500	18,130	114,236
Tupper, Katherine	High School	HS SN Secretary	42,419	-	1,350	777	44,545
Tupper, Stephanie J	High School	HS Teacher	63,281	-	-	2,357	65,638
Van Tassel, Kristin E	Middle School	MS SN Teacher	51,311	-	-	13,704	65,015
Van Winkle, Stephanie Gomes	High School	HS Guidance Counselor	63,175	-	-	3,695	66,870
Vandersall, Amy B	High School	HS Teacher	15,392	-	-	-	15,392
VanWinkle, Thomas J	High School	Proctor	-	-	-	150	150
Vendetti, Stacey M	Region Substitutes	Substitute	-	-	-	11,015	11,015
Venditti, Giovanna B	Region Shared	Dir of Finance & Operations	140,672	-	-	-	140,672
Vining, Kerri L	Middle School	SN Teacher	79,782	-	500	-	80,282
Von der Heyde, Nancy D	High School	HS Long Term Sub	-	-	-	14,058	14,058
Von Hausen, Estefania G	Middle School	MS Teacher	52,729	-	-	1,717	54,446
Walker, Robin V	High School	HS Teacher	-	-	-	6,000	6,000
Walkley, Christine F	Community Education	Community Education	405	-	-	-	405
Wall, Lauren J	High School	Ed Assistant	38,451	1,836	1,200	360	41,847
Wallen, Susan A	Region Shared	Payroll and Benefits Coord	65,937	-	-	-	65,937
Walther, Anne M	Region Substitutes	Substitute	1,200	-	-	-	1,200
Walther, Wendy T	Middle School	MS Teacher	61,554	-	-	-	61,554
Ward, Lawrence F	Middle School	MS Custodian	33,147	1,458	-	1,676	36,281
Warren, Patricia A	Middle School	MS SN Teacher	92,941	-	500	7,746	101,186


**Nauset Regional School
Fiscal Year 2018 Salaries & Wages**

EMPLOYEE	HOME DEPT/LOCATION	POSITION	BASE	OVERTIME	LONGEVITY	OTHER	TOTAL
Weeks, Addison J	High School	HS Teacher	39,008	-	-	5,768	44,776
Wentz, Charles R	Community Education	Community Education	720	-	-	-	720
Wentz, Elizabeth Z	Region Substitutes	Substitute	-	-	-	3,445	3,445
White, Brian M	High School	Guidance Counselor	97,163	-	-	3,937	101,100
White, Gregory R	High School	HS Teacher	89,105	-	500	810	90,415
Wilding, Donald A	Community Education	Community Education	450	-	-	-	450
Wiley, Kerry	Middle School	MS SN Ed Assistant	38,235	-	1,700	180	40,115
Williams, Kathleen	Region Tutors	Tutor	15,534	-	-	5,184	20,718
Williams, Shelby E	Middle School	Guid Coun/ Soc Work	91,514	-	-	-	91,514
Wilson, Ellis S	High School	HS Custodian	22,377	570	-	998	23,945
Wright, Philip	High School	HS Teacher	89,105	-	500	697	90,302
Yarletts, Mackenzie L.	Region Shared	Computer Technician	60,808	-	-	-	60,808
Yurgelun, Nancy C	High School	Long Term Substitute	6,660	-	-	21,361	28,021
Zevon, Paul R	Region Substitutes	Substitute	-	-	-	3,510	3,510
Ziegler, Robert A	Middle School	MS Custodian	2,450	-	-	-	2,450
TOTAL NAUSET REGION	TOTAL NAUSET REGION		\$19,056,299	\$26,204	\$121,541	\$1,269,372	\$20,473,417

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TELEPHONE LISTING & OFFICE HOURS

POLICE – EMERGENCY – 2550 State Highway	911
Non Emergency	508-255-2727
Animal Control Officer	508-255-0551
FIRE – EMERGENCY - 2520 State Highway	911
Non Emergency	508-255-2324
TOWN HALL - 2500 State Highway	
8 a.m. – 4 p.m. (<i>exceptions noted</i>)	508-240-5900
Administration	Ext. 3207
Assessing	Ext. 3215
Accounting	Ext. 3208
Buildings & Maintenance	508-240-5973
Beach & Recreational Services	Ext. 3237
Building Department.	Ext. 3231
Inspector of Buildings: Mon-Fri 7:30 a.m.-3:00 p.m.	Ext. 3202
Wiring Inspector: M/W/F 7:30-8:30 a.m.	Ext. 3291
Plumbing & Gas Inspector: T/Th 7:30-8:30 a.m.	Ext. 3290
Planning & Zoning	Ext. 3228
Town Clerk/Registrar	Ext. 3223
Treasurer/Collector	Ext. 3218
Conservation Commission – 555 Old Orchard Road	508-240-5971
Council on Aging - 1405 Nauset Road	508-255-6164
Department of Public Works – 555 Old Orchard Road	508-240-5973
Deputy Tax Collector - 76 Falmouth Road, Hyannis	508-790-3443
Eastham Elementary School - 200 Schoolhouse Road	508-255-1505
Library – 190 Samoset Road.	508-240-5950
Natural Resources (Harbormaster/Shellfish)	
55 Old Orchard Road	508-240-5972
Nauset Regional High School - 100 Cable Road	508-255-0808
Nauset Regional Schools - 78 Eldredge Parkway, Orleans	508-255-8800
Transfer Station - 255 Old Orchard Road	508-240-5970
Hours of operation: Saturday through Wednesday 7:30-3:30.	Ext. 3618
Veteran’s Services, 66 Falmouth Road, Hyannis	508-778-8740

BOARD OF SELECTMEN meet regularly at the Eastham Town Hall, 2500 State Highway in the Earle Mountain meeting room on the first and third Monday of the month at 5:00 p.m. and as posted on the Town webpage at www.eastham-ma.gov.